



AGENDA
SEPTEMBER 18, 2018
LAVON CITY COUNCIL
REGULAR MEETING – EXECUTIVE SESSION
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
7:00 PM

1. PRESIDING OFFICER TO CALL THE MEETING TO ORDER AND ANNOUNCE THAT A QUORUM IS PRESENT

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS COMMENTS

Citizens may comment on items that are not on the agenda (3-minute time limit/person). The only response can be to request the items to be placed on a future agenda for discussion and consideration.

4. ITEMS OF INTEREST/COMMUNICATIONS

Members may identify community events, functions and other activities.

- September 22, 2018 – Community Open House – Lavon Fire Station and EOC 3-5 pm
- October 2, 2018 – National Night Out 7 pm
- October 20, 2018 – Fall Festival 4-6 pm
- November 24, 2018 – LEDC Small Business Bazaar 10 am-3 pm

5. CONSENT AGENDA

Consent items are considered to be routine or non-controversial and will be voted on in one motion unless a separate discussion is requested by a Member.

- A.** Approve the minutes of the September 4, 2018 meeting.
- B.** Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 8/31/2018 and authorize the payment of invoices included therein.
- C.** Approve Resolution No. **2018-09-07** authorizing the Mayor to execute a Cooperative Purchasing Agreement with the City of Grand Prairie, Texas, subject to City Administrator and City Attorney final approval.
- D.** Approve the Seal of the Lavon Volunteer Fire Department (LVFD).
- E.** Approve Resolution No. **2018-09-08** authorizing the Mayor to execute an Amendment to the Interlocal Agreement for Animal Control and Animal Shelter Services with Collin County for a one (1) year period from October 1, 2018 to September 30, 2019; and providing for an effective date.

6. STAFF REPORTS

The City Council may receive and discuss the reports.

- A.** Police Services – 1) Monthly Reports for traffic stops, calls for service, call breakout and consolidated activity; 2) monthly reserve participation report and 3) community relations officer's update.
- B.** Fire Services – 1) Report regarding International Fire Code Update and 2) LVFD operational update and report.
- C.** Public Works Services – 1) General public works and street maintenance report including mowing and trash collection; 2) TxDOT projects report; 3) public works facility update and 4) sanitary sewer system maintenance.
- D.** Administration Services – 1) Financial Outlook; 2) Building Permits Report; 3) CWD Recycling Reports; 4) Collin County Monthly Tax Collection Report, 5) Sales Tax Report , 6) Municipal

Lavon City Hall will provide reasonable accommodations for persons attending meetings. Please contact the City Secretary at 972-843-4220 no later than 48 hours prior to a meeting if you require special assistance | WiFi password: Guest2014

7. ITEMS FOR CONSIDERATION

- A. Discussion and action regarding Ordinance No. 2018-09-01 amending Ordinance No. 2017-09-05 that approved and adopted a Budget for the City for the Fiscal Year October 1, 2017 through September 30, 2018, as amended, to amend revenues and expenditures of the Budget; and providing an effective date.
- B. Discussion and action regarding Ordinance No. 2018-09-02 approving and adopting a Budget for the City for the Fiscal Year October 1, 2018 through September 30, 2019; providing that expenditures for said fiscal year shall be made in accordance with said Budget; and providing an effective date.
- C. Discussion and action regarding Ordinance No. 2018-09-03 levying the Ad Valorem Taxes for the Fiscal Year 2018-2019 at a rate of \$0.4557 per one hundred dollars (\$100.00) of assessed valuation of all taxable property within the corporate limits of the City as of January 1, 2019, to provide revenues for the payment of current expenses and all outstanding debts of the City; providing for due and delinquent dates together with penalties and interest; providing a severability clause and an effective date.
- D. Discussion and action regarding Ordinance No. 2018-09-04 approving and adopting a Fee Schedule for the Fiscal Year October 1, 2018 through September 30, 2019; and providing an effective date.
- E. Public Hearing, discussion and action regarding an application submitted by Mike Powell on behalf of owner First Assembly Church of Lavon for a variance to Section 4.05.008 (b)(3) of the Code of Ordinances, Signs that provides for one Wall Sign per building to permit an additional 32 sq. ft. Wall Sign on the main structure at 301 Main St.
 - 1) Presentation of request.
 - 2) **PUBLIC HEARING** to receive comments regarding the request.
 - 3) Discussion and action regarding the request.
- F. Discussion action regarding Ordinance No. 2018-09-05 to increase the rate of deposits to the Texas Municipal Retirement System by the employees of the City of Lavon.
- G. Discussion and action regarding Ordinance No. 2018-09-06, amending Article 6 of the Code of Ordinances by repealing § 6.03.001 (a); and providing for the adoption of the 2018 International Fire Code and local amendments to the 2018 International Fire Code; creating a Building Board of Appeals; providing for a penalty of a fine not to exceed the sum of \$2000; providing a severability clause; providing a repealer clause; and providing an effective date.
- H. Discussion and action regarding Resolution No. 2018-09-09 authorizing the Mayor to execute an Interlocal Jail Services Agreement with Collin County.
- I. Discussion and action regarding Resolution No. 2018-09-10 authorizing the Mayor to execute an Agreement to Contribute Right of Way Funds (Fixed Price) with the Texas Department of Transportation for the State Highway 205 Widening Project.
- J. Discussion and action regarding board and commission appointments – Building Board of Appeals (IFC) and Parks and Recreation Board.

8. EXECUTIVE SESSION

The City Council may enter into executive session (closed meeting) pursuant to the Texas Government Code, Annotated, Subchapter 551, Sections 551.071 (2) and 551.071 (1) Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act and Consultation with Attorney regarding pending litigation or settlement offer, to discuss the following:

Lavon City Hall will provide reasonable accommodations for persons attending meetings. Please contact the City Secretary at 972-843-4220 no later than 48 hours prior to a meeting if you require special assistance | WiFi password: Guest2014

- A. Application of City to Obtain a Sewer Certificate of Convenience and Necessity (CCN), Public Utility Commission SOAH Docket No. 473-17-4339.WS, PUC Docket No. 46993.

9. RECONVENE FROM EXECUTIVE SESSION INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551.001, et seq., the City Council will reconvene into regular session to discuss and take any action necessary as a result of each item listed in executive session including:

- A. Discussion and action regarding *Application of City of Lavon to Obtain a Sewer Certificate of Convenience and Necessity (CCN)*, Public Utility Commission SOAH Docket No. 473-17-4339.WS, PUC Docket No. 46993.

10. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Council Members and staff may request items be placed on a future agenda or request a special meeting.

- October 2, 2018 – Cancel regular meeting to encourage participation in National Night Out
- October 16, 2018 – next regular meeting

11. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

1. Notice is hereby given that members of the Lavon Economic Development Corporation Board, Lavon Planning and Zoning Commission, Parks and Recreation Board, and Reinvestment Zone #1 (TIF) Board of Directors may be in attendance at the Lavon City Council Meeting.
2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (discussing purchase, exchange, lease or value of real property); §551.074 (discussing personnel or to hear complaints against personnel); and §551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

This is to certify that this Agenda was duly posted at City Hall and on the City's website at www.cityoflavon.com on or before 10:00 PM on September 14, 2018.



Kim Dobbs, City Administrator | City Secretary

City of Lavon

Fire Station & EOC - Community Open House!



The LVFD and Police welcome you to tour our updated and new facilities!
Saturday, September 22, 2018 from 3-5pm

501 Lincoln Ave



Family Friendly Fun!
Fire Station and EOC Tours
Free Refreshments
Activities for kids-bounce house, games and crafts
Safety Tips for families



*We look forward to
seeing you there!*

Meet the LVFD
and visit with
your neighbors



National Night Out is Tuesday, October 2nd.

Block parties will be from 6:30-8:30pm.

The Lavon Police Department, Lavon Volunteer Fire Department and Community ISD Police Department will be visiting neighborhoods. Block Party Captains from each subdivision have been contacted and planning is underway. Lavon PD will be giving goodie bags to neighborhood children. Sponsorships are open to area businesses to help fill the goodie bags. Anyone interested in more information about NNO should contact

Officer Vargas at

carissa.vargas-flournoy@cityoflavon.org



CITY OF LAVON
FALL FESTIVAL
and
Trick or Treat Street



Saturday, October 20

4pm-6pm

City Park @ Lavon City Hall

120 School Rd.



Free:

Hamburgers, Hotdogs, Chips, Drinks, Pumpkin Patch, Trick or Treat Street, Bounce House (children 6 and under), Hay Rides and more.

SMALL BUSINESS FALL BAZAAR

HOSTED BY LAVON EDC

NOV. 24
10AM - 3PM



SHOP! SHOP! SHOP! FUN TIME - GREAT FOOD!



SHOP THIS GREAT BAZAAR OF LOCAL FOODS & SERVICES

**THIS IS A FREE FAMILY FUN EVENT THAT WILL TAKE PLACE AT
120 SCHOOL RD. LAVON, TX 75166**



MINUTES
SEPTEMBER 4, 2018
LAVON CITY COUNCIL
501 LINCOLN DRIVE, LAVON, TEXAS
EMERGENCY OPERATIONS CENTER RIBBON CUTTING
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING-BOARD OF ADJUSTMENT- EXECUTIVE SESSION

ATTENDING: VICKI SANSON, MAYOR
JOHN KELL, PLACE 1
KAY WRIGHT, PLACE 3
TIM DAVIS, PLACE 4
MINDI SERKLAND, PLACE 5

ABSENT: MIKE COOK, PLACE 2

1. RIBBON CUTTING - 501 LINCOLN DRIVE

At 6:00 p.m., a quorum of the City Council gathered for a ceremonial ribbon cutting for the Emergency Operations Center. Mayor Sanson welcomed guests and stated that the ribbon cutting represented an important milestone in the continuing development of the City of Lavon's public safety infrastructure. Mayor Sanson commented that the new emergency operations center is expected to enhance first responders' ability to safeguard the lives and property of Lavon residents and help facilitate lower emergency response times. Mayor Sanson expressed appreciation specifically to Bloomfield Homes as a generous and forward-thinking partner who shared in the vision to the benefit of current and future residents. Members of the Lavon Volunteer Fire Department (LVFD), President of Bloomfield Homes Don Dykstra and Vice President of Operations Tim Stewart were recognized and Mr. Dykstra addressed the gathering. Mayor Sanson then recognized city staff members and volunteers for their contribution to the process: Police Chief Mike Jones, Fire Marshal Jon Scott and City Administrator Kim Dobbs. Mayor Sanson concluded that former Mayor Teske also deserved recognition and appreciation for championing the project and for his unwavering determination to make the project a reality.

2. MAYOR SANSON CALLED THE MEETING TO ORDER AT 7:00 P.M. AND ANNOUNCED A QUORUM PRESENT.

3. MAYOR SANSON LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND MR. KELL DELIVERED THE INVOCATION.

4. CITIZENS COMMENTS

Resident Vince Doyle, 319 Alamo Ct. suggested a photo shoot fundraiser for the Lavon Volunteer Fire Department.

5. ITEMS OF INTEREST/COMMUNICATIONS

- September 22, 2018- Fire Station and EOC-Community Open House! 3-5pm.
- October 2, 2018- National Night Out 7pm.
- October 20 2018 - Fall Festival 4-6pm.

6. PROCLAMATION

Mayor Sanson presented a Proclamation to Chief Jones and Fire Marshal Scott for National Preparedness Month-September 2018. *Disasters Happen. Prepare Now. Learn How!* www.ready.gov/september

7. CONSENT AGENDA

- a. **Approve the Minutes of the August 21, 2018 Meeting.**
- b. **Approve Task Order #2 with Freeman-Millican, Inc. for professional engineering services relating to the Bear Creek Trunk Alignment Study for sanitary sewer in an amount not to exceed \$7400.00.**

- c. **Approve Resolution No. 2018-09-01 authorizing the Mayor to execute a contract with the Collin County Elections Administrator for Elections Services related to the City's November 6, 2018 General Election and Special Election.**
- d. **Ratify and Amend Exhibit A of Resolution No. 2018-08-05 approving an updated Interlocal Dispatch Services agreement with Collin County for the provision of Dispatch services for the Lavon Volunteer Fire Department.**
- e. **Approve Resolution No. 2018-09-02 authorizing the Mayor and Mayor Pro Tem to execute an Equipment Lease Purchase Agreement with Community Leasing Partners for the purchase of a Fire Department Vehicle – Ford F450 for an amount not to exceed \$59,588.49.**
- f. **Approve Resolution No. 2018-09-03 authorizing the Mayor and Mayor Pro Tem to execute an Equipment Lease Purchase Agreement with Community Leasing Partners for the purchase of Fire Department Motorola Radios and Equipment for an amount not to exceed \$20,416.38.**

MOTION: APPROVE THE CONSENT AGENDA.

MOTION MADE: WRIGHT
 SECONDED: SERKLAND
 APPROVED: UNANIMOUS
 Absent: COOK

8. BUDGET WORK SESSION

Ms. Dobbs reported the financial status for the current Fiscal Year 2017-18, budget calendar, anticipated commitments, departmental service proposals, fee schedule and requests for the proposed 2018-19 budget. Ms. Dobbs reviewed the assumptions for the proposed FY 2018-19 budget to include tax rate of 0.4457 cents per \$100 valuation, adjust the M&O portion of the ad valorem tax rate and inter-fund transfers to adequately fund the debt service for the wastewater treatment plant expansion, adjust the budget to provide for the reduction in building permit revenue and growth that will result from the temporary shortage of available lots for new home construction and incorporate a new process for public infrastructure inspections. Also, add one Police Patrol Officer, provide cost of living adjustment of 1% and potential merit increases up to 2%, open and maintain the Emergency Operations Center, as well as train and equip the LVFD. Additionally, the city will replace two police vehicles, participate in the TxDOT project to widen SH 205 and provide funds for the increase in Collin County Dispatch fees. Mr. Kell asked about the Geren Rd. payoff and expressed his appreciation of the budget process being transparent. Ms. Wright pointed out that Lavon has a tax rate of 0.45577 cents per \$100 value and is the 4th lowest among cities with a paid police department in Collin County. Mr. Davis praised the staff's work on the budget. The Council approved budget enhancements of EOC Technology configuration, Fire Department SCBAs (2) to be paid out of the FY 17-18 budget year funds. Mayor Sanson and the Council discussed line by line the pending enhancements and directed the city staff on how to fund these items in the 2018-19 fiscal year.

