



**AGENDA**  
**MAY 21, 2024**  
**LAVON CITY COUNCIL**  
**CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS**  
**REGULAR MEETING**  
**6:30 PM**

- 1. PRESIDING OFFICER TO CALL THE MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. ITEMS OF INTEREST/COMMUNICATIONS**  
*Members may identify community events, functions, and other activities.*
- 4. CITIZENS COMMENTS**  
*Citizens may provide comments (3-minute time limit/person). The response regarding items that are not on the agenda may be to request items be placed on a future agenda or referred to city staff.*
- 5. PROCLAMATIONS**
  - Emergency Medical Services Week
  - Public Works Week
- 6. PRESENTATION**  
Pam Sardo – Josephine Area Chamber of Commerce
- 7. WORK SESSION**  
Presentation by LJA and discussion regarding the Community Park Vision and Design Project.
- 8. CONSENT AGENDA**  
*Consent items are considered routine or non-controversial and will be voted on in one motion unless a separate discussion is requested by a member.*
  - A.** Approve the minutes of the May 7, 2024 meeting.
  - B.** Approve Resolution No. **2024-05-02** approving and authorizing the execution of Change Request No. 24 with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project in an amount not to exceed \$5,637.00 for the addition of paving to improve area drainage.
  - C.** Approve Resolution No. **2024-05-03** approving and authorizing the execution of Change Order No. 5 with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project for an estimated reduction of \$21,200.00 to deduct epoxy flooring in the Fire Station from the contract.
- 9. ITEMS FOR CONSIDERATION**
  - A.** Presentation, discussion, and action regarding Capital Improvement Plan, infrastructure priorities, and funding opportunities.
  - B.** Discussion and action regarding the first of two readings of Resolution No. **2024-05-04** authorizing the Lavon Economic Development Corporation authorizing the Lavon Economic Development Corporation to expend funds for one or more projects to assist in the promotion of new and expanded business development in Lavon along School Road, not to exceed \$150,000.00 for the cost of the projects and providing an effective date.
  - C.** Discussion and action regarding Resolution No. **2024-05-05** approving and authorizing the execution of a professional services agreement with LJA Engineering, Inc. for the preparation of a drainage analysis

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along Bear Creek at the Lavon Trail and Pedestrian Bridge Crossing including a Letter of Map Revision as required by the City’s flood plain regulations in an amount not to exceed \$35,650.00.

- D. Discussion and action regarding Ordinance No. **2024-05-02** amending Chapter 8 “Offenses and Additional Provisions”, Article 8.03 “Noise”, of the Code of Ordinances of the City of Lavon, as amended, Section 8.03.001 “Definitions and Territorial Application” to amend the territorial application; Section 8.03.005 “Times for Operation of Equipment Restricted” and Section 8.03.006 “Times for Performing Construction Activities Restricted” to restrict noise on Sunday; and Section 8.03.007 “Special Permit for After-Hours Construction or Operation of Equipment” to revise the permit process.
- E. Discussion and action regarding acceptance of the Lavon North Sanitary Sewer Lift Station project.
- F. Discussion and action regarding appointment of the primary member representative and an alternate member representative to the Regional Transportation Council, the transportation policy body for the North Texas Council of Governments, the regional Metropolitan Planning Organization.
- G. Discussion regarding utility administration of commercial garbage service.

**10. DEPARTMENT REPORTS**

*Members may receive and discuss the reports.*

- A. Police Services – Service, activity, programs, and administration report
- B. Fire Services – Service, activity, programs, and administration report.
- C. Public Works Services – utilities, capital projects, public works, and street maintenance report
- D. Administration Services – building permits; CWD service; Collin County tax collection; sales tax; finance report; TxDOT projects report; and administration and staff report.

**11. SET FUTURE MEETINGS AND AGENDA**

*Requests may be made for items to be placed on a future agenda or for a special meeting.*

June 4, 2024 – Regular Meeting

**12. PRESIDING OFFICER TO ADJOURN THE MEETING**

This is to certify that this Agenda was duly posted on the City’s website at [www.cityoflavon.com](http://www.cityoflavon.com) and at City Hall and on or before 6:00 PM on May 17, 2024.

*/ Rae Norton /*

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Rae Norton, City Secretary

1. Notice is hereby given that members of the City Council, Economic Development Corporation Board, Planning and Zoning Commission, and Parks and Recreation Board may attend the meeting.
2. The body reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (discussing purchase, exchange, lease or value of real property); §551.074 (discussing personnel or to hear complaints against personnel); and §551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

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## **PROCLAMATION City of Lavon, Texas**

Emergency Medical Services Week — May 19-25, 2024

**WHEREAS**, the City of Lavon recognizes that the emergency medical services provide a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury, and

**WHEREAS**, the emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training, and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week and this year's theme, "*Honoring the Past. Forging the Future*".

**NOW THEREFORE**, be it proclaimed the week of May 19 through May 25, 2024, in Lavon, Texas as

### **Emergency Medical Services Week**

and encourage our community to observe this week by celebrating our local emergency medical services personnel.

**PROCLAIMED** this 21<sup>st</sup> day of May 2024.

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Vicki Sanson  
Mayor



## **PROCLAMATION City of Lavon, Texas**

Public Works Week — May 19-25, 2024

**WHEREAS**, the City of Lavon recognizes that the public works services provided in our community are an integral part of our citizens' everyday lives; and

**WHEREAS**, the support of an understanding and informed public is vital to the efficient operation of public works systems and programs including sewer, streets, public buildings and parks, code enforcement and engineering to provide these essential services to our citizens; and

**WHEREAS**, the health, safety and welfare of the City of Lavon greatly depend on these facilities and services and the quality and effectiveness of these facilities, as well as their planning, inspection, design and construction, all of which is vitally dependent upon the efforts and skills of public works officials.

**NOW THEREFORE**, be it proclaimed that the week of May 19 through May 25, 2024, in Lavon, Texas as

### **Public Works Week**

and encourage our citizens to join in expressing great support and appreciation for our dedicated and outstanding public works team.

**PROCLAIMED** this 21<sup>st</sup> day of May 2024.

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Vicki Sanson  
Mayor



## CITY OF LAVON Agenda Brief

MEETING: May 21, 2024

ITEM: 6

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**Item:**

PRESENTATION

Pam Sardo – Josephine Area Chamber of Commerce

**Background:**

Message received from Ms. Sardo:

*This is a request to provide a 2-3 min presentation to the Lavon City Council. The Secretary of State has approved the new Josephine Area Chamber of Commerce, supporting businesses in SE Collin County. This presentation would share information about the Chamber and upcoming activities and mutually beneficial opportunities to collaborate with the city of Lavon and the businesses in the city. Might this be permissible on the May 20 agenda?*

*Thank you for your consideration.*

*Best regards,  
Pam Sardo  
Josephine Area Chamber of Commerce  
Planning Team member  
469-352-4556*

The Josephine Area Chamber of Commerce website:  
<https://www.josephineareachamberofcommerce.com/>



# CITY OF LAVON

## Agenda Brief

MEETING: May 21, 2024

ITEM: 7

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**Item:**

WORK SESSION

Presentation by LJA and discussion regarding the Community Park Vision and Design Project.

**Background:**

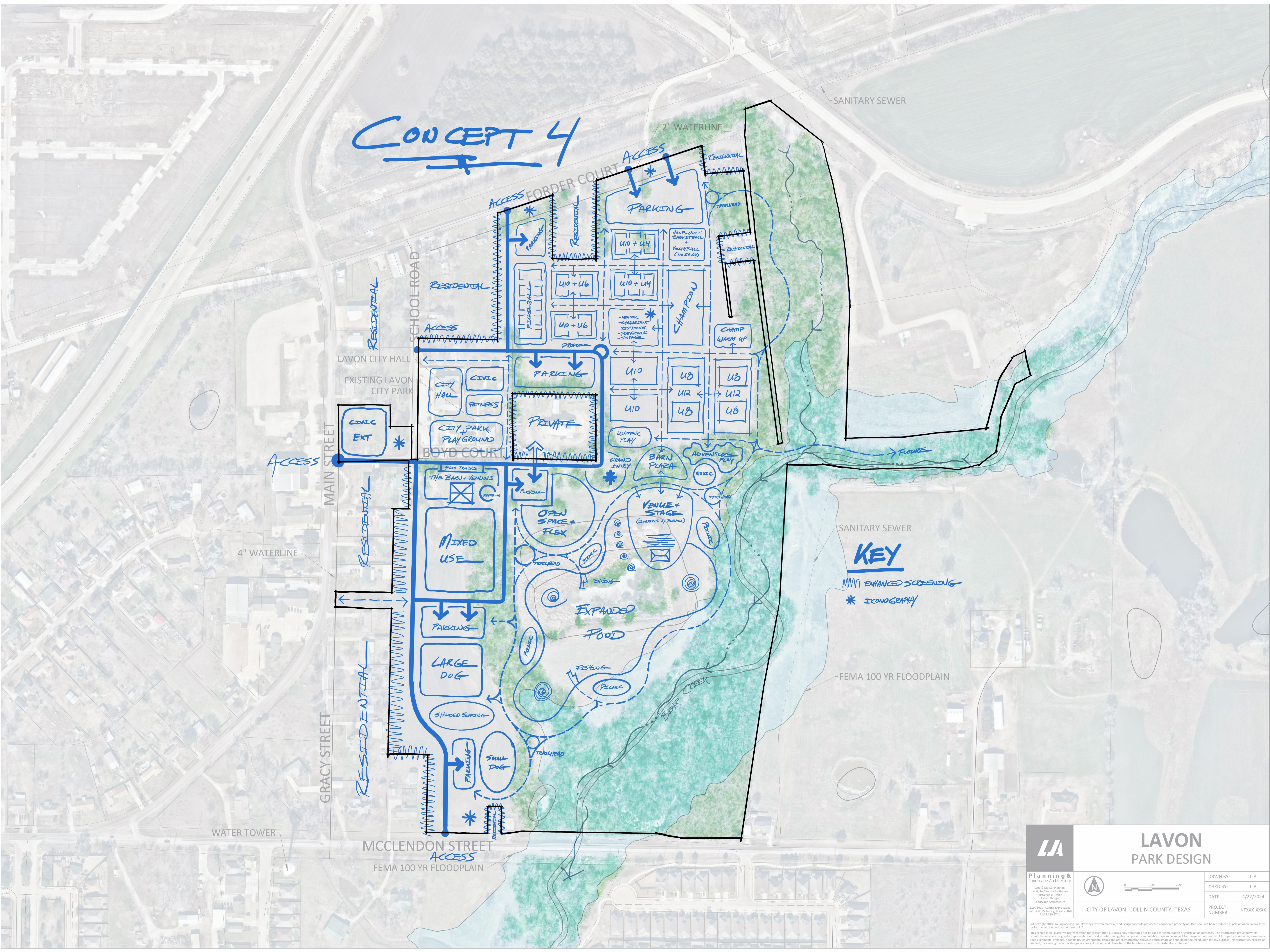
In October 2023, the City Council engaged LJA, Inc. to prepare a preliminary design and planning tool for the City's growing park areas in the vicinity of City Hall.

LJA provided a presentation to the Parks and Recreation Board on April 11, 2024, and collected feedback for direction as the planning project progresses. The Parks and Recreation Board acknowledged that because the plan is somewhat ambitious and of a large scale, the improvements should be phased in over time as funding allows and in accordance with the desires of the residents.

The Parks and Recreation Board voted unanimously to recommend the preliminary vision and design for the City Council's consideration.

