



**MINUTES
JULY 16, 2019
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
WORK SESSION 6:00 P.M.
REGULAR MEETING 7:00 P.M.**

ATTENDING: VICKI SANSON, MAYOR
JOHN KELL, PLACE 1
MIKE COOK, PLACE 2 Arrived at 8:02 p.m.
KAY WRIGHT, MAYOR PRO TEM, PLACE 3
TED DILL, PLACE 4
MINDI SERKLAND, PLACE 5

1. **MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:04 P.M. AND ANNOUNCED A QUORUM PRESENT.**
2. **MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND MR. DILL DELIVERED THE INVOCATION.**
3. **BUDGET WORK SESSION**

Discussion regarding the financial status for current Fiscal Year (FY) 2018-19, budget calendar, anticipated commitments, departmental service levels, fee schedule, and projected needs for FY 2019-20.

City Administrator Kim Dobbs reviewed budget projections and factors to be considered in the preparation of the FY 19-20 budget. The certified values and area entity tax rates and exemptions were reviewed. Police Chief Mike Jones and Ms. Dobbs reviewed an analysis of the police services program for the City of Nevada and the City Council directed staff and the Mayor to meet with the City of Nevada to discuss. Ms. Dobbs advised that the City's financial advisor would be present at the second meeting in August to discuss funding options for specific capital projects identified by the staff. Mayor Sanson closed the work session with a brief recess at 6:55 p.m. and reconvened the session at 7:02 p.m.

4. **CITIZENS COMMENTS**

There were no citizen comments.

5. **ITEMS OF INTEREST/COMMUNICATIONS**

- August 3 NeSmith Elementary Ribbon Cutting for the new wing at 10:30 a.m.
- August 10 Back to School Bash at Community Independent School District 4 p.m.

6. **CONSENT AGENDA**

- A. **Approve the minutes of the July 2, 2019 meeting.** Ms. Dobbs noted a correction to the Minutes.
- B. **Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 6/30/2019 and authorize the payment of invoices included therein.**

MOTION: APPROVE THE CONSENT AGENDA, AS AMENDED.

MOTION MADE: SERKLAND

SECONDED: KELL

APPROVED: UNANIMOUS

Absent: Cook

7. **ITEMS FOR CONSIDERATION**

- A. **Discussion and action regarding Resolution No. 2019-07-03 amending Resolution No. 2019-03-04 regarding creation of a Public Improvement District and ordering public improvements to be**

made for the benefit of such district; providing for severability clause; and containing other matters relating to the subject. LakePointe Public Improvement District (PID).

PID Administrator Mary Petty, P3 Works, LLC, explained that an amendment to the previous resolution was needed to correct and clarify an amount noted in the previous information and that no other changes were submitted to the previously approved Resolution.

MOTION: APPROVE RESOLUTION NO. 2019-07-03 AMENDING RESOLUTION NO. 2019-03-04 REGARDING CREATION OF A PUBLIC IMPROVEMENT DISTRICT AND ORDERING PUBLIC IMPROVEMENTS TO BE MADE FOR THE BENEFIT OF SUCH DISTRICT; PROVIDING FOR SEVERABILITY CLAUSE; AND CONTAINING OTHER MATTERS RELATING TO THE SUBJECT. LAKEPOINTE PUBLIC IMPROVEMENT DISTRICT.

MOTION MADE: DILL
SECONDED: WRIGHT
APPROVED: UNANIMOUS
Absent: Cook

- B. Discussion and action regarding Resolution No. 2019-07-04 determining the costs of certain public improvements to be financed by the LakePointe Public Improvement District; approving a preliminary service plan and assessment plan, including proposed assessment rolls; directing the filing of the proposed assessment rolls with the city secretary to make available for public inspection; noticing a public hearing for August 20, 2019 to consider an ordinance levying assessments on property located within the Lakepointe Public Improvement District; directing city staff to publish and mail notice of said public hearing; and resolving other matters incident and related thereto.**

Ms. Petty presented information regarding the preliminary Service and Assessment Plan (SAP) and bond transaction process. Ms. Petty explained that this is a legally required step in the process and contemplates a public hearing on August 20 to receive input on the SAP and levy assessments.

MOTION: APPROVE RESOLUTION NO. 2019-07-04 DETERMINING THE COSTS OF CERTAIN PUBLIC IMPROVEMENTS TO BE FINANCED BY THE LAKEPOINTE PUBLIC IMPROVEMENT DISTRICT; APPROVING A PRELIMINARY SERVICE PLAN AND ASSESSMENT PLAN, INCLUDING PROPOSED ASSESSMENT ROLLS; DIRECTING THE FILING OF THE PROPOSED ASSESSMENT ROLLS WITH THE CITY SECRETARY TO MAKE AVAILABLE FOR PUBLIC INSPECTION; NOTICING A PUBLIC HEARING FOR AUGUST 20, 2019 TO CONSIDER AN ORDINANCE LEVYING ASSESSMENTS ON PROPERTY LOCATED WITHIN THE LAKEPOINTE PUBLIC IMPROVEMENT DISTRICT; DIRECTING CITY STAFF TO PUBLISH AND MAIL NOTICE OF SAID PUBLIC HEARING; AND RESOLVING OTHER MATTERS INCIDENT AND RELATED THERETO.