9. ITEMS FOR CONSIDERATION

- A. Public hearing, discussion and action regarding the Proposed Annual Budget and Fee Schedule for the Fiscal Year that begins October 1, 2018 and ends September 30, 2019.**

Presentation of request.

Ms. Dobbs explained that a public hearing on the budget and tax rate are not required to be conducted but that the Council expressed a desire to provide the public with an opportunity to address the Council in open meeting. Ms. Dobbs noted that notice of the proposed tax rate and public hearing was published in the City's official newspaper. The council is scheduled to vote on September 18, 2018 on the proposed budget and tax rate. Ms. Dobbs concluded noting that the proposed tax rate would remain the same as the previous year and that the proposed tax rate is significantly less than the calculated effective tax rate or rollback rate.

PUBLIC HEARING to receive comments regarding the request.

Mayor Sanson opened the public hearing at 8:02 p.m. and invited comments regarding the proposed budget and fee schedule. There being no comments, the public hearing was closed at 8:03 p.m.

Discussion and action regarding the request.

The Council announced that there will be a record vote on the proposed budget scheduled for the September 18, 2018 Regular Council Meeting beginning at 7:00 p.m.

- B. Public Hearing, discussion and action regarding an application submitted by Barnett Signs on behalf of owner 7-Eleven for a variance to Section 4.05.008 of the Code of Ordinances, Signs that provides for a monument sign area of 18 square feet to permit a monument sign with an effective area of 49.89 square feet at 991 S. SH 78, northeast of the intersection of SH 205 and SH 78.**

Presentation of request.

Jacob Capetillo, Barnett Signs, 991 S. SH 78, 7-Eleven, described the low profile monument sign and illumination requirements associated with the proposed sign and requested variance. Mr. Capetillo explained that the request is for a variance to the size of the sign that is normally allowed for the road frontage space that the 7-Eleven store has. Mayor Sanson asked Chief Jones to explain the difference in a monument sign and a pole sign. Chief Jones advised that from a public safety stand point a sign at eye level is preferred.

PUBLIC HEARING to receive comments regarding the request.

Mayor Sanson opened the public hearing at 8:12 p.m. and invited comments regarding the proposed sign variance. There being no comments, the public hearing was closed at 8:12 p.m.

Discussion and action regarding the request.

The Council expressed support for the requested variance.

MOTION: APPROVE THE APPLICATION SUBMITTED BY BARNETT SIGNS ON BEHALF OF OWNER 7-ELEVEN FOR A VARIANCE TO SECTION 4.05.008 OF THE CODE OF ORDINANCES, SIGNS THAT PROVIDES FOR A MONUMENT SIGN AREA OF 18 SQUARE FEET TO PERMIT A MONUMENT SIGN WITH AN EFFECTIVE AREA OF 49.89 SQUARE FEET AT 991 S. SH. 78, NORTHEAST OF THE INTERSECTION OF SH 205 AND 78.

MOTION MADE: DAVIS
SECONDED: KELL
APPROVED: UNANIMOUS
Absent: COOK

- C. Discussion and action regarding Resolution No. 2018-09-04 approving a NEGOTIATED settlement between the Atmos Cities Steering Committee (“ACSC”) and ATMOS ENERGY CORP., Mid-Tex DIVISION regarding the company’s 2018 Rate Review Mechanism filings.**

Ms. Dobbs provided information regarding the findings and recommendations of the Atmos Cities Steering Committee. Ms. Dobbs introduced Michael Cox, Atmos Energy Corporation who was available to answer questions.

MOTION: APPROVE RESOLUTION NO. 2018-09-04 APPROVING A NEGOTIATED SETTLEMENT BETWEEN THE ATMOS CITIES STEERING COMMITTEE (“ACSC”) AND ATMOS ENERGY CORP., MID-TEX DIVISION REGARDING THE COMPANY’S 2018 RATE REVIEW MECHANISM FILINGS.

MOTION MADE: KELL
SECONDED: WRIGHT
APPROVED: UNANIMOUS
Absent: COOK

D. Discussion and action regarding the Site Plan and Landscape Plan for Crown Label Products on Lot 4, Block A of the Lavon Business Park II Addition, located on south side of and in the vicinity of the 900 block Lavon Circle.

Ms. Dobbs presented information regarding the proposed site plan and landscape plan and regarding the Planning and Zoning Commission's unanimous recommendation for approval subject to the City Engineer's approval. Ms. Dobbs reviewed the location and access to the building and the proposed building materials.

MOTION: APPROVE THE SITE PLAN AND LANDSCAPE PLAN FOR CROWN LABEL PRODUCTS ON LOT 4, BLOCK A OF THE LAVON BUSINESS PARK II ADDITION, LOCATED ON SOUTH SIDE OF AND IN THE VICINITY OF THE 900 BLOCK LAVON CIRCLE, SUBJECT TO THE CITY ENGINEER APPROVAL.

MOTION MADE: WRIGHT
SECONDED: SERKLAND
APPROVED: UNANIMOUS
Absent: COOK

E. Discussion and action regarding Resolution No. 2018-09-05 approving the City of Lavon Investment Policy for Public Funds.

Ms. Dobbs described the Texas Public Funds Investment Act requirement that a city's Investment Policy must be reviewed annually and noted there were no proposed changes to the policy.

MOTION: APPROVE RESOLUTION NO. 2018-09-05 APPROVING THE CITY OF LAVON INVESTMENT POLICY FOR PUBLIC FUNDS.

MOTION MADE: DAVIS
SECONDED: KELL
APPROVED: UNANIMOUS
Absent: COOK

F. Discussion and action regarding the Resolution No. 2018-09-06 authorizing the Mayor to execute a professional services agreement with First Southwest Asset Management, an affiliate of Hilltop Securities for arbitrage rebate calculation and consultation services.

Ms. Dobbs provided information regarding the state and federal regulations pertaining to arbitrage rebate calculations required every five years and associated rebate payments and noted that this is the first calculation to be performed for the Heritage PID #1. Ms. Dobbs stated that competitive proposals were obtained from two consulting firms and that First Southwest Asset Management was recommended.

MOTION: APPROVE RESOLUTION NO. 2018-09-06 AUTHORIZING THE MAYOR TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH FIRST SOUTHWEST ASSET MANAGEMENT, AN AFFILIATE OF HILLTOP SECURITIES FOR ARBITRAGE REBATE CALCULATIONS AND CONSULTATION SERVICES.

MOTION MADE: SERKLAND
SECONDED: WRIGHT
APPROVED: UNANIMOUS
Absent: COOK

G. Discussion and action regarding the election of the Board of Trustees of the Texas Municipal League (TML) Intergovernmental Risk Pool.

Ms. Dobbs presented the ballot for the Board of Trustees for the TML Intergovernmental Risk Pool. The Council discussed the nominations.

MOTION: CAST VOTES FOR PLACE 11-RANDY CRISWELL, PLACE 12-BERT LUMBRERAS, PLACE 13- MIKE JONES AND PLACE 14-DAVID J. HARRIS.

MOTION MADE: WRIGHT

SECONDED: KELL
APPROVED: UNANIMOUS
Absent: COOK

H. Discussion and action regarding the election of the Board of Trustees of the Texas Municipal League (TML) Intergovernmental Employee Benefits Pool Board of Trustees.

Ms. Dobbs present the ballot for the TML Intergovernmental Employee Benefits Pool Board of Trustees.

MOTION: CAST A VOTE FOR JUDY GARZA FOR TML MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL BOARD OF TRUSTEES-REGION 13.

MOTION MADE: WRIGHT
SECONDED: SERKLAND
FOR: WRIGHT, DAVIS, SERKLAND
AGAINST: KELL
Absent: COOK

10. BOARD OF ADJUSTMENT

In accordance with the Texas Local Government Code, Section 211.008 (g) and Section 9.1.11.1 (C)(3) of Code of Ordinances, the Lavon City Council will act as the Board of Adjustment to consider and act on a request for a variance from the Zoning Code. The Mayor recessed the regular meeting to conduct the Board of Adjustment proceeding.

- A. Public Hearing, discussion and action regarding the application of Mohammad Frotan for a variance to the requirements of Section 9.1.6.1 €(12) of the Code of Ordinances, Zoning Ordinances, that provides for a masonry wall or dense landscaped screen to permit the construction of a fence consisting of existing masonry columns and wood or sheet metal at 411 South SH 78; Lot 8, Block B, Lavonia Landing, Lavon, Texas, situated northwest of the intersection of Lake Road and SH 78 .**

Presentation of request.

Ms. Dobbs provided information regarding the request for a variance and advised that the owners of affected property located within one-hundred feet of the site had been mailed a notice of the variance request and public hearing. Applicant Mike Frotan from Mo's Exxon described the condition of the current fence and showed the Council photos of the planned fence. The applicant expressed their preference to install a heavy duty metal fence material utilizing existing masonry columns.

PUBLIC HEARING to receive comments regarding the request.

Ms. Sanson opened the public hearing at 8:34 p.m. and invited comments in favor of or opposed to the proposed variance. The following people offered input regarding the application:

- Steve Coleman, 201 Lake Rd. – expressed opposition to the request and inquired about quality of proposed sheet metal, citing an example of another fence in the City. Mr. Coleman stated he felt a poor quality metal fence would decrease his property value.
- Kathy Coleman, 201 Lake Rd. – asked who would be responsible for the maintenance of the fence and voiced concern about the look of the proposed fence and the color choice.
- Mike Frotan, 411 S. SH 78 – spoke in favor of the request and stated they had not decided on a color and would be willing to work with the homeowner to come to an agreement on the color choice. Mr. Frotan presented a pamphlet showing the quality of the proposed fencing material. Mr. and Mrs. Coleman advised that they would support the metal fencing material proposed. Mr. Frotan and Mr. and Mrs. Coleman expressed they would work to find an acceptable color variation for the proposed metal fencing. There being no additional comments, Ms. Sanson closed the public hearing at 8:49 p.m.

Discussion and action regarding the request.

The Board discussed the request, options and potential hardship. Ms. Dobbs read into the record the standards for Board of Adjustment consideration and the Board affirmed the findings of fact.

MOTION: GRANT AN ORDER FOR A VARIANCE TO THE REQUIREMENTS OF THE CODE OF ORDINANCES, ZONING ORDINANCES, THAT PROVIDES FOR A MASONRY WALL OR DENCE LANCSCAPE SCREEN TO PERMIT THE CONSTRUCTION OF A FENCE CONSISTING OF EXISITING MASONRY COLUMNS AND SHEET METAL AT 411 SOUTH SH 78, SITUATED NORTHWEST OF THE INTERSECTION OF LAKE ROAD AND SH 78.

MOTION MADE: DAVIS
SECONDED: WRIGHT
APPROVED: UNANIMOUS
Absent: COOK

The City Council resumed the regular meeting.

11. EXECUTIVE SESSION

At 8:57 p.m. in accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council recessed into Executive Session (closed meeting) to discuss the following item pursuant to Section 551.071 (2) and 551.071 (1): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act and Consultation with Attorney regarding pending litigation or settlement offer: 1) *Proposed Agreement with the Nevada Volunteer Fire Department (NVFD) regarding Fire Protection Services, and 2) Application of City of Lavon to Obtain a Sewer Certificate of Convenience and Necessity (CCN), Public Utility Commission SOAH Docket No. 473-17-4339.WS, PUC Docket No. 46993 and Section 551.074 [Personnel Matters] for annual evaluation of the City Administrator/City Secretary.*

12. RECONVENE INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551.000, Mayor Sanson reconvened the meeting at 9:32 p.m. and stated that no action was taken.

13. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

- The next regular meeting of the City Council will be September 18, 2018 at 7:00 p.m.
- October 2 National Night Out
- Ms. Wright suggested revisiting changing meeting times to begin at 6:00 p.m. or 6:30 p.m.

14. MAYOR SANSON ADJOURNED THE MEETING AT 9:36 P.M.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on this 18th day of September, 2018.

