



**Lavon City Council Workshop and  
Regular Meeting Minutes  
June 7, 2016**

---

**I. WORKSHOP CALLED TO ORDER AT 6:08 P.M. BY MAYOR TESKE**

Members Present: Mayor Chuck Teske  
Council Member Place 1, Vicki Sanson  
Council Member Place 2, Jason Kidd  
Council Member Place 3, Jason Arnold  
(Arrived at 6:29pm) Council Member Place 4, Matt Childers Mayor Pro Tem

Members Absent: Council Member Place 5, Mindi Serkland

Staff Present: Interim City Secretary, Sue Johnson  
Police Chief, Mike Jones  
Director of Life and Health Safety, Jon Scott  
Administrative Assistant, Rae Norton  
Police Officer Porter

Legal Representative: None

Commission and  
Board Members:

Visitors: NVFD Fire Department Members Amy Cortez, Eddie Stough,  
Bloomfield Homes Jason Wynns, 4 visitors

There was a quorum present.

**II. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**

**III. INVOCATION**

Mayor Teske gave the invocation.

**IV. DISCUSSION**

**A. City Council to discuss construction plans and proposal for Bloomfield Homes to construct a Fire Crew Quarters at 501A Lincoln Avenue. (Teske/Scott)**

Jon Scott answered questions from the previous meeting including cost of similar sized buildings, and explained costs of other cities with similar facilities. He explained Bloomfield included all fees in the proposal given. Jon Scott also researched the possible cost of utilities and informed the council of highest estimates. Council Member Arnold asked Jon Scott if he had safety concerns in the existing building. Jon Scott answered none at this time.

Jon Scott also explained the research he had done on the concrete stained flooring and his opinion was they didn't want that he would rather not have



# Lavon City Council Workshop and Regular Meeting Minutes June 7, 2016

---

concrete stained floors in the new building. Police Chief Mike Jones agreed with Jon Scott and explained how the floor at the Police Department has held up. Jason Wynns from Bloomfield homes said the most resilient floor they have would be ceramic tile. He stated they could use adhesive linoleum that looks like wood flooring.

Mayor Teske asked if there was a chance of getting an ambulance service here in the city, and Jon Scott stated that with living quarters it would give us a good chance of having one.

Mayor Teske also inquired if the door would be more like the one in the existing building? Bloomfield doesn't use those type doors at this time and would have to look into it. Police Chief Mike Jones explained the all glass door allows lots of heat into the building and wouldn't suggest it. Mayor Teske also wanted to know size and type of air conditioning unit. Jason Wynns from Bloomfield homes explained the HVAC will be a 15 seer Lennox unit.

Council Member Sanson wanted it noted that if there were any savings on the construction it would be passed on to the city.

Council Member Kidd asked if this would be a commercial or residential building. Jon Scott informed him the house would be up to residential code. Council Member Arnold suggested we ask the city attorney if there is a problem with this building being considered residential.

Mayor Teske asked Jason Wynns from Bloomfield Homes to explain the process for inspection of this build. Mr. Wynns explained the process from 1<sup>st</sup> inspection to final C.O. Jon Scott explained the building will be ADA compliant and have proper fire extinguishers.

Council Member asked to have council members included on the final walk thru.

**V. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL WORKSHOP.**

Mayor Teske adjourned the meeting at 6:53 p.m.

**VI. REGULAR MEETING OF LAVON CITY COUNCIL CALLED TO ORDER BY MAYOR TESKE AT 7:09PM**

Members Present: Mayor Chuck Teske  
 Council Member Place 1, Vicki Sanson  
 Council Member Place 2, Jason Kidd  
 Council Member Place 3, Jason Arnold  
 Council Member Place 4, Matt Childers Mayor Pro Tem

Members Absent: Council Member Place 5, Mindi Serkland

Staff Present: Interim City Secretary, Sue Johnson  
 Police Chief, Mike Jones  
 Director of Life and Health Safety, Jon Scott  
 Administrative Assistant, Rae Norton



# Lavon City Council Workshop and Regular Meeting Minutes June 7, 2016

---

Police Officer Porter

Legal Representative: None

Commission and

Board Members: Pam Mundo, Kay Wright-EDC, Don Mauzy and guest from P&Z

Visitors: NVFD Fire Department Members Amy Cortez, Eddie Stough,  
Bloomfield Homes Jason Wynns, 4 visitors

There was a quorum present

## **VII. MAYOR TESKE LED THE COUNCIL AND VISITORS IN THE PLEDGE OF ALLEGIANCE.**

## **VIII. INVOCATION**

Police Chief Mike Jones gave the invocation

## **IX. CONSENT AGENDA**

Minutes of the April 4, 2016 Meeting.\*(Johnson)

Minutes of the May 24, 2016 Meeting.\* (Johnson)

**Motion:** Mayor Pro Tem Matt Childers made a motion to approve the Consent Agenda as written.

**Second:** Council Member Kidd

**In Favor:** Mayor Pro-Tem Childers, Council Members Sanson, Arnold and Kidd

**Opposed:** None

**Abstained:** None

**Motion:** Carries

## **X. CONSIDERATION AND ACTION**

**A.** Council to Consider and Act on approving the preliminary plat for the Lavon Funeral Home Edition, Lot 1 Block 1 located on State Highway 78. (Teske)  
Council Member Vicki Sanson informed the Council the Planning and Zoning Board had approved the plat.

