



**MINUTES
NOVEMBER 3, 2020
LAVON CITY COUNCIL
REGULAR MEETING
TELEPHONIC MEETING
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
6:00 P.M.**

The meeting was conducted telephonically in accordance with the orders of the Office of the Governor in order to advance the public health goal of limiting face-to-face meetings to slow the spread of the Coronavirus (COVID-19). The meeting agenda and packet were posted on the city website prior to the meeting.

ATTENDING: VICKI SANSON, MAYOR
JOHN KELL, PLACE 1
MIKE COOK, PLACE 2
KAY WRIGHT, MAYOR PRO TEM, PLACE 3
TED DILL, PLACE 4
MINDI SERKLAND, PLACE 5

1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:00 P.M., TOOK ROLL AND CONFIRMED A QUORUM PRESENT.

2. MAYOR SANSON OBSERVED A MOMENT OF SILENCE.

3. CITIZENS COMMENT

There were no citizen comments.

4. ITEMS OF INTEREST/COMMUNICATIONS

- LEDC \$20 Coupon promotion will run from November 15, 2020 to December 15, 2020.
- NCTCOG Cease the Grease Holiday Grease Roundup - November 23-January 4 at City Hall.

5. PROCLAMATION

Mayor Sanson presented a proclamation honoring the observance of Veterans Day on November 11, 2020.

6. CONSENT AGENDA

A. Approve the minutes of the October 20, 2020 meeting.

B. Approve Ordinance No. 2020-11-01 approving the 2020 Tax Roll Summary for the City of Lavon as submitted by the Collin County Tax Assessor Collector's Office.

C. Approve Resolution No. 2020-11-01 approving and authorizing the Mayor to execute a Product License and Service Agreement with Intellichoice, Inc. DBA eForce for a police records management system for \$36,854.00; and providing an effective date.

D. Grant a fifteen-foot water line easement to Bear Creek Special Utility District on 5.1 acres of city-owned property abutting and south of McClendon Rd., CCAD Property ID 1250005, Lavon, Texas.

MOTION: APPROVE THE CONSENT AGENDA.

MOTION MADE: WRIGHT

SECONDED: SERKLAND

APPROVED: UNANIMOUS

7. ITEMS FOR CONSIDERATION

- A. Discussion and action regarding the final plat of the RaceTrac Addition on 5.899 acres of land consisting of two lots at 1000 SH 78 (also referred to as 9930 SH 78), out of the WAS Bohannan Survey, Abstract No. 121, CCAD Property IDs 2675083, 2593398, 2133957, 2664025 and a portion of 2664090, southwest of the intersection of SH 78 and SH 205, City of Lavon, Texas, requested by RaceTrac Petroleum.**

City Administrator Kim Dobbs provided a report from the Planning and Zoning Commission and information regarding the plat and introduced Andrew Malzer, Engineering Project Manager, RaceTrac who answered questions regarding the application.

MOTION: APPROVE THE FINAL PLAT OF THE RACETRAC ADDITION ON 5.899 ACRES OF LAND CONSISTING OF TWO LOTS AT 1000 SH 78 (ALSO REFERRED TO AS 9930 SH 78), OUT OF THE WAS BOHANNAN SURVEY, ABSTRACT NO. 121, CCAD PROPERTY IDS 2675083, 2593398, 2133957, 2664025 AND A PORTION OF 2664090, SOUTHWEST OF THE INTERSECTION OF SH 78 AND SH 205, CITY OF LAVON, TEXAS, REQUESTED BY RACETRAC PETROLEUM.

MOTION MADE: WRIGHT
SECONDED: DILL
APPROVED: UNANIMOUS

- B. Discussion and action regarding the final plat of the LakePointe Addition, Phase 2A for 181 residential lots and 5 open space tracts on 57.456 acres of land, a part of a 200.9089 acre tract described in Document No. 20180821001049570 in the DRCCT and situated in the Samuel M. Rainer Survey, Abstract No. 740, (CCAD Property ID 2663916), southeast of the intersection of SH 78 and FM 6, Lavon, Collin County, Texas.**

Ms. Dobbs provided a report from the Planning and Zoning Commission regarding the final plat of the LakePointe Addition, Phase 2A. Ms. Dobbs introduced Steve Lenart, Lenart Development Company who answered questions.