Vicki Sanson
Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary



11500 Northwest Freeway | Suite 150 | Houston, Texas 77092 | Voice: 713-688-3855 | Fax: 713-688-3931

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
ASSESSMENT REPORT SUMMARY
8/31/18**

Total Receivables As of	8/31/18	\$	22,542.85	pg 2
Cash Balance As of	7/31/18	\$	28,862.90	pg 3
August Receipts		\$	17,127.20	pg 3
August Disbursements		\$	(20,266.62)	pg 3
September Disbursements:				
1 Wire Transfer		\$	(15,000.00)	pg 4
4 Invoices to be paid at a later date				
Cash Balance as of	9/1/18		\$10,723.48	pg 4

CURRENT COLLECTIONS & 4 YEAR HISTORICAL DATA

Year	Collections 8/31/18	Adjustments 8/31/18	Reserve Uncollectibles	Collections 9/1/13 - 8/31/18	Receivables 8/31/18	Percent Collected
2017	12,094.09			645,458.98	20,357.58	96.94
2016				597,377.18	2,185.27	99.64
2015				599,562.45		100.00
2014				600,372.72		100.00
2013				616,722.00		100.00

Last Year's Percentage of Collections as of 8/31/17 95.60%

CURRENT CERTIFIED LEVY & 4 YEAR HISTORICAL DATA

Year	Assessment Rates			Class 3	Original Levy	Adjustments	Assessment Levy
	Platted	Class 1	Class 2				
2017	2006	675.89	810.27		417,963.51	66,930	484,893.51
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					598,886.56		665,816.56
2016	2006	675.89	810.27		418,639.40		418,639.40
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					599,562.45		599,562.45
2015	2006	675.89	810.27		419,449.67		418,639.40
	2008	663.13	794.96	397.48	180,923.05	(810.27)	180,923.05
					600,372.72		599,562.45
2014	2006	675.89	810.27		419,449.67		419,449.67
	2008	663.13	794.96	397.48	180,923.05		180,923.05
					600,372.72		600,372.72
2013		<u>Class 1</u> 690.00	<u>Class 2</u> 828.00	<u>Class 3</u> 414.00	616,722.00		616,722.00

(Levy Calculated by Lot Size)

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
ASSESSMENT REPORT
8/31/18**

Receivables at 8/31/17	\$ 28,822.22		\$ 28,822.22
Prior Year Adjustments	\$ -		

2017 Assessment Levy	\$ 598,886.56		\$ 665,816.56
SR 0-1	\$ 66,930.00		

Collections From: 9/1/17 - 8/31/18

2017	\$ 645,458.98
2016	\$ 24,168.14
2015	\$ 2,468.81

(\$ 672,095.93)

TOTAL RECEIVABLE AS OF 8/31/18	\$ 22,542.85 =====
---------------------------------------	------------------------------

HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
8/31/18

		<u>Month of</u> <u>8/31/18</u>	<u>Fiscal to Date</u> <u>10/1/17-8/31/18</u>
Cash Balance as of	7/31/18	\$ 28,862.90	\$ 25,164.03
Receipts Deposited in the Assessment Acct (UTS):			
Current/Prior Assessments		12,094.09	665,915.05
Penalty & Interest		2,240.04	18,673.98
Atty's Fee-Del Coll		2,793.00	10,257.26
Overpayment Refunds			1,493.30
NSF Checks			
NSF Fees Paid			
Court Filing Fees			4,356.71
Title Search Fee			1,210.64
Constable Fee			400.00
Notice to Purchaser			30.00
Escrow			
Assessment Fees Pd in Full			
Stale Dated Checks			
Bank Interest		<u>0.07</u>	<u>27.29</u>
TOTAL RECEIPTS:		\$ 17,127.20	\$ 702,364.23
Disbursements Issued from the Assessment Acct (UTS):			
Transfer/Debt Service		20,000.00	700,000.00
Overpayment Refunds		9.72	1,493.30
Bank Charges		<u>256.90</u>	<u>311.48</u>
TOTAL DISBURSEMENTS:		(\$ 20,266.62)	\$ 701,804.78)
Cash Balance As of	8/31/18	\$ 25,723.48 =====	\$ 25,723.48 =====

Wells Fargo: \$1,601.58
Central Bank: \$24,121.90

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
8/31/18**

Disbursements For August 2018:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
Central Bank	Checks & Deposit Slips	256.90

Cash Balance As of 8/31/18 **\$ 25,723.48**

Disbursements For September 2018:

<u>Check #</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
W/T	Debt Service Fund on 9/19/18	Transfer of Funds	15,000.00

Total Disbursements: **(\$ 15,000.00)**

Cash Balance As of 9/1/18 **\$ 10,723.48**
=====

Wells Fargo: \$1,601.58
Central Bank: \$9,121.90

Invoices to be Approved & Paid at a Later Date for September 2018:

<u>Payee</u>	<u>Description</u>	<u>Amount</u>
MuniCap, Inc	Professional Fees (Inv #082018-141	\$ 975.00
Ted A. Cox	Atty's Fee - Delinquent Coll	\$ 3,242.72
Utility Tax Service, LLC	Postage	\$ 723.75
Mike Arterburn, A/C	September Fee	\$ 941.75
	Total	\$ 5,883.22

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
8/31/18**

CURRENT COLLECTIONS & HISTORICAL DATA						
<u>Year</u>	<u>Collections 8/31/18</u>	<u>Adjustments 8/31/18</u>	<u>Reserve Uncollectibles</u>	<u>Collections 9/1/07- 8/31/18</u>	<u>Receivables 8/31/18</u>	<u>Percent Collected</u>
2017	12,094.09			645,458.98	20,357.58	96.94
2016				597,377.18	2,185.27	99.64
2015				599,562.45		100.00
2014				600,372.72		100.00
2013				616,722.00		100.00
2012				616,722.00		100.00
2011				617,412.00		100.00
2010				618,102.00		100.00
2009				618,102.00		100.00
2008				441,835.00		100.00
2007				431,388.00		100.00

CURRENT CERTIFIED LEVY & HISTORICAL DATA								
<u>Year</u>	<u>Replatted</u>	<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>	<u>Original Levy</u>	<u>Adjustments</u>	<u>Assessment Levy</u>	<u>SR/KR Rolls</u>
2017	2006	675.89			273,735.45	66,930.00	340,665.45	1-0
			810.27		144,228.06		144,228.06	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					598,886.56		665,816.56	
2016	2006	675.89			274,411.34		274,411.34	
			810.27		144,228.06		144,228.06	
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					599,562.45		599,562.45	
2015	2006	675.89			274,411.34		274,411.34	
			810.27		145,038.33	(810.27)	144,228.06	0-1
	2008	663.13			69,628.65		69,628.65	
			794.96		85,855.68		85,855.68	
				397.48	25,438.72		25,438.72	
					600,372.72		599,562.45	
		<u>Class 1</u>	<u>Class 2</u>	<u>Class 3</u>				
2013		690.00	828.00	414.00	616,722.00		616,722.00	
2012		690.00	828.00	414.00	616,722.00		616,722.00	
2011		690.00	828.00	414.00	618,102.00	(690.00)	617,412.00	0-1
2010		690.00	828.00	414.00	618,102.00		618,102.00	
2009		690.00	828.00	414.00	615,894.00	2,208.00	618,102.00	2-1
2008		690.00	828.00		431,388.00	10,447.00	441,835.00	1-0
2007		690.00	828.00		431,388.00		431,388.00	

(Levy Calculated by Lot Size)

**HERITAGE PUBLIC IMPROVEMENT DISTRICT #1
8/31/18**

Accounts Paid in Full:

- \$12,103.00 2008 Reported as other fees collected on 12/08 report. Transferred to 2008 Assessments on 3/09 report. Account paid in full.
Account #R-9032-00M-0120-1 (Per SR #1 increased 08 base on 3/09)
- \$ 9,228.19 2011 Received funds in the amount \$9,228.19 on 10/11 report. Applied as follows:
(Base \$690.00 + \$8,538.19 as other fees & applied as full payment for
Account # R-9095-00B-0150-1
- \$ 9,658.04 2014 Received funds in the amount of \$10,468.31 on 1/15 report. Applied as follows:
(Base \$810.27 + \$9,658.04 as other fees & applied as full payment for
Account # R-9032-00A-0790-1
- \$ 7,590.18 2016 Received funds in the amount of \$7,590.18 on 3/17 report. Applied as follows:
\$7,590.18 as other fees & applied as full payment for **Account # R-9095-00G-0120-1**

Notes:

Installment Plans

<u>Year(s)</u>	<u>Name/Account Number</u>	<u>Payment Schedule</u>	<u>Current Yes/No</u>
2017	Renette Black R-9095-00A-0300-1	3/18 - 2/19 12 Months	Yes
2017	Dianna Harrison R-9032-00E-0190-1	3/18 - 2/19 12 Months	Yes
2017	Kenneth Kennedy R-9635-00E-0180-1	1/18 - 12/18 12 Months	Yes
2016-2017	Angelia Johnson R-9635-00O-0200-1	4/18-3/19 12 Months	VOID
2017	Syreeta & Thomas Clark R-11082-00B-0110-1	6/18-5/19 12 Months	Yes
2017	Brandon & Alyssa Sims R-9032-00L-0290-1	9/18 - 8/19 12 Months	VOID
2017	Jose Ramon Ayala R-9095-00C-0210-1	9/18 - 8/19 12 Months	First Payment Due 9/18
2016-2017	Victor Stephens R-9032-00A-07401	10/18-9/19 12 Months	First Payment Due 10/18

MuniCap, Inc.
 8965 Guilford Road
 Suite 210
 Columbia, MD 21046

INVOICE

Invoice Date 8/14/2018 **Invoice #** 082018-141

Balance Due \$975.00

Bill To:
CITY OF LAVON, TEXAS
 c/o Utility Tax Services
 - VIA EMAIL TO -
 utilitytaxservice@sbcglobal.net

Remit check to:
 MuniCap, Inc.
 8630 M Guilford Road #263
 Columbia, MD 21046

or **Wire Instructions:**

The Columbia Bank
 9151 Baltimore National Pike
 Ellicott City, MD 21042
 (410) 418-8500

 ABA Routing No.: 055 002 338
 To the account of: MuniCap, Inc.
 Account No.: 00 082 362 31

Project Heritage PID #1 1657

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Invoice Date
8/14/2018

Invoice #
082018-141

MuniCap, Inc.
 8965 Guilford Road
 Suite 210
 Columbia, MD 21046

Terms Net 30 **Client #** 1657

Project		Heritage PID #1		
Item	DATE	Description	Hrs	Amount
Sr Assoc (MS)	7/10/2018	Prepare account statements for updating account reconciliation and file.	0.25	43.75
Sr Assoc (JDA)	7/12/2018	Discussion with city staff about preparing account reconciliation files based upon fiscal years.	0.5	87.50
Sr Assoc (OO)	7/16/2018	Process administrative invoices and certificates authorizing payment and forward for approval, as required by Trust Indenture.	0.25	43.75
Assoc (MP)	7/17/2018	Per request from the city, organize the account reconciliation by fiscal year.	2	300.00
Assoc (MP)	7/17/2018	Complete account reconciliation for June 2018.	0.5	75.00
Sr Assoc (JDA)	7/17/2018	Review fiscal year account reconciliation file, as requested by city. Provide comments to associate. Review updated files and forward to city.	1.25	218.75
Sr Assoc (JDA)	7/25/2018	Respond to realtor inquiry about lien priority of PID assessment.	0.25	43.75
Sr Assoc (JLA)	7/31/2018	Assist with identification and provision of material information related to on-going compliance.	0.5	75.00
Sr Assoc (JDA)	7/31/2018	Respond to homeowner general prepayment inquiry.	0.5	87.50
Subtotal Fees:				975.00
EIN: 03-0461891. Overdue accounts are subject to 1% monthly finance charge.			Total	\$975.00

AY

Billing Inquiries? Call (443) 539-4104

SP-E

August 14, 2018

Stephen P. Jager, Esq.
Vice President, Client Service Manager
BNY Mellon
Corporate Trust
2001 Bryan St., 10th Floor
Dallas, Texas 75201

**RE: City of Lavon, Texas, Special Assessment Revenue Bonds, Series 2013
Heritage Public Improvement District No. 1**

Dear Mr. Jager,

Pursuant to the Trust Indenture between the City of Lavon, Texas and The Bank of New York Mellon Trust Company, N.A., as Trustee, providing for the issuance of \$8,065,000 of the City of Lavon, Texas Special Assessment Revenue Bonds (Heritage PID #1 Project), please pay the enclosed invoice in the total amount of **\$975.00 to MuniCap, Inc.**, from the Administrative Expense Fund created pursuant to the Trust Indenture. This invoice is for administrative services provided by MuniCap for the City, and the nature of these services is more fully described in the attached invoice.

Please mail the check to MuniCap at the following address:

**8630 M Guilford Road
#263
Columbia, MD 21046**

The undersigned person is an Authorized Representative of the City as provided for in the Trust Indenture.

Please do not hesitate to call me with any questions regarding this matter.