MOTION MADE: KELL
SECONDED: SERKLAND
APPROVED: UNANIMOUS
Absent: Cook

- C. Discussion and action regarding a volunteer proposal for programming at City Hall for Senior Citizens.**

Ms. Dobbs reviewed a resident proposal for a volunteer-run Senior Citizen program at City Hall and provided information about a meeting that she and Mayor Sanson had with two of the volunteers. Specifically, the volunteers proposed a twice-monthly or once-weekly mid-day gathering in the Community Room for which the volunteers would be entirely responsible for planning and funding. Mayor Sanson explained she was supportive of the program and had suggested to the volunteers that they present the proposal to the City Council to determine if the City Council would also support the program. Although the volunteers were unable to attend the meeting, the City Council expressed unanimous and enthusiastic support and directed the Mayor and staff to work with the volunteer group

to organize a Senior Citizen Program. Mr. and Mrs. Vince Doyle, 319 Alamo Ct., asked questions, provided information about the program in Sachse and expressed support for the proposal.

MOTION: AUTHORIZE MAYOR SANSON AND CITY STAFF TO WORK WITH VOLUNTEERS TO SET UP A VOLUNTEER-RUN SENIOR CITIZEN PROGRAM AT CITY HALL.

MOTION MADE: SERKLAND
SECONDED: WRIGHT
APPROVED: UNANIMOUS
Absent: Cook

D. Discussion and action regarding board and commission appointments – Planning and Zoning Commission, Lavon Economic Development Corporation (LEDC) Board of Directors, Parks and Recreation Board and IFC Building Board of Appeals.

Ms. Dobbs reviewed the open board and commission positions and the volunteer applications that have been submitted.

MOTION: REAPPOINT MANZELLE WILLIAMS (PLACE 2) AND JOHN KELL (PLACE 6) AND APPOINT RACHEL DUMAS (PLACE 4) TO THE LAVON ECONOMIC DEVELOPMENT CORPORATION BOARD OF DIRECTORS; REAPPOINT BRAD TIEGS (SEAT 1) AND CYNTHIA COKER (SEAT 3) AND APPOINT MICHAEL SMITH (UNEXPIRED TERM -SEAT 4) TO THE PLANNING AND ZONING COMMISSION; APPOINT LEON MARSHAL (UNEXPIRED TERM - SEAT 3) TO THE PARKS AND RECREATION BOARD; APPOINT FIRE MARSHAL JASON BROWNING (SEAT 8, CHAIR) TO THE IFC BUILDING BOARD OF APPEALS.

MOTION MADE: SERKLAND
SECONDED: WRIGHT
APPROVED: UNANIMOUS
Absent: Cook

8. STAFF REPORTS

- A. Police Services** – Chief Jones provided information and referenced the provided reports regarding traffic stops, calls for service, call breakout and consolidated activity, crime prevention and community relations officer’s report. Mayor Sanson asked if the warnings and tickets could be side by side instead of stacked for future reports.
- B. Fire Services** –Fire Chief Danny Anthony provided the LVFD call report containing 30 calls for the month of June 2019 and explained the new format of the report. Chief Anthony reported that five members of the department are attending Collin College Fire Academy and four members will begin an online course through Kilgore College in August and take the certification test in December, all of which are being funded by a grant from the Texas Forest Service. Chief Anthony updated the council on the upcoming changes to the fire district and that the Department will begin running calls in the unincorporated areas around Lavon.
- C. Public Works** – Public Works Director Sonny Mancias provided a report regarding general public works and street maintenance including mowing and trash collection and the sewer plant expansion. Mr. Mancias informed the council of recent code enforcement efforts as well as work done around City Hall and the Pavilion. Mayor Sanson commended the Public Works department for their good work around town.
- D. Administration** – Ms. Dobbs referred to and answered questions regarding the reports provided in the meeting packet including the Financial Outlook; Building Permits Report; CWD Recycling Reports; Collin County Monthly Tax Collection Report; Sales Tax Report; Lavon EDC Board Report; TexStar Newsletter; Investment Report; SH 205 Update; Flags project report and Community Survey Report. Mayor Sanson noted that flags were placed at every neighborhood in the City and expressed appreciation to the Public Works Department for their work on the project. Ms. Dobbs added that the Community Vision Assessment survey received 477 responses, representing about one-third of all

households or 12.36% of population, well above the goal 5% response rate. Mr. Cook arrived at 8:02 p.m.

9. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS.

- August 6, 2019 City Council Meeting – 6:00 p.m. Budget Work Session.
- August 17, 2019 PlanLavon! City Council and Staff Retreat – 9 a.m. – 2 p.m.
- September 7, 2019 PlanLavon! Public Design Studio – for public to provide input and feedback 1:00 p.m. – 5:00 p.m.
- August 13, 2019 Planning & Zoning Commission Special Meeting, 5:30 p.m.
- Mr. Kell mentioned a meeting he had with State Representative Candy Noble and relayed her invitation to meet with elected and appointed officials and tour city facilities. The Council expressed support and directed Mr. Kell to try to set up a get-together on September 7.
- Ms. Serkland discussed that she would like to initiate and work with staff on Disaster Recovery/ Business Continuity Planning

10. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 8:07 P.M.

DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 6th day of August 2019.



Vicki Sanson
Mayor

ATTEST:



Kim Dobbs
City Administrator/City Secretary