**Motion:** Mayor Pro Tem Childers made a motion to approve the preliminary plat for the Lavon Funeral Home Edition, Lot 1 Block 1 located on State Highway 78.

**Second:** Council Member Sanson

**In Favor:** Mayor Pro-Tem Childers, Council Members Sanson, Arnold and Kidd

**Opposed:** None

**Abstained:** None



## Lavon City Council Workshop and Regular Meeting Minutes June 7, 2016

---

**Motion:** Carries

**B.** Council to Consider and Act on approving funding in the amount of \$2000.00 to be matched by the Economic Development Corporation to assist the Planning and Zoning Commission. Funds to be used to hire Mundo and Associates, Inc. to assist in the update of the Lavon Comprehensive Plan and Zoning ordinance. (Sanson)  
Vicki Sanson explained the need of the service from Mundo and Associates, Inc.

**Motion:** Mayor Pro Tem Childers made a motion to approve \$2000.00 to be matched by Economic Development Corporation to assist the Planning and Zoning Commission. Funds to be used to hire Mundo and Associates, Inc. to assist in the update of the Lavon Comprehensive Plan and Zoning Ordinance.

**Second:** Council Member Arnold

**In Favor:** Mayor Pro-Tem Childers, Council Members Sanson, Arnold and Kidd

**Opposed:** None

**Abstained:** None

**Motion:** Carries

**C.** Council to Consider and Act on approving the agreement with Ford Motor Credit for the lease/purchase of a 2016 Dodge Ram 1500 police vehicle and associated equipment. (Jones)

Police Chief Jones explained this was a police package and has now been upgraded to a 2017. Council Member Kidd asked if this has always planned to be a truck and Police Chief Jones answered yes.

**Motion:** Council Member Jason Kidd made a motion to approve the agreement with Ford Motor Credit for the lease/purchase of a Dodge Ram 1500 vehicle and associated equipment.

**Second:** Council Member Arnold

**In Favor:** Mayor Pro-Tem Childers, Council Members Sanson, Arnold and Kidd

**Opposed:** None

**Abstained:** None

**Motion:** Carries

**D.** Council to Consider and Act on approving the Resolution No R-2016-06-01, a resolution to confirm the authorization of the submission of the grant application to the Office of the Governor, Department Body Camera Project. (Jones)

Police Chief Jones informed the Council this is the final portion of the process which was approved and applied for last year.

**Motion:** Council Member Kidd made a Motion to approve Resolution No R-2016-06-01, a resolution to confirm the authorization of the submission of the grand application to the Office of the Governor,



# Lavon City Council Workshop and Regular Meeting Minutes June 7, 2016

---

Department Body Camera project.

**Second:** Council Member Arnold

**In Favor:** Mayor Pro Tem Childers, Council Members Sanson, Arnold and Kidd

**Opposed:** None

**Abstained:** None

**Motion:** Carries

**E.** City Council to Consider and Act on approving Ordinance No 2016.06.01 an ordinance providing a mechanism for funding of certain in-kind services or projects through fee credits, providing severability and effective date. (Teske)

Mayor Teske explained this would allow the city to apply fee credits to get interest free funding. This fee credit would be used to offset cost as well.

**Motion:** Motion was made by Council Member Vicki Sanson

**Second:** None

**Motion** Fails

**F.** Council to Consider and Act on approving a contract between Bloomfield Homes and the City of Lavon for the construction of Fire Crew Quarters at 501A Lincoln Avenue and authorizing the Mayor to execute the contract.(Teske/Scott)

Council Members Kidd and Childers asked for clarification from the city insurance company on insurance liability and cost of the Crew quarters.

This Item was Tabled

## **XI. EXECUTIVE SESSION**

**A.** In accordance with Texas Government Code, Section 551.001, et seq., The City Council will recess into Executive Session (closed meeting pursuant to the provisions of Chapter 551, Texas Government Code), to discuss the following, in accordance with the authority contained in Section 551.074-personell matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline or dismissal:

**B.** Section 551.071- to seek legal advice on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter in regard to:

**Council Convened into Executive Session at 8:12pm**

## **XII. RECONVENE INTO REGULAR SESSION at 9:39pm**



**Lavon City Council Workshop and  
Regular Meeting Minutes  
June 7, 2016**

---

In accordance with Texas Government Code, Section 551.001, et seq., the City Council Will reconvene into Regular Session to take any action necessary regarding the following:

**A.** Section 551.074-personnel matters: deliberation concerning the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal:

1. City Secretary
2. Creating a City Administrator Position

**B.** Section 551.071-to seek legal advice on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rule of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter in regard to:

1. Texas Open Meetings Act
2. Conflicts of Interest

**Motion:** A motion was made by Mayor Pro Tem Childers to empower the Mayor to make a contract with Kim Dobbs to be Interim City Secretary.

**Second:** Council Member Arnold

**In Favor:** Mayor Pro-Tem Childers, Council Members Sanson, Arnold and Kidd

**Opposed:** None

**Abstained:** None

**Motion:** Carries


**XIII. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDA**

RFP for Fireman's Crew Quarters (Teske/Scott)  
Budget Amendment (Teske)

**XIV. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING**

Mayor Teske adjourned the meeting at 9:39 p.m.

Duly passed and approved on this 21 day of June, 2016.

  
\_\_\_\_\_  
Mayor Chuck Teske

Attest:

  
\_\_\_\_\_  
Susan K. Johnson, Interim City Secretary