Very truly yours,

City of Lavon, Texas

By: _____
Authorized Representative

Enclosure



11500 Northwest Freeway | Suite 150 | Houston, Texas 77092 | Voice: 713-688-3855 | Fax: 713-688-3931

September 1, 2018

City of Lavon
Heritage PID # 1

Ted Cox Invoice

August 2018 Delinquent Collections	\$ 2,793.00
Postage/Copy/Deed/Constable/Search Fees/Court Fees (August 2018)	<u>\$ 449.72</u>
Total	\$ 3,242.72

Payable to:
Ted A. Cox, P.C.
2855 Mangum, Suite 100
Houston, Texas 77092

TED A. COX, P.C.
Attorney at Law
2855 Mangum, Suite 100
Houston, Texas 77092
(713) 956-9400 Office
(713) 956-8485 Telefax

August 29, 2018

Utility Tax Service, LLC
11500 Northwest Freeway, #465
Houston, TX 77092

RE: Heritage P.I.D. #1 - Collections

Expenses/Fees:

Postage/Copy/Deed/Constable/Online Database Search Fees/Court Fees (August 2018)\$449.72
TOTAL DUE THIS INVOICE\$449.72

MONTH OF AUGUST 2018

<u>DISTRICT</u>	<u>COPIES</u>	<u>POSTAGE</u>	<u>DEED</u>	<u>OTHER EXPENSES</u>	<u>TOTAL</u>
Chambers PID #2					
Chambers PID #3					
Denton County	\$6.00	\$8.50			\$14.50
CNP UD					
El Dorado UD	\$10.80	\$22.34			\$33.14
Encanto Real					
Fort Bend MUD					
Galveston MUD #14	\$2.80	\$3.00			\$5.80
Galveston MUD #15	\$9.50	\$2.50			\$12.00
Heritage PID	\$14.30	\$22.00	\$128.00	\$335.42 (district clerk fee)	\$449.72
HC MUD #5	\$18.20	\$18.50	\$93.50		\$130.20
HC UD #16	\$22.10	\$42.86			\$64.96
HC MUD #104	\$6.20	\$2.00			\$8.20
HC MUD #200	\$15.60	\$8.00	\$87.00		\$110.60
HC MUD #211	\$1.80	\$5.50			\$7.30
HC MUD #233					
HC MUD #238	\$14.10	\$11.50			\$25.60
HC MUD #257	\$9.60	\$8.67			\$18.27
HC MUD #304	\$12.30	\$14.59			\$26.89

UTS, LLC

%Utility Tax Service, LLC
11500 NW Freeway, Ste 465
Houston, TX 77092

Invoice

Date	Invoice #
9/1/2018	9202

Bill To
Heritage PID 1

Item	Description	Amount
Postage	1st Half Postage	723.75

Total	\$723.75
Payments/Credits	\$0.00
Balance Due	\$723.75

Mike Arterburn, Tax A/C

%Utility Tax Service, LLC
11500 NW Freeway, Ste 465
Houston, TX 77092

Invoice

Date	Invoice #
9/1/2018	9263

Bill To
Heritage PID 1

Item	Description	Amount
Monthly Fee	September Assessment - Collector Fee	941.75
Total		\$941.75
Payments/Credits		\$0.00
Balance Due		\$941.75



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: September 18, 2018

ITEM: 5-C

Item:

CONSENT AGENDA:

Approve Resolution No. 2018-09-07 authorizing the Mayor to execute a Cooperative Purchasing Agreement with the City of Grand Prairie, Texas, subject to City Administrator and City Attorney final approval.

Background:

The proposed Cooperative Purchasing Agreement will enable the City of Lavon to utilize and take advantage of the purchasing partnerships held by the City of Grand Prairie. A specific example of this is a street and sidewalk repair program that the City of Lavon would like to employ where the pricing is roughly 27% less per unit under the Grand Prairie contract.

Financial Considerations:

The Agreement provides for more favorable purchasing circumstances that will enable to City to realize savings otherwise unavailable.

Staff Notes:

Approval by consent is recommended subject to the final approval of the City Administrator and City Attorney to provide for any minor changes to the agreement that the City of Grand Prairie purchasing department may request.

Attachments: 1) Resolution and Agreement

September 14, 2018

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-09-07

City of Grand Prairie Cooperative Purchasing Agreement

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AUTHORIZING THE MAYOR TO EXECUTE A COOPERATIVE PURCHASING AGREEMENT WITH THE CITY OF GRAND PRAIRIE, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. The City Council does hereby authorize the Mayor to execute a Cooperative Purchasing Agreement with the City of Grand Prairie, Texas.

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 18th day of September, 2018.

Vicki Sanson
Mayor

ATTEST:

Kim Dobbs
City Administrator | City Secretary

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-09-07

EXHIBIT A

COOPERATIVE PURCHASING AGREEMENT

**MASTER INTERLOCAL COOPERATIVE PURCHASING AGREEMENT
BETWEEN THE CITY OF GRAND PRAIRIE
AND THE CITY OF LAVON**

WHEREAS, Chapter 791 of the Texas Government Code, also known as the Interlocal Cooperation Act, and Chapter 271.102 of the Texas Local Government Code authorize all local governments to contract with each other to perform governmental functions or services including administrative functions normally associated with the operation of government such as purchasing of necessary equipment, supplies and services;

WHEREAS, The City of Grand Prairie and The City of Lavon desire to enter into this Agreement for the purpose of fulfilling and implementing their respective public and governmental purposes, needs, objectives, programs and services;

WHEREAS, The City of Grand Prairie and The City of Lavon represent that each are independently authorized to perform the functions or services contemplated by this Agreement;

WHEREAS, it is deemed in the best interest of all participating governments that said governments do enter into a mutually satisfactory agreement for the purchase of necessary equipment, supplies, and services;

WHEREAS, the participating governments are of the opinion that cooperation in the purchasing of equipment, supplies, services and auctions will be beneficial to the taxpayers of the governments through the efficiencies and potential savings to be realized; and

WHEREAS, each party has sufficient resources to perform the functions contemplated by this Agreement;

NOW THEREFORE, the parties hereto, in consideration of the mutual covenants and conditions contained herein, promise and agree as to each of the other as follows:

1. The City of Grand Prairie and the City of Lavon are authorized to participate in each other's current and/or future contracts for goods and services. Said contracts shall have been established in accordance with all appropriate procedures governing competitive bids and competitive proposals, if required.
2. The City of Grand Prairie and the City of Lavon agree that the ordering of goods and services is the responsibility of the local government seeking to obtain such goods and services under the established contract, and that participating government shall deal directly with the vendor in obtaining the goods and services and payment therefore. The participating government shall be liable to the vendor only for goods and services ordered and received by it, and shall not, by the execution of this Agreement, assume any additional liability. Neither the City of Grand Prairie nor the City of Lavon warrant, or is responsible for, the quality or delivery of goods or services from the vendor under contract. Should a dispute

arise between a participating government and a vendor, the same shall be handled by and between that participating government and the vendor.

3. Each government shall pay invoices directly to the providers of goods and services that are invoiced and delivered directly to each respective government.
4. Participation of either government in any cooperative purchasing activity is strictly voluntary. Nothing in this Agreement shall prevent either governments from purchasing and/or accepting and awarding bids, proposals and contracts subject to this Agreement on its own behalf.
5. Each government shall ensure that all applicable laws and ordinances have been satisfied.
6. **Effective Date and Term.** This Agreement shall be effective when signed by the last party who's signing makes the Agreement fully executed and will remain in full force and effect indefinitely. Any party may modify or terminate this Agreement as provided in Paragraph(s) 7 or 8.
7. **Modification.** The terms and conditions of this Agreement may be modified upon the mutual consent of all parties. Mutual consent will be demonstrated by approval of the governing body of each party hereto. No modification to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of all parties.
8. **Termination.** This Agreement may be terminated at any time by the City of Grand Prairie or the City of Lavon, with or without cause, upon thirty (30) days written notice to the other party in accordance with Paragraph 11 herein.
9. **Hold Harmless.** To the extent allowed by law, the City of Grand Prairie and the City of Lavon agree to hold each other harmless from and against any and all claims, losses, damages, causes of action, suits and liabilities of every kind, including all expenses of litigation, court costs and attorney's fees, for injury or death of any person, for damage to any property, or for any breach of contract, arising out of or in connection with the work done under this Agreement.
10. **Invalidity.** If any provision of this Agreement shall be held to be invalid, illegal, or unenforceable by a court or other tribunal of competent jurisdiction, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The parties shall use their best efforts to replace the respective provision or provisions of this Agreement with legal terms and conditions approximating the original intent of the parties.
11. **Designated Representative.** The parties mutually agree that each party shall designate a person to act under the direction of, and on behalf of, that local

government in all matters relating to this agreement. (the “Designated Representative”). The Designated Representative for each party are listed below under “Written Notice”.

12. **Written Notice.** Unless otherwise specified, written notice shall be deemed to have been duly served if delivered in person, sent by email, by fax with successful send confirmation, or by certified mail to the last business address as listed herein.

City of Grand Prairie: Purchasing Division
Attn: Purchasing Manager
City of Grand Prairie
318 W. Main St.
Grand Prairie, TX 75050
972/237-8269 ph ~ 972/237-8265 fax
purchasingfax@gptx.org

City of Lavon: Kim Dobbs, City Administrator
City of Lavon
P.O. Box 340
Lavon, TX 75032
972-843-4220 ph
Kim.dobbs@cityoflavon.org

13. **Entire Agreement.** It is understood that this Agreement contains the entire agreement between the parties and supercedes any and all prior agreements, arrangements, or understandings between the parties relating to the subject matter. No oral understandings, statements, promises, or inducements contrary to the terms of this Agreement exist. This Agreement cannot be changed or terminated orally. No verbal agreement or conversation with any officer, agent, or employee of any party before or after the execution of this Agreement shall affect or modify any of the terms or obligations hereunder.
14. **Amendment.** No Amendment to this Agreement shall be effective and binding unless and until it is reduced to writing and signed by duly authorized representatives of both parties.
15. **Texas Law.** This Agreement has been made under and shall be governed by the laws of the State of Texas.
16. **Place of Performance.** Performance and all matters related thereto shall be in the County of the government originating the bid. This shall be Collin County, Texas, United States of America for the City of Lavon and shall be Dallas County, Texas, United States of America for the City of Grand Prairie.
17. **Authority to Enter Contract.** Each party has the full power and authority to enter into and perform this Agreement and the person signing this Agreement on behalf of each party has been properly authorized and empowered to enter into

behalf of each party has been properly authorized and empowered to enter into this Agreement. The persons executing this Agreement hereby represent that they have authorization to sign on behalf of their respective Government.

18. **Waiver.** Failure of any party, at any time, to enforce a provision of this Agreement, shall in no way constitute a waiver of that provision, nor in anyway affect the validity of this Agreement, any part hereof, or the right of either party thereafter to enforce each and every provision hereof. No term of this Agreement shall be deemed waived or breach excused unless the waiver shall be in writing and signed by the party claimed to have waived. Furthermore, any consent to or waiver of a breach will not constitute consent to or waiver of or excuse of any other different or subsequent breach.
19. **Agreement Read.** The parties acknowledge that they understand and intend to be bound by the terms and conditions of this Agreement.
20. **Multiple Originals.** It is understood and agreed that this Agreement may be executed in a number of identical copies, each of which shall be deemed an original for all purposes.

CITY OF GRAND PRAIRIE

CITY OF LAVON

BY: _____
Anna Doll, Deputy City Manager

BY: _____

DATE: _____

"BY" Printed Name and Title

ATTEST: _____
Cathy DiMaggio, City Secretary

DATE: _____

APPROVED AS TO FORM:

ATTEST: _____

Megan Mahan, City Attorney

"ATTEST" Printed Name and Title



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: September 18, 2018

ITEM: 5-D

Item:

CONSENT AGENDA:

Approve the Seal of the Lavon Volunteer Fire Department (LVFD).

Background:

The Bylaws of the Lavon Volunteer Fire Department (LVFD) as established by the City Council and the LVFD Board of Directors calls for the City Council's affirmation of the LVFD Seal.

Excerpt:

BYLAWS OF THE LAVON VOLUNTEER FIRE DEPARTMENT

ARTICLE XII - Miscellaneous Provisions

Section 2: Seal. The seal of LVFD shall be determined by the Board, subject to affirmation of the City Council.

The LVFD Board, volunteers, Chief Scott and city staff developed the LVFD Seal. The Seal is representative of the original LVDF Seal from the department's first creation more than twenty-five years ago.

Elements of the Seal include:

City of Lavon logo – represents the unity of the City and the LVFD

Flags of the United States and the State of Texas – represents allegiance

St. Florian Cross – the symbols shown in the upper corners of the seal, the St. Florian Cross dates back to the 4th century and is a universal and iconic symbol of fire departments. Saint Florian was a Roman officer who in addition to commanding the ranks of the Northeastern Roman army was tasked with organizing firefighting brigades. The St. Florian Cross as well as the commonly used Malteses Cross, represents honor and bravery shown by firefighters.

References - Fire, Rescue and EMS

Motto – Prevent and Protect

Established Date – recognizes LVFD’s original members and traditions

Proposed Seal:



Financial Consideration:

There is no financial impact related to consideration of the Seal. The graphic design work related to creation of the Seal was donated.

Staff Notes:

Approval is recommended.

September 14, 2018



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: September 18, 2018

ITEM: 5-E

Item:

CONSENT AGENDA:

Discussion and action regarding Resolution No. **2018-09-08**, authorizing the Mayor to execute an Interlocal Agreement for Animal Control and Animal Shelter Services with Collin County for a one (1) year period from October 1, 2017 to September 30, 2018; and providing for an effective date.

Background:

In 2006, the City entered into an Interlocal Agreement with Collin County for Animal Control and Animal Shelter Services. Each year, the City Council has extended the term of the Agreement as provided for in the original document. The proposed extension is Contract Amendment Twelve (12).

Financial Consideration:

The total annual contract amount is \$6,250.00, which is the same as last fiscal year. The allocation of the payment is \$3,100.00 for animal shelter services and \$3,150.00 for animal control services. The City's annual budget includes funding for this contract.

Staff Notes:

Approval is recommended.

Attachments: Resolution and Proposed Interlocal Agreement Contract Amendment

September 14, 2018

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-09-08

Interlocal Agreement for Animal Control and Animal Shelter Services

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AUTHORIZING THE MAYOR TO EXECUTE CONTRACT AMENDMENT NO. TWELVE (12) TO EXTEND THE INTERLOCAL AGREEMENT WITH COLLIN COUNTY FOR ANIMAL CONTROL AND ANIMAL SHELTER SERVICES FOR A 1 (ONE) YEAR PERIOD FROM OCTOBER 1, 2018 TO SEPTEMBER 30, 2019; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Council entered into an Interlocal Agreement with Collin County for the provision of animal control and animal shelter services in 2006; and

WHEREAS, the term of the original Interlocal Agreement and the term of each subsequent amendment is one (1) year with a provision for renewal; and

WHEREAS, the City Council desires for Collin County to continue to provide animal control and animal shelter services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. That the City Council does hereby authorize the Mayor to execute Contract Amendment No. Twelve (12) to Extend the Interlocal Agreement with Collin County for Animal Control and Animal Shelter Services, which is attached hereto and labeled "Exhibit A";

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 18th day of September, 2018.