**Attachments:** Park Planning Area Exhibits  
Park Vision and Design

# CONCEPT 4



SANITARY SEWER  
**KEY**  
 ~~~ ENHANCED SCREENING  
 \* ICONOGRAPHY  
 FEMA 100 YR FLOODPLAIN

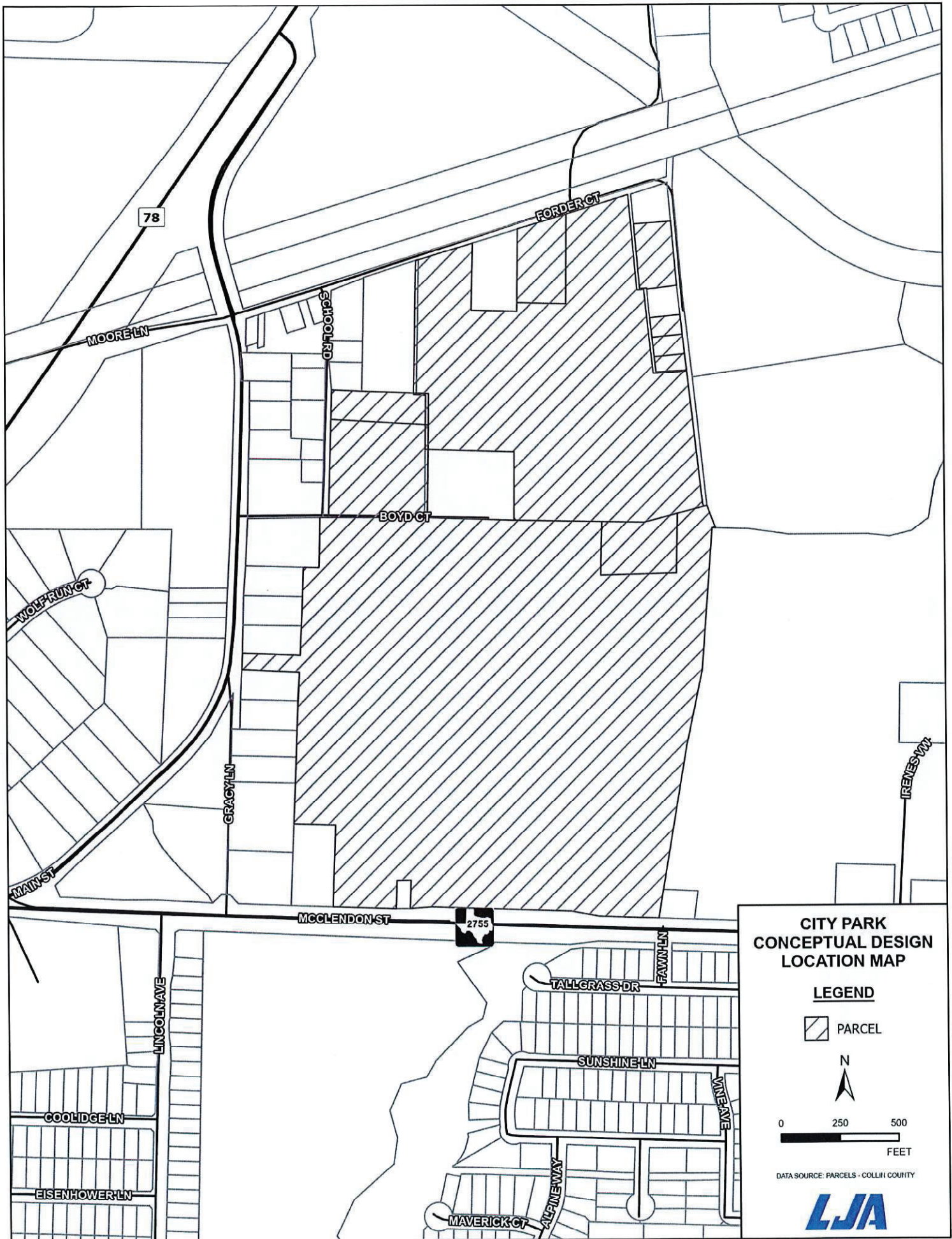
**Planning & Landscape Architecture**  
 Land & Master Planning  
 Land Use/Facility Studies  
 Sustainable Design  
 Urban Design  
 Landscape Architecture  
 2150 South Central Expressway  
 Suite 300, McKinney, Texas 75070  
 P. 214.482.7441

## LAVON PARK DESIGN

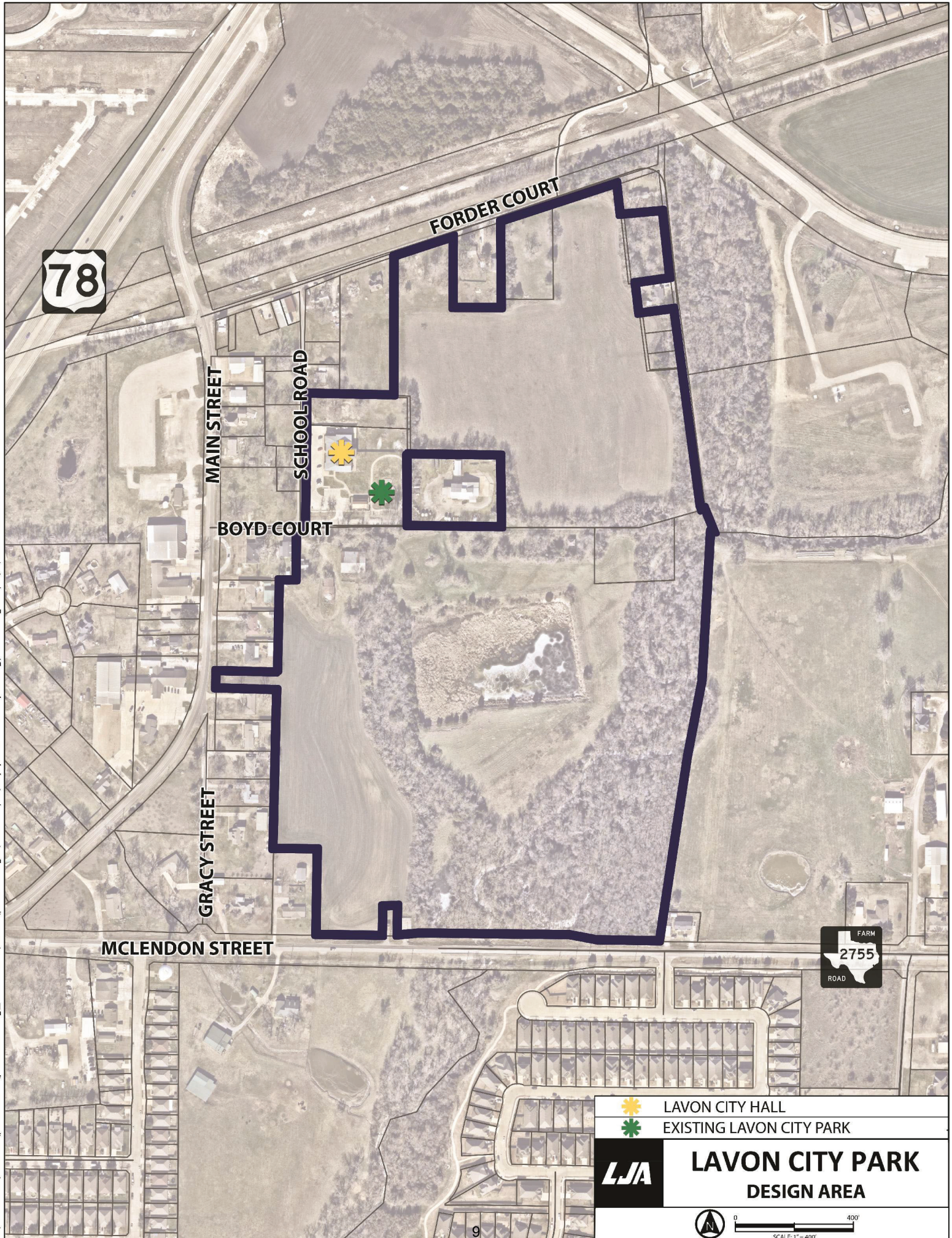
CITY OF LAVON, COLLIN COUNTY, TEXAS

|                 |            |
|-----------------|------------|
| DRWN BY:        | LIA        |
| CHKD BY:        | LIA        |
| DATE:           | 4/22/2024  |
| PROJECT NUMBER: | NTXXX-XXXX |

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s:\ntx-land\master\processes\placemaking\_resilience\lavon\park design\site maps\city park site maps.dwg, aurodriguez, 2/8/2024 8:54 AM



|                                                                                                               |                                       |
|---------------------------------------------------------------------------------------------------------------|---------------------------------------|
|                          | LAVON CITY HALL                       |
|                          | EXISTING LAVON CITY PARK              |
|                          | <b>LAVON CITY PARK</b><br>DESIGN AREA |
|  <p>SCALE: 1" = 400'</p> |                                       |



**MINUTES  
MAY 7, 2024  
LAVON CITY COUNCIL  
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS  
REGULAR MEETING**

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ATTENDING: VICKI SANSON, MAYOR  
MIKE SHEPARD, PLACE 1  
MIKE COOK, PLACE 2, MAYOR PRO TEM  
KAY WRIGHT, PLACE 3  
LINDSEY HEDGE, PLACE 5  
ABSENT: TED DILL, PLACE 4

- 1. MAYOR SANSON CALLED THE MEETING TO ORDER AT 6:30 P.M. AND ANNOUNCED A QUORUM PRESENT.**
- 2. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE DELIVERED THE INVOCATION.**
- 3. ITEMS OF INTEREST/COMMUNICATIONS**

- Babysitter Training, May 19-25, 2024
- Camp 911, June 5, 2024
- Bicycle Rodeo, July 25, 2024
- Proclamations were presented honoring Peace Officers Memorial Day, Police Week and Economic Development Week.

**4. CITIZENS COMMENTS**

There were no citizen comments.

**5. PRESENTATION**

Wylie Fire Rescue - EMS Chief, Brandon Blythe presented information regarding Emergency Medical Services plans and the Southeast Collin County EMS Coalition.

**6. CONSENT AGENDA**

- A. Approve the minutes of the April 16, 2024, meeting.**
- B. Receive the Quarterly Investment Report.**
- C. Approve the final plat of the 78 East Commercial Addition, Ph 2 Block A, Lot 5 and Lot 1R consisting of two commercial lots on approximately 2.983 acres of land out of the William H. Moore Survey, Abstract No. 638, situated adjacent to and northwest of the intersection of SH 78 and Burnett Drive, Lavon, Collin County, TX (CCAD Property ID 2614649 and 2612610), subject to the city engineer's final approval of the civil plans.**

City Manager Kim Dobbs noted the report from the Planning and Zoning Commission.

- D. Approve Resolution No. 2024-05-01 approving and authorizing the execution of a professional services reimbursement agreement with MA Elevon 429, LLC for professional services associated with the review of a proposed development agreement amendment relating to the Elevon project and to approximately 180 acres southeast of the intersection of FM 2755 and Watkins Road).**

**MOTION: APPROVE THE CONSENT AGENDA.**

MOTION MADE: COOK  
SECONDED: HEDGE

APPROVED: UNANIMOUS (Absent: Dill)

## 7. ITEMS FOR CONSIDERATION

- A. Discussion and action regarding the site plan and landscape plan of the Lavon Retail Plaza east of and adjacent to 875 S. SH 78, Block A, Lot 3, SB Lavon Addition on 1.505 acres of land, northeast of the intersection of SH 78 and Burleson Dr., Lavon, Collin County, TX (CCAD Property ID 2614354).**

City Manager Kim Dobbs provided information regarding the site and landscape plan and a report from the Planning and Zoning Commission. Owner, Lalit Sharma detailed the site plan and landscape plan.

**MOTION: APPROVE THE SITE PLAN AND LANDSCAPE PLAN OF THE LAVON RETAIL PLAZA EAST OF AND ADJACENT TO 875 S. SH 78, BLOCK A, LOT 3, SB LAVON ADDITION ON 1.505 ACRES OF LAND, NORTHEAST OF THE INTERSECTION OF SH 78 AND BURLESON DR., LAVON, COLLIN COUNTY, TX.**

MOTION MADE: WRIGHT  
SECONDED: SHEPARD  
APPROVED: UNANIMOUS (Absent: Dill)

- B. Discussion, and action regarding the site plan and landscape plan of the Daycare northeast of the intersection of SH 78 and Grand Heritage Blvd. and northwest of the intersection of SH 78 and Burnett Drive, Block A, Lot 5, 78 Commercial East Addition on 1.7 acres of land situated in the William H. Moore Survey, Abstract No. 638, Lavon, Collin County, TX (CCAD Property ID 2614649).**

Ms. Dobbs provided information regarding the construction project and a report from the Planning and Zoning Commission. Kiew Kam, Triangle Engineering was available for questions.

**MOTION: APPROVE THE SITE PLAN AND LANDSCAPE PLAN OF THE DAYCARE NORTHEAST OF THE INTERSECTION OF SH 78 AND GRAND HERITAGE BLVD. AND NORTHWEST OF THE INTERSECTION OF SH 78 AND BURNETT DRIVE, BLOCK A, LOT 5, 78 COMMERCIAL EAST ADDITION ON 1.7 ACRES OF LAND SITUATED IN THE WILLIAM H. MOORE SURVEY, ABSTRACT NO. 638, LAVON, COLLIN COUNTY, TX.**

MOTION MADE: WRIGHT  
SECONDED: COOK  
APPROVED: UNANIMOUS (Absent: Dill)

- C. Discussion and action regarding Ordinance No. 2024-05-01 amending Chapter 8 “Offenses and Additional Provisions”, Article 8.03 “Noise”, Section 8.03.001 “Definitions” of the Code of Ordinances of the City of Lavon to amend the scope and parameters of the City’s noise regulations.**

Ms. Dobbs detailed the code amendment and Police Chief Mike Jones provided additional information.

**MOTIONS: APPROVE ORDINANCE NO. 2024-05-01 AMENDING CHAPTER 8 “OFFENSES AND ADDITIONAL PROVISIONS”, ARTICLE 8.03 “NOISE”, SECTION 8.03.001 “DEFINITIONS” OF THE CODE OF ORDINANCES OF THE CITY OF LAVON TO AMEND THE SCOPE AND PARAMETERS OF THE CITY’S NOISE REGULATIONS.**

MOTION MADE: WRIGHT  
SECONDED: HEDGE  
APPROVED: UNANIMOUS (Absent: Dill)

## 8. EXECUTIVE SESSION

At 7:32 p.m. in accordance with Texas Government code Chapter 551, the City Council recessed into Executive Session (closed meeting) pursuant to Section 551.072 to deliberate the purchase, exchange, lease, or value of real property: property in the vicinity of 120 School Rd.

**9. RECONVENE FROM EXECUTIVE SESSION**

Mayor Sanson reconvened the meeting at 7:37 p.m. and stated that no action was taken in Executive Session.

**10. SET FUTURE MEETINGS AND AGENDA**

May 21, 2024 – Regular Meeting

**11. MAYOR SANSON ADJOURNED THE CITY COUNCIL MEETING AT 7:39 P.M.**

**DULY PASSED and APPROVED by the City Council of Lavon, Texas, on this 21<sup>st</sup> day of May 2024.**

\_\_\_\_\_  
Vicki Sanson, Mayor

**ATTEST:**

\_\_\_\_\_  
Rae Norton, City Secretary



# CITY OF LAVON

## Agenda Brief

**MEETING: May 21, 2024**

**ITEM: 8 - B**

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**Item:**

CONSENT AGENDA

Approve Resolution No. 2024-05-02 approving and authorizing the execution of Change Request No. 24 with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project in an amount not to exceed \$5,637.00 for the addition of paving to improve area drainage.

**Background:**

On February 21, 2023, the City Council selected and authorized negotiation and award of a contract with Mart, Inc. for the Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project. The contract was originally approved for \$1,494,000.00 and 238 calendar days.

The proposed change request for additional paving on the south side of the apparatus bay is proposed to improve drainage on the overall site.

Project completion is targeted for May 2024.

**Financial Implications:**

The impact is \$5,700 and funding is available in the CIP budget.

***Staff Notes:***

The proposed change request has been reviewed by the City's architect and construction management team. Approval is recommended.

**Attachments:**            1) Proposed Resolution and Change Request

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2024-05-02**

Change Req No. 24 – Paving CIP-9

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS APPROVING AND AUTHORIZING THE EXECUTION OF A CHANGE REQUEST WITH MART, INC. FOR THE CITY OF LAVON FIRE DEPARTMENT AND PUBLIC WORKS FACILITIES EXPANSION (CIP-9) CONSTRUCTION PROJECT IN AN AMOUNT NOT TO EXCEED \$5,637.00 FOR THE ADDITION OF PAVING TO IMPROVE AREA DRAINAGE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council contracted with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project in March 2023; and

**WHEREAS**, the City Council has considered and determined that the change order to the 2023 contract is in the best interest of the general health, welfare, and safety of the citizens of Lavon.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:**

**SECTION 1.** The City Council does hereby approve and authorize the execution of Change Request No. 24 with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project in an amount not to exceed \$5,637.00 for the addition of paving to improve area drainage, attached hereto and incorporated herein as Exhibit “A”.

**SECTION 2.** The City Council hereby finds, determines, and declares that the meeting, at which this resolution is passed, approved, and adopted, was open to the public, and that the public notice of time, place, and subject matter to be considered was posted as required by law.

**SECTION 3.** That this resolution shall take effect from and after the date of its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Lavon, Texas on the 21<sup>st</sup> day of May 2024.

\_\_\_\_\_  
Vicki Sanson, Mayor

ATTEST:

\_\_\_\_\_  
Rae Norton, City Secretary

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2024-05-02**

**EXHIBIT A**

**CITY OF LAVON FIRE & PUBLIC WORKS**

**Mart Inc.**

**PROPOSED CHANGE ORDER REQUEST SUMMARY**

TO: EIKON CONSULTING GROUP  
ATTN: DWAYNE MCNEIL  
6513 WINDCREST DR #150  
PLANO, TX 75024

PCO NO.: 24  
 DATE: 4/11/2024  
 PROJECT: CITY OF LAVON FIRE & PUBLIC WORKS  
 PROJECT NO.: 20230313

ATTENTION: Maurice Thames

Page 1 of 2  
 Add concrete to south side of apparatus bay.

CONTRACTOR: MART, INC

|          |                                        |    |          |
|----------|----------------------------------------|----|----------|
| A        | GENERAL CONTRACTOR TOTAL COST          | \$ | 500.48   |
| B        | GENERAL CONTRACTOR OVERHEAD AND PROFIT |    | 10%      |
|          |                                        | \$ | 50.05    |
| SUBTOTAL |                                        |    | \$550.53 |

|          |                                                     |    |             |
|----------|-----------------------------------------------------|----|-------------|
| C        | SUBCONTRACTOR TOTAL COSTS                           | \$ | 4,474.00    |
| D        | OVERHEAD AND PROFIT ON SUBCONTRACTOR COST (GC only) |    | 10%         |
|          |                                                     | \$ | 447.40      |
| SUBTOTAL |                                                     |    | \$ 4,921.40 |

|          |               |       |    |        |
|----------|---------------|-------|----|--------|
| E        | BOND          | 1.50% | \$ | 82.08  |
| F        | INSURANCE     | 1.50% | \$ | 82.08  |
| G        | PAYROLL TAXES |       |    |        |
| SUBTOTAL |               |       | \$ | 164.16 |

|                                          |    |          |
|------------------------------------------|----|----------|
| TOTAL REQUEST FOR PROPOSAL COST          | \$ | 5,636.09 |
| TIME EXTENSION IN DAYS (FOR THIS CHANGE) |    | 5        |

Mart Inc.  
 Contractor 

4/11/2024  
 Date

Signature Chad Martin - Project Manager

05/07/2024  
 Date

Architect 

Signature Maurice Thames - Architect

Owner Rep \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_



**CHANGE ORDER REQUEST**

**Date:** 04/11/24 **COR Request Number:** 07  
**Job Number:** 0048 **Customer Reference Number:**  
**Project:** LAVON FIRE STATION & PUBLIC WORKS  
**General Contractor:** MART, INC.  
**Subject:** LAVON FIRE STATION PAVING DRIVE REPAIR

**DESCRIPTION**

We will furnish all labor, equipment, and materials to excavate, fine grade, place & tie rebar, and place concrete for approximately 250 sf building apron at the south end of the fire station to force drainage away from the building. We will also shoot grades before and after for Mart to submit to the architect.

**COST SUMMARY**

|                                    |                 |            |                    |
|------------------------------------|-----------------|------------|--------------------|
| <b>Labor:</b>                      | <b>1,729.60</b> |            |                    |
| <b>Tie Steel:</b>                  | <b>35.00</b>    |            |                    |
| <b>Tools &amp; Safety:</b>         | <b>49.00</b>    |            |                    |
| <b>Equipment:</b>                  | <b>140.00</b>   |            |                    |
| <b>Concrete:</b>                   | <b>790.00</b>   |            |                    |
| <b>Rebar:</b>                      | <b>147.00</b>   |            |                    |
| <b>Forms &amp; Accessories:</b>    | <b>0.00</b>     |            |                    |
| <b>Sawcut:</b>                     | <b>0.00</b>     |            |                    |
| <b>Pump:</b>                       | <b>0.00</b>     |            |                    |
| <b>Aggregates:</b>                 | <b>0.00</b>     |            |                    |
| <b>Vapor Barrier:</b>              | <b>0.00</b>     |            |                    |
| <b>Void Cartons:</b>               | <b>0.00</b>     |            |                    |
| <b>Haul-off or Washout:</b>        | <b>0.00</b>     |            |                    |
| <b>Driller:</b>                    | <b>0.00</b>     |            |                    |
| <b>Surveyor Before &amp; After</b> | <b>1,000.00</b> |            |                    |
| <b>Other:</b>                      | <b>0.00</b>     |            |                    |
|                                    | <hr/>           |            |                    |
|                                    | <b>3,890.60</b> | <b>15%</b> | <b>Total COR</b>   |
|                                    |                 |            | <b>\$ 4,474.00</b> |

| Description |                         |      |     |                   |                 |
|-------------|-------------------------|------|-----|-------------------|-----------------|
| Item        | Description             | Unit | Qty | Rate              | Total           |
| 4           | Labors                  | hr   | 8   | 31.92             | 1,021.44        |
| 0           | Operators               | hr   | 0   | 33.32             | 0.00            |
| 1           | Finishers               | hr   | 8   | 38.52             | 308.16          |
| 1           | Supervisor              | hr   | 8   | 50.00             | 400.00          |
|             |                         |      |     |                   | <b>1,729.60</b> |
| 1           | Tie Steel               | lb   | 175 | 0.20              | <b>35.00</b>    |
| 49          | Safety / Small Tools    | hr   | 1   | 1.00              | <b>49.00</b>    |
| 1           | Pickup or Flatbed       | hr   | 8   | 17.50             | 140.00          |
| 0           | Excavator               | hr   | 0   | 125.00            | 0.00            |
| 0           | Skid Loader             | hr   | 0   | 125.00            | 0.00            |
| 0           | Hand Held Equipment     | hr   | 0   | 12.50             | 0.00            |
|             |                         |      |     |                   | <b>140.00</b>   |
| 1           | Concrete                | cy   | 3   | 180.00            | 540.00          |
| 1           | Short Load Fee          | ls   | 1   | 250.00            | 250.00          |
| 0           | Standby Time            | hr   | 1   | 175.00            | 0.00            |
|             |                         |      |     |                   | <b>790.00</b>   |
| 1           | Rebar                   | lb   | 175 | 0.840             | <b>147.00</b>   |
| 0           | Forms & Accessories     | ls   | 1   | 0.00              | <b>0.00</b>     |
| 0           | Sawcut                  | sf   | 1   | 0.75              | <b>0.00</b>     |
| 0           | Pump or Shuttle         | cy   | 1   | 25.00             | <b>0.00</b>     |
| 0           | Sand or Aggregates      | cy   | 1   | 30.00             | <b>0.00</b>     |
| 0           | Vapor Barrier           | sf   | 1   | 0.27              | <b>0.00</b>     |
| 0           | Void Cartons            | sf   | 1   | 13.50             | <b>0.00</b>     |
| 0           | Haul-off or Washout     | ls   | 1   | 300.00            | <b>0.00</b>     |
| 0           | Driller                 | ls   | 1   | 2,500.00          | <b>0.00</b>     |
| 1           | Surveyor before & after | ls   | 1   | 1,000.00          | <b>1,000.00</b> |
| 0           | Other                   | ls   | 8   | 0.00              | <b>0.00</b>     |
|             |                         |      |     | <b>Item Total</b> | <b>3,890.60</b> |



# CITY OF LAVON

## Agenda Brief

**MEETING: May 21, 2024**

**ITEM: 8 - C**

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**Item:**

CONSENT AGENDA

Approve Resolution No. **2024-05-03** approving and authorizing the execution of Change Order No. 5 with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project for an estimated reduction of \$21,200.00 to deduct epoxy flooring in the Fire Station from the contract.

**Background:**

On February 21, 2023, the City Council selected and authorized negotiation and award of a contract with Mart, Inc. for the Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project. The contract was originally approved for \$1,494,000.00 and 238 calendar days.

The proposed change request removes the epoxy flooring from the contract. The flooring will be installed separately by Mart, Inc.

Project completion is targeted for May 2024.

**Financial Implications:**

The impact is a reduction in the contract but neutral as the work will be done separately. Funding is available in the CIP budget.

***Staff Notes:***

The proposed change request has been reviewed by the City's architect and construction management team. Approval is recommended.

**Attachments:** 1) Proposed Resolution and Change Request

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2024-05-03**

Change Order No. 5 – Remove Epoxy Flooring - CIP-9

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS APPROVING AND AUTHORIZING THE EXECUTION OF CHANGE ORDER NO. 5 WITH MART, INC. FOR THE CITY OF LAVON FIRE DEPARTMENT AND PUBLIC WORKS FACILITIES EXPANSION (CIP-9) CONSTRUCTION PROJECT FOR AN ESTIMATED REDUCTION OF \$21,200.00 TO DEDUCT EPOXY FLOORING IN THE FIRE STATION FROM THE CONTRACT; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council contracted with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project in March 2023; and

**WHEREAS**, the City Council has considered and determined that the change order to the 2023 contract is in the best interest of the general health, welfare, and safety of the citizens of Lavon.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:**

**SECTION 1.** The City Council does hereby approve and authorize the execution of Change Order No. 5 with Mart, Inc. for the City of Lavon Fire Department and Public Works Facilities Expansion (CIP-9) Construction Project for an estimated reduction of \$21,200.00 to deduct epoxy flooring in the Fire Station from the contract, attached hereto and incorporated herein as Exhibit “A”.

**SECTION 2.** The City Council hereby finds, determines, and declares that the meeting, at which this resolution is passed, approved, and adopted, was open to the public, and that the public notice of time, place, and subject matter to be considered was posted as required by law.

**SECTION 3.** That this resolution shall take effect from and after the date of its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Lavon, Texas on the 21<sup>st</sup> day of May 2024.

\_\_\_\_\_  
Vicki Sanson, Mayor

ATTEST:

\_\_\_\_\_  
Rae Norton, City Secretary

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2024-05-03**

**EXHIBIT A**



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2001

## Change Order

|                                                                                                                      |                                                                                                                     |                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>PROJECT</b> ( <i>Name and address</i> ):<br>City of Lavon Fire Station<br>120 School House Rd.<br>Lavon, TX 75166 | <b>CHANGE ORDER NUMBER:</b> 05<br><b>DATE:</b> 01/31/2024                                                           | <b>OWNER:</b> <input type="checkbox"/><br><b>ARCHITECT:</b> <input type="checkbox"/><br><b>CONTRACTOR:</b> <input checked="" type="checkbox"/><br><b>FIELD:</b> <input type="checkbox"/><br><b>OTHER:</b> <input type="checkbox"/> |
| <b>TO CONTRACTOR</b> ( <i>Name and address</i> ):<br>Mart, Inc<br>1503 Perry St.<br>Irving, TX 75060                 | <b>ARCHITECT'S PROJECT NUMBER:</b> 20230313<br><b>CONTRACT DATE:</b> 03/30/2023<br><b>CONTRACT FOR:</b> Renovations |                                                                                                                                                                                                                                    |

**THE CONTRACT IS CHANGED AS FOLLOWS:**

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives) Deductive Change Order for the removal of the epoxy flooring from the contract.

|                                                                          |    |              |
|--------------------------------------------------------------------------|----|--------------|
| The original Contract Sum was                                            | \$ | 1,494,000.00 |
| The net change by previously authorized Change Orders                    | \$ | 213,522.88   |
| The Contract Sum prior to this Change Order was                          | \$ | 1,707,522.88 |
| The Contract Sum will be increased by this Change Order in the amount of | \$ | (21,200.11)  |
| The new Contract Sum including this Change Order will be                 | \$ | 1,686,322.77 |

The Contract Time will be increased by Zero ( 0 ) days.  
The date of Substantial Completion as of the date of this Change Order therefore is

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

|                                                                                                       |                                                                                                       |                                   |
|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------|
| <b>EIKON</b>                                                                                          | <b>Mart, Inc</b>                                                                                      |                                   |
| <b>ARCHITECT</b> ( <i>Firm name</i> )<br>6509 Windcrest Dr, Ste. 600, Plano, TX 75024                 | <b>CONTRACTOR</b> ( <i>Firm name</i> )<br>1503 Perry St Irving, TX 75060                              | <b>OWNER</b> ( <i>Firm name</i> ) |
| <b>ADDRESS</b><br> | <b>ADDRESS</b><br> | <b>ADDRESS</b>                    |
| <b>BY</b> ( <i>Signature</i> )<br>Maurice Thames, AIA                                                 | <b>BY</b> ( <i>Signature</i> )<br>Chad Martin                                                         | <b>BY</b> ( <i>Signature</i> )    |
| ( <i>Typed name</i> )<br>05/16/2024                                                                   | ( <i>Typed name</i> )<br>01/31/2024                                                                   | ( <i>Typed name</i> )             |
| <b>DATE</b>                                                                                           | <b>DATE</b>                                                                                           | <b>DATE</b>                       |



# CITY OF LAVON

## Agenda Brief

**MEETING:** May 21, 2024

**ITEM:** 9 - A

---

**Item:**

Presentation, discussion, and action regarding Capital Improvement Plan, infrastructure priorities, and funding opportunities.

**Background:**

The city engineer, financial consultant, and city staff will present information regarding the adopted Capital Improvement Plan (CIP), anticipated project priorities and funding needs and opportunities.

The goal of the program is to plan appropriately for construction of public infrastructure and maintain consistency in the tax rate and utility rates.

***Staff Notes:***

This is a status report for the City Council.

**Attachment:**

Capital Improvement Plan Worksheet

**City of Lavon**  
**CIP by Funding by Year**  
**Funding Tab**  
**Through 4/30/24**

|                          | <b>Gen Fund</b>  | <b>Util Fund</b> | <b>2020 Bond</b> | <b>2023 Bond</b>  | <b>Streets</b>   | <b>Streets</b> | <b>Streets</b>  | <b>Streets</b> | <b>Collin</b>  | <b>ARPA</b>    | <b>CDBG</b> |
|--------------------------|------------------|------------------|------------------|-------------------|------------------|----------------|-----------------|----------------|----------------|----------------|-------------|
|                          | Fund 10          | Fund 20          | Fund 60          | Fund 61           | Fund 17          | Fund 23        | Fund 31         | Fund 32        | Fund 28        | Fund 27        | Fund 26     |
|                          |                  |                  |                  |                   | sales tax        | Lavon Farms    | Trails of Lavon | Elevon         |                |                |             |
| Available 9/30/23        | 3,802,447        | 7,320,349        | 6,655,919        | -                 | 936,216          | 211,770        | 65,100          | 138,700        | -              | 897,724        | -           |
| Additional expected FY24 | -                | -                | -                | 15,000,000        | 350,000          | -              | -               | -              | 375,000        | -              | -           |
| Expected Interest FY24   | -                | -                | 80,000           | 735,000           | -                | -              | -               | -              | -              | -              | -           |
| Expected Available FY24  | <b>3,802,447</b> | <b>7,320,349</b> | <b>6,735,919</b> | <b>15,735,000</b> | <b>1,286,216</b> | <b>211,770</b> | <b>65,100</b>   | <b>138,700</b> | <b>375,000</b> | <b>897,724</b> | <b>-</b>    |
| Non-CIP Expenses FY24    | -                | -                | 60,000           | -                 | 23,981           |                |                 |                |                |                |             |
| Budgeted Expenses FY24   | 1,455,000        | 5,000,000        | 6,675,138        | 14,572,800        | -                | 200,000        | -               | -              | 375,000        | -              | -           |
| Expected Expenses FY24   | <b>1,455,000</b> | <b>5,000,000</b> | <b>6,735,138</b> | <b>14,572,800</b> | <b>23,981</b>    | <b>200,000</b> | <b>-</b>        | <b>-</b>       | <b>375,000</b> | <b>-</b>       | <b>-</b>    |
| Expected Balance 9/30/24 | 2,347,447        | 2,320,349        | 781              | 1,162,200         | 1,262,235        | 11,770         | 65,100          | 138,700        | -              | 897,724        | -           |

City of Lavon  
CIP by Funding by Year  
Total Projects Tab  
Through 4/30/24

| CIP           | GL   | Project Name                                         | Amended           | Spent FY24       | Remaining         | Budget FY25       | Budget FY26      | Budget FY27       |
|---------------|------|------------------------------------------------------|-------------------|------------------|-------------------|-------------------|------------------|-------------------|
| CIP-38        | 9419 | Lavon North WWTP (Elevon WWTP)                       | 9,806,925         | 613,477          | 9,193,448         | 348,360           | -                | -                 |
| CIP-42        | 9424 | Lavon East WWTP                                      | -                 | 2,050            | (2,050)           |                   |                  |                   |
| CIP-21        | 9412 | Bear Creek WWTP Exp 4                                | 3,400,000         | 65,100           | 3,334,900         | 765,840           | -                | -                 |
| CIP-15        | 9410 | Citywide Park & Trail improvement                    | 1,530,000         | 2,124,712        | (594,712)         |                   |                  |                   |
| CIP-15A       | 9410 | Park & Trail improvement - Bear Creek Crossing       | 370,283           | -                | 370,283           | 68,230            |                  |                   |
| CIP-16        | 9411 | Lake Road Paving - Phase 1                           | 1,089,050         | 808,823          | 280,227           | -                 | -                | -                 |
| CIP-36        |      | Lake Road paving - Phase 2                           | 1,340,000         | 50,260           | 1,289,740         | -                 | -                | -                 |
| CIP-24A       | 9413 | Bently Farms PH 1 Paving & Storm                     | 535,756           | 141,084          | 394,672           |                   | -                | -                 |
| CIP-24B       | 9413 | Bently Farms PH 2 Paving & Storm                     | 2,270,000         | 23,685           | 2,246,315         | 2,145,000         | -                | -                 |
| CIP-11        | 9408 | CR 484 paving                                        | 1,636,200         | -                | 1,636,200         | -                 | -                | -                 |
| CIP-19C       | 9223 | Fire Engine Replacement                              | 1,400,000         | -                | 1,400,000         | -                 | -                | -                 |
| CIP-22B       | 9225 | Outdoor Storm Siren                                  | 55,000            | -                | 55,000            | -                 | -                | -                 |
| CIP-39        | 9420 | Presidents/Lavon Trail Pkwy Intersection             | 310,000           | -                | 310,000           | 10,000            | -                | -                 |
| CIP-40        | 9421 | Lavon Trail Pkwy - Presidents to Rosewood            | 715,100           | -                | 715,100           | 10,000            | -                | -                 |
| CIP-41        |      | CR 483 Street Reconstruction (Lavon Farms)           | 200,000           | -                | 200,000           | -                 | -                | -                 |
| CIP-9         | 9105 | FD/PW Facility Expansion (incl CIP-26)               | 1,347,244         | 1,245,662        | 101,582           | 20,307            | -                | -                 |
| CIP-3a        | 9404 | North Geren/Windmill Intersection drainage           | 53,780            | 107,976          | (54,196)          |                   | -                | -                 |
| CIP-3b        | 9404 | Lincoln Street rehabilitation                        | 163,000           | -                | 163,000           |                   |                  |                   |
| CIP-3c        | 9404 | CR 483 @ FM 2755 repaving                            | 179,000           | -                | 179,000           |                   |                  |                   |
| CIP-35        | 9417 | CR 483 Paving(Rosewood Dr: Lavon Farms to CISD Prop) | 1,876,600         | 35,145           | 1,841,455         |                   | -                | -                 |
| CIP-20        | 9051 | Strategic Property Acquisition                       | -                 | 649              | (649)             | -                 | -                | -                 |
| CIP-30        | 9414 | Forder Ct. Improvements                              | -                 | 3,678            | (3,678)           | -                 | -                | -                 |
| CIP-1         | 9402 | Main/Geren/SH78                                      | -                 | -                | -                 | -                 | -                | -                 |
| CIP-6         | 9406 | CR 484 - Bear Creek Bridge                           | -                 | -                | -                 | 3,172,750         | -                | -                 |
| CIP-23        |      | Wolf Run Reconstruction                              | -                 | -                | -                 | 1,500,000         | 531,600          | -                 |
| CIP-37        |      | Downtown Infrastructure Improvements                 | -                 | -                | -                 | 1,726,700         | -                | -                 |
| CIP-14A       | 9107 | PD Complex - Interim                                 | -                 | -                | -                 | 158,913           | -                | -                 |
| CIP-7         |      | CR 484 Paving Extension to GH Blvd Signal            | -                 | -                | -                 | 4,740,000         | -                | -                 |
| CIP-17        |      | SH 78 Street lights                                  | -                 | -                | -                 | 200,000           | 300,000          | 970,200           |
| CIP-18        | 9108 | City Sports Fields                                   | -                 | -                | -                 | 500,000           | 1,000,000        | 5,000,000         |
| CIP-25        |      | South Geren (Traditions) Drainage                    | -                 | -                | -                 | 478,200           | -                | -                 |
| CIP-28        |      | Mustang Ct. Improvements                             | -                 | -                | -                 | 470,800           | -                | -                 |
| CIP-31        |      | Boyd Ct. Improvements                                | -                 | -                | -                 | 67,600            | -                | -                 |
| CIP-32        |      | School Rd. Improvements                              | -                 | -                | -                 | 251,700           | -                | -                 |
| CIP-33        |      | Bois D'Arc Improvements                              | -                 | -                | -                 | 370,000           | -                | -                 |
| CIP-34        |      | Gracy Rd. Improvements                               | -                 | -                | -                 | -                 | 155,500          | -                 |
| CIP-29        |      | Downtown Drainage                                    | -                 | -                | -                 | -                 | 2,000,000        | -                 |
| CIP-5         | 9405 | McClendon (2755)/Bear Creek Bridge                   | -                 | -                | -                 | -                 | 400,000          | 2,798,693         |
| CIP-14B       | 9107 | PD Complex - Future                                  | -                 | -                | -                 | -                 | -                | 14,000,000        |
| <b>Totals</b> |      |                                                      | <b>28,277,938</b> | <b>5,222,301</b> | <b>23,055,637</b> | <b>17,004,400</b> | <b>4,387,100</b> | <b>22,768,893</b> |

Council Budget Approved  
Variance

28,277,938

City of Lavon  
 CIP by Funding by Year  
 FY24 Budget Tab  
 Spending updated through 4/30/24

| CIP     | GL   | Project Name                                                   | Amended     |            |            | Gen Fund  |           | Utility Fund |           | 2020 Bond |           | 2023 Bond  |            | Streets - Lavon Farms |         | Collin County |         | CDBG   |         |
