# Lavon Economic Development Corporation Meeting Minutes January 14, 2019

**I. MEETING CALLED TO ORDER AT 7:00pm BY LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT**

*Members Present:*

| | |
|---|---|
| Place One | Kay Wright |
| Place Two | Manzelle Williams |
| Place Three | Vicki Sanson (7:48 left for mtg) |
| Place Four | Larry Munson |
| Place Five | Dustin Cowin |
| Place Six | John Kell |
| Place Seven | David Piekarski |
| Liaison | Vicki Sanson |

*Administrative Staff Present:* Micki Hollien
*Executive Director Present:* Pam Mundo
*Members absent:*
*Quorum is present*

**II. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD PRESIDENT LED THE ECONOMIC DEVELOPMENT CORPORATION IN THE PLEDGE OF ALLEGIANCE**

**III. LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD VICE PRESIDENT LED THE LAVON ECONOMIC DEVELOPMENT CORPORATION IN THE INVOCATION**

**IV. ITEMS OF INTEREST AND COMMUNICATION**

*7 Loaves East- 3rd Sat at Community Methodist Church*

**V. CONSENT AGENDA Approval of the Dec 10, 2018 meeting minutes**

- *Vice President Piekarski made motion to approve the consent agenda being meeting minutes of Dec 10, 2018*
- *Seconded by Director Sanson*
- *Accepted by all directors who voted*
- *Abstained by Vice President Piekarski and Director Cowin since they were not at that meeting.*
- *Vote carried*

**VI. PUBLIC COMMENTS**

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*None*

## VII. ITEMS FOR DISCUSSION

**A. The Economic Development Corporation Board to discuss economic development and marketing activity, prospect updates**

- *The opening of the new 7/Eleven was on December 20th and area businesses have seen business improve since that opening.*
- *Executive Director reported that she had the Lavon booth at the ICSC International Council of Shopping Center Red River Conference and Trade Show January 7-9th at the Fort Worth Convention Center.*
- *Many retailers are interested in the growth in Lavon and Brookshire Grocery stopped at the booth to obtain information about Lavon.*

**B. The Economic Development Corporation Board to discuss the Small Business for Spring**

- *April 13th was selected as the preferred date after discussing all dates in April and May.*
- *Directors recommended using post cards and only mailing to the public 2 times.*
- *The Fall, Christmas Bazaar on Nov 16th was the preferred date.*

**C. The Economic Development Corporation Board to discuss board financials**

*The revenues continue to increase each month. The budgeted amount of incentive funds increases every year. The payment for last year's audit occulted in this fiscal year and results in a line item exceeding the budgeted amount. A budget amendment will be necessary at mid year to consider this item.*

**D. The Economic Development Corporation Board to Inventory and catalogue all EDC computers**

*All board & staff computers were inventoried at 8 with 5 out of date computers and the Executive*

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*director will check the out of date computers and dispose of those that do not work.*

**E. The Economic Development Corporation Board to discuss the Texas EDC Excellence Award and goal to achieve the award**

- *This award from the Texas Economic Development Council recognizes those economic development corporations that meet at least 100 selected points of quality management, education and planning. The Lavon Economic Development Corporation has tabulated at least 105 points and the Board requested that the Executive Director apply for this LEDC recognition.*
- *The cost is for the application is $100*

**VIII. ITEMS FOR CONSIDERATION AND ACTION**

*No items for action*

**IX. Strategic Planning Workshop**

*The Board of Directors reviewed the 2018 Strategic Plan and updated various elements and agreed to the 2019 Strategic Plan elements updated from 2018 .*

**SETTING FUTURE MEETINGS AND AGENDAS**

Economic Development Corporation Board members and staff may request items to be placed on a future agenda or passes by a majority vote will be placed on the schedule by the Board Secretary.

*BOARD VICE PRESIDENT TO ADJOURN ECONOMIC DEVELOPMENT CORPORATION BOARD MEETING AT* ***8:17pm***

Duly passed and approved on this 11 day of Feb, 2018

C Kay Wright

Kay Wright, Board President

Attest:

~~Larry Munson, LEDC Secretary~~

JOHN KELL, LEDC TREASURER