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs,
City Administrator | City Secretary

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-09-08

EXHIBIT A

Contract Amendment No. Twelve (12)
to Extend the Interlocal Agreement with Collin County
for Animal Control and Animal Shelter Services



Contract Amendment TWELVE (12)

Office of the Purchasing Agent
Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, TX 75071
972-548-4165

Vendor: City of Lavon
P.O. Box 340
Lavon, Tx 75166

Effective Date 10/1/2018
Contract No. 10107-09
Contract Interlocal Agreement for Animal Control
and Animal Shelter Services

Awarded by Court Order No.:			<u>2006-878-09-26</u>
Contract Amendment No.:	<u>1</u>	Court Order No.	<u>2007-1010-11-13</u>
Contract Amendment No.:	<u>2</u>	Court Order No.	<u>2008-889-10-14</u>
Contract Amendment No.:	<u>3</u>	Court Order No.	<u>2009-584-08-10</u>
Contract Amendment No.:	<u>4</u>	Court Order No.	<u>2010-919-11-08</u>
Contract Amendment No.:	<u>5</u>	Court Order No.	<u>2011-682-09-19</u>
Contract Amendment No.:	<u>6</u>	Court Order No.	<u>2012-903-12-10</u>
Contract Amendment No.:	<u>7</u>	Court Order No.	<u>2013-939-11-11</u>
Contract Amendment No.:	<u>8</u>	Court Order No.	<u>2014-995-12-15</u>
Contract Amendment No.:	<u>9</u>	Court Order No.	<u>2016-022-01-04</u>
Contract Amendment No.:	<u>10</u>	Court Order No.	<u>2017-036-01-23</u>
Contract Amendment No.:	<u>11</u>	Court Order No.	<u>2017-822-10-09</u>
Contract Amendment No.:	<u>12</u>	Court Order No.	

YOU ARE DIRECTED TO MAKE THE FOLLOWING AMENDMENT TO THIS CONTRACT

Extension of agreement for a one (1) year period as provided for in section 5.0 of the contract documents.
Agreement shall be in effect from October 1, 2018, continuing through and including September 30, 2019.

Total amount for fiscal year 2019: **\$6,250.00** Shelter: \$3,100 and Control: \$3,150.00

Except as provided herein, all terms and conditions of the contract remain in full force and effect and may only be modified in writing signed by both parties.

ACCEPTED BY:
CITY OF LAVON

P.O. Box 340
Lavon, Tx 75166

SIGNATURE _____
TITLE: _____
DATE: _____

ACCEPTED AND AUTHORIZED BY
AUTHORITY OF COLLIN COUNTY
COMMISSIONERS' COURT

Collin County Administration Building
2300 Bloomdale Rd, Ste 3160
McKinney, Texas 75071

Michalyn Rains, CPPO, CPPB
Purchasing Agent
DATE: _____



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: September 18, 2018

ITEM: 6

Item:

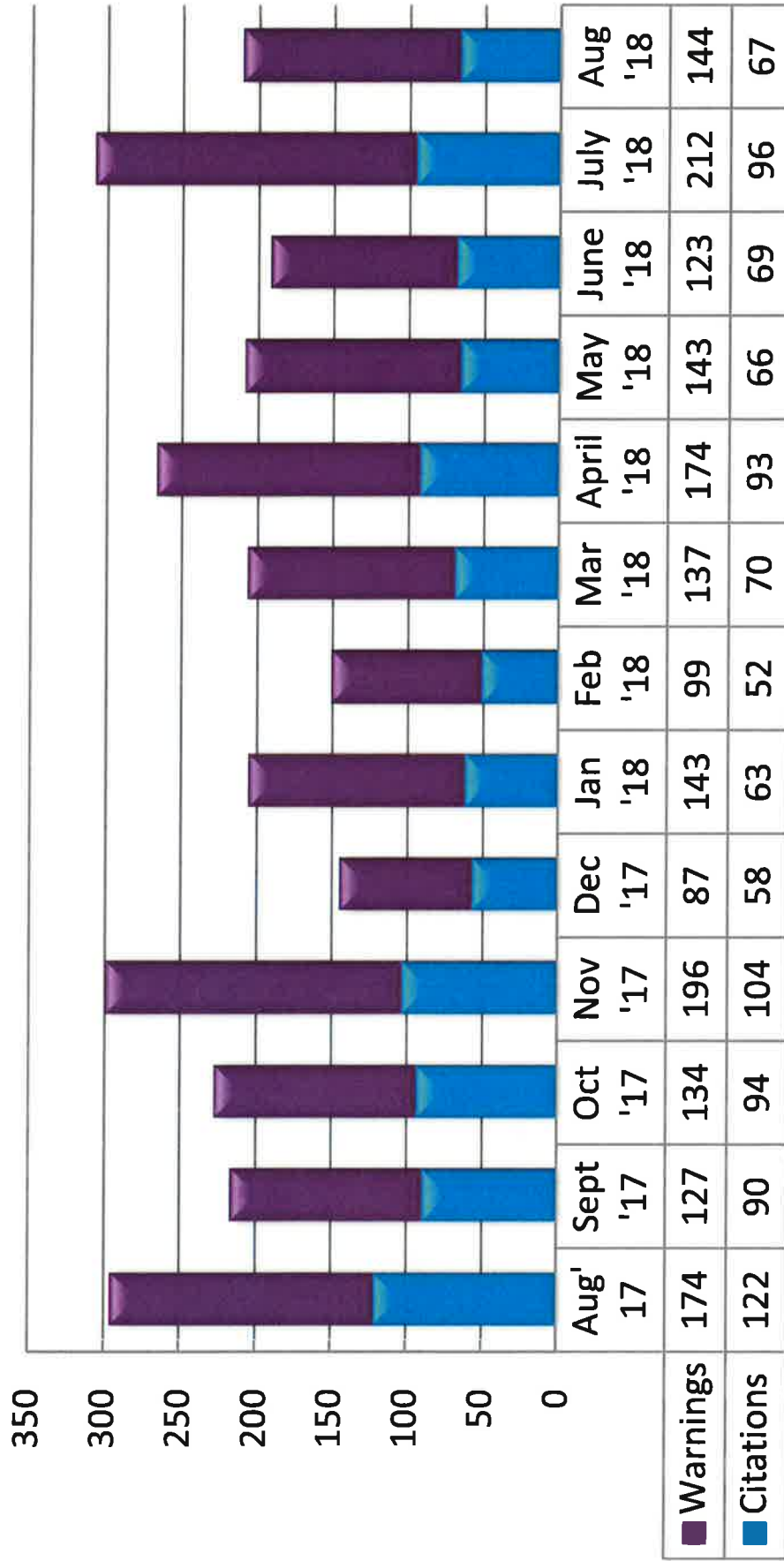
STAFF REPORTS

The City Council may receive and discuss the reports.

- A. Police Services – 1) Monthly Reports for traffic stops, calls for service, call breakout and consolidated activity; 2) monthly reserve participation report and 3) community relations officer’s update.**
- B. Fire Services – 1) Report regarding International Fire Code Update and 2) LVFD operational update and report.**
- C. Public Works Services – 1) General public works and street maintenance report including mowing and trash collection; 2) TxDOT projects report; 3) public works facility update and 4) sanitary sewer system maintenance.**
- D. Administration Services – 1) Financial Outlook; 2) Building Permits Report; 3) CWD Recycling Reports; 4) Collin County Monthly Tax Collection Report, 5) Sales Tax Report, 6) Municipal Advisory Council Report – Heritage PID No. 1, 7) Regional Transportation Council Resolution and 8) TxDOT – SH 205 Report.**