|---------|------|----------------------------------------------------------------|-------------|------------|------------|-----------|-----------|--------------|-----------|-----------|-----------|------------|------------|-----------------------|---------|---------------|---------|--------|---------|
|         |      |                                                                | Budget FY24 | Spent FY24 | Remaining  | Budget    | Spent     | Budget       | Spent     | Budget    | Spent     | Budget     | Spent      | Budget                | Spent   | Budget        | Spent   | Budget | Spent   |
| CIP-38  | 9419 | Lavon North WWTP (Elevon WWTP)                                 | 9,806,925   | 613,477    | 9,193,448  |           |           | 5,000,000    | 2,535     | 806,925   | 610,942   | 4,000,000  | -          |                       |         |               |         |        |         |
| CIP-42  | 9424 | Lavon East WWTP                                                | -           | 2,050      | (2,050)    |           |           |              |           |           | 2,050     |            |            |                       |         |               |         |        |         |
| CIP-21  | 9412 | Bear Creek WWTP Exp 4                                          | 3,400,000   | 65,100     | 3,334,900  |           |           |              |           |           | 65,100    | 3,400,000  | -          |                       |         |               |         |        |         |
| CIP-15  | 9410 | Citywide Park & Trail improvement                              | 1,530,000   | 2,124,712  | (594,712)  |           |           |              |           | 1,155,000 | 1,749,712 |            |            |                       |         | 375,000       | 375,000 |        |         |
| CIP-15A | 9410 | Park & Trail Improv - Bear Creek Crossing                      | 370,283     | -          | 370,283    |           |           |              |           | 370,283   |           |            |            |                       |         |               |         |        |         |
| CIP-16  | 9411 | Lake Road Paving - Phase 1                                     | 1,089,050   | 808,823    | 280,227    |           |           |              |           | 1,089,050 | 808,823   | -          | -          |                       |         |               |         |        |         |
| CIP-36  | 9426 | Lake Road paving - Phase 2                                     | 1,340,000   | 50,260     | 1,289,740  |           |           |              |           |           | 50,260    | 1,340,000  | -          |                       |         |               |         |        |         |
| CIP-24  | 9413 | Bently Farms PH 1 Paving & Storm                               | 535,756     | 141,084    | 394,672    |           |           |              |           | 535,756   | 141,084   |            |            |                       |         |               |         |        |         |
| CIP-43  | 9425 | Bently Farms PH 2 Paving & Storm                               | 2,270,000   | 23,685     | 2,246,315  |           |           |              |           |           | 23,685    | 2,270,000  | -          |                       |         |               |         |        |         |
| CIP-22  | 9225 | Outdoor Storm Siren                                            | 55,000      | -          | 55,000     | 55,000    | -         |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-11  | 9408 | CR 484 paving                                                  | 1,636,200   | -          | 1,636,200  |           |           |              |           |           |           | 1,636,200  | -          |                       |         |               |         |        |         |
| CIP-19  | 9223 | Fire Engine Replacement                                        | 1,400,000   | -          | 1,400,000  | 1,400,000 | -         |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-39  | 9420 | Presidents/Lavon Trail Pkwy Intersection                       | 310,000     | -          | 310,000    |           |           |              |           | 310,000   | -         |            |            |                       |         |               |         |        |         |
| CIP-40  | 9421 | Lavon Trail Pkwy - Presidents to Rosewood                      | 715,100     | -          | 715,100    |           |           |              |           | 715,100   | -         |            |            |                       |         |               |         |        |         |
| CIP-41  |      | CR 483 Street Reconstruction (Lavon Farms)                     | 200,000     | -          | 200,000    |           |           |              |           |           |           |            |            | 200,000               | -       |               |         |        |         |
| CIP-9   | 9105 | FD/PW Facility Expansion (incl CIP-26)                         | 1,347,244   | 1,245,662  | 101,582    |           |           |              |           | 647,244   | 1,245,662 | 700,000    | -          |                       |         |               |         |        |         |
| CIP-3a  | 9404 | North Geren/Windmill Intersection drainage                     | 53,780      | 107,976    | (54,196)   |           |           |              |           | 53,780    | 107,976   |            |            |                       |         |               |         |        |         |
| CIP-3b  | 9404 | Lincoln St Rehabilitation                                      | 163,000     | -          | 163,000    |           |           |              |           | 163,000   |           |            |            |                       |         |               |         |        |         |
| CIP-3c  | 9404 | CR 483 @ FM 2755 Repaving                                      | 179,000     | -          | 179,000    |           |           |              |           | 179,000   |           |            |            |                       |         |               |         |        |         |
| CIP-35  | 9417 | Rosewood Dr. (CR 483) Paving - Lavon Farms to Lavon Trail Pkwy | 1,876,600   | 35,145     | 1,841,455  |           |           |              |           | 650,000   | 35,145    | 1,226,600  | -          |                       |         |               |         |        |         |
| CIP-1   | 9402 | Main/Geren/SH78                                                | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-6   | 9406 | CR 484 - Bear Creek Bridge                                     | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-23  |      | Wolf Run Reconstruction                                        | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-37  |      | Downtown Infrastructure Improvements                           | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-5   | 9405 | McClendon (2755)/Bear Creek Bridge                             | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-7   |      | CR 484 Paving Extension to GH Blvd Signal                      | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-14B | 9107 | PD Complex - Future                                            | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-17  |      | SH 78 Street lights                                            | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-18  | 9108 | City Sports Fields                                             | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-20  | 9051 | Strategic Property Acquisition                                 | -           | 649        | (649)      |           |           |              |           |           | 649       |            |            |                       |         |               |         |        |         |
| CIP-25  |      | South Geren Drainage                                           | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-28  |      | Mustang Ct. Improvements                                       | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-29  |      | Downtown Drainage                                              | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-31  |      | Boyd Ct. Improvements                                          | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-32  |      | School Rd. Improvements                                        | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-33  |      | Bois D'Arc Improvements                                        | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-34  |      | CR 483 Paving(Rosewood Dr: Lavon Farms to CISD Property)       | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-14A | 9107 | PD Complex - Interim                                           | -           | -          | -          |           |           |              |           |           |           |            |            |                       |         |               |         |        |         |
| CIP-30  | 9414 | Forder Ct. Improvements                                        | -           | 3,678      | (3,678)    |           |           |              |           |           |           |            |            |                       |         |               |         |        | - 3,678 |
|         |      | Total Budgeted/Spent                                           | 28,277,938  | 5,222,301  | 23,055,637 | 1,455,000 | -         | 5,000,000    | 2,535     | 6,675,138 | 4,841,089 | 14,572,800 | -          | 200,000               | -       | 375,000       | 375,000 | -      | 3,678   |
|         |      | Total Available                                                | 46,723,853  |            |            | 3,802,447 | 1,455,000 | 7,320,349    | 5,000,000 | 6,735,919 | 6,675,138 | 15,735,000 | 14,572,800 | 211,770               | 200,000 | 375,000       | 375,000 | -      | -       |
|         |      | Remainder                                                      | 18,445,915  |            |            | 2,347,447 | 1,455,000 | 2,320,349    | 4,997,465 | 60,781    | 1,834,049 | 1,162,200  | 14,572,800 | 11,770                | 200,000 | -             | -       | -      | (3,678) |



# CITY OF LAVON

## Agenda Brief

MEETING: May 21, 2024

ITEM: 9 - B

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**Item:**

Discussion and action regarding the first of two readings of Resolution No. 2024-05-04 authorizing the Lavon Economic Development Corporation authorizing the Lavon Economic Development Corporation to expend funds for one or more projects to assist in the promotion of new and expanded business development in Lavon along School Road, not to exceed \$150,000.00 for the cost of the projects and providing an effective date.

**Background:**

On March 11, 2024, the Board of Directors of the Lavon Economic Development Corporation (LEDC) conducted a public hearing and voted to proceed with one or more projects to assist in the promotion of new and expanded business development in Lavon along School Road.

The Project may include costs for the acquisition of lands, buildings, equipment, facilities and improvements and related necessary costs for the design, construction, renovation, equipping, improving, maintenance and operation of the land, buildings, equipment facilities and improvements.

Public Notice regarding the proposed project was published in the April 17, 2024 edition of The Wylie News.

The Local Government Code provides that a Type B economic development corporation may undertake a project with the City Council's approval.

***Code Excerpt:***

**TEXAS LOCAL GOVERNMENT CODE**

**Sec. 505.158. PROJECTS RELATED TO BUSINESS DEVELOPMENT IN CERTAIN SMALL MUNICIPALITIES.**

(a) For a Type B corporation authorized to be created by a municipality with a population of 20,000 or less, "project" also includes the land, buildings, equipment, facilities, expenditures, targeted infrastructure, and improvements found by the corporation's board of directors to promote new or expanded business development.

(b) A Type B corporation may not undertake a project authorized by this section that requires an expenditure of more than \$10,000 until the governing body of the corporation's authorizing municipality adopts a resolution authorizing the project after giving the resolution at least two separate readings.

**Financial Implications:**

The LEDC has appropriated funds for the project in the Annual Budget. If approved and appropriate, a proposed budget amendment will be prepared.

***Staff Notes:***

This is the first of two required readings. The item will be scheduled for second reading on the June 4, 2024 agenda.

**Attachments:** Proposed Resolution

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2024-05-04**

LEDC Project(s) to assist in promotion of new/expanded business development along School Road.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AUTHORIZING THE LAVON ECONOMIC DEVELOPMENT CORPORATION TO EXPEND FUNDS FOR ONE OR MORE PROJECTS TO ASSIST IN THE PROMOTION OF NEW AND EXPANDED BUSINESS DEVELOPMENT IN LAVON ALONG SCHOOL ROAD, NOT TO EXCEED \$150,000.00 FOR THE COST OF THE PROJECTS AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on March 11, 2024, the Board of Directors of the Lavon Economic Development Corporation (LEDC) conducted a public hearing and voted to proceed with one or more projects to assist in the promotion of new and expanded business development in Lavon along School Road; and

**WHEREAS**, the Texas Local Government Code, Section 505.158 establishes the authority for the LEDC to undertake certain projects with the City Council of the City of Lavon’s approval; and

**WHEREAS**, the Project may include costs for the acquisition of lands, buildings, equipment, facilities and improvements and related necessary costs for the design, construction, renovation, equipping, improving, maintenance and operation of the land, buildings, equipment facilities and improvements; and

**WHEREAS**, this project assists in the promotion of new and expanded business development in Lavon and the City Council finds that approving the Project serves the best interests of the City, and the public health, safety and welfare of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:**

**SECTION 1.** That the City Council of the City of Lavon does hereby approve and authorize the Lavon Economic Development Corporation to expend funds for one or more projects to assist in the promotion of new and expanded business development in Lavon along School Road, such projects not to exceed \$150,000.00.

**SECTION 2.** That this resolution shall take effect from and after the date of the second reading.

**FIRST READING:** May 21, 2024                      **SECOND READING:** \_\_\_\_\_

**DULY PASSED AND APPROVED** by the City Council of the City of Lavon, Texas on the \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Vicki Sanson, Mayor

ATTEST:

\_\_\_\_\_  
Rae Norton, City Secretary

## NOTICE OF TYPE B PROJECTS

### City of Lavon Economic Development Corporation (Lavon EDC)

NOTICE IS HEREBY GIVEN THAT, in accordance with the Texas Development Corporation Act, the Lavon EDC proposes the use of sales and use tax proceeds within the Lavon EDC annual budget to develop and/or fund the eligible costs of one or more project(s) to assist in the promotion of new and expanded business development in Lavon along School Road. The project(s) being considered may include costs for the acquisition of buildings, equipment, facilities, and improvements, and related necessary costs for the design, construction, renovation, equipping, improving, maintenance, and operation of the land, buildings, equipment, facilities, and improvements, and any other expenditures that the board finds are appropriate to accomplish the objectives of the project(s). It is estimated that the cost of such project(s) will not exceed \$150,000, but this amount is subject to change as the project(s) progress.

This notice shall constitute notice of one or more Type B project(s) pursuant to Texas Local Gov't Code Section 505.160. Information on any public hearing concerning the above project(s), if required, will be noticed by agenda and available on the website of the Lavon EDC in accordance with the Texas Open Meetings Act.

Kay Wright, President  
Lavon EDC

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Published 04-17-2024, The Wylie News



## CITY OF LAVON Agenda Brief

MEETING: May 21, 2024

ITEM: 9 - C

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**Item:**

Discussion and action regarding Resolution No. 2024-05-05 approving and authorizing the execution of a professional services agreement with LJA Engineering, Inc. for the preparation of a drainage analysis along Bear Creek at the Lavon Trail and Pedestrian Bridge Crossing including a Letter of Map Revision as required by the City's flood plain regulations in an amount not to exceed \$35,650.00.

**Background:**

Because the City of Lavon Capital Improvement Plan (CIP) project to construct the Bear Creek Trail and Pedestrian Bridge Crossing involved construction activities partially located in the floodplain, the City is required to provide a drainage analysis of the area and submit a Letter of Map Revision-Fill (LOMR-F) to Federal Emergency Management Agency (FEMA).

The engineering qualifications required to prepare the highly detailed documents are specialized and somewhat unique. From start to finish, the process is estimated to take roughly 18 months.

**Financial Implication:**

The funding for the study and LOMR-F is in the CIP project budget.

**Staff Notes:**

Approval is recommended.

**Attachment:** Proposed Resolution and Agreement  
Professional Services Agreement  
Timeline

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2024-05-05**

PSA – LJA for LOMR for Bear Creek Pedestrian Crossing

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS APPROVING AND AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT WITH LJA ENGINEERING, INC. FOR THE PREPARATION OF A DRAINAGE ANALYSIS ALONG BEAR CREEK AT THE LAVON TRAIL AND PEDESTRIAN BRIDGE CROSSING INCLUDING A LETTER OF MAP REVISION AS REQUIRED BY THE CITY’S FLOOD PLAIN REGULATIONS IN AN AMOUNT NOT TO EXCEED \$35,650.00.**

WHEREAS, the City Council has reviewed the proposed professional services agreement and determined that it is necessary and in the best interests of the City of Lavon to approve the proposed agreement for engineering services.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:**

**SECTION 1.** The City Council does hereby approve and authorize the execution of a professional services agreement with LJA Engineering, Inc. for the preparation of a drainage analysis along Bear Creek at the Lavon Trail and Pedestrian Bridge Crossing including a Letter of Map Revision as required by the City’s flood plain regulations in an amount not to exceed \$35,650.00, attached hereto as Exhibit “A”.

**SECTION 2.** This resolution shall take effect from and after the date of its passage.

**DULY PASSED AND APPROVED** by the City Council of the City of Lavon, Texas on the 21<sup>st</sup> day of May 2024.

\_\_\_\_\_  
Vicki Sanson  
Mayor

ATTEST:

\_\_\_\_\_  
Rae Norton  
City Secretary

**CITY OF LAVON, TEXAS**  
**RESOLUTION NO. 2024-05-05**

**EXHIBIT A**

May 6, 2024

**PROPOSAL**

Kim Dobbs  
City of Lavon  
120 School Road  
Lavon, Texas 75166

Re: Lavon Trail at Bear Creek LOMR  
City of Lavon, Collin County, Texas  
LJA Job No. NTP3880-0022  
LJA Proposal No. 24-29777

Dear Ms. Dobbs:

LJA Engineering, Inc. is pleased to submit this proposal for the following services in accordance with the terms and conditions set forth in the attached Professional Services Agreement (PSA).

## **PROJECT DESCRIPTION**

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Scope and fee herein anticipate the preparation of an as-built survey and hydraulic analysis along Bear Creek at the Lavon Trail and Pedestrian Bridge Crossing. This scope includes a Letter of Map Revision based on the completed construction of the pedestrian bridge.

## **SCOPE OF SERVICES**

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### **SURVEYING SERVICES**

#### **610. TOPOGRAPHIC SURVEY**

Perform a field topographic survey of approximately 950 ft. of existing trail in compliance with the standards and specifications of a Category 6, Topographic Survey as defined in the current Manual of Practice for Land Surveying in the State of Texas, published by the Texas Society of Professional Engineers Surveyors. The survey shall consist of elevations taken every 50' along the trail; field shots including tops/toes of slopes, and a 50' x 50' grid to complete the topography. Existing perimeter streets, existing on-site structures, visible utility appurtenances, etc. will also be located.

Unless otherwise specified, the survey will be established using physical monumentation to identify the horizontal and physical control for the project area. The vertical control will be adjusted to North American Vertical Datum (NAVD) 88 for orthometric heights and GEOID 12A for geoidal separations with references to published benchmark information (if available).

**SPECIAL SERVICES**

890. LETTER OF MAP REVISION (LOMR)

Prepare and submit a LOMR to the City Floodplain Administrator using LJA topographic as-built survey data. FEMA effective hydrology will be used. The submittal will include a design report with exhibits, maps, effective hydrologic and the hydraulic models, notification letters and FEMA MT-2 forms. The LOMR will include proposed floodplain modifications determined from the hydraulic modeling. Upon concurrence by the City, the LOMR will be forwarded to FEMA for final review. Currently the FEMA regulations stipulate a review fee for a LOMR that includes man-made improvements at \$8,250. (This is subject to change as the Federal Registry is updated each year). LJA will coordinate with the city, FEMA, and FEMA review consultant. Up to two (2) rounds of comments for coordination has been assumed within this scope of services. Should additional coordination be required it will be accomplished as Additional Services.

Assumptions:

- Hydraulic modeling will be performed only on the streams within project limits. Should modeling be required on other waterways, it will be accomplished as additional services.
- Fee may change should the LOMR not be prepared within two years of the contract.
- This study does not include wetlands delineation or coordination for a 404 Permit or TCEQ Water Appropriations permitting, should they be required.
- This scope does not include mitigation modeling in the event an as-built survey shows the grading does not comply with the proposed design. Additional model may be provided as additional services.
- This scope of services does not include any local, state or federal agency fees. The FEMA review fee will be paid by the client.

**GENERAL CONDITIONS**

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This Scope is based on the following General Conditions:

- All negotiations and coordination with adjoining property owners will be by Client.
- All research for the boundary verification, including easements, adjoining deeds, etc., will be provided by the Client's title company or will be performed by an outside deed research company and billed as a reimbursable expense.

**COMPENSATION SCHEDULE**

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**(00) SPECIAL SERVICES**

| <b>SURVEYING SERVICES</b> |                       |          |                 |
|---------------------------|-----------------------|----------|-----------------|
| 610                       | Topographic Survey    | Lump Sum | \$6,950         |
| <b>SPECIAL SERVICES</b>   |                       |          |                 |
| 890                       | LOMR                  | Lump Sum | \$28,350        |
| Z99                       | Reimbursable Expenses | Lump Sum | \$350           |
| <b>TOTAL</b>              |                       |          | <b>\$35,650</b> |

**ADDITIONAL SERVICES**

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Compensation for Additional Services not listed herein or services required due to change in municipal ordinances and/or State legislation will be billed on a time and materials basis in accordance with LJA Standard Rate Schedule on a lump sum basis agreed upon at the time the work is authorized.

**BILLING RATES**

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| <b>LABOR CATEGORY</b>                         | <b>LOWEST</b> | <b>HIGHEST</b> |
|-----------------------------------------------|---------------|----------------|
| Department Head (VP, Division Manager)        | \$225.00      | \$295.00       |
| Senior Consultant                             | \$220.00      | \$290.00       |
| Director                                      | \$210.00      | \$285.00       |
| Group/Design Manager                          | \$195.00      | \$280.00       |
| Sr. Project Manager                           | \$190.00      | \$275.00       |
| Project Manager                               | \$150.00      | \$235.00       |
| Senior Project Engineer                       | \$145.00      | \$235.00       |
| Professional Engineer (Project Engineer, APM) | \$120.00      | \$195.00       |
| Graduate / Design Engineer                    | \$100.00      | \$160.00       |
| Sr. Civil Designer                            | \$120.00      | \$185.00       |
| Civil Designer                                | \$ 85.00      | \$150.00       |
| Sr. Planner                                   | \$130.00      | \$195.00       |
| Planner                                       | \$ 85.00      | \$150.00       |
| Sr. Landscape Architect (Studio Lead)         | \$170.00      | \$230.00       |
| Landscape Architect                           | \$115.00      | \$165.00       |
| Landscape Designer                            | \$ 90.00      | \$140.00       |
| Sr. Construction Manager                      | \$120.00      | \$215.00       |
| Construction Manager                          | \$105.00      | \$165.00       |
| Resident Project Representative               | \$ 85.00      | \$165.00       |
| Construction Engineer                         | \$ 90.00      | \$180.00       |
| Construction Inspector                        | \$ 85.00      | \$150.00       |
| GIS Developer                                 | \$100.00      | \$190.00       |
| GIS Analyst                                   | \$ 70.00      | \$125.00       |
| Survey Project Manager                        | \$130.00      | \$210.00       |
| Project Surveyor                              | \$110.00      | \$170.00       |
| Survey Technician                             | \$ 75.00      | \$155.00       |
| 3 Man Survey Crew                             | \$200.00      | \$240.00       |
| 2 Man Survey Crew                             | \$160.00      | \$200.00       |
| Clerical (Admin. Assistant)                   | \$ 60.00      | \$125.00       |
| Intern                                        | \$ 50.00      | \$ 90.00       |

In accordance with *Rule 3.356 – Real Property Services* governed by the Texas Comptroller of Public Accounts, sales tax will be applied on services used to determine or confirm property boundaries, such as boundary recovery, lot surveying/pins, title surveying, right-of-way surveying, and final platting.

If this proposal meets with your approval, please execute proposal and return a copy to us. Your signature below will be sufficient authorization to commence the stated work.

We appreciate this opportunity to submit this proposal and look forward to working with you on this project. If you have questions, please call me at 817.288.1966.

Sincerely,

**CITY OF LAVON**



Larissa Knapp-Scott, CFM  
NTX Water Resources Lead

By: \_\_\_\_\_

Name: \_\_\_\_\_



Jeffrey Alvarez, PE, CFM  
Senior Project Manager

Date: \_\_\_\_\_

LKS/bb



### PROFESSIONAL SERVICES AGREEMENT

This Agreement prepared on September 18, 2023 is by and between City of Lavon with address at 120 School Road, Lavon, Texas 75166 ("Client") and LJA Engineering, Inc. ("LJA"), who agree as follows:

Client engages LJA to perform professional services (the "Services") for the compensation set forth in one or more proposals or work authorizations (the "Proposal(s)") for one or more projects (the "Project(s)"). LJA shall be authorized to commence the Services upon execution of the Proposal(s) by the Client. Client and LJA agree that this Agreement, the Proposal(s), and any attachments herein incorporated by reference (the "Agreement") constitute the entire agreement between them.

**I. LJA'S RESPONSIBILITIES:** LJA shall perform or furnish the Services described in the Proposals, which shall be combined and attached as part of this Agreement. Where the terms or conditions of any Proposal conflict with those of Parts I-III contained herein, the Proposal shall control for the Services performed under that Proposal only.

**II. CLIENT'S RESPONSIBILITIES:** Client, at its expense, shall do the following in a timely manner so as not to delay the Services:

**1. INFORMATION/REPORTS:** Furnish LJA with all information, reports, studies, site characterizations, advice, instructions, and similar information in its possession relating to the Project.

**2. REPRESENTATIVE / ACCESS:** Designate a representative for the Project who shall have the authority to transmit instructions, receive information, interpret and define Client's policies, and make decisions with respect to the Services, and provide LJA safe access to any premises necessary for LJA to provide the Services.

**3. DECISIONS:** Provide all criteria and full information as to requirements for the Project, obtain (with LJA's assistance, if applicable) necessary approvals and permits, attend Project-related meetings, provide interim reviews on an agreed-upon schedule, make decisions on Project alternatives, and participate in the Project to the extent necessary to allow LJA to perform the Services.

**III. COMPENSATION, BILLING, & PAYMENT:** Client shall pay LJA for Services as denoted in the applicable Proposal and in accordance with the standard rate schedule – Attachment B.

**IV. STANDARD TERMS AND CONDITIONS:** Attachment A.

The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing and each of the undersigned parties has caused this Agreement to be duly executed. This Agreement contains a limitation of liability clause and the Client has read and consents to all terms.

APPROVED FOR "CLIENT"  
CITY OF LAVON

APPROVED FOR "LJA"  
LJA ENGINEERING, INC.

By: Vicki Sanson

By: James S. Wiegert

Printed Name: Vicki Sanson

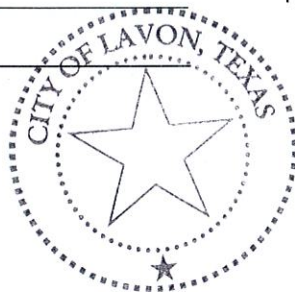
Printed Name: James S. Wiegert

Title: Mayor

Title: Senior Vice President

Effective Date: 11/28/23

Attachments:  
A – Standard Terms and Conditions  
B – Standard Rate Schedule



## ATTACHMENT A STANDARD TERMS AND CONDITIONS

**1. STANDARD OF CARE.** The Services shall be performed with the professional skill and care ordinarily provided by competent engineers practicing under the same or similar circumstances and professional license. The Services are not subject to, and LJA cannot provide, any warranty or guarantee, express or implied, including warranties or guarantees contained in any uniform commercial code, work authorization, requisition, or notice, except as provided herein.

**2. CHANGE OF SCOPE.** The scope of Services set forth in any Proposal is based on facts known at the time of execution of the Proposal, including, if applicable, Client Data (defined below). As the Project progresses, facts discovered, including, but not limited to, site conditions or the existence of differing subsurface or physical conditions, may indicate that the scope, pricing, or other terms must be redefined, and the parties shall reasonably cooperate to equitably adjust the scope, pricing, or terms of this Agreement accordingly.

**3. SAFETY.** LJA has established and maintains corporate programs and procedures for the safety of its employees. Unless included as part of the Services, LJA specifically disclaims any authority or responsibility for general job site safety and safety of persons other than LJA employees.

**4. DELAYS.** The Services shall be performed expeditiously as is prudent considering the ordinary professional skill and care of a competent engineer. Where LJA is prevented from completing any part of the Services within the schedule provided under the Agreement due to delay beyond its reasonable control, the schedule will be extended in an amount of time equal to the time lost due to such delay so long as LJA provides written explanation of the delay to Client. Except with regard to payment of any amounts due LJA from any Services, neither party shall be liable to the other for any delays or failure to act, due to unforeseeable causes reasonably beyond the control of the party claiming such circumstances.

**5. TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon thirty (30) days written notice to the other party. In the event of termination, Client shall pay LJA for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination. In the event either party defaults in its obligations under this Agreement (including Client's obligation to make the payments required hereunder), the non-defaulting party may suspend performance under this Agreement. In the event of a suspension of Services, LJA shall have no liability to the Client for delay or damage caused the Client because of such suspension of Services.

Before resuming Services, LJA shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of LJA's Services. LJA's fees for the remaining Services and the time schedules shall be equitably adjusted. Obligations under this Agreement, which by their nature would continue beyond the suspension or termination of this Agreement (e.g., indemnification), shall survive such suspension or termination.

**6. RELATIONSHIP WITH CONTRACTORS / REVIEW.** LJA shall serve as Client's professional representative for the Services, and may make recommendations to Client concerning actions relating to Client's contractors, but LJA specifically disclaims any authority to direct or supervise the means, methods, techniques, security or safety activities, personnel, compliance, sequences, or procedures of construction selected by Client's contractors. For Projects involving bid preparation, LJA may supply standard contract forms, templates, or other documents that will be executed between the Client and contractor(s). It is the Client's responsibility to review those documents and to obtain legal advice thereto. For Projects involving construction, Client acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the Project permits errors or omissions to be identified and corrected at comparatively low cost. Evaluations of Client's budget for construction and estimates prepared by LJA represent LJA's judgment as a design professional. It is recognized, however, that neither LJA nor Client have control over the cost of labor, materials, or equipment, the contractor's methods of determining bid prices, or competitive bidding, market, or negotiating conditions. Accordingly, LJA cannot and does not warrant or represent that bids or negotiated prices will not vary from Client's budget or from any estimate of costs prepared or agreed to by LJA. Client agrees to hold LJA harmless from any claims resulting from performance of construction-related services by persons other than LJA and LJA shall not be responsible for the contractor's failure to perform the Work in accordance with the requirements of the Contract Documents. In fulfilling its duties pursuant to the Agreement, Client permits LJA to elect to subcontract to others certain tasks in its scope of Services.

**7. INSURANCE.** LJA will maintain insurance coverage for Professional Liability, Commercial Liability, Auto, and Workers' Compensation in amounts in accordance with legal and business requirements. Certificates evidencing such coverage will be provided to Client upon request. For Projects involving construction,

Client agrees to require its construction contractor, if any, to include LJA as an additional insured on its policies relating to the Project. LJA's coverages referenced above shall, in such case, be excess over any contractor's primary coverage. Client shall require its construction contractor to include LJA as an indemnitee under any indemnification obligation of contractor to Client to the fullest extent allowed by law.

