



**MINUTES
NOVEMBER 21, 2023
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING**

ATTENDING: VICKI SANSON, MAYOR
MIKE SHEPARD, PLACE 1
MIKE COOK, PLACE 2
KAY WRIGHT, PLACE 3, MAYOR PRO TEM
TED DILL, PLACE 4
LINDSEY HEDGE, PLACE 5

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M. AND ANNOUNCED A QUORUM PRESENT.**
2. **MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND KAY WRIGHT DELIVERED THE INVOCATION.**
3. **ISSUANCE OF OATH OF OFFICE TO THE NEWLY ELECTED MAYOR VICKI SANSON AND CITY COUNCIL MEMBER MIKE COOK, PLACE 2 AND TED DILL, PLACE 4.**
4. **ITEMS OF INTEREST/COMMUNICATIONS**
 - Christmas Tree Lighting and Sip & Shop, Friday, December 1, 2023 from 5pm-8pm.
 - McKinney VFW Post 2150 Toys for Tots collection until December 2, 2023
5. **CITIZENS COMMENTS**

There were no citizen comments.
6. **CONSENT AGENDA**
 - A. **Approve the minutes of the November 7, 2023, meeting.**
 - B. **Approve the minutes of the November 15, 2023, meeting.**
 - C. **Receive the quarterly Investment Report.**
 - D. **Approve Resolution No. 2023-11-05 approving and authorizing the execution of Task Order No. 3 with LJA Engineering, Inc. pursuant to Resolution No. 2023-10-04 for professional consulting services for services associated with mapping and geographic information systems (GIS).**
 - E. **Accept the City Secretary's verification of the Petition for Disannexation from the City of Lavon Extraterritorial Jurisdiction (ETJ) of 35.76 acres situated at 12090 Dark Hollow Road out of the Drury Anglin Survey, Abstract No. 2, Tract 61, southeast of Caddo Creek Drive and approve Ordinance No. 2023-11-09 disannexing the herein described territory from the ETJ of the City of Lavon, Collin County, Texas, and adjusting the boundary limits of said ETJ so as to exclude the described property from within the ETJ; providing instructions for filing this ordinance and for correcting the official map and boundaries of said city; providing severability and cumulative clauses; and providing an effective date.**

MOTION: APPROVE THE CONSENT AGENDA.

MOTION MADE: SHEPARD
SECONDED: COOK
APPROVED: UNANIMOUS

7. ITEMS FOR CONSIDERATION

- A. **Discussion and action to appoint a Mayor Pro Tempore for a term that expires in November 2024.**

Kay Wright nominated Mike Cook for a one-year term. There were no further nominations.

ACTION: APPOINT MIKE COOK TO SERVE AS MAYOR PRO-TEMPORE FOR A TERM THAT EXPIRES IN NOVEMBER 2024.

MOTION MADE: WRIGHT

SECONDED: DILL

APPROVED: UNANIMOUS

- B. **Discussion, and action regarding the appointment of a Municipal Court Judge for a term that expires in November 2025.**

MOTION: REAPPOINT MUNICIPAL COURT JUDGE ANDREW LEONIE FOR A TERM THAT EXPIRES IN NOVEMBER 2025.

MOTION MADE: WRIGHT

SECONDED: HEDGE

APPROVED: UNANIMOUS

- C. **Discussion and action regarding the appointment of an Associate Municipal Court Judge for a term that expires in November 2025.**

MOTION: REAPPOINT ASSOCIATE MUNICIPAL COURT JUDGE KEITH WHEELER FOR A TERM THAT EXPIRES IN NOVEMBER 2025.

MOTION MADE: WRIGHT

SECONDED: HEDGE

APPROVED: UNANIMOUS

- D. **Public Hearing, discussion and action the application of Yumin Zhao for owner Shih-Jung Huang for a variance to Article 4 SIGNS of the Code of Ordinances, Section 4.05.008 Approved Signs and Standards (b)(3) Wall Signs to installation of a sign that is approximately 79.3 square feet in total wall sign area that is 43.3 square feet greater than permitted for DODS Chinese Restaurant on Lot 6R-3, Block A of the Lavon Business Park at 100 Lake Rd., southeast of the intersection of SH 78 and Lake Road., Lavon, Collin County, Texas (CCAD Property ID 2718720).**

Presentation of the application.

Ms. Dobbs provided information regarding the request and detailed the sign specifications.

PUBLIC HEARING to receive comments regarding the application.

Mayor Sanson opened the public hearing at 6:49 p.m. and invited comments for or against the proposed amendment. There being no comments, Mayor Sanson closed the public hearing at 6:49 p.m.

Discussion and action regarding the application.

MOTION: APPROVE THE APPLICATION OF YUMIN ZHAO FOR OWNER SHIH-JUNG HUANG FOR A VARIANCE TO ARTICLE 4 SIGNS OF THE CODE OF ORDINANCES, SECTION 4.05.008 APPROVED SIGNS AND STANDARDS (B)(3) WALL SIGNS TO INSTALLATION OF A SIGN THAT IS APPROXIMATELY 79.3 SQUARE FEET IN TOTAL WALL SIGN AREA THAT IS 43.3 SQUARE FEET GREATER THAN PERMITTED FOR DODS CHINESE RESTAURANT ON LOT 6R-3, BLOCK A OF THE LAVON BUSINESS PARK AT 100 LAKE RD., SOUTHEAST OF THE INTERSECTION OF SH 78 AND LAKE ROAD., LAVON, COLLIN COUNTY, TEXAS.

MOTION MADE: WRIGHT
SECONDED: DILL
APPROVED: UNANIMOUS

E. Discussion, and action regarding installation of an Outdoor Fitness Court ® as part of the National Fitness Campaign.

Ms. Dobbs provided information regarding the installation of an Outdoor Fitness Court and Fitness Studio and submitted the staff recommendation to remove the Fitness Studio from initial installation. Potential locations for installation were discussed.

MOTION: THE COUNCIL REITERATE SUPPORT FOR THE NATIONAL FITNESS CAMPAIGN FITNESS COURT (NFC) AND DIRECT STAFF TO MOVE FORWARD WITH THE INSTALLATION OF A NFC FITNESS COURT WITHOUT THE FITNESS STUDIO AT THIS TIME, RECOGNIZING THAT THE STUDIO MAY BE ADDED AT A FUTURE DATE IF THE COURT IS PLACED APPROPRIATELY AND TO NOT ALLOW THE RENTAL OR RESERVATION OF THE FITNESS COURT.

MOTION MADE: WRIGHT
SECONDED: SHEPARD
APPROVED: UNANIMOUS

8. DEPARTMENT REPORTS

- A. Police Services** – Police Chief Mike Jones provided information regarding the new interim office space and provided reports, detailed upcoming programs, and referenced information provided in the meeting packet.
- B. Fire Services** – Fire Chief Danny Anthony referenced the reports in the meeting packet and answered questions.
- C. Public Works** – Director of Public Works David Carter provided general information regarding the CIP and public works operations.
- D. Administration** – Ms. Dobbs referenced reports in the meeting packet and provided additional information.

9. SET FUTURE MEETINGS AND AGENDA

December 5, 2023 – Regular Meeting
December 19, 2023 – Regular Meeting


12. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 7:35P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 5th day of December 2023.

ATTEST:



Rae Norton, City Secretary



Vicki Sanson, Mayor