MOTION: APPROVE THE FINAL PLAT OF THE LAKEPOINTE ADDITION, PHASE 2A FOR 181 RESIDENTIAL LOTS AND 5 OPEN SPACE TRACTS ON 57.456 ACRES OF LAND, A PART OF A 200.9089 ACRE TRACT DESCRIBED IN DOCUMENT NO. 20180821001049570 IN THE DRCCT AND SITUATED IN THE SAMUEL M. RAINER SURVEY, ABSTRACT NO. 740, (CCAD PROPERTY ID 2663916), SOUTHEAST OF THE INTERSECTION OF SH 78 AND FM 6, LAVON, COLLIN COUNTY, TEXAS.

MOTION MADE: KELL
SECONDED: COOK
APPROVED: UNANIMOUS

- C. Discussion and action regarding the final plat of the LakePointe Addition, Phase 2B for 79 residential lots and 2 open space tracts on 17.487 acres of land, a part of a 200.9089 acre tract described in Document No. 20180821001049570 in the DRCCT and situated in the Samuel M. Rainer Survey, Abstract No. 740, (CCAD Property ID 2663916), southeast of the intersection of SH 78 and FM 6, Lavon, Collin County, Texas.**

Ms. Dobbs reviewed the recommendation of the Planning and Zoning Commission regarding the final plat of the LakePointe Addition, Phase 2B.

MOTION: APPROVE THE FINAL PLAT OF THE LAKEPOINTE ADDITION, PHASE 2B FOR 79 RESIDENTIAL LOTS AND 2 OPEN SPACE TRACTS ON 17.487 ACRES OF LAND, A PART OF A 200.9089 ACRE TRACT DESCRIBED IN DOCUMENT NO. 20180821001049570 IN THE DRCCT AND SITUATED IN THE SAMUEL M. RAINER SURVEY, ABSTRACT NO. 740, (CCAD PROPERTY ID 2663916), SOUTHEAST OF THE INTERSECTION OF SH 78 AND FM 6, LAVON, COLLIN COUNTY, TEXAS.

MOTION MADE: WRIGHT
SECONDED: KELL
APPROVED: UNANIMOUS

- D. Public hearing, discussion and action regarding Ordinance No. 2020-11-02 amending Chapter 9, Exhibit A, Section 5.05 of the City of Lavon's Code of Ordinances to specify five foot (5') as the minimum sidewalk width.**

Presentation of Request.

Ms. Dobbs provided information regarding the current regulations and proposed amendment.

PUBLIC HEARING to receive comments regarding the request.

Mayor Sanson opened the public hearing at 6:23 p.m. and invited comments in favor or opposition of the request, there being no comments, Mayor Sanson closed the public hearing at 6:23 p.m.

Discussion and action regarding the request.

Ms. Dobbs reviewed the recommendation of the Planning and Zoning Commission to approve the amendment of the minimum width of sidewalks to five feet (5').

MOTION: APPROVE ORDINANCE NO. 2020-11-02 AMENDING CHAPTER 9, EXHIBIT A, SECTION 5.05 OF THE CITY OF LAVON'S CODE OF ORDINANCES TO SPECIFY FIVE FOOT (5') AS THE MINIMUM SIDEWALK WIDTH.