**8. PROJECTS WITH MULTIPLE CLIENTS.** When LJA undertakes a Project for multiple Clients, each Client on the Project is jointly and severally liable for payments for LJA's Services. If any Client fails to make timely payment to LJA, and the remaining Clients wish to continue the Project, the remaining Clients will promptly notify LJA in writing to continue the Project and their joint and several obligations shall remain the same. LJA, at its option, may suspend the remaining performance under this Agreement until all past due payments are made, and authorization to proceed and pay from all non-defaulting Clients is received, or continue work on the Project and invoice and collect from the remaining Clients any payment (including damages) of amounts past due and that become due.

**9. SITE CONDITIONS.** Hazardous, archaeological, paleontological, cultural, biological, or other materials, protected resources, unknown underground facilities, or other conditions ("Conditions") may exist at a site where there is no reason to believe they could or should be present. LJA and Client agree that the discovery of unanticipated Conditions constitutes a changed condition that may mandate a renegotiation of the scope of Services. LJA will notify Client should unanticipated Conditions be encountered. Client acknowledges and agrees that it retains title to all Conditions existing on the site and shall report to the appropriate public agencies, as required, any Conditions at the site that may present a potential danger to the public health, safety, or the environment. Client shall execute any manifests in connection with avoidance, containment, transportation, storage, or disposal of Conditions resulting from the site.

**10. INDEMNITY.** LJA shall indemnify Client from and against liability for damage to the extent that the damage is actually caused by or results from an act of negligence, intentional tort, intellectual property infringement, or failure to pay a subcontractor or supplier committed by LJA, LJA's agent, or another entity over which LJA exercises control.

**11. LIMITATION OF LIABILITY.** No employee or agent of LJA shall have individual liability to Client. Client agrees that, to the fullest extent permitted by law, LJA's total liability to Client for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any causes including, but not limited to, LJA's negligence, errors, omissions, strict liability, or breach of contract, and whether claimed directly or by way of contribution, shall not exceed the total compensation received by LJA for the relevant work authorization or proposal under this Agreement. If Client desires a limit of liability greater than that provided above, Client and LJA shall include in Part III

of this Agreement the amount of such limit and the additional compensation to be paid to LJA for assumption of such additional risk.

**12. CONSEQUENTIAL DAMAGES.** IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER FOR CONSEQUENTIAL, INCIDENTAL, PUNITIVE, SPECIAL, OR EXEMPLARY DAMAGES, INCLUDING LOST REVENUES, LOSS OF USE, LOSS OF FINANCING, LOSS OF REPUTATION, LOST PROFITS, DELAYS, OR OTHER ECONOMIC LOSS ARISING FROM ANY CAUSE INCLUDING BREACH OF WARRANTY, BREACH OF CONTRACT, TORT, STRICT LIABILITY OR ANY OTHER CAUSE WHATSOEVER, NOTWITHSTANDING ANY PROVISION OF THIS AGREEMENT TO THE CONTRARY. REGARDLESS OF LEGAL THEORY, LJA SHALL BE LIABLE ONLY TO THE EXTENT THAT ANY DAMAGES SPECIFIED HEREIN ARE FOUND BY A FINAL COURT OF COMPETENT JURISDICTION TO HAVE BEEN THE SEVERAL LIABILITY OF LJA. TO THE EXTENT PERMITTED BY LAW, ANY STATUTORY REMEDIES THAT ARE INCONSISTENT WITH THIS PROVISION OF THE AGREEMENT ARE WAIVED.

**13. REUSE OF PROJECT DELIVERABLES.** Reuse of any documents or other deliverables, including electronic media, pertaining to the Project by Client for any purpose other than that for which such were originally prepared, or alteration of such without the written verification or adaptation by LJA for the specific purpose intended, shall be at the Client's risk. All title blocks and the engineer's seal, if applicable, shall be removed if Client provides deliverables in electronic media to any third party. Any modification of the plans will be evidenced on the plans and be signed and sealed by a licensed professional prior to reuse of modified plans. Client agrees that relevant analyses, findings, and reports provided in electronic media shall also be provided in hard copy and that the hard copy shall govern in the case of a discrepancy between the two versions, and shall be held as the official set of drawings, as signed and sealed. Client shall be afforded a period of thirty (30) days to check the hard copy against the electronic media. In the event that any error or inconsistency is found during that time, LJA shall be advised and the inconsistency shall be corrected at no additional cost to Client. Following the expiration of this notice period, Client shall bear all responsibility for the care, custody, and control of the electronic media. In addition, Client represents that it shall retain the necessary mechanisms to read the electronic media. Client agrees to indemnify and hold harmless LJA from all claims, damages, and expenses (including reasonable litigation costs) arising out of such reuse or alteration by Client or others acting through Client.

**14. CLIENT DATA.** Client or any third party designated by Client may provide information, reports, studies, site characterizations, advice, instructions, and similar information in its possession relating to the Project ("Client Data"). LJA may reasonably and in good faith rely upon the accuracy of Client Data and unless described as part of the Services, LJA is not required to audit, examine, or verify Client Data. However, LJA will not ignore the

implications of information furnished to LJA and may make reasonable inquiries if Client Data as furnished appears to be incorrect or incomplete. LJA makes no representations or warranties (express or implied) as the quality, accuracy, usefulness, or completeness of any Services to the extent LJA relies on Client Data. LJA, its affiliates, its officers, directors, and employees shall have no liability whatsoever with respect to the use of unreliable, inaccurate, or incomplete Client Data.

**15. ASSIGNMENT/BENEFICIARIES.** Neither party may assign this Agreement without the written consent of the other party. With the exception of such assignments, nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Client's contractors, if any. The Services may be performed by any affiliated company of LJA under its common insurance program.

**16. AMENDMENT, NO WAIVER, & SEVERABILITY.** This Agreement can be amended in writing and signed by the parties. No waiver by either party of any default by the other party in the performance of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character. The various terms, provisions, and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

**17. INDEPENDENT PARTIES.** Each party is an independent entity and is not a partner, agent, principal, or employee of the other party, unless otherwise agreed to by the parties in writing. Nothing in this Agreement shall restrict or otherwise prohibit either party or their respective affiliates in the conduct of their businesses.

**18. STATUTE OF LIMITATION.** To the fullest extent permitted by law, the parties agree that the time period for bringing claims under this Agreement shall expire one (1) year after Project completion.

**19. STATUTORY TERMS APPLICABLE TO STATE POLITICAL SUBDIVISIONS.** As required by Chapter 2252 of the Texas Government Code (the "Code"), and as such terms are defined therein, LJA is not listed on, nor does not do business with, "Companies" that are on the Texas Comptroller of Public Accounts' list of "Designated Foreign Terrorist Organizations." As required by Chapter 2271 of the Code, and as such terms are defined therein, LJA verifies that it does not, nor will it, "boycott Israel" through the term of this Agreement. As required by Chapter 2274 of the Code, and as such terms are defined therein, LJA hereby verifies that it does not, nor will it, "boycott energy companies," through the term of this Agreement. As required by Chapter 2274 of the Code, and as such terms are defined therein, LJA hereby verifies that it does not have a practice, policy, guidance, or directive that discriminates against a "firearm entity" or "firearm trade association," and will not discriminate against a firearm entity or firearm trade

association through the term of this Agreement. As required by Chapter 113 of the Texas Business & Commerce Code, and as such terms are defined therein, LJA is not owned by nor has the majority of stock or other ownership interest of the company held by (i) individuals who are citizens of China, Iran, North Korea, Russia or a "designated country", or (ii) a company or other entity, including a governmental entity, that is owned or controlled by citizens of or is directly controlled by the government of China, Iran, North Korea, Russia or a "designated country." LJA is headquartered in Houston, Texas.

**20. DISPUTE RESOLUTION.** The parties shall attempt to settle all claims, disputes, and controversies arising out of or in relation to the performance, interpretation, application, or enforcement of this Agreement, including but not limited to breach thereof, by discussion between the parties' senior representatives. If any dispute cannot be resolved in this manner, within five (5) business days, the parties agree to refer such claims, disputes, and controversies to mediation by a mediator mutually agreed to and equally paid for by the parties before, and as a condition precedent to, the initiation of any adjudicative action or proceeding, including arbitration. The mediator shall convene the mediation at the request of either party, and the mediation will last at such times and as long as the mediator reasonably believes agreement is probable. Notwithstanding the foregoing, prior to or during negotiation or mediation, either party may initiate litigation that would otherwise become barred by a statute of limitation. In the event any actions are brought to enforce this Agreement, the prevailing party shall be entitled to collect its litigation costs including reasonable attorney's fees from the other party.

**21. LITIGATION SUPPORT.** LJA will not be obligated to provide expert witness or other litigation support related to its Services, unless expressly agreed in writing. In the event LJA is required to respond to a subpoena, inquiry, or other legal process related to the Services in connection with a proceeding to which LJA is not a party, Client will reimburse LJA for its costs and compensate LJA at its then standard rates for the time it incurs in gathering information and documents and attending depositions, hearings, and the like.

**22. GOVERNING LAW.** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Texas without giving effect to any conflict or choice of law rules or principles under which the law of any other jurisdiction would apply. Each party hereby submits to the jurisdiction of the federal and state courts located in the county of LJA's address and agrees that such courts shall be exclusive forum and venue for resolving any legal suit, action or proceeding arising out of or relating to this Agreement.

Ver.04NOV2022

**ATTACHMENT B**

| <b>LABOR CATEGORY</b>                         | <b>BILLING RATES</b> |                |
|-----------------------------------------------|----------------------|----------------|
|                                               | <b>Lowest</b>        | <b>Highest</b> |
| Department Head (VP, Division Manager)        | \$225.00             | \$300.00       |
| Senior Consultant                             | \$230.00             | \$285.00       |
| Director                                      | \$200.00             | \$285.00       |
| Group Manager                                 | \$195.00             | \$265.00       |
| Sr. Project Manager                           | \$190.00             | \$260.00       |
| Project Manager                               | \$135.00             | \$210.00       |
| Sr. Project Engineer                          | \$140.00             | \$215.00       |
| Professional Engineer (Project Engineer, APM) | \$120.00             | \$195.00       |
| Graduate/Design Engineer                      | \$ 90.00             | \$140.00       |
| Sr. Civil Designer                            | \$ 90.00             | \$175.00       |
| Civil Designer                                | \$ 80.00             | \$140.00       |
| Sr. Planner                                   | \$130.00             | \$195.00       |
| Planner                                       | \$ 85.00             | \$150.00       |
| Sr. Landscape Architect (Studio Lead)         | \$130.00             | \$175.00       |
| Landscape Architect                           | \$100.00             | \$165.00       |
| Landscape Designer                            | \$ 85.00             | \$140.00       |
| Sr. Construction Manager                      | \$120.00             | \$195.00       |
| Construction Manager                          | \$100.00             | \$155.00       |
| Resident Project Representative               | \$ 85.00             | \$145.00       |
| Construction Engineer                         | \$ 85.00             | \$145.00       |
| Construction Inspector                        | \$ 70.00             | \$135.00       |
| GIS Developer                                 | \$105.00             | \$190.00       |
| GIS Analyst                                   | \$ 75.00             | \$125.00       |
| Survey Project Manager                        | \$130.00             | \$210.00       |
| Project Surveyor                              | \$110.00             | \$170.00       |
| Survey Technician                             | \$ 75.00             | \$155.00       |
| Clerical (Admin. Assistant)                   | \$ 60.00             | \$125.00       |
| Intern                                        | \$ 45.00             | \$ 85.00       |

**Expert Witness**

Expert witness and certificate (merit or lender) duties will be billed at a rate of \$425.00/hour.

**Reimbursable Expenses**

In performance of the Scope of Services attached to the Project specific Proposal, the following types of expenses are not contemplated in the Total Proposal Fee. These are considered Reimbursable Expenses and LJA will be compensated for in accordance with the following:

1. Reproduction, out-of-town travel expenses, employee travel and mileage, and other non-labor charges directly related to the Project will be billed at cost plus ten percent.
2. Filing fees, permit fees, and other special charges which are advanced on behalf of the Client will be billed at cost plus ten percent.
3. Subcontracted services and other services by outside consultants will be billed at cost plus ten percent.
4. Vehicle mileage will be charged at the current IRS mileage rate per mile for all travel.
5. Sales tax as required by state law for surveying services will be billed at cost.

**Payments**

Billings for Services rendered will be made monthly and payment is requested within fifteen (15) days of receipt of invoice. Unless special arrangements are made, a finance charge of one and one half percent (1.5%) per month will be added to unpaid balances more than thirty (30) days old as well as any costs of collection, including attorney's fees. LJA reserves the right to suspend work should invoices not be paid within the stated terms. Client affirms that the Services to be provided by LJA should not be subject to the addition of any sales tax, value added tax, stamp duty, wage withholding, or similar tax or withholding, including at the source of payment, and as such, requests that LJA not add any such taxes to its invoices. If applicable, Client shall provide LJA with appropriate exemption certificates. The amount of any excise, VAT, or gross receipts tax that may be imposed for professional services shall be added to the compensation as determined above. In the case where Client is obliged to make any deduction or withholding on account of any such addition, the amount paid to LJA by Client for any invoice shall be grossed up to the amount of the invoice so that any fees and other sums payable to LJA are not subject to such taxes.

This Rate Schedule is subject to annual change at LJA's discretion to reflect increases in costs of operation, inflation, etc.

## Lavon Trail LOMR Schedule

| Date       | Action                                                                | Days |
|------------|-----------------------------------------------------------------------|------|
| 5/28/2024  | LJA Start Date (After May 21th Council)                               | 40   |
| 7/23/2024  | 1st Submit to City                                                    | 10   |
| 8/6/2024   | Received 1st City Comments                                            | 10   |
| 8/20/2024  | 2nd Submit to City                                                    | 10   |
| 9/3/2024   | City Approval                                                         | 5    |
| 9/10/2024  | LJA to Receive City Signed MT-2 Form 1                                |      |
| 9/13/2024  | 1st Submit to FEMA                                                    | 90   |
| 12/12/2024 | 1st FEMA Comments                                                     | 30   |
| 1/11/2025  | 2nd Submit to FEMA                                                    | 90   |
| 4/11/2025  | Receive Technical Approval from FEMA                                  | 30   |
| 5/11/2025  | Submit Certified Mail Receipts and City Signed Acknowledgement Letter | 30   |
| 6/10/2025  | Receive Draft Mapping from FEMA                                       | 2    |
| 6/12/2025  | Submit Draft Mapping Comments to FEMA                                 | 10   |
| 6/22/2025  | Issued LOMR from FEMA                                                 | 120  |
| 10/20/2025 | LOMR to become Effective                                              | -    |

**TOTAL TIME TO ISSUE: 282 Days (9.3 Months)**

**TOTAL TIME TO EFFECTIVE: 402 Days (13.2 Months)**



## CITY OF LAVON Agenda Brief

MEETING: May 21, 2024

ITEM: 9 - D

---

**Item:**

Discussion and action regarding Ordinance No. 2024-05-02 amending Chapter 8 “Offenses and Additional Provisions”, Article 8.03 “Noise”, of the Code of Ordinances of the City of Lavon, as amended, Section 8.03.001 “Definitions and Territorial Application” to amend the territorial application; Section 8.03.005 “Times for Operation of Equipment Restricted” and Section 8.03.006 “Times for Performing Construction Activities Restricted” to restrict noise on Sunday; and Section 8.03.007 “Special Permit for After-Hours Construction or Operation of Equipment” to revise the permit process.

**Background:**

To protect the residents living within the City near the City’s corporate limits, an amendment was adopted to extend the territorial application of the City’s Noise Ordinance. In implementation, the staff realized that the extension to 5,000 feet as permitted by state law is excessive and carries the implication for costly enforcement.

As projects continue to develop outside the corporate limits, the staff reviewed the ramifications of including the immediate area in the enforcement area for noise complaints and determined it would be beneficial for Lavon residents to reduce the territorial application from 5,000 feet to 500 feet. In addition to reducing the territorial application, the amendment proposes to:

- Restrict noise from construction and operation of heavy equipment on Sunday
- Provides a revised Special Permit for After Hours Construction or Operation of Equipment
- Removes a redundant penalty clause

**Financial Implication:**

The proposed amendment will reduce enforcement costs.

A fee for Special Use Permit – Other already exists in the fee schedule.

**Staff Notes:**

Approval is recommended.

**Attachment:** Proposed Ordinance

**CITY OF LAVON, TEXAS**  
**ORDINANCE NO: 2024-05-02**

Amend Noise Regulations

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, AMENDING CHAPTER 8 “OFFENSES AND ADDITIONAL PROVISIONS”, ARTICLE 8.03 “NOISE”, OF THE CODE OF ORDINANCES OF THE CITY OF LAVON, AS AMENDED, SECTION 8.03.001 “DEFINITIONS AND TERRITORIAL APPLICATION” TO AMEND THE TERRITORIAL APPLICATION; SECTION 8.03.005 “TIMES FOR OPERATION OF EQUIPMENT RESTRICTED” AND SECTION 8.03.006 “TIMES FOR PERFORMING CONSTRUCTION ACTIVITIES RESTRICTED” TO RESTRICT NOISE ON SUNDAY; AND SECTION 8.03.007 “SPECIAL PERMIT FOR AFTER-HOURS CONSTRUCTION OR OPERATION OF EQUIPMENT” TO REVISE THE PERMIT PROCESS; PROVIDING A PENALTY CLAUSE; PROVIDING SAVINGS, REPEALING AND SEVERABILITY CLAUSES; PROVING FOR PUBLICATION; PROVIDING FOR AN EFFECTIVE DATE; AND FINDING AND DETERMINING THE MEETING AT WHICH THIS ORDINANCE IS ADOPTED TO BE OPEN TO THE PUBLIC AS REQUIRED BY LAW.**

**WHEREAS**, the City of Lavon (hereinafter referred to as “City”) is a Home Rule municipality organized under the Constitution and laws of the State of Texas; and

**WHEREAS**, the City Council of the City of Lavon ("City Council") seeks to protect the public safety, preserve the quality of life, promote health, welfare, convenience, and enjoyment of the public in the City; and

**WHEREAS**, pursuant to the Texas Local Government Code, the City Council has authority to adopt and publish an ordinance or police regulation that is for the good government, peace or order of the municipality and is necessary or proper for the carrying out a power granted by law to the municipality; and

**WHEREAS**, pursuant to Texas Local Government Code Section 217.042, a municipality may define and prohibit any nuisance within the limits of the municipality and within 5,000 feet outside the limits; and

**WHEREAS**, the City Council believes it is in the best interest of the citizens and visitors to the City, to amend the regulations pertaining to noise.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, COLLIN COUNTY, TEXAS:**

**SECTION 1. INCORPORATION OF PREMISES.** The above and foregoing premises are true and correct and are incorporated herein and made a part hereof for all purposes.

**SECTION 2. FINDINGS.** After due deliberations the City Council has concluded that the adoption of this Ordinance is in the best interests of the City, and of the public health, safety, and welfare of its citizens.

**SECTION 3. AMENDMENTS.** Chapter 8 “Offenses and Additional Provisions”, Article 8.03 “Noise”, is hereby amended to read as follows:

- A. Section 8.03.001(b) “Territorial Application” of the City’s Code of Ordinances is hereby amended to read as follows:

8.03.001. Definitions and Territorial Application.

- (b) Territorial Application. This article shall be applicable within the corporate limits of the city and further within the area immediately contiguous and adjacent to the city limits, extended for a total distance of 500 feet; provided, however, that this article shall not apply within any portion of said 500-foot area which is contained within the incorporated territory of any other municipal corporation. Any reference to the “city” within this article shall apply to the area described herein.”

- B. Section 8.03.005 “Times for operation of equipment restricted” is hereby amended to read as follows:

Except as provided in section 8.03.007, it shall be unlawful for any person or business to operate, cause to be operated, or allow to be operated equipment or heavy equipment within five hundred feet (500') of an inhabited residential structure between the hours of eight (8) p.m. and seven (7) a.m. Monday-Saturday, or any time on Sunday.

- C. Section 8.03.006 “Times for performing construction activities restricted” is hereby amended to read as follows:

- (a) Except as provided in section 8.03.007, it shall be unlawful for any person or business to perform, cause to be performed, or allow to be performed any construction activity that causes loud noise within five hundred feet (500') of an inhabited residential structure between the hours of eight (8) p.m. and seven (7) a.m. Monday-Saturday, or any time on Sunday.

- D. Section 8.03.007 “Special permit for after-hours construction or operation of equipment” shall be replaced in its entirety to read as follows:

- (a) The city manager, or his or her designated representative, is authorized to grant permits for relief of any provision in this article on the basis of undue hardship in cases where:

- (1) The sound source will be of short duration and the activity cannot be conducted in a manner as to comply with this article;
- (2) Additional time or different hours are necessary for the applicant to alter or modify their activity or operation to comply with this article; or
- (3) No reasonable alternative is available to the applicant.

- (b) The city manager, or his or her designated representative, may prescribe any reasonable conditions or requirements deemed necessary to minimize adverse effects and may suspend any permit issued for violating any provisions prescribed in the permit of variance.

- (c) The fee to be charged to each applicant for processing permit applications shall be established by the city manager or adopted into the fee schedule.

- E. Section 8.03.010 (b) “Penalty” is hereby deleted.

**SECTION 4: SAVINGS/REPEALING CLAUSE.** All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of the repealed ordinance, nor shall the repeal prevent a prosecution from being commenced for any violation if occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

**SECTION 5: SEVERABILITY.** Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

**SECTION 6: PENALTY.** Any person, firm, corporation, or entity violating this Ordinance, as it exists or may be amended, shall be subject to the penalty as described in Section 8.03.002. The penal provisions imposed under this Ordinance shall not preclude the City from filing suit to enjoin the violation. The City retains all legal rights and remedies available to it pursuant to local, state, and federal law.

**SECTION 7: PUBLICATION AND EFFECTIVE DATE.** This Ordinance shall become effective immediately upon its adoption and its publication as required by law.

**SECTION 8. OPEN MEETING.** That it is hereby found and determined that the meeting at which this Ordinance was passed was open to the public as required by law, and that public notice of the time, place, and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code.

**DULY PASSED AND APPROVED** by the City Council of the City of Lavon, Collin County, Texas, on this the 21<sup>st</sup> day of May 2024.

---

Vicki Sanson, Mayor

ATTEST:

---

Rae Norton, City Secretary



## **CITY OF LAVON**

### **Agenda Brief**

**MEETING: May 21, 2024**

**ITEM: 9 - E**

---

**Item:**

Discussion and action regarding acceptance of the City of Lavon – North Wastewater Lift Station (CIP-38) Construction Project.

**Background:**

On October 18, 2022, the City awarded the construction of the Lavon North Wastewater Lift Station as the first part of the Lavon North Wastewater Treatment Plant, which is the CIP-38 Project, to Summit Solutions.

The construction project involved the construction of a lift station at the site of the new wastewater treatment plant to support the City’s sanitary sewer system and serve properties in the northern section of the City.

The construction project recently concluded, and the next phase has commenced with the wastewater treatment plant now under construction.

**Financial Implications:**

The construction contract provides for a 2-year warranty period.

***Staff Notes:***

Acceptance of the construction project is recommended.

**Attachments:** City Engineer letter  
Location Exhibit

May 17, 2024

Ms. Kim Dobbs  
City of Lavon  
120 School Road  
Lavon, TX 75166

Re: Lavon North Lift Station  
Final Acceptance

Dear Ms. Dobbs:

On Wednesday, April 24, 2024, a final walkthrough of the Project was conducted with representatives of the Contractor, City Inspector, Design Engineer and City Engineer. A "punch list" was created to identify items that required completion prior to final acceptance.

The majority of the punch list items have been satisfactorily addressed. There are a few minor items to complete.

A Maintenance Bond that covers the 2-year warranty period was provided in the Contract Documents.

Surety Release and Affidavit of Bills Paid has been received (copy attached).

Record Drawings have been prepared.

**We recommend acceptance of Lavon North Lift Station, subject to final completion of the punch list items.**

The 2-year Maintenance Warranty period will commence upon City Council acceptance of the Project.

If there are any questions, please contact me at 214-503-0555 x115 or by email at [mdhill@fmi-dallas.com](mailto:mdhill@fmi-dallas.com).

Sincerely,  
FREEMAN-MILLICAN, INC.



Mark D. Hill, P.E.  
Consulting City Engineer

Attachment

Cc: David Carter, Matt Policano

F:\17024 - LAV General Servies\9 - Review\Elevon\WWTP\Lift Station\Lavon North Lift Station - Final Acceptance.docx

**CONSENT OF  
SURETY COMPANY  
TO FINAL PAYMENT**

OWNER   
ARCHITECT   
CONTRACTOR   
SURETY   
OTHER

Bond No. 4448217

PROJECT: Lavon-North Lift Station

TO: (Owner) City of Lavon  
120 School Road  
Lavon, TX 75166

PROJECT NO. N/A

CONTRACT FOR: Construction

CONTRACTOR: Summit Solutions, Inc.  
190 E Stacy Road #306-144  
Allen, TX 75002

CONTRACT DATE: November 1, 2022

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the

SureTec Insurance Company, SURETY,

on Bond of

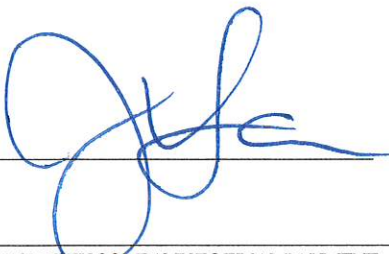
Summit Solutions, Inc., CONTRACTOR,


hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to

City of Lavon, OWNER,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,  
the Surety has hereunto set its hand this 6th day of May, 2024

Attest:   
(Seal)

SureTec Insurance Company  
Surety Company  
  
Signature of Authorized Representative  
Steven J. Zinecker, Attorney-In-Fact  
Title

# SureTec Insurance Company

## LIMITED POWER OF ATTORNEY

*Know All Men by These Presents*, That SURETEC INSURANCE COMPANY (the "Company"), a corporation duly organized and existing under the laws of the State of Texas, and having its principal office in Houston, Harris County, Texas, does by these presents make, constitute and appoint

Charles K. Miller, Shannon L. Lewis, Steven J. Zinecker, Jessica Luna, Steven Thomas, Clinton Norris, Mary Elizabeth Harper

its true and lawful Attorney-in-fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include waivers to the conditions of contracts and consents of surety for, providing the bond penalty does not exceed

Five Million and 00/100 Dollars (\$5,000,000.00)

and to bind the Company thereby as fully and to the same extent as if such bond were signed by the President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolutions of the Board of Directors of the SureTec Insurance Company:

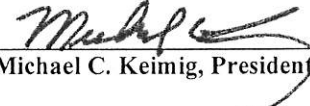
*Be it Resolved*, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

*Attorney-in-Fact* may be given full power and authority for and in the name of and of behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

*Be it Resolved*, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached. *(Adopted at a meeting held on 20<sup>th</sup> of April, 1999.)*

*In Witness Whereof*, SURETEC INSURANCE COMPANY has caused these presents to be signed by its President, and its corporate seal to be hereto affixed this 2nd day of August, A.D. 2023.

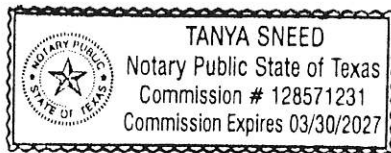
SURETEC INSURANCE COMPANY


By:   
Michael C. Keimig, President



State of Texas                    ss:  
County of Harris

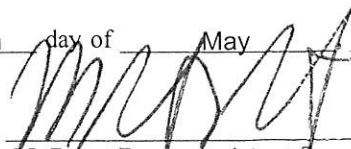
On this 2nd day of August, A.D. 2023 before me personally came Michael C. Keimig, to me known, who, being by me duly sworn, did depose and say, that he resides in Houston, Texas, that he is President of SURETEC INSURANCE COMPANY, the company described in and which executed the above instrument; that he knows the seal of said Company; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said Company; and that he signed his name thereto by like order.



  
Tanya Sneed, Notary Public  
My commission expires March 30, 2027

I, M. Brent Beaty, Assistant Secretary of SURETEC INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Company, which is still in full force and effect; and furthermore, the resolutions of the Board of Directors, set out in the Power of Attorney are in full force and effect.

Given under my hand and the seal of said Company at Houston, Texas this 6th day of May 2024, A.D.

  
M. Brent Beaty, Assistant Secretary

Any instrument issued in excess of the penalty stated above is totally void and without any validity. 4221939  
For verification of the authority of this power you may call (713) 812-0800 any business day between 8:30 am and 5:00 pm CST.

# SureTec Insurance Company

## IMPORTANT NOTICE

### Statutory Complaint Notice/Filing of Claims

To obtain information or make a complaint: You may call the Surety's toll free telephone number for information or to make a complaint or file a claim at: 1-866-732-0099. You may also write to the Surety at:

SureTec Insurance Company  
9500 Arboretum Blvd., Suite 400  
Austin, TX 78759

You may contact the Texas Department of Insurance to obtain information on companies, coverage, rights or complaints at 1-800-252- 3439. You may write the Texas Department of Insurance at:

PO Box 149104  
Austin, TX 78714-9104  
Fax#: 512-490-1007  
Web: <http://www.tdi.state.tx.us>  
Email: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

**PREMIUM OR CLAIMS DISPUTES:** Should you have a dispute concerning your premium or about a claim, you should contact the Surety first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

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NOTICE:

This document waives rights unconditionally and states that you have been paid for giving up those rights. It is prohibited for a person to require you to sign this document if you have not been paid the payment amount set forth below. If you have not been paid, use a conditional release form.

UNCONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project: Lavon-North Lift Station

The signer of this document has been paid and has received a final payment in the sum of \$ 104,432.24 for all labor, services, equipment, or materials furnished to the property or to City of Lavon (person with whom signer contracted) on the property of City of Lavon (owner) located in Lavon, Texas (location) to the following extent: construction of concrete wet well, valve pad, pumps and appurtenances, connection to existing collection system manhole, jib crane, and associated electrical and control equipment. The signer therefore waives and releases any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the above referenced project to the following extent:

This release covers final payment for all labor, services, equipment, or materials furnished to the property or to City of Lavon (person with whom signer contracted) as indicated in the attached statement(s) or progress payment request (s).

The signer warrants that the signer has already paid or will use the funds received from this payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

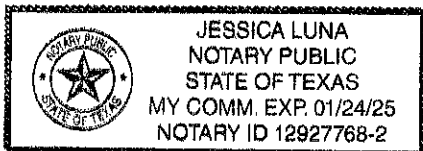
Date 05-03-2024

Summit Solutions, Inc. (Company Name)

By Jack L. Trandwell (Signature)

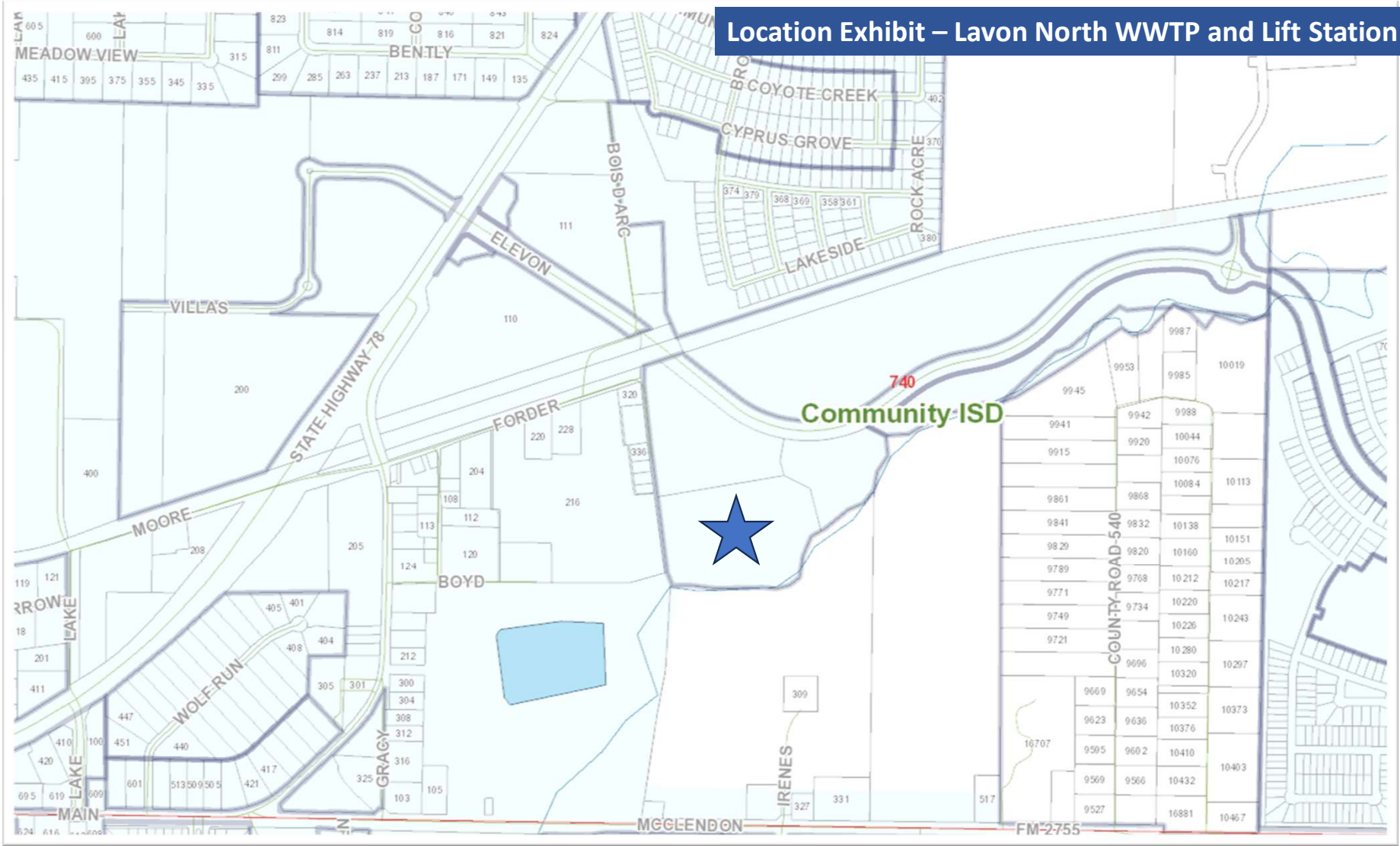
President (Title)

SUBSCRIBED AND SWORN TO BEFORE ME, the undersigned, a Notary Public on this 3rd day of May 20 24 to certify which witness by hand and seal of office.



[Signature]  
Notary Public, State of Texas

Location Exhibit – Lavon North WWTP and Lift Station





## CITY OF LAVON Agenda Brief

MEETING: May 21, 2024

ITEM: 9 - F

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**Item:**

Discussion and action regarding appointment of the primary member representative and an alternate member representative to the Regional Transportation Council, the transportation policy body for the North Texas Council of Governments, the regional Metropolitan Planning Organization.

**Background:**

The Regional Transportation Council (RTC) is the independent transportation policy body of the Metropolitan Planning Organization which is the North Central Texas Council of Governments for the Dallas-Fort Worth Metropolitan Area, of which Lavon is a part. The RTC oversees the metropolitan transportation planning process

