



**MINUTES**  
**MAY 21, 2024**  
**LAVON CITY COUNCIL**  
**CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS**  
**REGULAR MEETING**

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ATTENDING: VICKI SANSON, MAYOR  
MIKE COOK, PLACE 2, MAYOR PRO TEM  
KAY WRIGHT, PLACE 3  
TED DILL, PLACE 4  
LINDSEY HEDGE, PLACE 5

ABSENT: MIKE SHEPARD, PLACE 1

**1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M. AND ANNOUNCED A QUORUM PRESENT.**

**2. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND MR. DILL DELIVERED THE INVOCATION.**

**3. ITEMS OF INTEREST/COMMUNICATIONS**

- Babysitter Training, May 29-31, 2024
- Camp 911 on June 5, 2024
- Bicycle Rodeo on July 25, 2024

**4. CITIZENS COMMENTS**

There were none.

**5. PROCLAMATIONS**

The City Council recognized Emergency Medical Services Week and Public Works Week with proclamations.

**6. PRESENTATION**

Pam Sardo, Josephine Area Chamber of Commerce presented information regarding the formation of the new organization and proposed collaboration with the City of Lavon when mutually beneficial.

**7. WORK SESSION**

Abra Nusser, LJA, provided a presentation of the background and the process utilized in development of the park vision and concept design. The City Council members generally expressed support for the concept. Rough cost estimates and phasing options were presented. Matters and questions specifically discussed included:

- Barn – feasibility of restoring existing barn; staff to obtain a professional assessment of the structure's condition
- Dog Parks – two, one, or none; now or future; staff to look into insurance/liability factors and survey other cities regarding use, size, regulations, or issues
- Venue – additional details
- Splash Pad – more fountain-like, less Disney-like
- Pond – concerns shared re wildlife; fish stocked for fishing events
- Fields – ways to add variety, ie. batting cage or other alternatives
- Play area – all-abilities

**8. CONSENT AGENDA**

**A. Approve the minutes of the May 7, 2024, meeting.**

- B. Approve Resolution No. 2024-05-02 approving and authorizing the execution of Change Request No. 24 with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project in an amount not to exceed \$5,637.00 for the addition of paving to improve area drainage.
- C. Approve Resolution No. 2024-05-03 approving and authorizing the execution of Change Order No. 5 with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project for an estimated reduction of \$21,200.00 to deduct epoxy flooring in the Fire Station from the contract.

**MOTION: APPROVE THE CONSENT AGENDA.**  
 MOTION MADE: COOK  
 SECONDED: HEDGE  
 APPROVED: UNANIMOUS (Absent: Shepard)

**9. ITEMS FOR CONSIDERATION**

- A. **Presentation, discussion, and action regarding Capital Improvement Plan, infrastructure priorities, and funding opportunities.**

City Manager Kim Dobbs and City Engineer Mark Hill provided information regarding the update. Mr. Hill provided a cost estimate of \$12,000,000 for construction of the Lavon East Wastewater Treatment Plant. Ms. Dobbs suggested adding an item for park planning and design. It was noted that the priorities and funding will be reviewed in conjunction with the budget process.

- B. **Discussion, and action regarding the first of two readings of Resolution No. 2024-05-04 authorizing the Lavon Economic Development Corporation authorizing the Lavon Economic Development Corporation to expend funds for one or more projects to assist in the promotion of new and expanded business development in Lavon along School Road, not to exceed \$150,000.00 for the cost of the projects and providing an effective date.**

Lavon Economic Development Corporation Executive Director Pam Mundo provided information about the project and steps taken to date. Ms. Dobbs noted that this is the first of two readings, and the second reading would be scheduled for the following meeting.

**MOTION: APPROVE THE FIRST READING OF RESOLUTION NO. 2024-05-04 AUTHORIZING THE LAVON ECONOMIC DEVELOPMENT CORPORATION AUTHORIZING THE LAVON ECONOMIC DEVELOPMENT CORPORATION TO EXPEND FUNDS FOR ONE OR MORE PROJECTS TO ASSIST IN THE PROMOTION OF NEW AND EXPANDED BUSINESS DEVELOPMENT IN LAVON ALONG SCHOOL ROAD, NOT TO EXCEED \$150,000.00 FOR THE COST OF THE PROJECTS AND PROVIDING AN EFFECTIVE DATE.**

MOTION MADE: DILL  
 SECONDED: COOK  
 APPROVED: UNANIMOUS

- C. **Discussion and action regarding Resolution No. 2024-05-05 approving and authorizing the execution of a professional services agreement with LJA Engineering, Inc. for the preparation of a drainage analysis along Bear Creek at the Lavon Trail and Pedestrian Bridge Crossing including a Letter of Map Revision as required by the City's flood plain regulations in an amount not to exceed \$35,650.00.**

Ms. Dobbs and Mr. Hill provided information regarding the requirements and proposed agreement.

