



**MINUTES
MAY 20, 2025
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING**

ATTENDING: VICKI SANSON, MAYOR
MIKE SHEPARD, PLACE 1
MIKE COOK, PLACE 2, MAYOR PRO TEM
TRAVIS JACOB, PLACE 3
ABSENT: TED DILL, PLACE 4
LINDSEY HEDGE, PLACE 5

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M. AND ANNOUNCED A QUORUM PRESENT.**
2. **MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND MIKE COOK DELIVERED THE INVOCATION.**

3. **PROCLAMATION**

The City Council presented a Proclamation honoring the Lavon Fire Department for National EMS Week.

4. **ITEMS OF INTEREST/COMMUNICATIONS**

- Camp 911 – May 29 from 8:45am-1:00pm
- Babysitter Training – June 16-18 9am-3pm

5. **CITIZENS COMMENTS**

There were no citizen comments.

6. **CONSENT AGENDA**

A. **Approve the minutes of the May 6, 2025 and May 13, 2025 meetings.**

B. **Approve Resolution No. 2025-05-09 accepting a Petition Requesting Annexation by Area Landowners for the voluntary annexation of property in the Samuel M. Rainer, Abstract No. 740 consisting of 360.154 acres identified as Elevon, Section 3, generally located north of and adjacent to CR 541 and east of Elevon, Section 2 situated in Collin County within the extraterritorial jurisdiction of and adjacent to the City of Lavon, Texas into the corporate limits of the City of Lavon; approving and authorizing the execution of a Municipal Services Agreement with the landowners for the purpose of offering municipal services; calling for a public hearing; and providing an effective date.**

C. **Receive Quarterly Investment Report**

MOTION: APPROVE THE CONSENT AGENDA.

MOTION MADE: SHEPARD

SECONDED: COOK

APPROVED: UNANIMOUS (Absent: Dill, Hedge)

7. **ITEMS FOR CONSIDERATION**

A. **Public hearing, discussion and action regarding the property owner's petition for the voluntary annexation of property in the James P. Davis Survey, Abstract No. 249 consisting of 151.193 acres identified as Elevon, Section 5, generally located south of and adjacent to CR 541 and east of Elevon, Section 4 situated in Collin County within the extraterritorial jurisdiction of and adjacent to the City of Lavon, Texas into the corporate limits of the City of Lavon, Collin County, Texas.**

Presentation of the proposed voluntary annexation.

City Manager Kim Dobbs detailed the petition and process relating to the owner's request for voluntary annexation.

PUBLIC HEARING to receive comments regarding the proposed voluntary annexation.

At 6:41 p.m. Mayor Sanson opened the public hearing and invited comments regarding the petition for voluntary annexation. There being no comments, Mayor Sanson closed the public hearing at 6:41 p.m.

Discussion and action regarding the proposed annexation and Ordinance No. 2025-05-06.

MOTION: APPROVE ORDINANCE NO. 2025-05-06 ANNEXING APPROXIMATELY 151.193 ACRES OF LAND OUT OF THE IN THE JAMES P. DAVIS SURVEY, ABSTRACT NO. 249 IDENTIFIED AS ELEVON, SECTION 5, GENERALLY LOCATED SOUTH OF AND ADJACENT TO CR 541 AND EAST OF ELEVON, SECTION 4, WITHIN THE EXTRATERRITORIAL JURISDICTION OF AND ADJACENT TO THE CITY OF LAVON, COLLIN COUNTY, TEXAS, AND BEING MORE PARTICULARLY DESCRIBED AND GRAPHICALLY DEPICTED IN EXHIBIT "A", INTO THE CORPORATE LIMITS OF THE CITY OF LAVON, AND ANNEXING ANY AND ALL COUNTY ROAD RIGHTS-OF-WAY ADJACENT THERETO, EXTENDING THE BOUNDARY LIMITS OF SAID CITY SO AS TO INCLUDE THE DESCRIBED PROPERTY WITHIN THE CITY LIMITS, AND GRANTING TO ALL THE INHABITANTS OF THE PROPERTY ALL THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING THE INHABITANTS BY ALL OF THE ORDINANCES, RESOLUTIONS, ACTS AND REGULATIONS OF THE CITY; INCORPORATING AN EXECUTED MUNICIPAL SERVICES AGREEMENT; FINDING AND DETERMINING THAT ALL REQUIREMENTS FOR ANNEXATION INCLUDING A PUBLIC HEARING, NOTICES AND OPEN MEETINGS HAVE BEEN MET ACCORDING TO LAW; PROVIDING INSTRUCTIONS FOR FILING THIS ORDINANCE AND FOR AMENDING THE OFFICIAL MAP AND BOUNDARIES OF SAID CITY; PROVIDING SEVERABILITY AND CUMULATIVE CLAUSES; AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: SHEPARD

SECONDED: JACOB

APPROVED: UNANIMOUS (Absent: Dill, Hedge)

EXECUTIVE SESSION

At 6:43 p.m. in accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council recessed into Executive Session (closed meeting) to discuss the following items pursuant to Section 551.072 to deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1) – 619 Main St. Project.