The primary activities of the RTC include:

- Guiding the development of multimodal transportation plans and programs.
- Determining the allocation of federal, state and regional transportation funds.
- Selecting transportation projects in some programs and recommending projects to the Texas Transportation Commission for other programs.
- Ensuring transportation providers coordinate services.
- Ensuring the metropolitan area complies with state and federal laws and regulations regarding transportation and air quality.

The RTC is comprised primarily of local elected officials appointed by proportionate votes of the entities of the region. Lavon shares representative with the Cities of Allen, Rowlett, Sachse, Wylie, Murphy, Lucas, and Parker.

Michael Schaeffer, Councilmember, City of Allen and Matthew Porter, Mayor, City of Wylie have been put forth as the primary and alternate representatives, respectively.

**Financial Implication:**

There is none known.

**Attachment:** Correspondence from NCTCOG and the City of Allen



May 15, 2024

The Honorable Vicki Sanson  
Mayor  
City of Lavon  
PO Box 340  
Lavon, TX 75166

The Honorable Dusty Kuykendall  
Mayor  
City of Lucas  
665 Country Club Road  
Lucas, TX 75002

The Honorable Scott Bradley  
Mayor  
City of Murphy  
206 North Murphy Road  
Murphy, TX 75094

The Honorable Lee Pettle  
Mayor  
City of Parker  
5700 E. Parker Road  
Parker, TX 75002

The Honorable Blake Margolis  
Mayor  
City of Rowlett  
4000 Main Street  
Rowlett, TX 75088

The Honorable Jeff Bickerstaff  
Mayor  
City of Sachse  
3815 B Sachse Road  
Sachse, TX 75048

The Honorable Matthew Porter  
Mayor  
City of Wylie  
300 Country Club Road  
Wylie, TX 75098

**Mayor**  
*Baine L. Brooks*

**Mayor Pro Tem**  
*Chris Schulmeister*

**Councilmembers**  
*Michael Schaeffer*  
*Tommy Baril*  
*Dave Cornette*  
*Dave Shafer*  
*Ben Trahan*

**City Manager**  
*Eric Ellwanger*

***RE: Regional Transportation Council Representation***

Dear Mayor Sanson, Mayor Kuykendall, Mayor Bradley, Mayor Pettle, Mayor Margolis, Mayor Bickerstaff, and Mayor Porter:

The Regional Transportation Council (RTC) is requesting nominations for the regular and alternate seat shared by our communities. Allen Mayor Pro Tem Chris Schulmeister currently serves as the Primary Representative to the RTC for our shared seat, with Mayor Porter of Wylie serving as the Alternate Representative. With one year remaining in his term of office, Mayor Pro Tem Schulmeister has decided not to seek a new term. Allen Councilmember Michael Schaeffer has expressed a willingness to serve as your Primary Representative to the RTC with Mayor Porter of the City of Wylie continuing as the Alternate Representative. Both Councilmember Schaeffer and Mayor Porter would serve the length of the term of appointment to the RTC.

If you have any questions or would like to discuss further, please contact me at 214.509.4120 or [bbrooks@cityofallen.org](mailto:bbrooks@cityofallen.org).

Sincerely,

Baine L. Brooks  
Mayor

Mayor Sanson, Mayor Kuykendall, Mayor Bradley, Mayor Pettie,  
Mayor Margolis, Mayor Bickerstaff, and Mayor Porter  
May 15, 2024  
Page 2

cc: Ms. Kim Dobbs, City Manager, City of Lavon  
Ms. Joni Clarke, City Manager, City of Lucas  
Ms. Aretha L. Adams, City Manager, City of Murphy  
Mr. Luke Olson, City Manager, City of Parker  
Mr. David Hall, City Manager, City of Rowlett  
Ms. Gina Nash, City Manager, City of Sachse  
Mr. Brent Parker, City Manager, City of Wylie  
The Honorable Chris Schulmeister, Mayor Pro Tem, City of Allen  
The Honorable Michael Schaeffer, City Council, City of Allen  
Mr. Eric Ellwanger, City Manager, City of Allen

Attachments:

Bio for The Honorable Michael Schaeffer, City of Allen  
Regional Transportation Council Representative Endorsement Form

# MICHAEL SCHAEFFER

## Councilmember Place No. 1

**Term 2024-2027**

Councilmember Michael Schaeffer is committed to building a best-in-class community that attracts both families and businesses through exceptional amenities and intentional, responsible growth.

Prior to his election to Allen City Council, Schaeffer spent more than eleven years as a board member on the Allen Economic Development Corporation, including two years as vice president and eight as president. He also served as the public safety subcommittee chair during the 2023 City of Allen CIP bond campaign and participated in the library subcommittee for the 2016 City of Allen CIP bond campaign. In addition, Schaeffer has served on the board of the Allen Public Safety Recovery Fund and the 2010 Allen Census Committee.

Schaeffer is a small business owner with experience in the construction and restaurant industries. He and his family have lived in Allen for more than 25 years.

### **Contact Michael Schaeffer**

**Phone:** 214.509.4121

[Email](#)

Regional Transportation Council Representative Endorsement

On behalf of the City of \_\_\_\_\_,

I, \_\_\_\_\_, Mayor, do hereby endorse the following to serve as RTC Primary and Alternate Representatives on behalf of our community for the term July 1, 2024, to June 30, 2026:

PRIMARY REPRESENTATIVE – Michael Schaeffer, Councilmember, City of Allen

ALTERNATE REPRESENTATIVE – Matthew Porter, Mayor, City of Wylie

SIGNED:

\_\_\_\_\_  
Mayor

**ATTEST:**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: City Secretary

Date: \_\_\_\_\_



The Transportation Policy Body for the North Central Texas Council of Governments  
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)

April 19, 2024

The Honorable Baine Brooks  
Mayor  
City of Allen  
305 Century Parkway  
Allen, TX 75013

The Honorable Jeff Bickerstaff  
Mayor  
City of Sachse  
3815 Sachse Rd.  
Sachse, TX 75048

The Honorable Matthew Porter  
Mayor  
City of Wylie  
300 Country Club Rd., Bldg. 100  
Wylie, TX 75098

The Honorable Scott Bradley  
Mayor  
City of Murphy  
206 North Murphy Rd.  
Murphy, TX 75094

The Honorable Jim Olk  
Mayor  
City of Lucas  
665 Country Club Rd.  
Lucas, TX 75002-7651

The Honorable Blake Margolis  
Mayor  
City of Rowlett  
4000 Main St.  
Rowlett, TX 75088

The Honorable Lee Pettie  
Mayor  
City of Parker  
5700 E. Parker Rd.  
Parker, TX 75002

The Honorable Vicki Sanson  
Mayor  
City of Lavon  
PO Box 340  
Lavon, TX 75166

Dear Mayors Brooks, Bickerstaff, Porter, Bradley, Olk, Margolis, Pettie, and Sanson:

The North Central Texas Council of Governments (NCTCOG) is the Metropolitan Planning Organization for the Dallas-Fort Worth Metropolitan Area. The Regional Transportation Council (RTC), composed primarily of local elected officials, is the transportation policy body for the MPO. The RTC is responsible for direction and approval of the Metropolitan Transportation Plan, the Transportation Improvement Program, the Congestion Management Process, and the Unified Planning Work Program, and for satisfying and implementing federal and state laws and regulations pertaining to the regional transportation planning process.

Membership on the Regional Transportation Council is either by direct membership or group representation. Each seat on the Regional Transportation Council will be provided a primary member and permitted an alternate member. The Cities of Allen, Rowlett, Sachse, Wylie, Murphy, Lucas Paker and Lavon share a seat on the Regional Transportation Council. The Cities of Parker and Lavon were added when the Bylaws were updated in November 2022. The RTC's Bylaws and Operating Procedures state that the person representing a group of several cities shall be selected by the mayors using a weighted vote of the maximum population or employment of the cities represented, and the person selected shall serve a two-year term beginning in July of even-numbered years and shall be serving on one of the governing bodies they represent. A table containing population and employment figures is enclosed. The Bylaws further state that in the spirit of integrated transportation planning, all cities within a city-only cluster are eligible to hold the RTC membership seat for the cluster, and the cities should strongly consider rotation of the seat among the entities within the respective cluster. Items to consider when contemplating seat rotation may include: 1) a natural break in a member's government service, such as the conclusion of an elected term, 2) a member's potential to gain an officer position or advance through the officer ranks, 3) a member's strong performance and commitment to transportation planning, or 4) the critical nature of a particular issue or project and its impact on an entity within the cluster.

RECEIVED

APR 22 2024

CITY OF LAVON

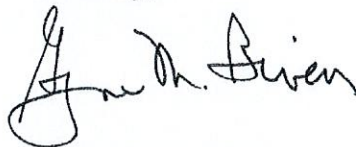
An alternate member is the individual appointed to represent an entity or group of entities on the Regional Transportation Council in the absence of the primary member. The alternate member must be predetermined in advance of a meeting and will have voting rights in the absence of the primary member. An entity or group of entities may elect to appoint its alternate member(s) from a pool of eligible nominees. The same requirements apply to alternate members as to primary members. If a primary member is an elected official, then the alternate member must also be an elected official; if a primary member is a non-elected individual, then the alternate member can be either a non-elected individual or an elected official. A best practice for city-only clusters may be to appoint the alternate member from an eligible entity within the cluster that is not providing the primary member.

Your current primary representative is Chris Schulmeister, Mayor Pro Tem, City of Allen. Your current alternate representative is Matthew Porter, Mayor, City of Wylie. You may choose to appoint a new primary representative and/or alternate representative. **All appointments, whether a reappointment or new appointment, must be received by June 30, 2024.** Per the RTC Bylaws, the new two-year terms begin in July. Please email ([VPruitt-Jenkins@nctcog.org](mailto:VPruitt-Jenkins@nctcog.org)), mail (P.O. Box 5888, Arlington, TX 76005-5888), or fax (817/640-3028) your correspondence to Vercie Pruitt-Jenkins of NCTCOG. Please note that your designations must be confirmed in writing by all entities included in this group. Once the appointments have been determined by weighted vote, confirmation of the primary and/or alternate member(s) will be provided to your group.

In addition, the Regional Transportation Council has established an Ethics Policy in accordance with Section 472.034 of the Texas Transportation Code. This policy applies to both primary and alternate RTC members, whether elected or non-elected. All RTC members must also adhere to Chapter 171 of the Local Government Code and to the Code of Ethics from their respective local governments and public agencies. Please remind your representatives to be cognizant of these policies and codes.

Please contact Vercie Pruitt-Jenkins at [VPruitt-Jenkins@nctcog.org](mailto:VPruitt-Jenkins@nctcog.org) or 817/608-2325 if you have any questions. We look forward to working with you.

Sincerely,



Gyna Bivens, Chair  
Regional Transportation Council  
Mayor Pro Tem, City of Fort Worth

VPJ  
Enclosure

cc: Chris Schulmeister, Councilmember, City of Allen (RTC Primary Member)  
Aretha Adams, City Manager, City of Murphy  
Joni Clarke, City Manager, City of Lucas  
Kim Dobbs, City Manager, City of Lavon  
Eric Ellwanger, City Manager, City of Allen  
David Hall, City Manager, City of Rowlett  
Gina Nash, City Manager, City of Sachse  
Luke Olson, City Administrator, City of Parker  
Brent Parker, City Manager, City of Wylie

**APPENDIX A**  
2022 RTC Membership Structure

| City                             | 2022<br>Population | 2020<br>Employment | Maximum of<br>Population<br>and Employment | Percent of Total<br>Based on Maximum | Share of 27 RTC<br>City Seats | % of RTC Seat<br>By Grouping | Number of<br>RTC Seats<br>by Formula | Current<br>RTC Seats |                              |
|----------------------------------|--------------------|--------------------|--------------------------------------------|--------------------------------------|-------------------------------|------------------------------|--------------------------------------|----------------------|------------------------------|
| <b>City Membership</b>           |                    |                    |                                            |                                      |                               |                              |                                      |                      |                              |
| Plano                            | 290,850            | 309,830            | 309,830                                    | 4.47%                                | 1.208                         | 1.208                        | 1                                    | 1                    |                              |
| McKinney                         | 206,460            | 75,142             | 206,460                                    | 2.98%                                | 0.805                         |                              |                                      |                      |                              |
| Anna                             | 20,980             | 2,041              | 20,980                                     | 0.30%                                | 0.082                         |                              |                                      |                      |                              |
| Princeton                        | 21,760             | 1,184              | 21,760                                     | 0.31%                                | 0.085                         |                              |                                      |                      |                              |
| Fairview                         | 10,830             | 2,102              | 10,830                                     | 0.18%                                | 0.042                         |                              |                                      |                      |                              |
| Melissa                          | 18,030             | 1,264              | 18,030                                     | 0.26%                                | 0.070                         | 1.084                        | 1                                    | 1                    |                              |
| Allen                            | 104,870            | 48,745             | 104,870                                    | 1.51%                                | 0.409                         |                              |                                      |                      |                              |
| Lucas                            | 8,000              | 1,285              | 8,000                                      | 0.12%                                | 0.031                         |                              |                                      |                      |                              |
| Wylie                            | 60,460             | 12,579             | 60,460                                     | 0.87%                                | 0.236                         |                              |                                      |                      |                              |
| Rowlett                          | 65,030             | 11,730             | 65,030                                     | 0.94%                                | 0.254                         |                              |                                      |                      |                              |
| Sachse                           | 28,450             | 2,641              | 28,450                                     | 0.41%                                | 0.111                         |                              |                                      |                      |                              |
| Murphy                           | 21,200             | 3,269              | 21,200                                     | 0.31%                                | 0.083                         |                              |                                      |                      |                              |
| Parker                           | 5,730              | 414                | 5,730                                      | 0.08%                                | 0.022                         |                              |                                      |                      |                              |
| Lavon                            | 5,710              | 42                 | 5,710                                      | 0.08%                                | 0.022                         | 1.168                        | 1                                    | 1                    |                              |
| Frisco                           | 217,470            | 103,440            | 217,470                                    | 3.14%                                | 0.848                         |                              |                                      |                      |                              |
| Prosper                          | 35,410             | 5,128              | 35,410                                     | 0.51%                                | 0.138                         |                              |                                      |                      |                              |
| Little Elm                       | 51,640             | 10,705             | 51,640                                     | 0.75%                                | 0.201                         |                              |                                      |                      |                              |
| The Colony                       | 45,900             | 14,923             | 45,900                                     | 0.66%                                | 0.179                         |                              |                                      |                      |                              |
| Celina                           | 25,240             | 2,623              | 25,240                                     | 0.36%                                | 0.098                         |                              |                                      |                      |                              |
| Providence Village               | 8,260              | 639                | 8,260                                      | 0.12%                                | 0.032                         | 1.497                        | 1                                    | 1                    |                              |
| Dallas                           | 1,321,740          | 1,210,400          | 1,321,740                                  | 19.09%                               | 5.154                         |                              |                                      |                      |                              |
| University Park                  | 25,360             | 10,724             | 25,360                                     | 0.37%                                | 0.099                         |                              |                                      |                      |                              |
| Highland Park                    | 8,800              | 4,257              | 8,800                                      | 0.13%                                | 0.034                         | 5.287                        | 5                                    | 8                    | Includes seat for Love Field |
| Garland                          | 247,590            | 108,320            | 247,590                                    | 3.58%                                | 0.965                         | 0.965                        | 1                                    | 1                    |                              |
| Addison                          | 17,720             | 80,505             | 80,505                                     | 1.16%                                | 0.314                         |                              |                                      |                      |                              |
| Richardson                       | 122,570            | 170,520            | 170,520                                    | 2.46%                                | 0.665                         | 0.979                        | 1                                    | 1                    |                              |
| Irving                           | 261,350            | 309,100            | 309,100                                    | 4.46%                                | 1.205                         |                              |                                      |                      |                              |
| Coppell                          | 43,140             | 46,666             | 46,666                                     | 0.67%                                | 0.182                         | 1.387                        | 1                                    | 1                    |                              |
| Mesquite                         | 152,020            | 70,576             | 152,020                                    | 2.20%                                | 0.593                         |                              |                                      |                      |                              |
| Baich Springs                    | 27,740             | 6,919              | 27,740                                     | 0.40%                                | 0.108                         |                              |                                      |                      |                              |
| Seagoville                       | 19,580             | 3,793              | 19,580                                     | 0.28%                                | 0.076                         |                              |                                      |                      |                              |
| Sunnyvale                        | 8,540              | 4,768              | 8,540                                      | 0.12%                                | 0.033                         | 0.811                        | 1                                    | 1                    |                              |
| Grand Prairie                    | 199,780            | 88,592             | 199,780                                    | 2.89%                                | 0.779                         | 0.779                        | 1                                    | 1                    |                              |
| Duncanville                      | 40,700             | 16,236             | 40,700                                     | 0.59%                                | 0.159                         |                              |                                      |                      |                              |
| DeSoto                           | 57,380             | 20,743             | 57,380                                     | 0.83%                                | 0.224                         |                              |                                      |                      |                              |
| Cedar Hill                       | 50,280             | 15,260             | 50,280                                     | 0.73%                                | 0.198                         |                              |                                      |                      |                              |
| Lancaster                        | 41,560             | 15,443             | 41,560                                     | 0.60%                                | 0.162                         |                              |                                      |                      |                              |
| Glenn Heights                    | 18,090             | 650                | 18,090                                     | 0.26%                                | 0.071                         |                              |                                      |                      |                              |
| Hutchins                         | 5,700              | 4,742              | 5,700                                      | 0.08%                                | 0.022                         |                              |                                      |                      |                              |
| Wilmer                           | 6,690              | 462                | 6,690                                      | 0.10%                                | 0.026                         | 0.859                        | 1                                    | 1                    |                              |
| Carrollton                       | 135,110            | 114,810            | 135,110                                    | 1.95%                                | 0.527                         |                              |                                      |                      |                              |
| Farmers Branch                   | 38,140             | 87,335             | 87,335                                     | 1.26%                                | 0.341                         | 0.887                        | 1                                    | 1                    |                              |
| Denton                           | 146,750            | 106,740            | 146,750                                    | 2.12%                                | 0.572                         |                              |                                      |                      |                              |
| Sanger                           | 9,470              | 5,134              | 9,470                                      | 0.14%                                | 0.037                         |                              |                                      |                      |                              |
| Corinth                          | 22,800             | 7,052              | 22,800                                     | 0.33%                                | 0.089                         |                              |                                      |                      |                              |
| Lake Dallas                      | 7,790              | 2,811              | 7,790                                      | 0.11%                                | 0.030                         |                              |                                      |                      |                              |
| Aubrey                           | 7,580              | 913                | 7,580                                      | 0.11%                                | 0.030                         |                              |                                      |                      |                              |
| Krum                             | 6,790              | 827                | 6,790                                      | 0.09%                                | 0.023                         |                              |                                      |                      |                              |
| Hickory Creek                    | 5,440              | 1,301              | 5,440                                      | 0.08%                                | 0.021                         |                              |                                      |                      |                              |
| Oak Point                        | 5,000              | 558                | 5,000                                      | 0.07%                                | 0.019                         | 0.821                        | 1                                    | 1                    |                              |
| Lewisville                       | 132,620            | 94,311             | 132,620                                    | 1.92%                                | 0.517                         |                              |                                      |                      |                              |
| Flower Mound                     | 78,570             | 40,851             | 78,570                                     | 1.13%                                | 0.306                         |                              |                                      |                      |                              |
| Highland Village                 | 16,020             | 6,665              | 16,020                                     | 0.23%                                | 0.062                         |                              |                                      |                      |                              |
| Northlake                        | 8,790              | 3,120              | 8,790                                      | 0.13%                                | 0.034                         |                              |                                      |                      |                              |
| Justin                           | 5,820              | 3,657              | 5,820                                      | 0.08%                                | 0.023                         | 0.943                        | 1                                    | 1                    |                              |
| Fort Worth                       | 955,900            | 575,550            | 955,900                                    | 13.80%                               | 3.727                         | 3.727                        | 4                                    | 4                    |                              |
| Arlington                        | 399,560            | 225,160            | 399,560                                    | 5.77%                                | 1.558                         | 1.558                        | 2                                    | 2                    |                              |
| N. Richland Hills                | 71,600             | 31,646             | 71,600                                     | 1.03%                                | 0.279                         |                              |                                      |                      |                              |
| Richland Hills                   | 8,630              | 5,848              | 8,630                                      | 0.12%                                | 0.034                         |                              |                                      |                      |                              |
| Haltom City                      | 48,260             | 21,351             | 48,260                                     | 0.67%                                | 0.180                         |                              |                                      |                      |                              |
| Watauga                          | 23,660             | 5,555              | 23,660                                     | 0.34%                                | 0.092                         |                              |                                      |                      |                              |
| White Settlement                 | 18,430             | 9,257              | 18,430                                     | 0.27%                                | 0.072                         |                              |                                      |                      |                              |
| River Oaks                       | 7,640              | 1,645              | 7,640                                      | 0.11%                                | 0.030                         |                              |                                      |                      |                              |
| Lake Worth                       | 4,710              | 6,125              | 6,125                                      | 0.09%                                | 0.024                         |                              |                                      |                      |                              |
| Saginaw                          | 24,450             | 7,556              | 24,450                                     | 0.35%                                | 0.095                         |                              |                                      |                      |                              |
| Azle                             | 13,610             | 4,825              | 13,610                                     | 0.20%                                | 0.053                         |                              |                                      |                      |                              |
| Sansom Park                      | 5,480              | 1,089              | 5,480                                      | 0.08%                                | 0.021                         |                              |                                      |                      |                              |
| Keller                           | 46,060             | 18,460             | 46,060                                     | 0.67%                                | 0.180                         | 1.050                        | 1                                    | 1                    |                              |
| Grapevine                        | 52,000             | 114,620            | 114,620                                    | 1.66%                                | 0.447                         |                              |                                      |                      |                              |
| Southlake                        | 31,770             | 36,439             | 36,439                                     | 0.53%                                | 0.142                         |                              |                                      |                      |                              |
| Colleyville                      | 26,370             | 10,289             | 26,370                                     | 0.38%                                | 0.103                         |                              |                                      |                      |                              |
| Westlake                         | 1,840              | 9,604              | 9,604                                      | 0.14%                                | 0.037                         |                              |                                      |                      |                              |
| Trophy Club                      | 14,400             | 2,526              | 14,400                                     | 0.21%                                | 0.056                         |                              |                                      |                      |                              |
| Roanoke                          | 9,830              | 5,774              | 9,830                                      | 0.14%                                | 0.038                         |                              |                                      |                      |                              |
| Hurst                            | 40,430             | 22,852             | 40,430                                     | 0.58%                                | 0.158                         |                              |                                      |                      |                              |
| Euless                           | 61,480             | 31,276             | 61,480                                     | 0.89%                                | 0.240                         |                              |                                      |                      |                              |