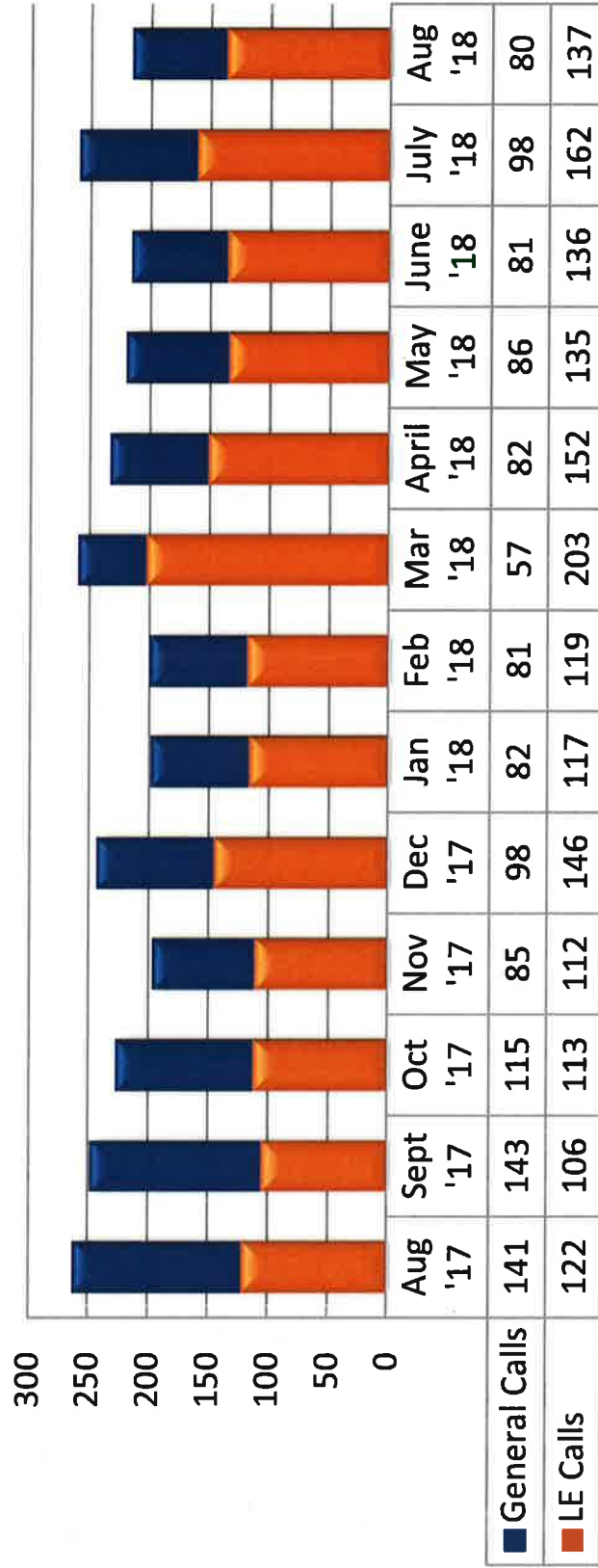
Aug '18

Traffic Enforcement



Aug '18

Calls for Service



Aug '18

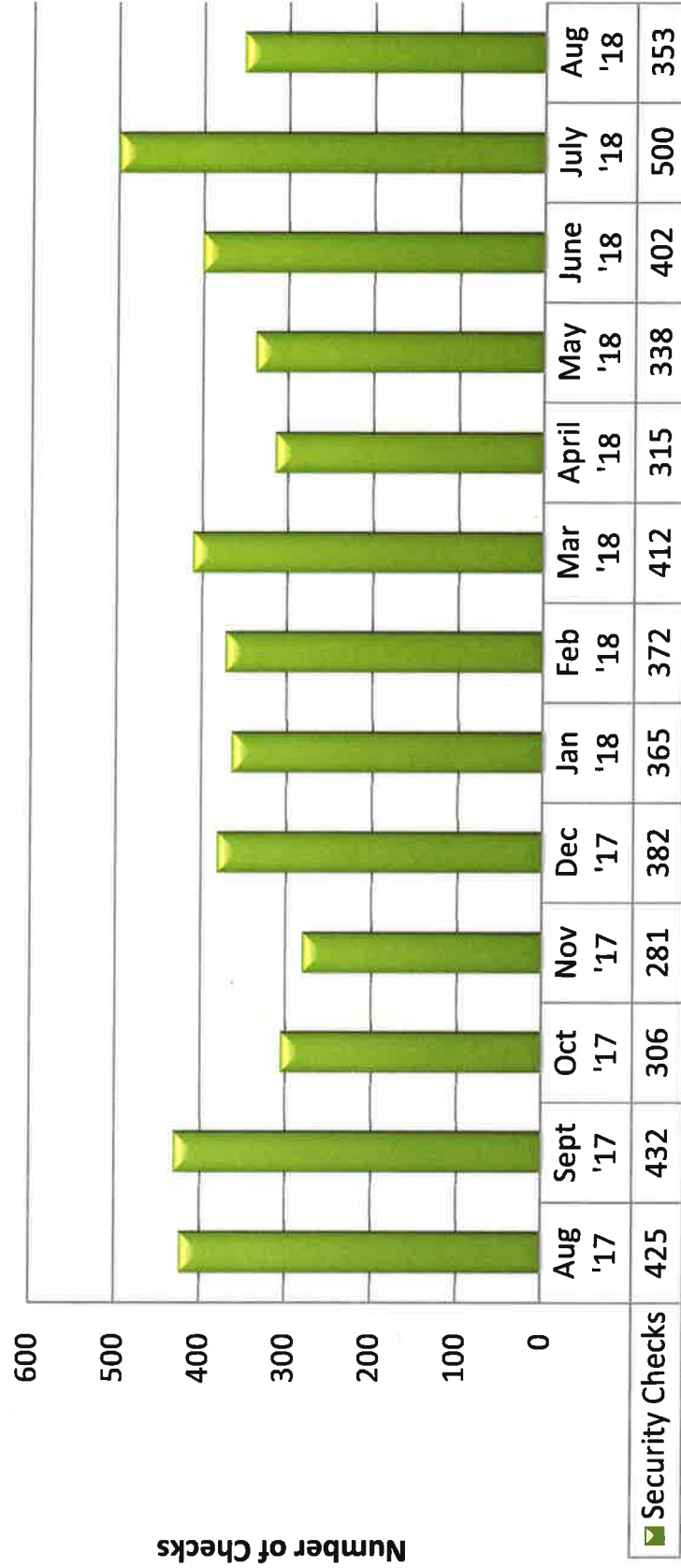
Call Breakout



* May include other cities and /or unincorporated areas of the County

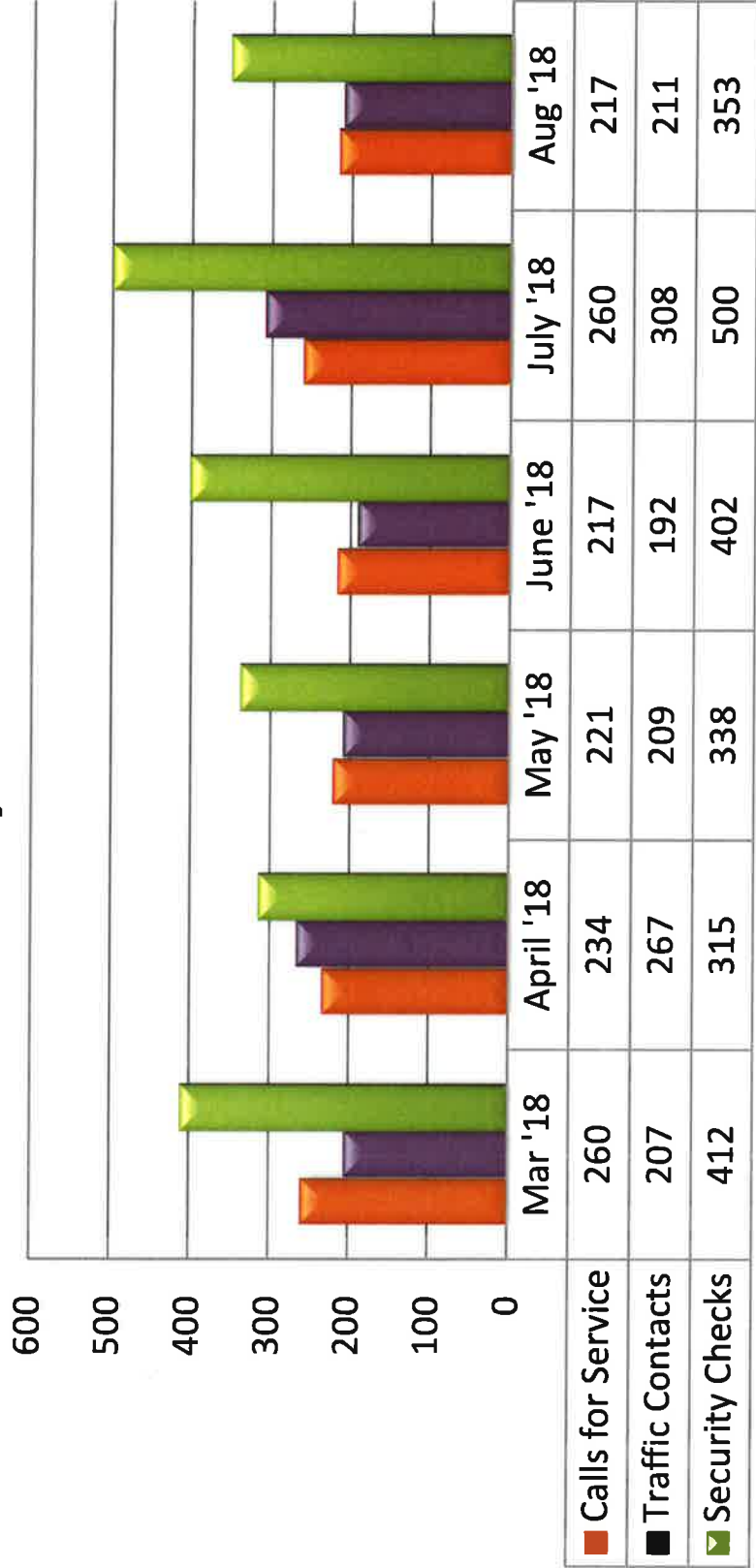
Security Checks

Aug '18



Activity Levels

Aug '18



Monthly Reserve Participation Comparison

Select an Employee: **August**
 Enter Year: **2018**

Weekday/Employee	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI	SAT	SUN	MON	TUE	WED	THU	FRI				
McCalpin	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Hanley	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Williamson	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31





LAVON POLICE DEPARTMENT

Community Liaison Program Update

Community Liaison Officer Carissa Vargas-Flournoy
11 September 2018



Social Media -

Official Department Social Media pages were launched on Facebook, Twitter & Instagram. A link to each page is below, along with data as of Monday, September 11 is below.

Facebook:

<http://www.facebook.com/lavonpolice>

Page Likes:

654 likes (increase of 42)

Most Popular Post:

Back to School – School Zone

Twitter:

<http://www.twitter.com/lavonpolice>

Page Followers:

41 (increase of 3)

Most Successful Tweet:

Retweeted 1 time, Keeping vehicles locked.

Instagram:

<http://www.instagram.com/lavonpolice>

Page Followers:

174 (increase of 20)

Most Recent Post:

Explorers featured at the Back to School Bash

Department Representation -

None in the past 30 days.

Past Community Programs -

None in the past 30 days

Upcoming Community Programs -

On Monday, September 24th the Lavon Police Department will participate in CISD's Homecoming Parade.

On Friday, September 28th the Lavon Police Department will have a booth at the CISD's Homecoming Festival, which will take place during the Homecoming game.

Planning and preparation for National Night Out on October 2nd is underway!



PUBLIC SERVICE ANNOUNCEMENT

For Immediate Release

Contacts: *Kim Dobbs, City Administrator*
 972-843-4220 | cityhall@cityoflavon.org

Jon Scott, Fire Chief
 972-843-4220 | jscott.lvfd@cityoflavon.org

Lavon Volunteer Fire Department (LVFD) Begins First Response 09-14-2018

Lavon, Texas, September 10, 2018 . . . The City of Lavon is pleased to announce that effective Friday, September 14, 2018 the LVFD will begin responding to emergency calls within the City of Lavon.

The LVFD was reinstated by the City Council in June 2018 and the Department has been diligently training and equipping to provide for first rate emergency response to Lavon residents and businesses. The LVFD has placed response and dispatch protocols in place, secured appropriate emergency medical credentials and assembled an outstanding group of qualified and committed community volunteers.

The LVFD roster contains 26 volunteer firefighters, 15 of whom hold firefighter or emergency medical certifications. The LVFD will respond initially with a Spartan Class A custom pumper engine and an emergency response EMS/Command Tahoe. A brush truck has been ordered and LVFD is equipped with air-packs, Jaws of Life, defibrillators and other emergency response tools and equipment.

LVFD will participate in mutual aid with Wylie FD, Rockwall VFD, Nevada VFD and the Collin County mutual aid system already in place. Emergency medical transport service (EMS) calls will continue to be answered by Paramedics Plus, formerly East Texas Medical Center, with LVFD and Lavon Police responding to assist.

On behalf of the residents of Lavon, the City Council expresses sincere appreciation for the past service of the NVFD and looks forward to working side by side with our neighbors for the benefit of our communities. For more information, please contact LVFD at lvfd@cityoflavon.org or Lavon City Hall at cityhall@cityoflavon.org.

The public is invited to a **Community Open House** at the Fire Station and Emergency Operations Center (EOC) at 501 Lincoln Avenue on Saturday, September 22 from 3-5pm to meet the LVFD, tour the EOC and fire station and pick up fire-safety tips. There will be fun for the children and free refreshments!

###

Kim Dobbs

From: Jon Scott
Sent: Wednesday, September 12, 2018 7:20 AM
To: Greg Cortez
Cc: chuck.pulvino@nevadavfd.org; billy.blair@nevadavfd.org; Kim Dobbs; Mike Jones; STEVE GAMMONS; danny.anthony@air-evac.com
Subject: RE: Transfer of service

That is correct.

Thanks again,

Jon R. Scott
Fire Chief, Lavon Volunteer Fire Department
(972)977-5299

From: Greg Cortez [<mailto:greg.cortez@nevadavfd.org>]
Sent: Tuesday, September 11, 2018 6:34 PM
To: Jon Scott
Cc: chuck.pulvino@nevadavfd.org; billy.blair@nevadavfd.org; Kim Dobbs; Mike Jones; STEVE GAMMONS; danny.anthony@air-evac.com
Subject: Re: Transfer of service

Since we are unable to meet prior to the switch, I just want to confirm that beginning Friday September 14, 2018 LVFD will begin running calls 24 hours a day, 7 Days a week within the city limits of Lavon. I just want to make sure so I can let my guys know they aren't responsible for primary response in the city limits.

Thank you,

Greg Cortez
Chief
Nevada Volunteer Fire Department

On Sep 11, 2018, at 4:29 PM, Jon Scott <jon.scott@cityoflavon.org> wrote:

Chief Cortez,

As you probably know, the City of Lavon will be transferring fire and ems coverage within the City of Lavon over to the Lavon Volunteer Fire Department on Friday September 14th at 9:00 a.m.

We want to thank you and your staff for the many years of service that have been provided to the City of Lavon. Times of transition are always tough on everyone involved, but usually prove to be beneficial for all of the individuals and groups who persevere over time. I personally wish you and your team good luck going forward and hope that we can all work together soon and bring all our members closer both on and off the fire ground.

Be safe out there,

Jon R. Scott
Fire Chief, Lavon Volunteer Fire Department
(972)977-5299



Bear Creek Wastewater Treatment Plant Construction.