**MOTION: APPROVE RESOLUTION NO. 2024-05-05 APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH LJA ENGINEERING, INC. FOR THE PREPARATION OF A DRAINAGE ANALYSIS ALONG BEAR CREEK AT THE LAVON TRAIL AND PEDESTRIAN BRIDGE CROSSING**

**INCLUDING A LETTER OF MAP REVISION AS REQUIRED BY THE CITY'S FLOOD PLAIN REGULATIONS IN AN AMOUNT NOT TO EXCEED \$35,650.00.**

MOTION MADE: COOK  
SECONDED: WRIGHT  
APPROVED: UNANIMOUS

- D. Discussion and action regarding Ordinance No. 2024-05-02 amending Chapter 8 "Offenses and Additional Provisions", Article 8.03 "Noise", of the Code of Ordinances of the City of Lavon, as amended, Section 8.03.001 "Definitions and Territorial Application" to amend the territorial application; Section 8.03.005 "Times for Operation of Equipment Restricted" and Section 8.03.006 "Times for Performing Construction Activities Restricted" to restrict noise on Sunday; and Section 8.03.007 "Special Permit for After-Hours Construction or Operation of Equipment" to revise the permit process.**

Ms. Dobbs provided information regarding the proposed amendment.

**MOTION: APPROVE ORDINANCE NO. 2024-05-02 AMENDING CHAPTER 8 "OFFENSES AND ADDITIONAL PROVISIONS", ARTICLE 8.03 "NOISE", OF THE CODE OF ORDINANCES OF THE CITY OF LAVON, AS AMENDED, SECTION 8.03.001 "DEFINITIONS AND TERRITORIAL APPLICATION" TO AMEND THE TERRITORIAL APPLICATION; SECTION 8.03.005 "TIMES FOR OPERATION OF EQUIPMENT RESTRICTED" AND SECTION 8.03.006 "TIMES FOR PERFORMING CONSTRUCTION ACTIVITIES RESTRICTED" TO RESTRICT NOISE ON SUNDAY; AND SECTION 8.03.007 "SPECIAL PERMIT FOR AFTER-HOURS CONSTRUCTION OR OPERATION OF EQUIPMENT" TO REVISE THE PERMIT PROCESS.**

MOTION MADE: WRIGHT  
SECONDED: HEDGE  
APPROVED: UNANIMOUS

- E. Discussion and action regarding acceptance of the Lavon North Sanitary Sewer Lift Station project.**

Mr. Hill presented information regarding the project.

**MOTION: APPROVE AND ACCEPT THE LAVON NORTH SANITARY SEWER LIFT STATION PROJECT SUBJECT TO FINAL APPROVAL OF THE CITY ENGINEER.**

MOTION MADE: DILL  
SECONDED: WRIGHT  
APPROVED: UNANIMOUS

- F. Discussion and action regarding appointment of the primary member representative and an alternate member representative to the Regional Transportation Council, the transportation policy body for the North Texas Council of Governments, the regional Metropolitan Planning Organization.**

Ms. Dobbs provided information regarding the Regional Transportation Council (RTC) and the potential nominations.

**MOTION: ENDORSE THE NOMINATIONS OF CITY COUNCIL MEMBER MICHAEL SCHAEFFER, CITY OF ALLEN AND MAYOR MATTHEW PORTER, CITY OF WYLIE RESPECTIVELY AS THE PRIMARY REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE REGIONAL TRANSPORTATION COUNCIL.**

MOTION MADE: WRIGHT  
SECONDED: DILL  
APPROVED: UNANIMOUS

- G. Discussion regarding utility administration of commercial garbage service.**

Ms. Dobbs provided information regarding the possible transfer of the account set up and administration of commercial garbage accounts to CWD, noting that the transfer could very likely result in a higher level of service for customers. The consensus of the City Council was to move forward with the plan and bring back a contract amendment.

**10. DEPARTMENT REPORTS**

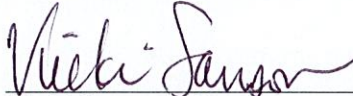
- A. Police Services** – Chief Mike Jones provided information regarding reports, programs, and referenced information provided in the meeting packet. Chief Jones noted that over the past month at least 30 contacts were made with drivers crossing the parking lot to get from SH 78 to Business 78.
- B. Fire Services** – Fire Chief Danny Anthony referenced the reports in the meeting packet and answered questions.
- C. Public Works** – Director of Public Works David Carter provided general information regarding the public works operations.
- D. Administration** – Ms. Dobbs referenced reports in the meeting packet including building permits; CWD service; Collin County tax collection; sales tax; finance report; TxDOT projects report; and administration and staff report.

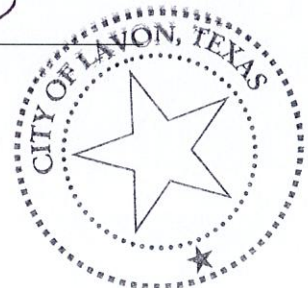
**11. SET FUTURE MEETINGS AND AGENDA**

June 4, 2024 – Regular Meeting


**12. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:57 P.M.**

**DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 4<sup>th</sup> day of June 2024.**

  
Vicki Sanson, Mayor



**ATTEST:**

  
Rae Norton, City Secretary