| Bedford                          | 49,930             | 34,770             | 49,930                                     | 0.72%                                | 0.195                         | 1.416                        | 1                                    | 1                    |                              |
| Mansfield                        | 77,040             | 30,508             | 77,040                                     | 1.11%                                | 0.300                         |                              |                                      |                      |                              |
| Benbrook                         | 25,240             | 6,243              | 25,240                                     | 0.36%                                | 0.098                         |                              |                                      |                      |                              |
| Forest Hill                      | 14,190             | 3,669              | 14,190                                     | 0.20%                                | 0.055                         |                              |                                      |                      |                              |
| Crowley                          | 18,600             | 4,821              | 18,600                                     | 0.27%                                | 0.073                         |                              |                                      |                      |                              |
| Everman                          | 6,170              | 1,703              | 6,170                                      | 0.09%                                | 0.024                         |                              |                                      |                      |                              |
| Kennedale                        | 8,530              | 2,374              | 8,530                                      | 0.12%                                | 0.033                         | 0.584                        | 1                                    | 1                    |                              |
| <b>Total</b>                     | <b>6,618,110</b>   | <b>4,505,922</b>   | <b>6,924,764</b>                           |                                      | <b>27</b>                     | <b>27,000</b>                | <b>27</b>                            | <b>28</b>            |                              |
| <b>Allocation for City Seats</b> |                    |                    |                                            |                                      | <b>27</b>                     |                              |                                      |                      |                              |
| <b>Population Per RTC Seat</b>   |                    |                    |                                            |                                      | <b>256,473</b>                |                              |                                      |                      |                              |

**APPENDIX A**  
**2022 RTC Membership Structure (Continued)**

| City Membership                                       |                                   | <u>Number of RTC<br/>Seats by Formula</u> | <u>Current<br/>RTC Seats</u>        |
|-------------------------------------------------------|-----------------------------------|-------------------------------------------|-------------------------------------|
|                                                       |                                   | 27                                        | 28                                  |
| <b>2022 Population by County Grouped By RTC Seats</b> |                                   |                                           |                                     |
| <b>County Membership</b>                              |                                   | <b><u>Number of<br/>RTC Seats</u></b>     | <b><u>Current<br/>RTC Seats</u></b> |
|                                                       | <b>2022<br/><u>Population</u></b> |                                           |                                     |
| <u>Collin County</u>                                  | 1,135,060                         | 1                                         | 1                                   |
| <u>Dallas County</u>                                  | 2,654,510                         | 2                                         | 2                                   |
| <u>Denton County</u>                                  | 950,660                           | 1                                         | 1                                   |
| <u>Tarrant County</u>                                 | 2,157,740                         | 2                                         | 2                                   |
| <br><u>Ellis County</u>                               | <br>207,620                       |                                           |                                     |
| Ennis                                                 | 21,860                            |                                           |                                     |
| Waxahachie                                            | 44,280                            |                                           |                                     |
| Midlothian                                            | 37,580                            |                                           |                                     |
| Red Oak                                               | 15,640                            |                                           |                                     |
| <br><u>Kaufman County</u>                             | <br>153,130                       |                                           |                                     |
| Forney                                                | 27,040                            |                                           |                                     |
| Kaufman                                               | 6,990                             |                                           |                                     |
| Terrell                                               | <u>17,590</u>                     |                                           |                                     |
| <br>Combined Ellis and Kaufman Population             | <br>360,750                       | <br>1                                     | <br>1                               |
| <br><u>Johnson County</u>                             | <br>193,500                       |                                           |                                     |
| Burleson                                              | 50,210                            |                                           |                                     |
| Cleburne                                              | 32,640                            |                                           |                                     |
| Keene                                                 | 6,500                             |                                           |                                     |
| Joshua                                                | 8,370                             |                                           |                                     |
| Venus                                                 | 5,760                             |                                           |                                     |
| Alvarado                                              | 5,330                             |                                           |                                     |
| <br><u>Hood County</u>                                | <br>62,120                        |                                           |                                     |
| Granbury                                              | <u>11,440</u>                     |                                           |                                     |
| <br>Combined Johnson and Hood Population              | <br>255,620                       | <br>1                                     | <br>1                               |
| <br><u>Hunt County</u>                                | <br>104,900                       |                                           |                                     |
| Commerce                                              | 9,180                             |                                           |                                     |
| Greenville                                            | 30,450                            |                                           |                                     |
| <br><u>Rockwall County</u>                            | <br>119,900                       |                                           |                                     |
| Rockwall                                              | 49,300                            |                                           |                                     |
| Heath                                                 | 9,890                             |                                           |                                     |
| Royse City                                            | 18,810                            |                                           |                                     |
| Fate                                                  | <u>22,890</u>                     |                                           |                                     |
| <br>Combined Hunt and Rockwall Population             | <br>224,800                       | <br>1                                     | <br>1                               |
| <br><u>Parker County</u>                              | <br>152,930                       |                                           |                                     |
| Weatherford                                           | 31,690                            |                                           |                                     |
| Mineral Wells                                         | 15,090                            |                                           |                                     |
| Willow Park                                           | 5,210                             |                                           |                                     |
| Alledo                                                | 5,010                             |                                           |                                     |
| <br><u>Wise County</u>                                | <br>69,740                        |                                           |                                     |
| Decatur                                               | 6,910                             |                                           |                                     |
| Bridgeport                                            | <u>5,930</u>                      |                                           |                                     |
| <br>Combined Parker and Wise Population               | <br>222,670                       | <br>1                                     | <br>1                               |
| <br><b>Total County Membership</b>                    |                                   | <br><b>10</b>                             | <br><b>10</b>                       |
| DART                                                  |                                   | 1                                         | 1                                   |
| DCTA                                                  |                                   | 1                                         | 1                                   |
| FWTA                                                  |                                   | 1                                         | 1                                   |
| DFW Airport                                           |                                   | 1                                         | 1                                   |
| TxDOT Dallas                                          |                                   | 1                                         | 1                                   |
| TxDOT Fort Worth                                      |                                   | 1                                         | 1                                   |
| NTTA                                                  |                                   | 1                                         | 1                                   |
| <br><b>Total Transportation Providers</b>             |                                   | <br><b>7</b>                              | <br><b>7</b>                        |
| <br><b>Total RTC Members</b>                          |                                   | <br><b>44</b>                             | <br><b>45</b>                       |
| <br><b>Total MPA Population</b>                       | <br><b>7,961,810</b>              |                                           |                                     |

Data Based on NCTCOG Annual Population Estimates and Estimated 2020 Employment



## **CITY OF LAVON**

### **Agenda Brief**

**MEETING: May 21, 2024**

**ITEM: 9 - G**

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**Item:**

Discussion regarding utility administration of commercial garbage service.

**Background:**

This item is presented to discuss customer service and account creation for garbage accounts for commercial customers. The City currently has twenty-five commercial accounts.



## **CITY OF LAVON Agenda Brief**

**MEETING: May 21, 2024**

**ITEM: 10**

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**Item:**

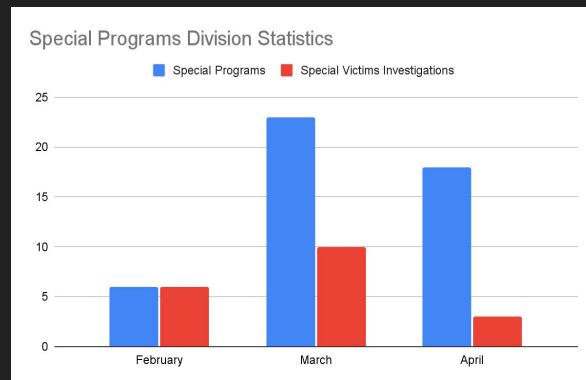
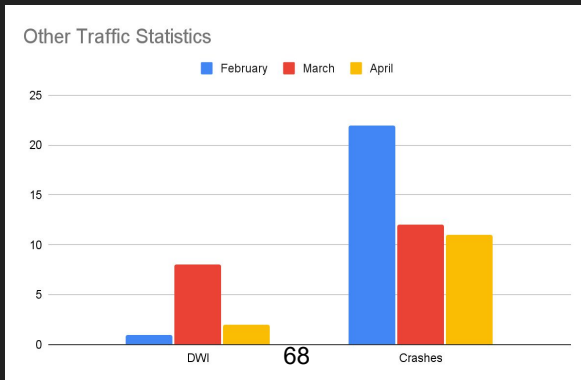
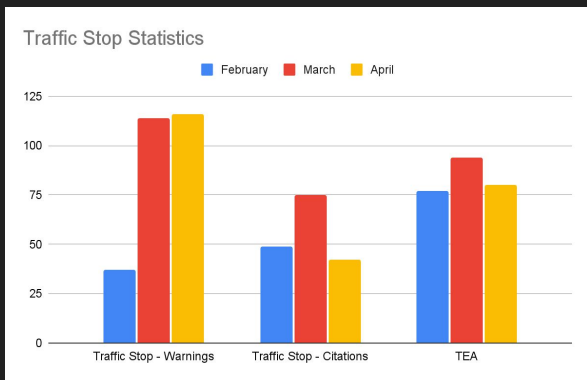
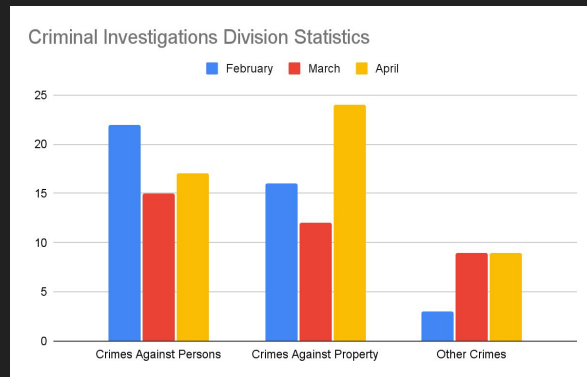
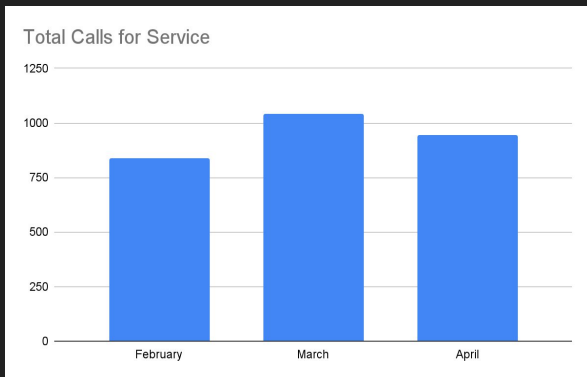
### **DEPARTMENT REPORTS**

*Members may receive and discuss the reports.*

- A.** Police Services – Service, activity, programs, and administration report
- B.** Fire Services – Service, activity, programs, and administration report.
- C.** Public Works Services – utilities, capital projects, public works, and street maintenance report.
- D.** Administration Services – building permits; CWD service; Collin County tax collection; sales tax; finance report; TxDOT projects report; and administration and staff report.



# Lavon Police Department April 2024 Activity





# Lavon Police Department April 2024 Activity



|                                |            |
|--------------------------------|------------|
| <b>Total Calls for Service</b> | <b>943</b> |
|--------------------------------|------------|

| Criminal Investigations Division |    |
|----------------------------------|----|
| Crimes Against Persons           | 17 |
| Crimes Against Property          | 24 |
| Other Crimes                     | 9  |
| Special Programs Division        |    |
| Special Programs                 | 18 |
| Special Victims Investigations   | 3  |

| Traffic Statistics       |     |
|--------------------------|-----|
| Traffic Stop - Warnings  | 116 |
| Traffic Stop - Citations | 42  |
| TEA                      | 80  |
| DWI                      | 2   |
| Crashes                  | 11  |



# LAVON FD - INCIDENT REPORT

APRIL '24

**TOTAL INCIDENTS: 85**

---

YTD TOTAL INCIDENTS: 348  
 FIRE 36%  
 EMS 64%

| EVENTS                            |
|-----------------------------------|
| BOYD FARM ECLIPSE WATCHING PARTY  |
| LONE STAR SEARCH AND RESCUE       |
| DODSON PRE-K STATION VISIT        |
| BOYD FARM FIREWORKS - SACHSE PROM |

|                                          |           |
|------------------------------------------|-----------|
| VEHICLE FIRE                             | 1         |
| EMERGENCY MEDICAL SERVICES (EMS)         | 54        |
| LOCK-IN                                  | 1         |
| COMBUSTIBLE/FUEL SPILLS                  | 2         |
| ANIMAL PROBLEM/RESCUE                    | 1         |
| PUBLIC SERVICE ASSISTANCE                | 5         |
| COVER ASSIGNMENT STANDBY AT STATION      | 1         |
| CANCELLED IN ROUTE                       | 7         |
| WRONG LOCATION - NO EMERGENCY            | 1         |
| CONTROLLED BURNING                       | 1         |
| STEAM GAS OR SMOKE                       | 1         |
| FALSE ALARM - FALSE CALL                 | 1         |
| SYSTEM/DETECTOR MALFUNCTION              | 4         |
| UNINTENTIONAL SYSTEM DETECTION (NO FIRE) | 4         |
| UNKNOWN                                  | 1         |
| <b>APRIL TOTAL INCIDENTS</b>             | <b>85</b> |

**CITY OF LAVON  
BUILDING PERMITS  
CALENDAR YEAR 2023-2024**

| PERMITS                                | April-2024 | Calendar Year<br>2024 | Permit Valuations     | April-2023 | Calendar Year<br>2023 | Permit Valuations   |
|----------------------------------------|------------|-----------------------|-----------------------|------------|-----------------------|---------------------|
|                                        | NUMBER     | NUMBER                | Permit Fee's          | NUMBER     | NUMBER                | Permit Fee's        |
| COMMERCIAL                             | 11         | 25                    | \$23,083.70           | 9          | 21                    | \$82,489.95         |
| SINGLE FAMILY                          | 147        | 348                   | \$1,309,120.57        | 19         | 50                    | \$198,318.70        |
| Multi-Family                           | 22         | 206                   | \$354,706.90          | 0          | 0                     | \$0.00              |
| POOLS                                  | 1          | 2                     | \$800.00              | 0          | 0                     |                     |
| OTHERS                                 | 77         | 225                   | \$38,306.00           | 28         | 165                   | \$21,719.86         |
| * Elevon Section 1 MUD Sewer           | 9          | 41                    |                       | 14         | 22                    |                     |
| <b>TOTAL</b>                           | <b>267</b> | <b>847</b>            | <b>\$1,726,017.17</b> | <b>70</b>  | <b>258</b>            | <b>\$302,528.51</b> |
| * first month reporting/not comulative |            |                       |                       |            |                       |                     |



CommunityWasteDisposal.com  
Since 1984



# Community Waste Disposal Monthly Report to the City of Lavon

Nicole Roemer *Municipal Director*





# Municipal Recycling Program



## Single Stream Recycling

Participation in the Residential Curbside Recycling Program continues to demonstrate that residents of the City of Lavon are dedicated to the preservation of the Texas environment for future generations.

The chart below details the statistics of the CWD Residential Curbside Recycling Program.

|                              | Apr-2024 | Mar-2024 | Feb-2024 | Jan-2024 | Dec-2023 | Nov-2023 | Oct-2023 | Sep-2023 | Aug-2023 | Jul-2023 | Jun-2023 | May-2023 |
|------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| <b>Homes</b>                 | 2,889    | 2,849    | 2,849    | 2,799    | 2,772    | 2,772    | 2,753    | 2,735    | 2,730    | 2,702    | 2,702    | 2,668    |
| <b>Resi Rcy Tonnage</b>      | 48.89    | 46.49    | 37.56    | 51.97    | 46.81    | 52.54    | 39.36    | 25.17    | 61.5     | 49.66    | 48.39    | 58.34    |
| <b>Pounds / Home / Month</b> | 33.85    | 32.64    | 26.37    | 37.13    | 33.77    | 37.91    | 28.59    | 18.41    | 45.05    | 36.76    | 35.82    | 43.73    |

# Municipal Service Inquiries



## Residential Solid Waste Services

The Solid Waste Industry has a standard service inquiry ratio of 1.0 inquiries per 1,000 service opportunities.

|                               | Apr-2024 | Mar-2024 | Feb-2024 | Jan-2024 | Dec-2023 | Nov-2023 | Oct-2023 | Sep-2023 | Aug-2023 | Jul-2023 | Jun-2023 | May-2023 |
|-------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| <b>Service Opportunities</b>  | 23,858   | 23,533   | 23,533   | 23,104   | 22,884   | 22,884   | 22,710   | 22,537   | 22,490   | 22,238   | 22,238   | 21,987   |
| <b>Service Inquiries</b>      | 13       | 2        | 7        | 3        | 9        | 9        | 9        | 12       | 36       | 36       | 30       | 31       |
| <b>Per 1,000 Service Opps</b> | 0.54     | 0.08     | 0.3      | 0.13     | 0.39     | 0.39     | 0.4      | 0.53     | 1.6      | 1.62     | 1.35     | 1.41     |



# Customer Service Inquiries - Detail



## Good Service is Good Business

CWD's Customer Service Community is available to provide solutions via phone or online. Our efficient team is here to support the City of Lavon and we continually strive for top-notch performance to ensure residents receive the most value out of their waste and recycling services.

### City Account Grievances for the Period of 04/01/02024 - 04/30/02024

| Date        | Account     | Address              | Service Type | Service Code              |
|-------------|-------------|----------------------|--------------|---------------------------|
| 04/26/02024 | 105627-110  | 586 LINCOLN AVE      |              |                           |
|             |             |                      |              | <b>Total : 1</b>          |
| 04/04/02024 | 105627-1769 | 948 CROCKETT DR      | RESI-BULK    | RESI R/L BULK             |
| 04/04/02024 | 105627-419  | 336 BURNET DR        | RESI-BULK    | RESI R/L BULK             |
| 04/05/02024 | 105627-426  | 1011 ROLLING MEADOWN | RESI-BULK    | RESI R/L BULK             |
| 04/11/02024 | 105627-029  | 445 EISENHOWER       | RESI-BULK    | RESI R/L BULK             |
| 04/11/02024 | 105627-912  | 701 CROCKETT DR      | RESI-BULK    | RESI R/L BULK             |
| 04/22/02024 | 105627-1162 | 200 FORDER CT        | RESI-BULK    | RESI R/L BULK             |
|             |             |                      |              | <b>Total RESI-BULK: 6</b> |
| 04/11/02024 | 105627-1743 | 1048 MERCURY DR      | RESI-RECYCLE | SERVICE RCYCART           |

|             |             |                     |              |                              |
|-------------|-------------|---------------------|--------------|------------------------------|
| 04/12/02024 | 105627-008  | 320 FORDER CT       | RESI-RECYCLE | SERVICE RCYCART              |
|             |             |                     |              | <b>Total RESI-RECYCLE: 2</b> |
| 04/05/02024 | 105627-1735 | 783 EMERALD HEIGHTS | RESI-TRASH   | SERVICE TRASH CART           |
| 04/05/02024 | 105627-1478 | 317 BRAVES WAY      | RESI-TRASH   | SERVICE TRASH CART           |
| 04/10/02024 | 105627-661  | 737 FANNIN DR       | RESI-TRASH   | SERVICE TRASH CART           |
| 04/24/02024 | 105627-1294 | 719 CAMDEN DR       | RESI-TRASH   | SERVICE TRASH CART           |
|             |             |                     |              | <b>Total RESI-TRASH: 4</b>   |
|             |             |                     |              | <b>Total Inquiries: 13</b>   |

**Kenneth L. Maun  
Tax Assessor Collector  
Collin County  
2300 Bloomdale Rd  
P.O. Box 8046  
McKinney, Texas 75070  
972- 547-5020  
Metro 424-1460 Ext.5020  
Fax 972-547-5040**

**May 10, 2024**

**Mayor Vicki Sanson  
City of Lavon  
P. O. Box 340  
Lavon, Texas 75166**

**Dear Mayor Sanson,**

**Enclosed is the Monthly Collection Report for:  
The City of Lavon tax collections for the month were:**

**April 2024  
8,641.69**

**Sincerely,**



**Kenneth L. Maun  
Tax Assessor Collector**

**Attachment**

**cc: Kim Dobbs, City Manager**

**KM:jd**

Kenneth L Maun  
Tax Assessor/Collector  
Collin County  
P O Box 8046  
McKinney Tx 75070

Monthly Collection Status Report  
April 2024

City of Lavon #18

|                                           | Collections<br>Month of April | Cumulative Total<br>10/1/23 thru 4/30/24 | %<br>of Collections |
|-------------------------------------------|-------------------------------|------------------------------------------|---------------------|
| <b>Current Tax Year Collections</b>       |                               |                                          |                     |
| Base M&O                                  | 5,676.28                      | 2,805,385.92                             | 100.03%             |
| Base I&S                                  | 2,357.65                      | 1,165,208.00                             |                     |
| Late Renditon Penalty                     | 86.61                         | 334.52                                   |                     |
| P&I M&O                                   | 553.74                        | 2,667.23                                 |                     |
| P&I I&S                                   | 226.21                        | 1,103.97                                 |                     |
| P&I I&S Bond                              | 0.00                          | 0.00                                     |                     |
| Attorney Fee                              | 168.82                        | 329.09                                   |                     |
| Other                                     | 0.00                          | 0.00                                     |                     |
| Subtotal                                  | <u>9,069.31</u>               | <u>3,975,028.73</u>                      | 100.14%             |
| <b>Delinquent TaxYears Collections</b>    |                               |                                          |                     |
| Base M&O                                  | (151.70)                      | (2,257.82)                               |                     |
| Base I&S                                  | (107.10)                      | (1,452.63)                               |                     |
| Late Rendition Penalty                    | 0.00                          | 3.23                                     |                     |
| P&I M&O                                   | 0.00                          | 142.44                                   |                     |
| P&I I&S                                   | 0.00                          | 85.56                                    |                     |
| P&I I&S Bond                              | 0.00                          | 0.00                                     |                     |
| Attorney Fee                              | 0.00                          | 182.47                                   |                     |
| Other                                     | 0.00                          | 0.00                                     |                     |
| Subtotal                                  | <u>(258.80)</u>               | <u>(3,296.75)</u>                        | -0.08%              |
| <b>Combined Current &amp; Delinquent:</b> |                               |                                          |                     |
| Base M&O                                  | 5,524.58                      | 2,803,128.10                             |                     |
| Base I&S                                  | 2,250.55                      | 1,163,755.37                             |                     |
| Late Rendition Penalty                    | 86.61                         | 337.75                                   |                     |
| P&I M&O                                   | 553.74                        | 2,809.67                                 |                     |
| P&I I&S                                   | 226.21                        | 1,189.53                                 |                     |
| P&I I&S Bond                              |                               |                                          |                     |
| Attorney Fee                              | 168.82                        | 511.56                                   |                     |
| Other                                     | 0.00                          | 0.00                                     |                     |
| Total Collections                         | <u>8,810.51</u>               | <u>3,971,731.98</u>                      | 100.05%             |
| Original 2023 Tax Levy                    |                               | <u>3,969,597.39</u>                      | 100.00%             |

Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Cumulative Comparative Collection Status Report  
 April 2024

City of Lavon #18

| Current Tax Year Collections     | Collections thru    |               | Collections thru    |               |
|----------------------------------|---------------------|---------------|---------------------|---------------|
|                                  | April 2024          | % Collections | April 2023          | % Collections |
| Base M&O + I&S                   | 3,970,593.92        | 100.03%       | 2,991,806.75        | 99.10%        |
| Late Renditon Penalty            | 334.52              |               | 511.24              |               |
| P&I M&O + I&S                    | 3,771.20            |               | 3,939.19            |               |
| Attorney Fee                     | 329.09              |               | 29.20               |               |
| Other                            | 0.00                |               | 0.00                |               |
| Subtotal                         | <u>3,975,028.73</u> | 100.14%       | <u>2,996,286.38</u> | 99.24%        |
| Delinquent Tax Years Collections |                     |               |                     |               |
| Base M&O + I&S                   | (3,710.45)          |               | 2,466.95            |               |
| Late Renditon Penalty            | 3.23                |               | 0.00                |               |
| P&I M&O + I&S                    | 228.00              |               | 1,570.91            |               |
| Attorney Fee                     | 182.47              |               | 1,615.12            |               |
| Other Fees                       | 0.00                |               | 0.00                |               |
| Subtotal                         | <u>(3,296.75)</u>   | -0.08%        | <u>5,652.98</u>     | 0.19%         |
| Combined Current & Delinquent:   |                     |               |                     |               |
| Base M&O + I&S                   | 3,966,883.47        |               | 2,994,273.70        |               |
| P&I M&O + I&S                    | 3,999.20            |               | 5,510.10            |               |
| Late Rendition Penalty           | 337.75              |               | 511.24              |               |
| Attorney Fee                     | 511.56              |               | 1,644.32            |               |
| Other                            | 0.00                |               | 0.00                |               |
| Total Collections                | <u>3,971,731.98</u> | 100.05%       | <u>3,001,939.36</u> | 99.43%        |
| Adjusted 2022 Tax Levy           |                     |               | <u>3,019,113.10</u> | 100.00%       |
| Original 2023 Tax Levy           | <u>3,969,597.39</u> | 100.00%       |                     |               |

Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Levy Outstanding Status Report  
 April 2024

City of Lavon #18

|                                         | Current Tax Year | Delinquent Tax Years |
|-----------------------------------------|------------------|----------------------|
| Current Month:                          |                  |                      |
| Tax Levy Remaining as of 3/31/24        | 53,279.23        | 7,832.65             |
| Base M&O + I&S Collections              | 8,033.93         | (258.80)             |
| Supplement/Adjustments                  | (104.00)         | (13.02)              |
| Write-Off                               | 0.00             | 0.00                 |
| Remaining Levy as of 4/30/24            | <u>45,141.30</u> | <u>8,078.43</u>      |
| Cumulative (From 10/01/23 thru 4/30/24) |                  |                      |
| Original 2023 Tax Levy (as of 10/01/23) | 3,969,597.39     | 9,829.98             |
| Base M&O + I&S Collections              | 3,970,593.92     | (3,710.45)           |
| Supplement/Adjustments                  | 46,137.83        | (5,462.00)           |
| Write-Off                               | 0.00             | 0.00                 |
| Remaining Levy as of 4/30/24            | <u>45,141.30</u> | <u>8,078.43</u>      |

Kenneth L Maun  
 Tax Assessor/Collector  
 Collin County  
 P O Box 8046  
 McKinney Tx 75070

Monthly Distribution Report  
 April 2024

City of Lavon #18

|                                     | Distribution<br>Month of April | Distribution<br>10/1/23 thru 4/30/24 |
|-------------------------------------|--------------------------------|--------------------------------------|
| Weekly Remittances:                 |                                |                                      |
| Week Ending 4/5/24                  | 5,044.96                       | 208,136.33                           |
| Week Ending 4/12/24                 | 1,568.52                       | 425,760.64                           |
| Week Ending 4/19/24                 | 0.00                           | 249,682.27                           |
| Week Ending 4/26/24                 | 2,023.89                       | 2,468,035.53                         |
| Week Ending 4/30/24                 | 0.00                           | 616,903.02                           |
| Total Weekly Remittances            | <u>8,637.37</u>                | <u>3,968,517.79</u>                  |
| Overpayment from Prior Month        | 0.00                           | 216.01                               |
| Other                               | 0.00                           | 0.00                                 |
| Commission Paid Delinquent Attorney | 168.82                         | 511.56                               |
| Entity Collection Fee               | 0.00                           | 2,469.75                             |
| Judgement Interest                  | 0.00                           | 0.00                                 |
| 5% CAD Rendition Penalty            | 4.32                           | 16.87                                |
| Total Disbursements                 | <u><u>8,810.51</u></u>         | <u><u>3,971,731.98</u></u>           |
| Carryover to Next Month             | 0.00                           | 0.00                                 |

A | R | B | H

ABERNATHY ROEDER  
BOYD HULLETT

EST. 1876

# Delinquent Ad Valorem Taxes Collection Report

Prepared for the

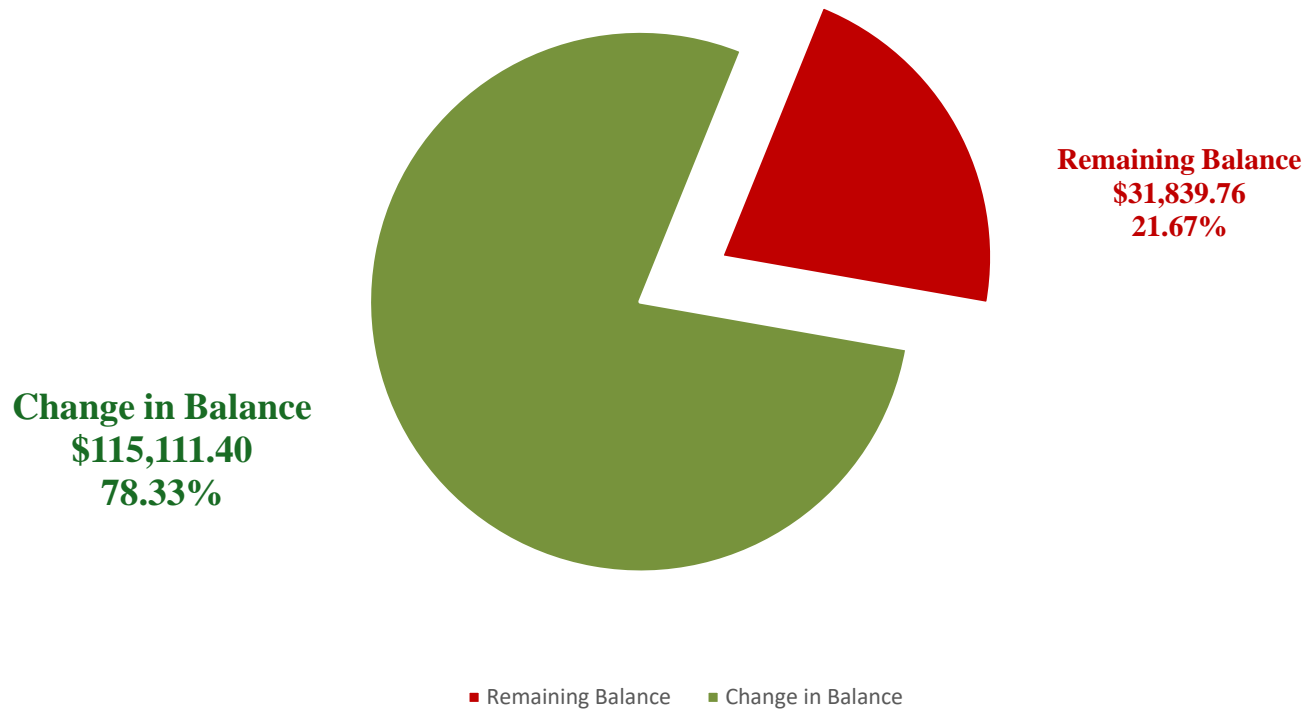
City of Lavon

1st Quarter, 2024

*Source: Collin County Tax Office*

# City of Lavon

**Change in Current Year Only Base Tax Balance – 2023 Taxes Only**  
**February 3, 2024 through April 6, 2024**



*Source: Collin County Tax Office*

# City of Lavon

## July through June Collections by Tax Category Tax Years 2022 and Prior – Base Taxes Only

Source: Collin County Tax Office (Attorney File Dated April 6, 2024)

| <u>Tax Category</u>                                         | <u>Change in Balance</u> |
|-------------------------------------------------------------|--------------------------|
| 3357 - Property Worth Less than Delinquencies               | \$0.00                   |
| 3305 - Sec. 33.05 Properties (Statute of Limitations Issue) | \$0.00                   |
| AG - Agricultural Valuation                                 | \$0.00                   |
| Auto - Automobiles                                          | \$0.00                   |
| BA – Bad Address                                            | \$0.00                   |
| BK - Bankruptcy                                             | \$0.00                   |