Account	Oct 2017 Actual	Nov 2017 Actual	Dec 2017 Actual	Jan 2018 Actual	Feb 2018 Actual	Mar 2018 Actual	Apr 2018 Actual	May 2018 Actual	June 2018 Actual	July 2018 Actual	Aug 2018 Actual	Sept 2018 Outlook	FY 2017-2018 TOTAL	FY 2017-2018 Budget
Ordinary Income/Expense														
Income														
10 1200 Utility Income Transfer	14,333.00	14,333.00	14,333.00	14,333.00	14,333.00	14,333.00	14,333.00	14,333.00	14,333.00	14,333.00	14,333.00	14,337.00	172,000.00	172,000.00
10 1201 Solid Waste Fund Transfer	0.00	0.00	0.00	40,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	120,000.00	120,000.00
10 1201 Sanitary Sewer Fund Trans	14,333.00	14,333.00	14,333.00	54,333.00	24,333.00	24,333.00	24,333.00	24,333.00	24,333.00	24,333.00	24,333.00	24,337.00	292,000.00	292,000.00
Total Utility Income	14,333.00	14,333.00	14,333.00	108,666.00	48,666.00	48,666.00	48,666.00	48,666.00	48,666.00	48,666.00	48,666.00	48,674.00	584,000.00	584,000.00
Judicial Branch														
10 1301 Court Fees	270.00	465.00	0.00	250.00	150.00	120.00	360.00	170.00	130.00	220.00	250.00	300.00	2,695.00	3,700.00
Total Judicial Branch	270.00	465.00	0.00	250.00	150.00	120.00	360.00	170.00	130.00	220.00	250.00	300.00	2,695.00	3,700.00
Legislative Branch														
10 1400 Administrative Fee	2,050.00	1,200.00	1,370.00	1,200.00	1,950.00	2,050.00	2,050.00	3,950.00	2,400.00	2,350.00	1,997.75	2,000.00	24,567.75	20,000.00
10 1401 Banking Interest	9.59	6.97	21.76	416.56	782.41	856.66	745.35	664.26	681.96	647.57	0.00	1,000.00	5,835.11	3,540.00
10 1403 Late Fees	2,226.84	2,108.52	2,090.24	2,035.59	1,943.44	1,729.33	2,367.24	1,744.06	2,414.19	1,584.06	2,103.87	1,500.00	23,847.40	21,000.00
10 1404 Photocopies	5.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.50	0.00	0.00	10.20	50.00
10 1408 Restitution	0.00	1,200.00	1,171.01	0.00	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,446.01	4,750.00
10 1410 Community Center/Pavillion Re	730.00	1,625.00	810.00	1,480.00	1,095.00	1,955.00	230.00	1,105.00	776.25	810.53	530.00	1,000.00	12,346.78	8,200.00
Total Legislative Branch	5,022.13	6,340.49	5,463.01	5,132.17	5,845.85	6,594.99	5,392.59	7,463.32	6,273.40	5,392.66	4,632.62	5,500.00	69,053.25	57,540.00
Operations Division														
10 3875 EDC Reimb - Tax Note	0.00	0.00	0.00	12,832.81	0.00	0.00	0.00	0.00	0.00	632.84	0.00	0.00	13,465.75	13,465.75
10 1500 Food Service Inspection Permits	0.00	50.00	1,650.00	1,230.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	670.00	4,000.00	4,000.00
10 1501 General Permit Fees	4,943.12	2,015.80	1,353.05	6,458.13	2,458.50	10,367.10	6,545.00	6,533.00	8,746.24	8,934.95	5,497.40	2,500.00	68,452.29	53,811.00
10 1502 New Building Permit Fees	11,913.25	27,002.20	106,531.60	4,893.20	18,811.81	0.00	47,027.55	0.00	38,553.40	47,338.80	0.00	25,000.00	327,071.61	285,507.00
10 1503 OSSF Permit Fees	0.00	0.00	0.00	0.00	400.00	0.00	200.00	0.00	0.00	0.00	0.00	0.00	600.00	2,000.00
10 1504 PD Fines / Fees	5,078.20	5,760.69	5,385.63	9,237.77	6,516.91	7,642.47	6,628.56	3,652.90	3,179.89	3,454.31	6,985.08	3,500.00	67,002.41	60,000.00
10 1505 PD Warrant Fines / Fees	101.90	470.10	0.00	589.70	698.00	893.22	946.00	285.90	348.10	40.90	8.00	616.18	5,000.00	5,000.00
10 1506 Sale of Property	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,275.00	0.00	0.00	0.00	0.00	1,275.00	0.00
10 1508 PD Contract	0.00	0.00	0.00	0.00	0.00	15,679.00	0.00	0.00	0.00	10,750.00	0.00	0.00	26,429.00	36,500.00
10 1511 Transfer - PD Tobacco Grant	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,300.00	3,300.00
10 1512 Transfer - Court Tech Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	0.00	4,000.00	4,000.00
10 1513 Lavon Farms Inspection Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	56,661.73	0.00	56,661.73	-
Total Operations Division	22,036.47	35,298.79	115,120.26	35,241.61	28,885.22	34,581.79	61,347.11	11,646.80	50,827.63	71,151.70	76,432.21	32,488.18	573,257.79	487,584.00
Prior Year Carryover														
10 1570 Unenc Funds	243,698.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243,698.98	208,564.00
Total Carryover	243,698.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243,698.98	208,564.00
Taxes														
10 1600 Franchise Tax	36.86	5,418.01	0.00	80,296.28	18,514.26	0.00	70.13	6,501.34	8,342.75	8.52	9,419.64	1,392.21	130,000.00	130,000.00
10 1601 Property Tax	21,901.22	84,422.47	938,060.87	183,254.29	53,132.83	16,315.91	3,028.66	9,505.37	3,430.13	4,916.70	2,050.95	0.00	1,300,919.42	1,295,426.00
10 1602 Sales & Use Tax	15,906.70	15,690.55	15,773.26	19,932.93	22,092.91	16,169.09	2,909.06	20,679.55	18,698.29	19,381.74	21,515.05	17,687.00	206,435.13	157,500.00
Total Taxes	37,744.78	85,531.03	954,834.13	283,463.50	93,740.00	32,485.00	6,007.87	36,685.26	30,471.17	24,306.96	32,985.64	19,079.21	1,637,354.55	1,582,926.00
Total Income	323,105.36	141,569.31	1,089,750.42	378,440.28	152,954.07	98,114.78	97,440.57	80,498.36	112,035.20	125,404.34	138,633.47	81,704.39	2,820,048.57	2,612,314.00
Expense														
Judicial Branch														
20 6001 Credit Card Fees	266.51	276.16	179.41	648.87	670.32	80.12	224.80	223.38	109.17	265.88	91.46	200.00	3,238.10	3,000.00
20 6008 Jury Panel	0.00	0.00	0.00	0.00	0.00	0.00	0.00	76.00	0.00	0.00	136.00	0.00	216.00	150.00
20 6007 Health Insurance	711.05	707.39	707.39	711.05	707.39	707.39	711.05	707.39	707.39	711.05	704.92	704.92	8,501.00	8,501.00
20 6250 Office Supplies	76.65	139.96	0.00	100.66	224.93	122.13	17.66	66.27	202.86	163.20	151.17	234.71	1,500.00	1,500.00
20 6300 Payroll - Municipal Court Staff	4,109.64	6,211.26	4,276.05	6,460.32	4,239.47	4,093.12	4,176.85	4,282.72	4,194.75	4,244.87	6,082.31	8,926.79	61,302.15	63,373.00
20 6302 Payroll - Judge	337.50	150.00	0.00	412.50	300.00	300.00	337.50	412.50	200.00	225.00	375.00	237.50	3,900.00	3,500.00
20 6303 Payroll - Prosecutor	337.50	150.00	0.00	300.00	300.00	300.00	337.50	412.50	200.00	150.00	375.00	637.50	3,500.00	3,500.00
20 6400 Postal Fees	49.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	6.70	88.69	25.00	226.09	450.00
20 6800 Training	0.00	0.00	0.00	0.00	100.00	0.00	0.00	0.00	50.00	-50.00	100.00	800.00	1,000.00	1,000.00
Total Judicial Branch	5,890.00	7,634.79	5,162.85	8,633.40	6,542.11	5,602.76	5,812.06	6,232.76	5,876.47	5,716.70	8,113.02	11,796.42	82,993.34	84,974.00

Account	Oct 2017 Actual	Nov 2017 Actual	Dec 2017 Actual	Jan 2018 Actual	Feb 2018 Actual	Mar 2018 Actual	Apr 2018 Actual	May 2018 Actual	June 2018 Actual	July 2018 Actual	Aug 2018 Actual	Sept 2018 Outlook	FY 2017-2018 TOTAL	FY 2017-2018 Budget
Administration														
30 6010 Advertising & Notices	1,928.20	327.54	0.00	0.00	192.31	735.98	43.00	414.34	0.00	619.22	1,946.38	500.00	6,696.97	7,000.00
30 6011 Automobile Allowance	200.00	200.00	200.00	300.00	100.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	2,400.00	2,400.00
30 6015 Building Supplies	58.23	216.84	67.46	145.36	48.99	182.16	0.00	160.25	92.83	162.08	211.34	654.44	2,000.00	2,000.00
30 6021 Cell Phone - Staff	16.19	71.62	71.62	16.23	87.21	36.80	36.73	36.73	36.73	36.73	36.73	100.00	748.54	1,000.00
30 6065 Computer (Server/Software)	16.19	16.23	16.23	16.23	16.23	16.23	16.23	16.23	16.23	16.23	1,016.23	1,211.51	3,000.00	3,000.00
30 6065 Council Events	0.00	32.97	469.80	77.88	76.37	13.45	33.40	350.56	86.14	97.21	89.97	0.00	1,327.75	1,300.00
30 6070 Cleaning	450.00	450.00	450.00	500.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	690.00	5,640.00	5,640.00
30 6080 CPA	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,500.00	1,500.00
30 6081 Drinking Water/Gatorade All	15.00	0.00	0.00	10.00	12.50	0.00	0.00	0.00	136.76	99.96	124.66	801.10	1,000.00	1,000.00
30 6100 Dues & Fees	310.00	246.04	233.00	962.15	1,118.00	271.69	0.00	0.00	0.00	0.00	0.00	859.12	4,000.00	4,000.00
30 6101 Elections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,992.03	5,037.75	5,000.00
30 6103 Health Insurance	2,844.90	2,166.38	2,166.38	2,181.02	2,166.38	2,166.38	2,166.38	2,166.38	2,166.38	2,181.02	2,166.38	4,500.00	29,052.52	34,004.00
30 6104 Community Events	805.92	541.50	339.36	20.00	0.00	0.00	0.00	0.00	0.00	0.00	384.00	1,154.05	5,000.00	5,000.00
30 6105 Mileage & Meals	0.00	35.23	20.00	281.72	0.00	0.00	0.00	0.00	0.00	0.00	0.00	153.42	500.00	500.00
30 6250 Office Supplies	773.02	-339.29	322.56	277.89	157.84	170.28	159.75	366.31	335.41	165.43	139.11	971.69	3,500.00	3,500.00
30 6251 Office Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	750.00	750.00	750.00
30 6252 Office Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00
30 6300 Payroll - Admin Staff	15,317.30	16,134.22	15,971.14	23,938.71	15,950.40	16,306.34	15,971.14	15,971.14	15,971.14	15,971.14	23,919.21	15,971.14	207,411.02	203,859.00
30 6324 Comm Center Events Coord	540.00	550.00	965.00	845.00	1,160.00	780.00	410.00	550.40	701.24	682.50	900.00	700.00	6,804.14	7,500.00
30 6400 Postal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	72.00	0.00	0.00	0.00	50.00	122.00	250.00
30 6450 Sales Tax Rebate	0.00	0.00	0.00	7,053.51	0.00	0.00	0.00	0.00	0.00	12,266.96	0.00	0.00	19,320.47	15,000.00
30 6415 Records Storage	138.00	138.00	138.00	138.00	154.00	154.00	154.00	0.00	338.80	154.00	154.00	154.00	1,814.80	1,680.00
30 6500 Website	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	3,500.00	3,500.00
30 6800 Training	210.00	0.00	15.00	65.00	30.00	531.12	175.00	125.79	0.00	750.00	285.00	313.09	2,500.00	2,500.00
30 7000 Electric	615.01	516.11	455.41	399.86	520.64	368.83	385.92	393.50	720.81	820.55	860.70	800.00	6,647.34	5,000.00
30 7002 Natural Gas	20.53	32.08	287.23	946.20	1,480.98	186.73	560.37	54.67	47.95	48.35	54.67	100.00	3,657.87	4,100.00
30 7003 Telephone	521.76	507.35	521.29	505.98	509.77	507.04	506.25	504.83	509.36	513.30	512.64	560.43	6,200.00	6,200.00
30 7004 Water	48.22	35.50	37.16	50.34	84.73	102.02	83.51	106.56	82.91	85.00	84.13	85.00	892.26	750.00
Total Administration	24,883.56	21,878.32	24,422.36	39,238.47	24,326.35	24,562.97	21,728.07	21,928.76	21,988.49	35,346.43	33,527.61	42,081.02	335,923.43	331,183.00
Operations Division														
Fire Services														
40 5000 ALS medical Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	378.90	821.10	1,300.00	1,300.00
40 5001 Apparatus Upgrades/Repairs	0.00	0.00	0.00	0.00	130.00	963.12	0.00	7.00	2,474.82	2,766.42	1,762.64	0.00	8,104.00	6,000.00
40 5008 FD Cleaning	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	350.00	350.00	700.00	-
40 5010 Computer/IT/Printer	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,253.84	346.16	1,600.00	1,600.00
40 6002 Equipment Maint and Repair	0.00	794.37	10.00	22.00	0.00	7.65	0.00	0.00	0.00	0.00	349.82	318.16	1,500.00	1,500.00
40 6010 Fuel	313.12	230.44	147.75	303.46	121.75	171.79	143.47	206.00	437.22	253.18	303.72	500.00	3,131.90	5,000.00
40 6101 Fire Marshal Dues & Fees	0.00	0.00	0.00	153.07	120.00	0.00	0.00	0.00	14.50	0.00	294.00	0.00	581.57	575.00
40 6120 Internet/Wifi/Sat	105.98	106.08	106.08	106.08	106.08	106.08	106.10	106.10	106.08	106.08	121.89	457.39	1,640.00	1,640.00
40 6131 Helmet/EMS pk	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,600.00	1,600.00	1,600.00
40 6145 Office Furniture	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	762.00	0.00	0.00	250.00	250.00
40 6147 Postal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00	75.00	75.00
40 6146 PPE/Bunker gear	49.98	62.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	588.00	9,385.00	16,544.52	26,620.00	26,620.00
40 6200 Safety Fire Equipment	0.00	178.60	234.03	0.00	0.00	87.36	176.94	0.00	2,615.00	1,210.00	16,358.75	3,989.32	24,850.00	24,850.00
40 6201 Fire Hose	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,760.84	0.00	0.00	488.16	2,250.00	2,250.00
40 6204 NFPA Pump/Ladder E2	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	494.00	0.00	0.00	8.00	500.00	500.00
40 6205 Payroll - Fire/Safety Manager	4,962.16	4,962.16	4,962.16	7,263.24	4,842.16	4,842.16	4,842.16	4,842.16	4,842.16	4,842.16	7,283.24	5,875.08	64,101.00	64,101.00
40 6206 Health Insurance	711.20	707.39	707.39	711.05	707.39	707.39	707.39	707.39	707.39	711.05	707.39	704.92	8,301.00	8,301.00
40 6207 PT Personnel Stipend	1,825.00	1,325.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	850.00	4,000.00	4,000.00
40 6208 Uniforms/Graphics	0.00	152.90	76.98	0.00	127.90	36.84	36.80	-2.40	0.00	0.00	137.90	609.60	1,200.00	1,200.00
40 6209 Cell Phone	52.57	72.27	62.56	36.84	36.84	36.84	36.80	-2.40	0.00	0.00	0.00	567.68	900.00	900.00
40 6210 Fire Services General	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40 6250 FD Office Supplies	56.50	0.00	0.00	0.00	0.00	100.96	104.02	0.00	70.99	355.96	798.00	0.00	1,496.48	800.00
40 6261 Travel/Conferences/Meals	61.24	35.59	33.52	0.00	25.95	19.78	0.00	37.02	58.87	52.64	62.89	962.50	1,350.00	1,350.00
40 7000 Electric	21.04	85.61	97.26	211.87	132.93	99.46	84.17	73.49	144.03	144.03	125.78	200.00	1,476.63	2,500.00
40 7001 Natural Gas	46.72	46.72	73.91	46.72	111.16	44.28	44.28	44.28	44.28	44.28	44.67	165.03	800.00	800.00
40 7002 Water	29.42	34.40	34.73	28.05	29.86	29.86	27.43	34.13	34.73	108.24	41.42	200.00	633.27	650.00
Total Fire Service	6,114.91	6,794.23	6,399.16	8,909.57	6,276.72	6,149.69	6,276.72	6,149.69	6,149.69	11,955.08	38,718.85	35,729.62	159,662.65	166,262.00
Police Department														
40 6015 Audio Visual	0.00	0.00	0.00	0.00	492.91	0.00	785.81	0.00	0.00	0.00	905.88	0.00	2,164.60	1,800.00
40 6018 Body Armor	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	683.96	0.00	0.00	316.02	1,000.00	1,000.00
40 6019 Ballistic Helmet	0.00	0.00	0.00	0.00	0.00	408.50	0.00	0.00	0.00	0.00	0.00	91.50	500.00	500.00
40 6021 Cell Phone Staff	660.19	537.36	558.36	503.17	452.80	452.80	452.20	-15.82	71.97	42.98	13.00	5,000.00	8,729.01	6,300.00
40 6050 Child Abuse Interfocal	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00
40 6055 Cleaning	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	4,200.00	4,200.00

