



MINUTES
FEBRUARY 20, 2024
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING

ATTENDING: VICKI SANSON, MAYOR
MIKE SHEPARD, PLACE 1
MIKE COOK, PLACE 2, MAYOR PRO TEM
KAY WRIGHT, PLACE 3
TED DILL, PLACE 4
LINDSEY HEDGE, PLACE 5

1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M. AND ANNOUNCED A QUORUM PRESENT.

2. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND KAY WRIGHT DELIVERED THE INVOCATION.

3. ITEMS OF INTEREST/COMMUNICATIONS

- Education Foundation Bags for the Braves on March 21, 2024
- Breakfast with the Bunny on March 23, 2024

4. CITIZENS COMMENTS

There were no citizen comments.

5. RECOGNITION, AWARDS, AND INTRODUCTION OF EMPLOYEES-POLICE DEPARTMENT

Police Chief Mike Jones presented awards and introduced new and promoted Police Department employees.

6. RECOGNITION AND INTRODUCTION OF EMPLOYEES-FIRE DEPARTMENT

Fire Chief Danny Anthony introduced new and promoted Fire Department employees and recognized with appreciation the service and contributions of former LVFD Assistant Chief Scott Beaudette.

7. CONSENT AGENDA

- A. Approve the minutes of the February 6, 2024, meeting.**
- B. Approve Resolution No. 2024-02-06 authorizing continued participation with the Atmos Cities Steering Committee; and authorizing the payment of five cents per capita to the Atmos Cities Steering Committee to fund regulatory and related activities related to Atmos Energy Corporation.**
- C. Approve Resolution No. 2024-02-07 approving and authorizing the execution of an interlocal cooperation contract with the Department of Public Safety of the State of Texas for participation in the Failure to Appear (FTA) Program; and providing an effective date.**

MOTION: APPROVE CONSENT AGENDA.

MOTION MADE: COOK
SECONDED: WRIGHT
APPROVED: UNANIMOUS

8. ITEMS FOR CONSIDERATION

- A. Discussion, and action regarding Resolution No. 2024-02-08 approving and authorizing execution of a Right of Way Encroachment Agreement with the Elevon Homeowner's Association, Inc. for placement and maintenance of a subdivision monument sign,**

landscaping, and related improvements in the median on Elevon Parkway located in the Elevon West Commercial Phase 1 Addition.

City Manager Kim Dobbs provided information regarding the proposed agreement and location exhibits.

MOTION: APPROVE RESOLUTION NO. 2024-02-08 APPROVING AND AUTHORIZING EXECUTION OF A RIGHT OF WAY ENCROACHMENT AGREEMENT WITH THE ELEVON HOMEOWNER'S ASSOCIATION, INC. FOR PLACEMENT AND MAINTENANCE OF A SUBDIVISION MONUMENT SIGN, LANDSCAPING, AND RELATED IMPROVEMENTS IN THE MEDIAN ON ELEVON PARKWAY LOCATED IN THE ELEVON WEST COMMERCIAL PHASE 1 ADDITION.

MOTION MADE: SHEPARD
SECONDED: HEDGE
APPROVED: UNANIMOUS

- B. Discussion, and action regarding Ordinance No. 2024-02-04 amending the Capital Improvements Plan (CIP) approved and adopted by Ordinance No. 2023-08-11 for the City for the fiscal year October 1, 2023 through September 30, 2024 to amend project budgets and timelines.**

Ms. Dobbs provided information regarding the projected Capital Improvements Plan, proposed changes, and timeline of projects.

MOTION: APPROVE ORDINANCE NO. 2024-02-04 AMENDING THE CAPITAL IMPROVEMENTS PLAN (CIP) APPROVED AND ADOPTED BY ORDINANCE NO. 2023-08-11 FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2023, THROUGH SEPTEMBER 30, 2024 TO AMEND PROJECT BUDGETS AND TIMELINES.

MOTION MADE: DILL
SECONDED: COOK
APPROVED: UNANIMOUS

- C. Discussion and action regarding Resolution No. 2024-02-09 approving and authorizing the execution of Change Order No. 3 to the construction contract with Rebcon, L.L.C. for the City of Lavon Lake Road Phase 1 Paving (CIP-16) Construction Project to close out and make the final cost adjustment for actual quantities installed in an amount not to exceed \$10,239.25; and providing an effective date.**

Ms. Dobbs provided information regarding the contract and change orders with Rebcon, LLC., relating to the Lake Road Phase 1 Paving (CIP-16).

MOTION: APPROVE RESOLUTION NO 2024-02-09 APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 3 TO THE CONSTRUCTION CONTRACT WITH REBCON, L.L.C. FOR THE CITY OF LAVON LAKE ROAD PHASE 1 PAVING (CIP-16) CONSTRUCTION PROJECT TO CLOSE OUT AND MAKE THE FINAL COST ADJUSTMENT FOR ACTUAL QUANTITIES INSTALLED IN AN AMOUNT NOT TO EXCEED \$10,239.25; AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: WRIGHT
SECONDED: DILL
APPROVED: UNANIMOUS

- D. Discussion and action acceptance of the Lake Road, Phase 1 Paving (CIP-16) Construction Project improvements.**

Ms. Dobbs provided information regarding the completion of the Lake Road, Phase 1 Paving (CIP-16) Construction Project. City Engineer Mark Hill, Freeman Millican, Inc. detailed the process for inspecting and maintaining the project.

MOTION: ACCEPT THE LAKE ROAD, PHASE 1 PAVING (CIP-16) CONSTRUCTION PROJECT IMPROVEMENTS.

MOTION MADE: DILL
SECONDED: COOK
APPROVED: UNANIMOUS

E. Discussion and action regarding acceptance of the Grand Heritage 78 Commercial East and West Sanitary Sewer Lines Construction Project.

Ms. Dobbs provided information regarding the completion of the Grand Heritage 78 Commercial East and West Sanitary Sewer Lines Construction Project.

MOTION: ACCEPT THE GRAND HERITAGE 78 COMMERCIAL EAST AND WEST SANITARY SEWER LINES CONSTRUCTION PROJECT.

MOTION MADE: WRIGHT
SECONDED: SHEPARD
APPROVED: UNANIMOUS

9. DEPARTMENT REPORTS

- A. Police Services** – Police Chief Mike Jones provided information regarding reports, detailed upcoming programs, and referenced information provided in the meeting packet.
- B. Fire Services** – Fire Chief Danny Anthony referenced the reports in the meeting packet and answered questions.
- C. Public Works** – Director of Public Works David Carter provided general information regarding the CIP and public works operations.
- D. Administration** – Ms. Dobbs referenced reports in the meeting packet, distributed information relating to the CWD proposed contract renewal, and provided additional information.

10. EXECUTIVE SESSION

At 7:24 p.m. in accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council may recess into Executive Session (closed meeting) pursuant to Section 551.071 (2) consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter for the provision of municipal services in an unincorporated area and pursuant to Section 551.072 to deliberate the purchase, exchange, lease, or value of real property.

11. RECONVENE INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551.001, et seq., Mayor Sanson reconvened the meeting at 7:43 p.m. and stated no action was taken in executive session.

12. SET FUTURE MEETINGS AND AGENDA

March 5, 2024 – Regular Meeting

12. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 7:44 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 5th day of March 2024.

ATTEST:

Rae Norton
Rae Norton, City Secretary

Vicki Sanson
Vicki Sanson, Mayor