| CYO - Current Year Only                                     | \$4,371.06               |
| DEF - Deferral for Age or Disability                        | \$0.00                   |
| DP - Disabled Person Exemption                              | \$0.00                   |
| EX - Exempt Property (Includes Government Owned)            | \$0.00                   |
| HIST - Historical Exemption                                 | \$0.00                   |
| HS - Homestead Exemption                                    | \$0.00                   |
| LIT - Litigation                                            | \$0.00                   |
| MH - Manufactured Home                                      | \$0.00                   |
| OV65 - Exemption for Age 65 and Over                        | \$0.00                   |
| P - Taxable Personal Property (BPP)                         | \$0.00                   |
| RP - Real Property                                          | \$2.93                   |
|                                                             | -----                    |
| <b>Total (Base Taxes Only)</b>                              | <b>\$4,373.99</b>        |

NOTE: This is a partial year collection report. New delinquent taxes on taxable personal property are turned over to us for collection in April of each year. New delinquent real property accounts are turned over to us for collection in July of each year. Consequently, we get a full picture of your delinquent tax roll during July of each year. That is why we report total collections on a July through June cycle in addition to current year collections on a February through January cycle. Additional delinquencies will be collected during the remainder of the July through June collection cycle. This report may show negative numbers if account balances are increased due to tax office adjustments to base tax amounts or delinquency dates.

# City of Lavon

## Additional Information

*As of April 30, 2024*

### Taxpayer Contact

|                                                                        |           |
|------------------------------------------------------------------------|-----------|
| <b>April 11, 2024 Mailing: BPP Demand Letters</b>                      | <b>11</b> |
| <b>Accounts in Civil Litigation (or Tax Office Coded 'Suit Filed')</b> | <b>1</b>  |
| <b>Bankruptcy Claims (Current Year)</b>                                | <b>6</b>  |
| <b>Bankruptcy Claims (Delinquent Years)</b>                            | <b>4</b>  |

NOTE: Litigation is very expensive for your taxpayers because they are responsible for the payment of most costs of litigation (\$300 to \$1,000 in costs per suit, or more). Because of this we do our best to collect your delinquencies without litigation. This is done primarily through direct contact (mail, telephone calls, etc.). It is our policy to send at least two demand letters to each taxpayer prior to filing a suit to collect delinquencies.

A | R | B | H

ABERNATHY ROEDER  
BOYD HULLETT

EST. 1876

*On behalf of Abernathy, Roeder, Boyd & Hullett, and your ARBH delinquent tax collection team, we want to thank you for letting us help you collect your delinquent receivables.*

**It is an honor to serve you and the  
City of Lavon**



**Tracy A. Pounders**  
**Director, Tax Section**



**Paul M. Lopez**  
**Director**

**2833 - Lavon, City of (General Obligation Debt)**  
**Report - Lavon, City of (General Obligation Debt) / Sales Tax Data**

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Calendar Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

Lavon

Change Fiscal Year  
End

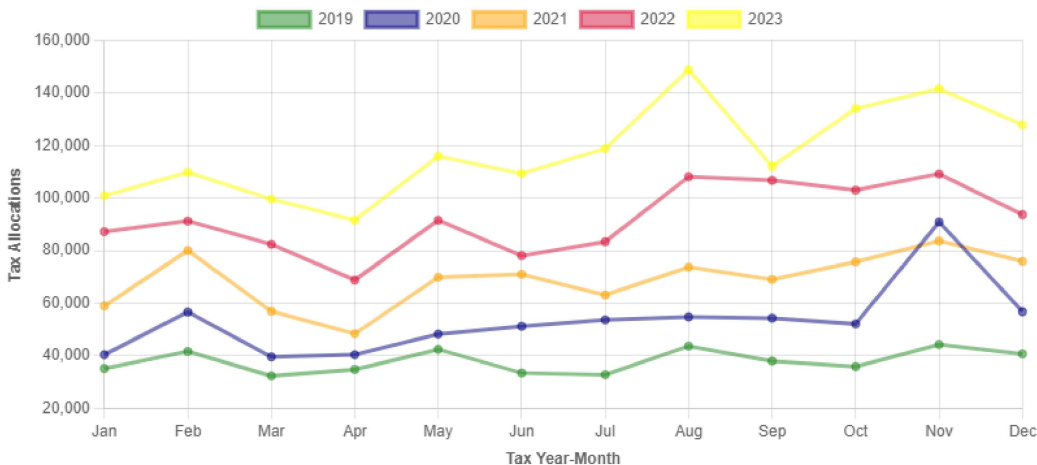
09/30/2025



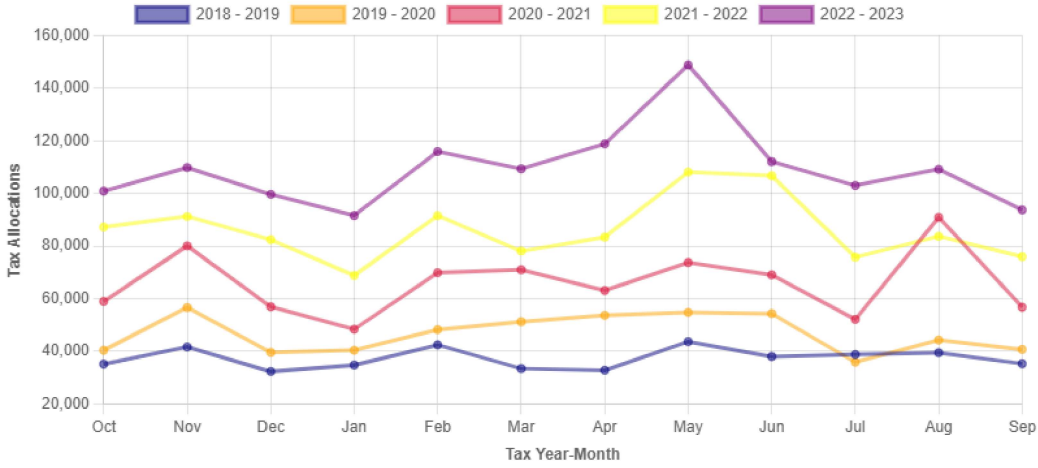
Submit

| Year | October   | November  | December  | January   | February  | March     | April     | May       | June      | July      | August    | September | Total       |
|------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------|
| 2024 | \$134,039 | \$141,570 | \$127,841 | \$152,417 | \$150,800 | \$131,069 | \$135,523 | \$161,850 | \$0       | \$0       | \$0       | \$0       | \$1,135,109 |
| 2023 | \$102,983 | \$109,154 | \$93,701  | \$100,881 | \$109,816 | \$99,622  | \$91,542  | \$115,892 | \$109,339 | \$118,823 | \$148,816 | \$112,044 | \$1,312,613 |
| 2022 | \$75,699  | \$83,649  | \$75,926  | \$87,161  | \$91,220  | \$82,408  | \$68,743  | \$91,544  | \$78,074  | \$83,361  | \$108,100 | \$106,687 | \$1,032,574 |
| 2021 | \$52,096  | \$90,909  | \$56,718  | \$58,898  | \$80,039  | \$56,878  | \$48,350  | \$69,834  | \$70,944  | \$63,068  | \$73,676  | \$68,987  | \$790,396   |
| 2020 | \$35,846  | \$44,260  | \$40,667  | \$40,349  | \$56,602  | \$39,533  | \$40,351  | \$48,207  | \$51,191  | \$53,631  | \$54,745  | \$54,314  | \$559,696   |
| 2019 | \$38,730  | \$39,419  | \$35,260  | \$35,116  | \$41,596  | \$32,296  | \$34,749  | \$42,410  | \$33,403  | \$32,771  | \$43,642  | \$37,975  | \$447,367   |
| 2018 | \$27,837  | \$27,458  | \$27,603  | \$34,883  | \$38,663  | \$28,296  | \$32,210  | \$41,357  | \$37,397  | \$38,763  | \$43,030  | \$35,374  | \$412,870   |
| 2017 | \$22,849  | \$24,877  | \$22,304  | \$23,334  | \$28,270  | \$17,054  | \$17,410  | \$22,051  | \$21,074  | \$23,146  | \$25,990  | \$25,733  | \$274,094   |
| 2016 | \$18,554  | \$24,151  | \$17,624  | \$16,738  | \$23,265  | \$18,517  | \$17,691  | \$24,381  | \$25,242  | \$24,250  | \$25,789  | \$22,468  | \$258,670   |
| 2015 | \$16,213  | \$17,336  | \$16,025  | \$15,458  | \$20,264  | \$16,418  | \$15,845  | \$20,890  | \$16,999  | \$18,497  | \$23,514  | \$20,100  | \$217,559   |
| 2014 | \$12,032  | \$14,975  | \$11,935  | \$11,898  | \$19,981  | \$12,109  | \$11,920  | \$21,846  | \$14,703  | \$14,625  | \$18,397  | \$14,846  | \$179,266   |
| 2013 | \$11,166  | \$15,054  | \$12,518  | \$10,998  | \$14,996  | \$8,945   | \$11,649  | \$14,195  | \$13,186  | \$13,097  | \$14,801  | \$13,139  | \$153,743   |
| 2012 | \$9,075   | \$15,224  | \$9,414   | \$10,525  | \$12,667  | \$8,695   | \$11,343  | \$13,292  | \$12,186  | \$12,749  | \$13,134  | \$11,847  | \$140,152   |
| 2011 | \$8,990   | \$10,146  | \$10,217  | \$8,568   | \$12,089  | \$7,877   | \$8,777   | \$13,275  | \$11,177  | \$9,920   | \$13,226  | \$10,718  | \$124,980   |
| 2010 | \$11,983  | \$12,813  | \$9,335   | \$8,985   | \$9,570   | \$8,152   | \$7,584   | \$10,791  | \$10,820  | \$10,174  | \$12,293  | \$8,167   | \$120,668   |
| 2009 | \$10,655  | \$14,185  | \$10,830  | \$7,074   | \$12,022  | \$7,044   | \$7,416   | \$13,001  | \$9,537   | \$9,769   | \$10,693  | \$13,639  | \$125,864   |
| 2008 | \$9,001   | \$13,869  | \$10,505  | \$6,439   | \$15,097  | \$6,019   | \$3,917   | \$10,012  | \$5,481   | \$7,609   | \$13,184  | \$7,853   | \$108,986   |
| 2007 | \$10,725  | \$14,759  | \$7,398   | \$6,567   | \$11,434  | \$7,902   | \$8,989   | \$13,114  | \$8,797   | \$7,037   | \$16,120  | \$10,821  | \$123,662   |
| 2006 | \$8,371   | \$10,348  | \$7,185   | \$6,940   | \$10,522  | \$7,581   | \$4,398   | \$10,629  | \$8,192   | \$7,183   | \$10,029  | \$6,573   | \$97,950    |
| 2005 | \$5,168   | \$5,637   | \$4,324   | \$3,686   | \$4,729   | \$3,046   | \$3,680   | \$5,722   | \$5,214   | \$3,911   | \$6,051   | \$7,280   | \$58,448    |

Monthly - Sales Tax Allocations - By Calendar Year



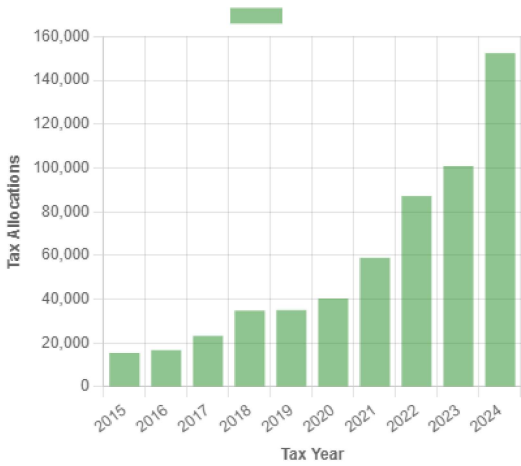
Monthly - Sales Tax Allocations - By Fiscal Year 10/01 - 09/30



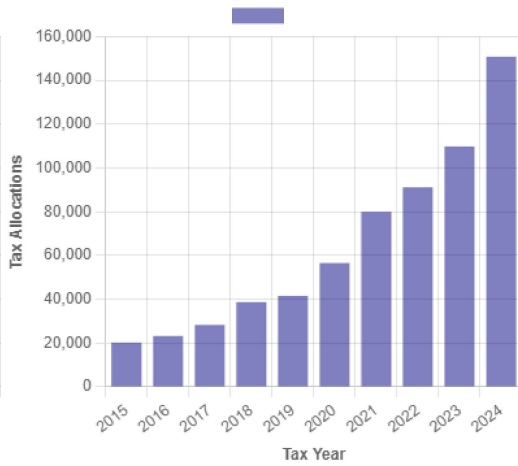
Yearly - Sales Tax Allocations - Past 20 Years



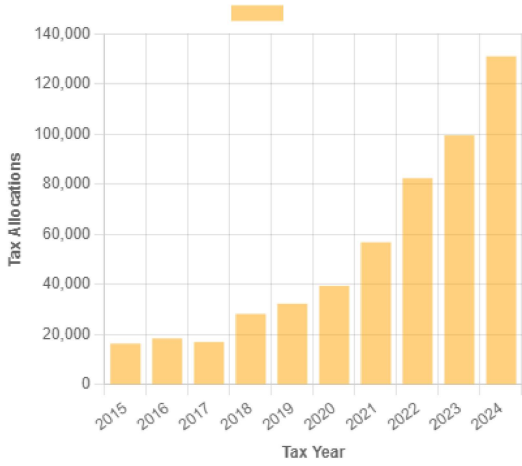
January - Sales Tax Allocations by Year



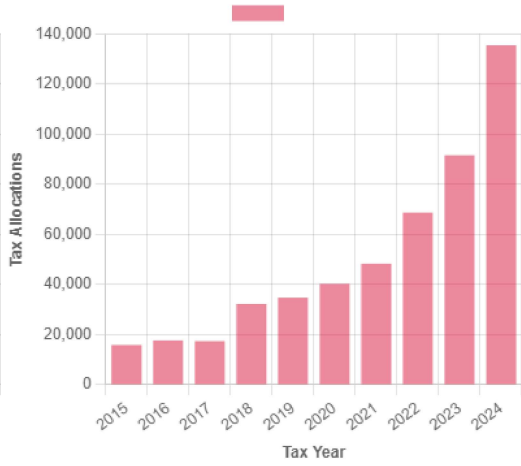
February - Sales Tax Allocations by Year



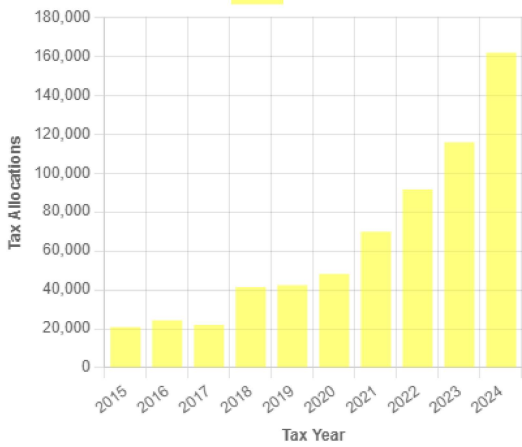
March - Sales Tax Allocations by Year



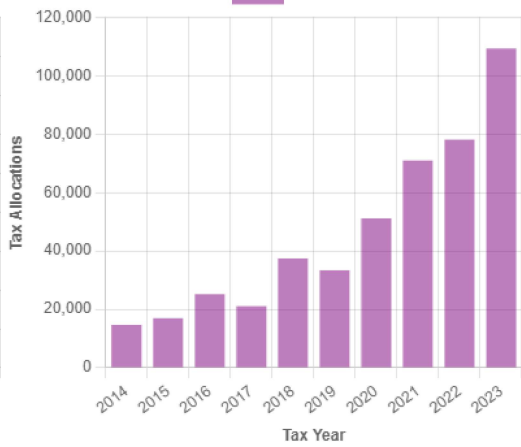
April - Sales Tax Allocations by Year



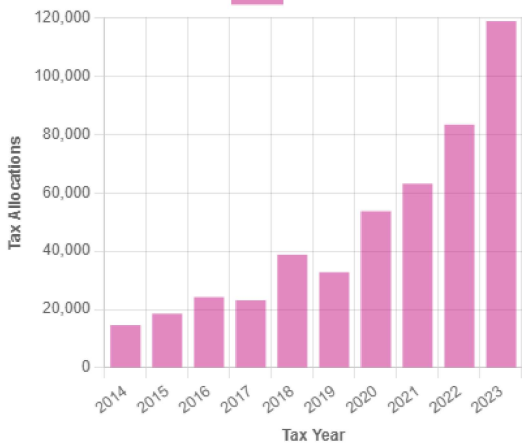
May - Sales Tax Allocations by Year



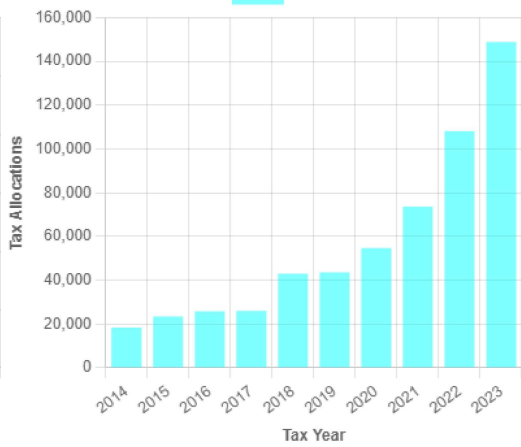
June - Sales Tax Allocations by Year



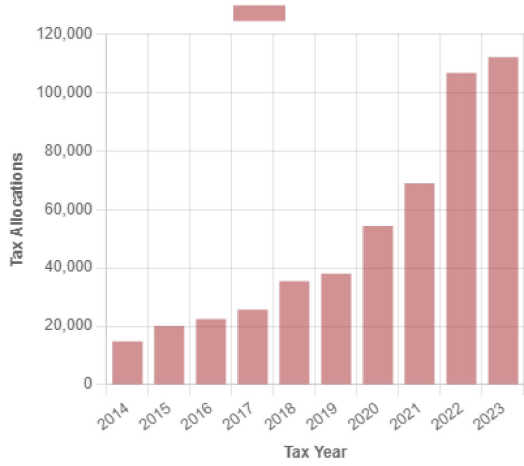
July - Sales Tax Allocations by Year



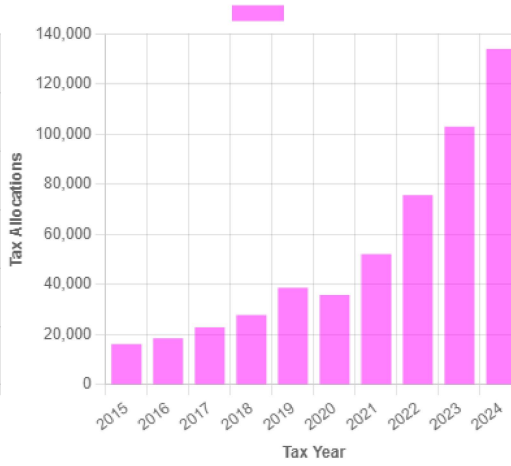
August - Sales Tax Allocations by Year



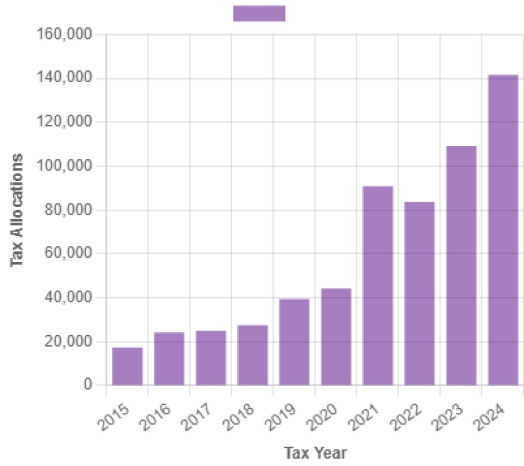
September - Sales Tax Allocations by Year



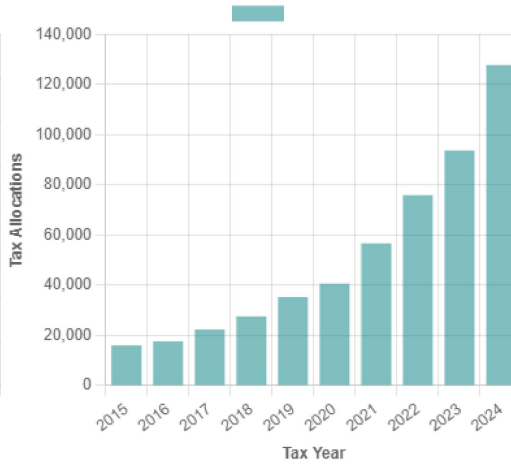
October - Sales Tax Allocations by Year



November - Sales Tax Allocations by Year



December - Sales Tax Allocations by Year



# City of Lavon

## Monthly Financial Report

### 4/30/2024

|                                 | Budget    | YTD        | Remaining | % Budget |
|---------------------------------|-----------|------------|-----------|----------|
| <b>General Fund</b>             |           |            |           |          |
| Other Funding                   | 5,403,531 | 5,403,531  |           |          |
| Revenue                         | 6,415,484 | 6,851,004  | (435,521) | 106.79%  |
| Expenses                        | 8,820,935 | 4,001,693  | 4,819,242 | 45.37%   |
| Ending Resources                | 2,998,079 | 8,252,842  |           |          |
| <b>Interest &amp; Sinking</b>   |           |            |           |          |
| Beginning Resources             | 732,866   | 732,866    |           |          |
| Revenue                         | 1,191,490 | 1,746,983  | (555,493) | 146.62%  |
| Expenses                        | 1,739,270 | 1,423,565  | 315,705   | 81.85%   |
| Ending Resources                | 185,086   | 1,056,284  |           |          |
| <b>Streets - Tax Funded</b>     |           |            |           |          |
| Beginning Resources             | 936,216   | 936,216    |           |          |
| Revenue                         | 350,000   | 243,315    | 106,685   | 69.52%   |
| Expenses                        | 450,000   | 23,981     | 426,019   | 5.33%    |
| Ending Resources                | 836,216   | 1,155,550  |           |          |
| <b>Streets - Fee Funded</b>     |           |            |           |          |
| Beginning Resources             | 415,570   | 415,570    |           |          |
| Revenue                         | -         | -          | -         | NA       |
| Expenses                        | 200,000   | -          | 200,000   | 0.00%    |
| Ending Resources                | 215,570   | 415,570    |           |          |
| <b>Municipal Court Security</b> |           |            |           |          |
| Beginning Resources             | 20,890    | 20,890     |           |          |
| Revenue                         | 4,000     | 2,082      | 1,918     | NA       |
| Expenses                        | 2,400     | 1,500      | 900       | NA       |
| Ending Resources                | 22,490    | 21,472     |           |          |
| <b>Utilities</b>                |           |            |           |          |
| Beginning Resources             | 7,320,349 | 7,320,349  |           |          |
| Revenue                         | 4,635,694 | 5,352,083  | (716,389) | 115.45%  |
| Expenses                        | 7,550,760 | 1,701,567  | 5,849,193 | 22.54%   |
| Ending Resources                | 4,405,283 | 10,970,864 |           |          |

# City of Lavon

## General Fund Summary

### 4/30/2024

|                                 | Budget    | YTD       | Remaining | % Budget |
|---------------------------------|-----------|-----------|-----------|----------|
| <b>REVENUES</b>                 |           |           |           |          |
| Total Taxes                     | 3,709,084 | 3,419,880 | 289,204   | 92%      |
| Total Transfers                 | 839,000   | 839,000   | -         | 100%     |
| Total Other General Government  | 80,000    | 97,144    | (17,144)  | 121%     |
| Administration                  | 39,000    | 6,000     | 33,000    | 15%      |
| Municipal Court                 | 3,500     | 1,720     | 1,780     | 49%      |
| Police                          | 103,500   | 71,720    | 31,780    | 69%      |
| Fire                            | 110,000   | 93,865    | 16,135    | 85%      |
| Parks & Rec                     | 500       | -         | 500       | 0%       |
| Development Services            | 1,530,900 | 2,321,675 | (790,775) | 152%     |
| Total Revenues                  | 6,415,484 | 6,851,004 | (435,521) | 107%     |
| <b>EXPENDITURES</b>             |           |           |           |          |
| <b>OPERATIONS</b>               |           |           |           |          |
| Administration                  | 880,071   | 555,452   | 324,619   | 63%      |
| Non-Departmental                | 183,741   | 133,560   | 50,181    | 73%      |
| Municipal Court                 | 103,200   | 59,688    | 43,511    | 58%      |
| Police                          | 2,439,066 | 1,252,530 | 1,186,536 | 51%      |
| Fire                            | 1,543,604 | 845,387   | 698,217   | 55%      |
| Parks & Rec                     | 7,670     | 2,605     | 5,065     | 34%      |
| Development Services            | 300,000   | 189,566   | 110,434   | 63%      |
| Public Works                    | 946,983   | 520,063   | 426,920   | 55%      |
| Total Operations Expenditures   | 6,404,335 | 3,558,852 | 2,845,484 | 56%      |
| <b>CAPITAL</b>                  |           |           |           |          |
| Administration Capital Outlay   | 5,000     | -         | 5,000     | 0%       |
| Non-Departmental Capital Outlay | 22,000    | 19,665    | 2,335     | 89%      |
| Police Capital Outlay           | 409,600   | 324,864   | 84,736    | 79%      |
| Fire Capital Outlay             | 1,528,000 | 851       | 1,527,149 | 0%       |
| Parks & Rec Capital Outlay      | 320,000   | -         | 320,000   | 0%       |
| Public Works Capital Outlay     | 132,000   | 97,461    | 34,539    | 74%      |
| Total Capital Outlay            | 2,416,600 | 442,841   | 1,973,759 | 18%      |
| Total Expenditures              | 8,820,935 | 4,001,693 | 4,819,242 | 45%      |

| General Fund                         |                                                | ADOPTED/<br>AMENDED<br>2023-24 | YTD<br>04/2024    | REMAINING<br>BUDGET | % of<br>BUDGET |
|--------------------------------------|------------------------------------------------|--------------------------------|-------------------|---------------------|----------------|
| <b>ESTIMATED BEGINNING RESOURCES</b> |                                                |                                |                   |                     |                |
|                                      | Est. Beginning Resources - Unrestricted        | 1,601,084                      | 1,601,084         |                     | 100.00%        |
|                                      | Est. Beginning Resources - Assigned for Capita | 3,802,447                      | 3,802,447         |                     | 100.00%        |
| <b>REVENUES</b>                      |                                                |                                |                   |                     |                |
| <b>Taxes</b>                         |                                                |                                |                   |                     |                |
| 10-00-4001                           | Property Taxes                                 | 2,811,584                      | 2,768,432         | 43,152              | 98.47%         |
| 10-00-4040                           | Sales & Use Tax                                | 700,000                        | 448,525           | 251,475             | 64.08%         |
| 10-00-4045                           | Mixed Beverage Sales Tax                       | 2,500                          | 1,311             | 1,189               | 52.45%         |
| 10-00-4060                           | Franchise Fees                                 | 195,000                        | 201,612           | (6,612)             | 103.39%        |
|                                      | <b>Total Taxes</b>                             | <b>3,709,084</b>               | <b>3,419,880</b>  | <b>289,204</b>      | <b>92.20%</b>  |
| <b>Other General Government</b>      |                                                |                                |                   |                     |                |
| 10-00-4500                           | Interest Income                                | 75,000                         | 75,132            | (132)               | 100.18%        |
| 10-00-4799                           | Miscellaneous Revenue                          | 5,000                          | 168               | 4,832               | 3.37%          |
|                                      | <b>Total Other General Government</b>          | <b>80,000</b>                  | <b>97,144</b>     | <b>(17,144)</b>     | <b>121.43%</b> |
| <b>Transfers In</b>                  |                                                |                                |                   |                     |                |
| 10-00-4801                           | Transfer from Utility Fund - Sewer             | 695,000                        | 695,000           | -                   | 100.00%        |
| 10-00-4802                           | Transfer from Utility Fund - Solid Waste       | 144,000                        | 144,000           | -                   | 100.00%        |
|                                      | <b>Total Transfers</b>                         | <b>839,000</b>                 | <b>839,000</b>    | <b>-</b>            | <b>100.00%</b> |
| <b>Administration</b>                |                                                |                                |                   |                     |                |
| 10-10-4101                           | PID Administrative Services                    | 33,000                         | -                 | 33,000              | 0.00%          |
| 10-10-4405                           | Building Rent - LEDC                           | 6,000                          | 6,000             | -                   | 100.00%        |
|                                      | <b>Total Administration</b>                    | <b>39,000</b>                  | <b>6,000</b>      | <b>33,000</b>       | <b>15.38%</b>  |
| <b>Municipal Court</b>               |                                                |                                |                   |                     |                |
| 10-25-4215                           | Court Fees                                     | 3,500                          | 1,720             | 1,780               | 49.14%         |
|                                      | <b>Total Municipal Court</b>                   | <b>3,500</b>                   | <b>1,720</b>      | <b>1,780</b>        | <b>49.14%</b>  |
| <b>Police Department</b>             |                                                |                                |                   |                     |                |
| 10-45-4240                           | Police - Fines/Fees                            | 100,000                        | 44,985            | 55,015              | 44.99%         |
| 10-45-4245                           | Police - Warrant Fees/Fines                    | 3,500                          | 1,064             | 2,436               | 30.40%         |
| 10-45-4455                           | Grant Revenue                                  | -                              | 25,671            | (25,671)            | NA             |
|                                      | <b>Total Police Department</b>                 | <b>103,500</b>                 | <b>71,720</b>     | <b>31,780</b>       | <b>69.29%</b>  |
| <b>Fire Department</b>               |                                                |                                |                   |                     |                |
| 10-55-4160                           | Fire Service Contract                          | 110,000                        | 93,865            | 16,135              | 85.33%         |
| 10-55-4650                           | Developer Contributions                        | -                              | -                 | -                   | NA             |
|                                      | <b>Total Fire Department</b>                   | <b>110,000</b>                 | <b>93,865</b>     | <b>16,135</b>       | <b>85.33%</b>  |
| <b>Parks &amp; Rec Department</b>    |                                                |                                |                   |                     |                |
| 10-65-4130                           | Facility Rental                                | 500                            | -                 | 500                 | 0.00%          |
|                                      | <b>Total Parks &amp; Rec Department</b>        | <b>500</b>                     | <b>-</b>          | <b>500</b>          | <b>0.00%</b>   |
| <b>Development Services</b>          |                                                |                                |                   |                     |                |
| 10-75-4271                           | Residential Rental Property Registration       | 30,000                         | 11,925            | 18,075              | 39.75%         |
| 10-75-4305                           | General Permits                                | 225,000                        | 132,261           | 92,739              | 58.78%         |
| 10-75-4310                           | Land Use Application Fees                      | 45,000                         | 70,748            | (25,748)            | 157.22%        |
| 10-75-4315                           | New Building Permits                           | 725,000                        | 1,682,120         | (957,120)           | 232.02%        |
| 10-75-4325                           | Food Service Inspection Permits                | 5,500                          | 5,520             | (20)                | 100.36%        |
| 10-75-4350                           | OSSF Permits                                   | 400                            | 400               | -                   | 100.00%        |
| 10-75-4355                           | Infrastructure Inspection Fees                 | 500,000                        | 418,701           | 81,299              | 83.74%         |
|                                      | <b>Total Development Services</b>              | <b>1,530,900</b>               | <b>2,321,675</b>  | <b>(790,775)</b>    | <b>151.65%</b> |
| <b>Total General Fund Revenues</b>   |                                                | <b>6,415,484</b>               | <b>6,851,004</b>  | <b>(435,521)</b>    | <b>106.79%</b> |
| <b>Total Source of Funds</b>         |                                                | <b>11,819,015</b>              | <b>12,254,535</b> | <b>(435,521)</b>    | <b>103.68%</b> |

| General Fund                           |                                              | ADOPTED/<br>AMENDED<br>2023-24 | YTD<br>04/2024 | REMAINING<br>BUDGET | % of<br>BUDGET |
|----------------------------------------|----------------------------------------------|--------------------------------|----------------|---------------------|----------------|
| <b>EXPENDITURES</b>                    |                                              |                                |                |                     |                |
| <b>Administration Services</b>         |                                              |                                |                |                     |                |
| 10-10-5000                             | Salaries & Wages                             | 408,000                        | 241,718        | 166,282             | 59%            |
| 10-10-5025                             | Health Insurance                             | 60,000                         | 26,093         | 33,907              | 43%            |
| 10-10-5030                             | Payroll Taxes                                | 31,212                         | 18,235         | 12,977              | 58%            |
| 10-10-5035                             | Retirement                                   | 72,787                         | 43,747         | 29,040              | 60%            |
| 10-10-5040                             | TWC                                          | 80                             | 672            | (592)               | 840%           |
| 10-10-5045                             | Workers Comp                                 | 615                            | 779            | (164)               | 127%           |
| 10-10-5100                             | Office Supplies                              | 4,500                          | 2,059          | 2,441               | 46%            |
| 10-10-5101                             | Council Supplies                             | 1,500                          | 241            | 1,259               | 16%            |
| 10-10-5107                             | Community Event Supplies                     | 25,500                         | 11,181         | 14,319              | 44%            |
| 10-10-5190                             | Office Furniture & Equipment - not cap       | 3,000                          | -              | 3,000               | 0%             |
| 10-10-5200                             | Phone, Internet                              | 4,500                          | 1,793          | 2,707               | 40%            |
| 10-10-5210                             | Electricity                                  | 6,500                          | 3,094          | 3,406               | 48%            |
| 10-10-5220                             | Natural Gas                                  | 6,120                          | 4,458          | 1,662               | 73%            |
| 10-10-5230                             | Water                                        | 780                            | 260            | 520                 | 33%            |
| 10-10-5401                             | Attorney                                     | 45,000                         | 23,679         | 21,321              | 53%            |
| 10-10-5410                             | Auditor                                      | 16,000                         | 13,500         | 2,500               | 84%            |
| 10-10-5425                             | Tax Assessor/Collector                       | 2,500                          | -              | 2,500               | 0%             |
| 10-10-5430                             | Central Appraisal District                   | 25,027                         | 13,707         | 11,321              | 55%            |
| 10-10-5440                             | Professional Services - Other                | 36,000                         | 62,166         | (26,166)            | 173%           |
| 10-10-5510                             | Advertising                                  | 18,930                         | 8,289          | 10,641              | 44%            |
| 10-10-5520                             | SAAS Contracts (software/app service)        | 25,000                         | 18,845         | 6,155               | 75%            |
| 10-10-5540                             | Cleaning Service                             | 7,000                          | 3,873          | 3,127               | 55%            |
| 10-10-5545                             | Election Services                            | 8,000                          | 6,673          | 1,328               | 83%            |
| 10-10-5589                             | Sales Tax Incentive Rebate                   | 50,000                         | 35,375         | 14,625              | 71%            |
| 10-10-5700                             | Dues & Fees                                  | 6,320                          | 5,905          | 415                 | 93%            |
| 10-10-5720                             | Employee Travel                              | 4,200                          | 1,613          | 2,587               | 38%            |
| 10-10-5725                             | Employee Training                            | 7,500                          | 5,277          | 2,223               | 70%            |
| 10-10-5730                             | Staff Development                            | 3,500                          | 2,221          | 1,279               | 63%            |
|                                        | <b>Total Administration Operations</b>       | <b>880,071</b>                 | <b>555,452</b> | <b>324,619</b>      | <b>63%</b>     |
| <b>Admin Capital Outlay</b>            |                                              |                                |                |                     |                |
| 10-10-9103                             | Improvements                                 | 5,000                          | -              | 5,000               | 0%             |
|                                        | <b>Total Admin Capital Outlay</b>            | <b>5,000</b>                   | <b>-</b>       | <b>5,000</b>        | <b>0%</b>      |
|                                        | <b>Total Admin Services</b>                  | <b>885,071</b>                 | <b>555,452</b> | <b>329,619</b>      | <b>63%</b>     |
| <b>Non-Departmental</b>                |                                              |                                |                |                     |                |
| 10-15-5100                             | Office Supplies                              | 10,000                         | 7,973          | 2,027               | 80%            |
| 10-15-5305                             | Building Maintenance                         | 25,000                         | 780            | 24,220              | 3%             |
| 10-15-5310                             | Grounds Maintenance                          | 2,000                          | 150            | 1,850               | 8%             |
| 10-15-5440                             | Professional Services - Other                | 75,000                         | 57,286         | 17,714              | 76%            |
| 10-15-5460                             | Insurance - Management Liability             | 3,815                          | 3,778          | 36                  | 99%            |
| 10-15-5470                             | Insurance - Facilities                       | 15,061                         | 17,696         | (2,635)             | 117%           |
| 10-15-5475                             | Insurance - Vehicles & Equipment             | 15,836                         | 14,858         | 978                 | 94%            |
| 10-15-5525                             | Technology Services Contract                 | 32,500                         | 26,470         | 6,030               | 81%            |
| 10-15-5601                             | Office Equipment Leases                      | 4,530                          | 4,570          | (40)                | 101%           |
|                                        | <b>Total Non-Departmental Operations</b>     | <b>183,741</b>                 | <b>133,560</b> | <b>50,181</b>       | <b>73%</b>     |
| <b>Non-Departmental Capital Outlay</b> |                                              |                                |                |                     |                |
| 10-15-9103                             | Improvements                                 | 22,000                         | 19,665         | 2,335               | 89%            |
|                                        | <b>Total Non-Departmental Capital Outlay</b> | <b>22,000</b>                  | <b>19,665</b>  | <b>2,335</b>        | <b>89%</b>     |
|                                        | <b>Total Non-Departmental</b>                | <b>205,741</b>                 | <b>153,225</b> | <b>52,516</b>       | <b>74%</b>     |

| General Fund                    |                                        | ADOPTED/<br>AMENDED<br>2023-24 | YTD<br>04/2024   | REMAINING<br>BUDGET | % of<br>BUDGET |
|---------------------------------|----------------------------------------|--------------------------------|------------------|---------------------|----------------|
| <b>Municipal Court Services</b> |                                        |                                |                  |                     |                |
| 10-25-5000                      | Salaries & Wages                       | 57,500                         | 33,137           | 24,363              | 58%            |
| 10-25-5025                      | Health Insurance                       | 12,000                         | 6,426            | 5,574               | 54%            |
| 10-25-5030                      | Payroll Taxes                          | 4,399                          | 2,535            | 1,864               | 58%            |
| 10-25-5035                      | Retirement                             | 10,258                         | 6,005            | 4,253               | 59%            |
| 10-25-5040                      | TWC                                    | 20                             | 135              | (115)               | 675%           |
| 10-25-5045                      | Workers Comp                           | 123                            | 156              | (33)                | 126%           |
| 10-25-5100                      | Office Supplies                        | 2,000                          | 785              | 1,215               | 39%            |
| 10-25-5402                      | Judge                                  | 6,450                          | 3,488            | 2,963               | 54%            |
| 10-25-5403                      | Prosecutor                             | 9,200                          | 7,013            | 2,188               | 76%            |
| 10-25-5515                      | Credit Card Contract                   | -                              | 10               | (10)                | NA             |
| 10-25-5546                      | Jury Service                           | 250                            | -                | 250                 | 0%             |
| 10-25-5725                      | Employee Training                      | 1,000                          | -                | 1,000               | 0%             |
|                                 | <b>Total Municipal Court</b>           | <b>103,200</b>                 | <b>59,688</b>    | <b>43,511</b>       | <b>58%</b>     |
| <b>Police Services</b>          |                                        |                                |                  |                     |                |
| 10-45-5000                      | Salaries & Wages                       | 1,409,000                      | 662,171          | 746,829             | 47%            |
| 10-45-5025                      | Health Insurance                       | 223,000                        | 97,862           | 125,138             | 44%            |
| 10-45-5030                      | Payroll Taxes                          | 107,789                        | 49,781           | 58,007              | 46%            |
| 10-45-5035                      | Retirement                             | 240,662                        | 116,210          | 124,452             | 48%            |
| 10-45-5040                      | TWC                                    | 240                            | 2,280            | (2,040)             | 950%           |
| 10-45-5045                      | Workers Comp                           | 25,456                         | 34,434           | (8,978)             | 135%           |
| 10-45-5100                      | Office Supplies                        | 5,500                          | 6,969            | (1,469)             | 127%           |
| 10-45-5103                      | Community Policing Supplies            | 13,500                         | 2,034            | 11,466              | 15%            |
| 10-45-5105                      | Child Abuse Interlocal - Supplies      | 1,500                          | 1,500            | -                   | 100%           |
| 10-45-5125                      | Operating Supplies                     | 8,500                          | 496              | 8,004               | 6%             |