RECONVENE FROM EXECUTIVE SESSION

In accordance with the Texas Government Code, Section 551.001, et seq., Mayor Sanson reconvened the regular meeting at 6:52 p.m., stating no action was taken in executive session.

7. ITEMS FOR CONSIDERATION

- B. Discussion and action regarding the first of two readings of a Resolution authorizing the Lavon Economic Development Corporation to expend funds for a project to assist in the promotion of new and expanded business development in Lavon in the vicinity of SH 78, not to exceed \$11,768.01 for the cost of the project and providing an effective date.**

Ms. Dobbs introduced Pam Mundo, Executive Director of the Lavon Economic Development Corporation, who explained the history of the project and how the project will help begin the vision of a historical and walkable downtown.

MOTION: APPROVE THE FIRST READING OF A RESOLUTION AUTHORIZING THE LAVON ECONOMIC DEVELOPMENT CORPORATION TO EXPEND FUNDS FOR A PROJECT TO ASSIST IN THE PROMOTION OF NEW AND EXPANDED BUSINESS DEVELOPMENT FOR DEVELOPMENT OF A BUILDING ON BLOCK A, LOT 6R1, LAVON BUSINESS PARK (CCAD #2718718) AT 619 MAIN STREET (BUS. 78) NORTHWEST OF THE INTERSECTION OF MAIN ST. AND LAKE RD, LAVON, TX., AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: COOK
SECONDED: SHEPARD
APPROVED: UNANIMOUS (Absent: Dill, Hedge)

- C. Discussion and action regarding Resolution No. 2025-05-10 approving and authorizing execution of an engagement letter with Petty & Associates, Inc. for economic development consulting services; and providing an effective date.**

Ms. Dobbs provided information regarding the letter of engagement for economic development consulting services.

MOTION: APPROVE RESOLUTION NO. 2025-05-10 APPROVING AND AUTHORIZING EXECUTION OF AN ENGAGEMENT LETTER WITH PETTY & ASSOCIATES, INC. FOR ECONOMIC DEVELOPMENT CONSULTING SERVICES; AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: COOK
SECONDED: JACOB
APPROVED: UNANIMOUS (Absent: Dill, Hedge)

- D. Discussion and action regarding board and commission appointments- Planning & Zoning Commission and Lavon Volunteer Fire Department Board.**

MOTION: APPOINT JOANE MCCLENDON TO SEAT 1, JOHNATHAN CLIFTON, SEAT 2 AND REAPPOINT DAVID ROSENQUIST TO SEAT 5 OF THE PLANNING AND ZONING COMMISSION. REAPPOINT ALEX LEBRON TO SEAT 2 OF THE LAVON VOLUNTEER FIRE DEPARTMENT BOARD.

MOTION MADE: JACOB
SECONDED: SHEPARD
APPROVED: UNANIMOUS (Absent: Dill, Hedge)

8. DEPARTMENT REPORTS

- A. Police Services** – Lavon Police Chief Mike Jones provided information regarding reports, programs, including recent parking violations and animal control calls, and referenced information provided in the meeting packet.
- B. Fire Services** – Lavon Fire Chief Danny Anthony provided information regarding reports, programs, and referenced information provided in the meeting packet.
- C. Public Works** – Director of Public Works David Carter provided general information regarding the public works operations.
- D. Administration** – Ms. Dobbs referenced reports in the meeting packet including building permits; CWD service; Collin County tax collection; sales tax; finance report; CIP report, TxDOT projects report; Lavon Area Chamber of Commerce Membership; Coalition against Bigger Trucks; administration, and staff report.

11. SET FUTURE MEETINGS AND AGENDA

June 3, 2025 – Canceled

June 10, 2025 – Special Meeting

June 17, 2025 – Regular Meeting

12. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 7:27 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 10th day of June 2025.

ATTEST:

Rae Norton
Rae Norton, City Secretary

Vicki Sanson
Vicki Sanson, Mayor