MOTION MADE: WRIGHT
SECONDED: DILL
APPROVED: UNANIMOUS

- E. Discussion and action regarding the award of the construction contract for the City of Lavon Wolf Run Ditch Improvements (CIP-8) Construction Project and Resolution No. 2020-11-02 approving and authorizing the Mayor to execute a construction contract with GRod Construction, LLC in the amount of \$66,646.00 and 45 days; and providing an effective date.**

Ms. Dobbs introduced City Engineer Mark Hill, Freeman Millican, LLC. who gave updates regarding the competitive bids for the Wolf Run Ditch Improvement Project, which is CIP-8 Project. He noted that five (5) bids were received, and this construction project involves the installation of concrete maintenance strips along the flowline of the bar ditches to assist with future ditch maintenance.

MOTION: AWARD THE CONSTRUCTION CONTRACT FOR THE CITY OF LAVON WOLF RUN DITCH IMPROVEMENTS (CIP-8) CONSTRUCTION PROJECT AND RESOLUTION NO. 2020-11-02 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CONSTRUCTION CONTRACT WITH GROD CONSTRUCTION, LLC IN THE AMOUNT OF \$66,646.00 AND 45 DAYS; AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: KELL
SECONDED: COOK
APPROVED: UNANIMOUS

- F. Discussion and action regarding the award of the construction contract for the City of Lavon Lake Shadow Drainage (CIP-13) Construction Project and Resolution No. 2020-11-03 approving and authorizing the Mayor to execute a construction contract with GRod Construction LLC in the amount of \$ 47,788.00 and 30 days; and providing an effective date.**

Mr. Hill, Freeman Millican, LLC. provided information regarding the competitive bids for the Lake Shadow Drainage Project which is CIP-3 Project. He noted that six (6) bids were received, and this construction project involves installing new 18" storm sewer to supplement the current drainage area on Lake Shadow Dr. and includes the culvert underneath the adjacent private road.

MOTION: AWARD THE CONSTRUCTION CONTRACT FOR THE CITY OF LAVON LAKE SHADOW DRAINAGE (CIP-13) CONSTRUCTION PROJECT AND RESOLUTION NO. 2020-11-03 APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A CONSTRUCTION CONTRACT WITH GROD CONSTRUCTION LLC IN THE AMOUNT OF \$ 47,788.00 AND 30 DAYS; AND PROVIDING AN EFFECTIVE DATE.

MOTION MADE: WRIGHT
SECONDED: DILL

APPROVED UNANIMOUS

- G. Discussion and action regarding approval of Task Order #6 with Freeman-Millican, Inc. pursuant to Resolution No. 2018-06-01 for professional engineering services for the preparation and submission of the application for renewal of the Texas Pollutant Discharge Elimination System (TPDES) permit for the Bear Creek Wastewater Treatment Plant, not to exceed \$9,400.00.

Ms. Dobbs provided information regarding the Texas Commission on Environmental Quality (TCEQ) Renewal Notice for the Texas Pollutant Discharge Elimination System (TPDES) permit for the Bear Creek Wastewater Treatment Plant. She noted the City’s permit will expire on October 1, 2021 and recommended that Freeman-Millican, Inc. prepare and submit the renewal application.

MOTION: APPROVE TASK ORDER #6 WITH FREEMAN-MILLICAN, INC. PURSUANT TO RESOLUTION NO. 2018-06-01 FOR PROFESSIONAL ENGINEERING SERVICES FOR THE PREPARATION AND SUBMISSION OF THE APPLICATION FOR RENEWAL OF THE TEXAS POLLUTANT DISCHARGE ELIMINATION SYSTEM (TPDES) PERMIT FOR THE BEAR CREEK WASTEWATER TREATMENT PLANT, NOT TO EXCEED \$9,400.00.

MOTION: WRIGHT
 SECONDED: COOK
 APPROVED: UNANIMOUS

- H. Discussion and action regarding orders and regulations, programming, city facilities and operations related to COVID-19.

Ms. Dobbs reviewed GA Order-30 and reported that the City Attorney is continuing to monitor the changes and keeping City Hall updated.

8. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.

- November 17, 2020 Regular City Council Meeting 6:00 p.m.

9. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 6:48 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 17th day of November 2020.



Vicki Sanson
 Mayor



ATTEST:



Rae Norton
 City Secretary