| 10-45-5155                      | Uniforms                               | 12,000                         | 7,123            | 4,877               | 59%            |
| 10-45-5160                      | Personal Protection Equipment          | 10,900                         | 25,781           | (14,881)            | 237%           |
| 10-45-5190                      | Office Furniture & Equipment - not cap | 15,500                         | 7,876            | 7,624               | 51%            |
| 10-45-5195                      | Tools & Equipment - not capitalized    | 45,000                         | 21,094           | 23,906              | 47%            |
| 10-45-5200                      | Phone, Internet                        | 35,000                         | 17,280           | 17,720              | 49%            |
| 10-45-5210                      | Electricity                            | 12,000                         | 5,029            | 6,971               | 42%            |
| 10-45-5230                      | Water                                  | 1,000                          | 331              | 669                 | 33%            |
| 10-45-5240                      | Fuel                                   | 45,000                         | 21,756           | 23,244              | 48%            |
| 10-45-5315                      | Vehicle Maintenance                    | 40,000                         | 13,358           | 26,642              | 33%            |
| 10-45-5325                      | Equipment Maintenance                  | 5,000                          | 2,156            | 2,844               | 43%            |
| 10-45-5465                      | Insurance - Law Enforcement Liability  | 11,834                         | 15,855           | (4,022)             | 134%           |
| 10-45-5520                      | SAAS Contracts (software/app service)  | 53,000                         | 58,186           | (5,186)             | 110%           |
| 10-45-5530                      | Medical Services                       | 1,500                          | 90               | 1,410               | 6%             |
| 10-45-5540                      | Cleaning Service                       | 7,000                          | 8,008            | (1,008)             | 114%           |
| 10-45-5548                      | Dispatch Service                       | 79,536                         | 57,222           | 22,314              | 72%            |
| 10-45-5551                      | Inmate Boarding Contract               | 10,000                         | 7,875            | 2,125               | 79%            |
| 10-45-5552                      | Animal Control Service                 | 6,250                          | 4,688            | 1,563               | 75%            |
| 10-45-5700                      | Dues & Fees                            | 2,000                          | 125              | 1,875               | 6%             |
| 10-45-5720                      | Employee Travel                        | 2,200                          | 932              | 1,268               | 42%            |
| 10-45-5725                      | Employee Training                      | 9,200                          | 3,765            | 5,435               | 41%            |
|                                 | <b>Total Police Operations</b>         | <b>2,439,066</b>               | <b>1,252,530</b> | <b>1,186,536</b>    | <b>51%</b>     |
| <b>Police Capital Outlay</b>    |                                        |                                |                  |                     |                |
| 10-45-9102                      | Remodel                                | 5,000                          | 1,692            | 3,308               | 34%            |
| 10-45-9104                      | Furnishings                            | 36,600                         | 4,844            | 31,756              | 13%            |
| 10-45-9220                      | Vehicle                                | 310,000                        | 281,929          | 28,071              | 91%            |
| 10-45-9221                      | Equipment                              | 58,000                         | 36,399           | 21,601              | 63%            |
|                                 | <b>Total Police Capital Outlay</b>     | <b>409,600</b>                 | <b>324,864</b>   | <b>84,736</b>       | <b>79%</b>     |
|                                 | <b>Total Police Services</b>           | <b>2,848,666</b>               | <b>1,577,394</b> | <b>1,271,272</b>    | <b>55%</b>     |

| General Fund                          |                                          | ADOPTED/<br>AMENDED<br>2023-24 | YTD<br>04/2024 | REMAINING<br>BUDGET | % of<br>BUDGET |
|---------------------------------------|------------------------------------------|--------------------------------|----------------|---------------------|----------------|
| <b>Fire Services</b>                  |                                          |                                |                |                     |                |
| 10-55-5000                            | Salaries & Wages                         | 816,000                        | 447,415        | 368,585             | 55%            |
| 10-55-5025                            | Health Insurance                         | 115,000                        | 56,759         | 58,241              | 49%            |
| 10-55-5030                            | Payroll Taxes                            | 62,424                         | 33,884         | 28,540              | 54%            |
| 10-55-5035                            | Retirement                               | 141,114                        | 79,514         | 61,600              | 56%            |
| 10-55-5040                            | TWC                                      | 100                            | 1,433          | (1,333)             | 1433%          |
| 10-55-5045                            | Workers Comp                             | 7,926                          | 24,275         | (16,349)            | 306%           |
| 10-55-5100                            | Office Supplies                          | 4,000                          | 4,639          | (639)               | 116%           |
| 10-55-5125                            | Operating Supplies                       | 15,000                         | 13,109         | 1,891               | 87%            |
| 10-55-5155                            | Uniforms                                 | 15,000                         | 11,652         | 3,349               | 78%            |
| 10-55-5160                            | Personal Protection Equipment            | 25,000                         | 3,436          | 21,564              | 14%            |
| 10-55-5195                            | Tools & Equipment - not capitalized      | 44,000                         | 20,012         | 23,988              | 45%            |
| 10-55-5200                            | Phone, Internet                          | 20,000                         | 5,160          | 14,840              | 26%            |
| 10-55-5210                            | Electricity                              | 12,000                         | 3,323          | 8,677               | 28%            |
| 10-55-5220                            | Natural Gas                              | 3,440                          | 1,874          | 1,566               | 54%            |
| 10-55-5230                            | Water                                    | 1,200                          | 470            | 730                 | 39%            |
| 10-55-5240                            | Fuel                                     | 15,000                         | 9,280          | 5,720               | 62%            |
| 10-55-5315                            | Vehicle Maintenance                      | 3,000                          | 1,034          | 1,966               | 34%            |
| 10-55-5316                            | Apparatus Maintenance                    | 45,000                         | 32,103         | 12,897              | 71%            |
| 10-55-5325                            | Equipment Maintenance                    | 5,000                          | 214            | 4,786               | 4%             |
| 10-55-5330                            | Storm Siren O&M                          | 500                            | 55             | 445                 | 11%            |
| 10-55-5440                            | Professional Services - Other            | 17,000                         | 17,000         | -                   | 100%           |
| 10-55-5520                            | SAAS Contracts (software/app service)    | 26,000                         | 21,758         | 4,242               | 84%            |
| 10-55-5530                            | Medical Services                         | 25,000                         | 90             | 24,910              | 0%             |
| 10-55-5536                            | Ambulance Service                        | 21,000                         | 11,491         | 9,509               | 55%            |
| 10-55-5540                            | Cleaning Service                         | 3,900                          | 1,285          | 2,615               | 33%            |
| 10-55-5547                            | Fire Marshal Contract                    | 3,000                          | 2,126          | 874                 | 71%            |
| 10-55-5549                            | Fire Alarm Monitoring Service            | 1,000                          | 480            | 520                 | 48%            |
| 10-55-5560                            | Contract Labor                           | 75,000                         | 32,100         | 42,900              | 43%            |
| 10-55-5700                            | Dues & Fees                              | 6,000                          | 3,991          | 2,009               | 67%            |
| 10-55-5720                            | Employee Travel                          | 5,000                          | 2,152          | 2,848               | 43%            |
| 10-55-5725                            | Employee Training                        | 10,000                         | 3,089          | 6,911               | 31%            |
|                                       | <b>Total Fire Operations</b>             | <b>1,543,604</b>               | <b>845,387</b> | <b>698,217</b>      | <b>55%</b>     |
| <b>Fire Capital Outlay</b>            |                                          |                                |                |                     |                |
| 10-55-9103                            | Improvements                             | 2,500                          | -              | 2,500               | 0%             |
| 10-55-9104                            | Furnishings                              | 7,500                          | 851            | 6,649               | 11%            |
| 10-55-9221                            | Equipment                                | 63,000                         | -              | 63,000              | 0%             |
| 10-55-9223                            | CIP-19 Fire Engine                       | 1,400,000                      | -              | 1,400,000           | 0%             |
| 10-55-9225                            | CIP-22 Outdoor Warning Siren Improvments | 55,000                         | -              | 55,000              | 0%             |
|                                       | <b>Total Fire Capital Outlay</b>         | <b>1,528,000</b>               | <b>851</b>     | <b>1,527,149</b>    | <b>0%</b>      |
|                                       | <b>Total Fire Services</b>               | <b>3,071,604</b>               | <b>846,239</b> | <b>2,225,366</b>    | <b>28%</b>     |
| <b>Parks &amp; Rec Department</b>     |                                          |                                |                |                     |                |
| 10-65-5310                            | Grounds Maintenance                      | 7,670                          | 2,605          | 5,065               | 34%            |
|                                       | <b>Total Parks &amp; Rec Operations</b>  | <b>7,670</b>                   | <b>2,605</b>   | <b>5,065</b>        | <b>34%</b>     |
| <b>Parks &amp; Rec Capital Outlay</b> |                                          |                                |                |                     |                |
| 10-65-9103                            | Improvements                             | 320,000                        | -              | 320,000             | 0%             |
|                                       | <b>Total Parks &amp; Rec Capital</b>     | <b>320,000</b>                 | <b>-</b>       | <b>320,000</b>      | <b>0%</b>      |
|                                       | <b>Total Parks &amp; Rec Department</b>  | <b>327,670</b>                 | <b>2,605</b>   | <b>325,065</b>      | <b>1%</b>      |
| <b>Development Services</b>           |                                          |                                |                |                     |                |
| 10-75-5570                            | Inspector Services                       | 300,000                        | 189,566        | 110,434             | 63%            |
|                                       | <b>Total Development Services</b>        | <b>300,000</b>                 | <b>189,566</b> | <b>110,434</b>      | <b>63%</b>     |

| General Fund                 | ADOPTED/<br>AMENDED<br>2023-24          | YTD<br>04/2024     | REMAINING<br>BUDGET | % of<br>BUDGET   |            |
|------------------------------|-----------------------------------------|--------------------|---------------------|------------------|------------|
| <b>Public Works Services</b> |                                         |                    |                     |                  |            |
| 10-80-5000                   | Salaries & Wages                        | 405,500            | 189,937             | 215,563          | 47%        |
| 10-80-5025                   | Health Insurance                        | 81,500             | 37,001              | 44,499           | 45%        |
| 10-80-5030                   | Payroll Taxes                           | 31,021             | 14,513              | 16,507           | 47%        |
| 10-80-5035                   | Retirement                              | 68,630             | 33,361              | 35,269           | 49%        |
| 10-80-5040                   | TWC                                     | 80                 | 854                 | (774)            | 1068%      |
| 10-80-5045                   | Workers Comp                            | 5,732              | 10,668              | (4,936)          | 186%       |
| 10-80-5100                   | Office Supplies                         | 380                | 206                 | 174              | 54%        |
| 10-80-5125                   | Operating Supplies                      | 1,970              | 6,807               | (4,837)          | 346%       |
| 10-80-5155                   | Uniforms                                | 3,810              | 3,346               | 464              | 88%        |
| 10-80-5195                   | Tools & Equipment - not capitalized     | 530                | 3,158               | (2,628)          | 596%       |
| 10-80-5200                   | Phone, Internet                         | 4,030              | 2,351               | 1,679            | 58%        |
| 10-80-5211                   | Electricity - Street Lights             | 74,570             | 46,075              | 28,495           | 62%        |
| 10-80-5230                   | Water                                   | 1,980              | 172                 | 1,808            | 9%         |
| 10-80-5240                   | Fuel                                    | 15,000             | 5,659               | 9,341            | 38%        |
| 10-80-5305                   | Building Maintenance                    | 5,000              | 6,257               | (1,257)          | 125%       |
| 10-80-5310                   | Grounds Maintenance                     | 10,260             | 18,926              | (8,666)          | 184%       |
| 10-80-5315                   | Vehicle Maintenance                     | 3,490              | 652                 | 2,838            | 19%        |
| 10-80-5325                   | Equipment Maintenance                   | 910                | 2,814               | (1,904)          | 309%       |
| 10-80-5335                   | Streets/Sidewalks Maintenance           | 20,750             | 10,310              | 10,440           | 50%        |
| 10-80-5340                   | Sign Maintenance                        | 6,560              | 2,213               | 4,348            | 34%        |
| 10-80-5355                   | Drainage Maintenance                    | 25,000             | 135                 | 24,865           | 1%         |
| 10-80-5385                   | Mosquito Control                        | 12,580             | 7,770               | 4,810            | 62%        |
| 10-80-5395                   | Septic System Maintenance               | 300                | -                   | 300              | 0%         |
| 10-80-5415                   | Engineer                                | 51,000             | 70,220              | (19,220)         | 138%       |
| 10-80-5530                   | Medical Services                        | 60                 | 90                  | (30)             | 150%       |
| 10-80-5565                   | Code Enforcement Services               | 10,000             | -                   | 10,000           | 0%         |
| 10-80-5570                   | Inspection Services                     | 105,000            | 45,096              | 59,905           | 43%        |
| 10-80-5720                   | Employee Travel                         | 260                | 80                  | 180              | 31%        |
| 10-80-5725                   | Employee Training                       | 1,080              | 791                 | 289              | 73%        |
|                              | <b>Total Public Works Operations</b>    | <b>946,983</b>     | <b>520,063</b>      | <b>426,920</b>   | <b>55%</b> |
|                              | <b>Public Works Capital Outlay</b>      |                    |                     |                  |            |
| 10-80-9103                   | Improvements                            | 25,000             | -                   | 25,000           | 0%         |
| 10-80-9221                   | Equipment                               | 23,000             | 7,825               | 15,175           | 34%        |
| 10-80-9222                   | Heavy Equipment                         | 84,000             | 89,636              | (5,636)          | 107%       |
|                              | <b>Total Capital Outlay</b>             | <b>132,000</b>     | <b>97,461</b>       | <b>34,539</b>    | <b>74%</b> |
|                              | <b>Total Public Works Services</b>      | <b>1,078,983</b>   | <b>617,524</b>      | <b>461,459</b>   | <b>57%</b> |
|                              | <b>Total General Fund Expenditures</b>  | <b>8,820,935</b>   | <b>4,001,693</b>    | <b>4,819,242</b> | <b>45%</b> |
|                              | <b>Change in Financial Position</b>     | <b>(2,405,452)</b> | <b>2,849,311</b>    |                  |            |
|                              | <b>ESTIMATED ENDING RESOURCES (Net)</b> | <b>2,998,079</b>   | <b>8,252,842</b>    |                  |            |

| <b>DEBT SERVICE (I&amp;S) FUND</b>            | <b>ADOPTED/<br/>AMENDED<br/>2023-24</b> | <b>YTD<br/>04/2024</b> | <b>REMAINING<br/>BUDGET</b> | <b>% OF<br/>BUDGET</b> |
|-----------------------------------------------|-----------------------------------------|------------------------|-----------------------------|------------------------|
| <b>ESTIMATED BEGINNING RESOURCES</b>          | 732,866                                 | 732,866                |                             | 100%                   |
| <b>REVENUE</b>                                |                                         |                        |                             |                        |
| 50-00-4005 Property Taxes - I&S               | 1,166,490                               | 1,164,857              | 1,633                       | 100%                   |
| 50-00-4517 Interest - IB I&S                  | 25,000                                  | 9,716                  | 15,284                      | 39%                    |
| 50-00-4801 Transfer from Utility Fund - Sewer | -                                       | -                      | -                           | NA                     |
| 50-00-4804 Transfer from Utility Fund - I&S   | -                                       | -                      | -                           | NA                     |
| 50-00-4951 Loan Proceeds - Capitalized Int    | -                                       | 572,410                | (572,410)                   | NA                     |
| <b>Total Revenues</b>                         | <b>1,191,490</b>                        | <b>1,746,983</b>       | <b>(555,493)</b>            |                        |
| <b>EXPENDITURES</b>                           |                                         |                        |                             |                        |
| 50-10-5780 TIRZ Contribution                  | 57,000                                  | -                      | 57,000                      | 0%                     |
| 50-10-5790 Debt Administration                | 15,000                                  | 3,895                  | 11,105                      | 26%                    |
| 50-10-5807 Transfer to Utility Fund           | 581,220                                 | 581,220                | -                           | 100%                   |
| 50-10-5820 2020 GO Ref Bonds Principal        | 480,000                                 | 480,000                | -                           | 100%                   |
| 50-10-5821 2020 GO Ref Bonds Interest         | 14,600                                  | 9,700                  | 4,900                       | 66%                    |
| 50-10-5822 2020 CO Principal                  | 105,000                                 | 105,000                | -                           | 100%                   |
| 50-10-5823 2020 CO Interest                   | 486,450                                 | 243,750                | 242,700                     | 50%                    |
| <b>Total Expenditures</b>                     | <b>1,739,270</b>                        | <b>1,423,565</b>       | <b>315,705</b>              |                        |
| <b>Change in Financial Position</b>           | <b>(547,780)</b>                        | <b>323,418</b>         |                             |                        |
| <b>ESTIMATED ENDING RESOURCES (Net)</b>       | <b>185,086</b>                          | <b>1,056,284</b>       |                             |                        |

| STREET FUND                                   | Maintenance/Construction                | ADOPTED/<br>AMENDED<br>2023-24 | YTD<br>04/2024   | REMAINING<br>BUDGET | % OF<br>BUDGET |
|-----------------------------------------------|-----------------------------------------|--------------------------------|------------------|---------------------|----------------|
| <b>Funded by Street Maintenance Sales Tax</b> |                                         |                                |                  |                     |                |
| <b>ESTIMATED BEGINNING RESOURCES</b>          |                                         | 936,216                        | 936,216          |                     | 100%           |
| <b>Street Repair Fund Revenue</b>             |                                         |                                |                  |                     |                |
| 17-00-4041                                    | Sales Tax - Dedicated Streets           | 350,000                        | 243,315          | 106,685             | 70%            |
| <b>Total Street Repair Fund Revenue</b>       |                                         | <b>350,000</b>                 | <b>243,315</b>   | <b>106,685</b>      |                |
| <b>Street Repair Fund Expenditure</b>         |                                         |                                |                  |                     |                |
| 17-80-5335                                    | Street Maintenance                      | 450,000                        | 23,981           | 426,019             | 5%             |
| <b>Total Street Repair Expenditure</b>        |                                         | <b>450,000</b>                 | <b>23,981</b>    | <b>426,019</b>      | <b>5%</b>      |
| <b>ESTIMATED ENDING RESOURCES (Net)</b>       |                                         | <b>836,216</b>                 | <b>1,155,550</b> |                     |                |
| <br>                                          |                                         |                                |                  |                     |                |
| <b>Funded by Annexation Fees</b>              |                                         |                                |                  |                     |                |
| <b>ESTIMATED BEGINNING RESOURCES</b>          |                                         | 415,570                        | 415,570          |                     | 100%           |
| <b>Street Repair Revenue</b>                  |                                         |                                |                  |                     |                |
| 23-80-4210                                    | Capital Recovery Fees - Lavon Farms     | -                              | -                | -                   | NA             |
| 31-80-4210                                    | Annexation Fees - Trails of Lavon       | -                              | -                | -                   | NA             |
| 32-80-4210                                    | Annexation Fees - Elevon                | -                              | -                | -                   | NA             |
| <b>Total Street Repair Revenue</b>            |                                         | <b>-</b>                       | <b>-</b>         | <b>-</b>            |                |
| <b>Street Repair Fund Expenditure</b>         |                                         |                                |                  |                     |                |
| 23-80-5336                                    | Street Maint - Lavon Farms Regional     | 200,000                        | -                | 200,000             | 0%             |
| 31-80-5337                                    | Street Maint - Trails of Lavon Regional | -                              | -                | -                   | NA             |
| 32-80-5338                                    | Street Maint - Elevon Regional          | -                              | -                | -                   | NA             |
| <b>Total Street Repair Expenditure</b>        |                                         | <b>200,000</b>                 | <b>-</b>         | <b>200,000</b>      |                |
| <b>ESTIMATED ENDING RESOURCES (Net)</b>       |                                         | <b>215,570</b>                 | <b>415,570</b>   |                     |                |

| <b>MUNICIPAL COURT SECURITY FUND</b>      | <b>ADOPTED/<br/>AMENDED<br/>2023-24</b> | <b>YTD<br/>04/2024</b> | <b>REMAINING<br/>BUDGET</b> | <b>% OF<br/>BUDGET</b> |
|-------------------------------------------|-----------------------------------------|------------------------|-----------------------------|------------------------|
| <b>ESTIMATED BEGINNING RESOURCES</b>      | 20,890                                  | 20,890                 |                             | 100%                   |
| <b>REVENUE</b>                            |                                         |                        |                             |                        |
| 15-00-4516 Interest - IB Dedicated        | -                                       | -                      | -                           | NA                     |
| 15-25-4217 Court - Building Security Fees | 4,000                                   | 2,082                  | 1,918                       | 52%                    |
| <b>Total Revenues</b>                     | <b>4,000</b>                            | <b>2,082</b>           | <b>1,918</b>                |                        |
| <b>EXPENDITURES</b>                       |                                         |                        |                             |                        |
| 15-25-5560 Contract Labor - Bailiffs      | 2,400                                   | 1,500                  | 900                         | 63%                    |
| <b>Total Expenditures</b>                 | <b>2,400</b>                            | <b>1,500</b>           | <b>900</b>                  |                        |
| <b>ESTIMATED ENDING RESOURCES (Net)</b>   | <b>22,490</b>                           | <b>21,472</b>          |                             |                        |

| UTILITY FUND                                        | ADOPTED/<br>AMENDED<br>2023-24 | YTD<br>04/2024    | REMAINING<br>BUDGET | % OF<br>BUDGET |
|-----------------------------------------------------|--------------------------------|-------------------|---------------------|----------------|
| <b>ESTIMATED BEGINNING RESOURCES/TRANSFERS IN</b>   | 7,320,349                      | 7,320,349         |                     | 100%           |
| <b>UTILITY FUND REVENUE</b>                         |                                |                   |                     |                |
| <b>Administration</b>                               |                                |                   |                     |                |
| 20-00-4520 Interest - IB Utility                    | 16,850                         | 31,062            | (14,212)            | 184%           |
| 20-00-4521 Interest - IB Sewer Tap                  | 12,000                         | 60,047            | (48,047)            | 500%           |
| 20-10-4130 Facility Rental                          | -                              | 105               | (105)               | NA             |
| 20-10-4240 Police - Fines/Fees                      | -                              | 7,666             | (7,666)             | NA             |
| 20-85-4202 Administration Fee                       | 30,000                         | 37,075            | (7,075)             | 124%           |
| 20-85-4299 Late Fees                                | 35,000                         | 30,005            | 4,995               | 86%            |
| <b>Total Administration</b>                         | <b>93,850</b>                  | <b>165,960</b>    | <b>(72,110)</b>     | <b>177%</b>    |
| <b>Sanitary Sewer</b>                               |                                |                   |                     |                |
| 20-85-4110 Sewer Charges                            | 1,451,352                      | 908,178           | 543,174             | 63%            |
| 20-85-4230 Sewer Tap Fee                            | 1,575,000                      | 3,177,400         | (1,602,400)         | 202%           |
| 20-85-4231 Bear Creek Trunk Recovery Fee            | -                              | (76,175)          | 76,175              | NA             |
| 20-85-4330 Online Permit Pmts                       | 7,500                          | 21,849            | (14,349)            | 291%           |
| 20-00-4807 Transfer from Debt Service               | 581,220                        | 581,220           | -                   | 100%           |
| <b>Total Sanitary Sewer</b>                         | <b>3,615,072</b>               | <b>4,612,472</b>  | <b>(997,400)</b>    | <b>128%</b>    |
| <b>Solid Waste</b>                                  |                                |                   |                     |                |
| 20-86-4115 Solid Waste Income                       | 926,772                        | 573,651           | 353,121             | 62%            |
| <b>Total Solid Waste</b>                            | <b>926,772</b>                 | <b>573,651</b>    | <b>353,121</b>      | <b>62%</b>     |
| <b>Total Revenue</b>                                | <b>4,635,694</b>               | <b>5,352,083</b>  | <b>(716,389)</b>    | <b>115%</b>    |
| <b>UTILITY FUND EXPENDITURES</b>                    |                                |                   |                     |                |
| <b>Sanitary Sewer</b>                               |                                |                   |                     |                |
| 20-85-5210 Electricity                              | 95,000                         | 46,960            | 48,041              | 49%            |
| 20-85-5390 Sewer System Maintenance                 | 65,000                         | 52,468            | 12,532              | 81%            |
| 20-85-5590 NTMWD O&M Contract                       | 586,260                        | 338,855           | 247,405             | 58%            |
| 20-85-5801 Transfer to General Fund                 | 695,000                        | 695,000           | -                   | 100%           |
| 20-85-9422/9419 Elevon WWTP/CIP-38 Lavon North WWTP | 5,000,000                      | 2,535             | 4,997,465           | 0%             |
| 20-85-9423 Sewer System Improvements                | 200,000                        | 4,712             | 195,288             | 2%             |
| <b>Total Sanitary Sewer</b>                         | <b>6,641,260</b>               | <b>1,140,530</b>  | <b>5,500,731</b>    | <b>17%</b>     |
| <b>Solid Waste</b>                                  |                                |                   |                     |                |
| 20-86-5100 Office Supplies                          | 8,500                          | 1,006             | 7,494               | 12%            |
| 20-86-5104 Billing Supplies                         | 12,000                         | 12,220            | (220)               | 102%           |
| 20-86-5190 Office Furniture & Equipment             | 500                            | -                 | 500                 | 0%             |
| 20-86-5515 Credit Card Contract                     | 3,500                          | 1,857             | 1,643               | 53%            |
| 20-86-5520 SAAS Contracts                           | 3,500                          | 3,222             | 278                 | 92%            |
| 20-86-5595 Solid Waste Contract                     | 675,000                        | 356,170           | 318,830             | 53%            |
| 20-86-5785 Sales Tax                                | 62,500                         | 42,563            | 19,937              | 68%            |
| 20-86-5802 Transfer to General Fund                 | 144,000                        | 144,000           | -                   | 100%           |
| <b>Total Solid Waste</b>                            | <b>909,500</b>                 | <b>561,038</b>    | <b>348,462</b>      | <b>62%</b>     |
| <b>Total Expenditure</b>                            | <b>7,550,760</b>               | <b>1,701,567</b>  | <b>5,849,193</b>    | <b>23%</b>     |
| <b>Change in Financial Position</b>                 | <b>(2,915,066)</b>             | <b>3,650,515</b>  |                     |                |
| <b>ESTIMATED ENDING RESOURCES (Net)</b>             | <b>4,405,283</b>               | <b>10,970,864</b> |                     |                |