Account	Oct 2017 Actual	Nov 2017 Actual	Dec 2017 Actual	Jan 2018 Actual	Feb 2018 Actual	Mar 2018 Actual	Apr 2018 Actual	May 2018 Actual	June 2018 Actual	July 2018 Actual	Aug 2018 Actual	Sept 2018 Outlook	FY 2017-2018 TOTAL	FY 2017-2018 Budget
40 8061 Computers	0.00	0.00	0.00	0.00	220.25	0.00	13,063.78	1,147.75	298.60	705.00	0.00	0.00	15,433.38	15,400.00
40 8070 Crime Prevention	0.00	109.64	0.00	0.00	95.38	0.00	0.00	184.77	-61.02	220.78	488.69	751.76	1,800.00	1,800.00
40 8071 Database Services	30.00	30.00	30.00	30.00	30.00	30.00	30.00	30.00	0.00	0.00	1,578.00	982.00	3,100.00	3,100.00
40 8072 Dispatch	0.00	10,032.85	0.00	10,032.85	0.00	0.00	10,032.85	0.00	0.00	0.00	0.00	0.58	40,132.00	40,132.00
40 8102 Due & Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	157.00	600.00	600.00
40 8140 Emergency Equipment	0.00	599.00	0.00	0.00	19.94	0.00	956.30	185.98	1,284.59	921.00	33.00	134.87	4,000.00	4,000.00
40 8141 Explorer Post Program	50.36	54.95	0.00	472.00	0.00	13.90	0.00	242.00	0.00	-925.03	36.24	1,555.58	1,500.00	1,500.00
40 8143 Health Insurance	4,299.83	4,305.94	4,305.94	4,305.94	4,305.94	4,305.94	4,342.54	4,305.94	4,305.94	4,342.54	4,305.94	5,000.00	52,469.03	76,509.00
40 8150 Inmate Boarding	0.00	0.00	0.00	348.95	0.00	139.58	0.00	0.00	0.00	139.58	209.37	0.00	837.48	800.00
40 8146 Travel/Meals	0.00	11.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	712.69	750.00	750.00
40 8160 Mobile Internet	390.06	278.93	278.93	278.91	278.93	278.91	278.91	278.91	278.91	278.91	278.91	420.82	3,600.00	3,600.00
40 8252 Office Equipment	2.82	39.82	17.24	99.40	279.98	0.00	93.12	213.00	0.00	0.00	489.85	0.00	1,235.24	1,000.00
40 8253 Office Supplies	108.99	235.12	72.13	161.83	250.22	235.62	99.44	76.79	277.85	89.00	114.50	1,299.51	3,000.00	3,000.00
40 8300 Payroll - Police Services	35,237.50	37,735.64	34,337.61	52,728.48	37,735.64	31,907.72	33,649.90	34,385.07	34,966.66	35,237.48	52,856.24	47,812.89	467,792.08	467,158.00
40 8350 Police Equipment Minc.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.40	2,492.60	2,500.00	2,500.00
40 8400 Postal Fees	6.48	33.72	68.93	9.91	100.00	6.70	51.55	116.26	116.03	80.65	0.00	0.00	703.07	600.00
40 8451 Radio	1,800.00	0.00	0.00	0.00	0.00	192.00	0.00	84.48	0.00	0.00	0.00	4,723.52	5,000.00	5,000.00
40 8453 Report Management	0.00	0.00	0.00	0.00	1,500.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	3,500.00	3,500.00
40 8501 Software	641.48	0.00	0.00	0.00	0.00	75.00	0.00	0.00	417.19	0.00	146.98	219.35	1,500.00	1,500.00
40 8502 Tazers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00
40 8650 TLETS Management	9,600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	10,000.00	10,000.00
40 8801 Training	1,407.50	0.00	4.43	200.00	57.23	295.00	573.40	56.00	55.73	0.00	214.66	2,636.03	5,500.00	5,500.00
40 8850 Uniform	106.43	0.00	0.00	0.00	0.00	400.32	737.21	218.10	9.99	89.99	959.68	1,478.28	4,000.00	4,000.00
40 8900 Vehicle Cleaning	50.00	25.00	25.00	10.00	30.00	0.00	0.00	0.00	0.00	225.00	50.00	65.00	500.00	500.00
40 8903 Vehicle Fuel	1,764.20	1,482.30	1,679.82	2,840.60	1,538.16	1,809.19	1,905.64	1,853.02	1,828.13	2,341.47	1,568.69	1,887.78	22,500.00	22,500.00
40 8904 Vehicle Minc.	117.73	556.00	976.91	340.72	129.00	520.27	695.32	902.65	692.08	1,167.86	17.53	3,893.93	10,000.00	10,000.00
40 8950 Vests	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,140.00	0.00	1,980.00	4,120.00	3,000.00
40 7025 Electric	2.66	320.41	309.66	429.24	401.32	361.20	339.48	328.06	407.62	453.40	472.02	174.93	4,000.00	4,000.00
40 7027 Telephone	457.05	457.05	457.05	456.46	456.46	456.46	455.34	474.56	474.56	474.34	642.92	737.75	6,000.00	6,000.00
40 7028 Water	37.37	29.42	28.65	29.26	28.65	29.86	29.26	29.26	29.86	29.26	30.48	50.00	381.33	400.00
Total Police Department	57,120.67	58,724.21	43,500.86	73,685.32	46,773.05	42,324.29	69,295.07	45,376.78	46,477.67	56,448.08	65,919.03	84,924.39	695,047.22	714,149.00
Public Works														
40 5980 Audio Visual	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00	300.00
40 8022 Cell Phone - Staff	150.74	134.07	150.90	138.55	137.58	137.58	187.70	187.70	187.70	187.36	214.17	1,952.32	2,000.00	2,000.00
40 8051 Building Inspector	3,269.24	3,269.24	3,269.24	4,903.86	3,269.24	3,269.24	3,269.24	3,269.24	3,269.24	3,057.62	240.00	4,192.30	38,547.70	42,500.00
40 8104 Code Enforcement	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
40 8105 Food Service Inspector	0.00	0.00	0.00	800.00	0.00	250.00	650.00	0.00	450.00	350.00	89.44	410.56	3,000.00	3,000.00
40 8106 Computer Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00	1,000.00
40 8155 Grounds Minc	1,350.00	78.00	0.00	0.00	0.00	658.12	2,601.98	1,200.00	873.46	2,195.50	853.28	2,699.66	12,500.00	12,500.00
40 8156 Heavy Equipment Minc	1,099.34	112.63	162.68	0.00	0.00	395.71	162.92	13.65	548.15	866.18	0.00	4,034.92	7,416.19	7,000.00
40 8260 Health Insurance	2,128.41	2,114.98	2,114.98	2,125.96	2,114.98	2,114.98	2,125.96	2,114.98	700.20	2,125.96	2,114.98	3,609.63	25,503.00	25,503.00
40 8265 Travel/Conferences/Meals	0.00	37.35	0.00	23.16	52.36	94.61	35.24	0.00	45.32	0.00	0.00	711.96	1,000.00	1,000.00
40 8267 MS4 Supplies	0.00	0.00	100.00	82.97	417.62	36.84	36.80	36.80	36.80	36.73	36.73	678.71	1,500.00	1,500.00
40 8302 Office Supplies	42.00	15.49	8,232.00	12,305.70	8,684.42	8,366.00	8,400.57	7,571.47	23.87	0.00	198.78	653.25	1,000.00	1,000.00
40 8306 Payroll - Seasonal Part-time	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	2,000.00	2,000.00
40 8545 Postal Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00
40 8550 Signage	0.00	0.00	0.00	0.00	228.95	273.00	807.55	439.35	0.00	0.00	3,360.00	1,981.15	7,100.00	7,100.00
40 8700 State OSSF Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00	300.00
40 8701 Street Lights	477.63	3,568.84	3,725.19	3,725.19	5,473.78	3,725.19	3,725.19	3,829.93	3,969.80	472.39	7,026.22	4,260.55	44,000.00	44,000.00
40 8703 Street Repair/Minc	0.00	0.00	0.00	1,996.00	0.00	0.00	0.00	0.00	0.00	0.00	27.92	14,936.08	33,750.00	33,750.00
40 8749 Mosquito Spraying	0.00	0.00	0.00	0.00	0.00	0.00	1,480.00	1,480.00	1,480.00	1,850.00	1,480.00	4,230.00	12,000.00	12,000.00
40 8750 Tools	0.00	315.79	235.25	3.10	749.05	2,347.79	3.35	0.00	0.00	0.00	189.95	2,155.72	6,000.00	6,000.00
40 8802 Training	300.00	870.00	0.00	785.00	0.00	1,006.00	95.00	59.92	45.00	0.00	0.00	3,839.08	7,000.00	7,000.00
40 8851 Uniform	464.93	169.85	169.85	264.76	485.00	0.00	0.00	0.00	245.74	67.50	238.25	1,555.97	3,500.00	3,500.00
40 8905 Vehicle Fuel	231.16	346.59	283.89	540.82	181.98	228.69	296.04	453.76	396.79	323.90	453.93	2,342.45	6,000.00	6,000.00
40 8906 Vehicle Minc.	176.97	103.70	61.72	81.72	9.88	0.00	302.80	268.55	67.42	5.34	15.00	2,963.62	4,000.00	4,000.00
40 8901 PW Facility Rental	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	650.00	7,800.00	7,800.00	7,800.00
40 8911 Boom Lift Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	3,000.00	3,000.00
40 8914 Lightbars	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	500.00	500.00
Total Public Works	18,105.49	20,500.12	19,134.47	28,406.79	22,516.39	23,570.81	24,770.34	21,575.35	21,045.15	36,685.96	29,074.72	73,204.93	338,590.52	344,784.00
Other Expenses														
Multi-year Commitments														
90 8650 EDC Tax Note	0.00	0.00	0.00	0.00	12,832.81	0.00	0.00	0.00	0.00	632.94	0.00	0.00	13,465.75	13,466.00

Account	Oct 2017 Actual	Nov 2017 Actual	Dec 2017 Actual	Jan 2018 Actual	Feb 2018 Actual	Mar 2018 Actual	Apr 2018 Actual	May 2018 Actual	June 2018 Actual	July 2018 Actual	Aug 2018 Actual	Sept 2018 Outlook	FY 2017-2018 TOTAL	FY 2017-2018 Budget
40 8008	0.00	0.00	0.00	0.00	0.00	4,962.36	0.00	0.00	0.00	0.00	0.00	0.44	4,963.00	4,963.00
50 8009	0.00	0.00	0.00	22,501.41	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.59	22,502.00	22,502.00
50 8011	299.36	278.31	365.17	295.35	416.50	456.82	285.24	408.19	643.30	498.22	439.80	414.12	4,800.00	4,800.00
50 8013	476.46	0.00	0.00	476.46	0.00	118.37	476.46	0.00	0.00	476.46	0.00	0.00	2,024.21	1,904.00
50 8014	0.00	0.00	6,338.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,338.14	6,338.00
50 8015	0.00	0.00	0.00	8,684.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.13	8,685.00	8,685.00
50 8017	0.00	0.00	0.00	4,377.42	0.00	4,377.42	0.00	10.00	4,377.42	18,041.12	0.00	4,857.74	18,041.12	18,042.00
50 8018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	18,000.00	18,000.00
50 8019	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,682.25	0.00	16,682.25	16,683.00
50 8020	0.00	0.00	0.00	12,802.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.33	12,803.00	12,803.00
50 8021	0.00	0.00	0.00	2,365.36	0.00	2,365.36	0.00	0.00	2,365.36	0.00	0.00	2,903.92	10,000.00	10,000.00
Total Debt Service	775.84	278.31	6,703.31	51,503.54	13,248.31	12,280.33	781.70	418.19	7,386.08	19,648.74	17,131.85	8,177.27	138,314.47	138,196.00
Facilities														
50 8112	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,900.00	0.00	2,900.00	5,800.00	5,800.00
50 8113	0.00	0.00	0.00	0.00	337.84	0.00	0.00	482.41	2,054.90	1,493.20	825.71	5,805.94	11,000.00	11,000.00
50 8114	0.00	9,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	42,790.00	0.00	6,980.00	59,500.00	59,500.00
50 8100	375.00	148.48	84.45	321.34	1,123.29	1,110.00	578.00	896.69	27.38	486.77	309.69	4,727.71	10,000.00	10,000.00
50 8101	0.00	308.00	513.34	60.89	0.00	244.66	29.97	18.78	3,143.00	225.00	3,405.40	3,500.00	11,449.04	10,000.00
Total Facilities	375.00	10,206.48	607.79	382.23	1,461.13	1,354.66	608.97	1,198.08	5,225.28	47,884.97	4,540.80	23,893.65	97,749.04	96,300.00
Dedicated Funds														
50 8200	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	133,500.00	133,500.00	133,500.00
50 8203	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	145,568.00	145,568.00	145,568.00
50 8204	0.00	0.00	0.00	0.00	0.00	0.00	48,909.00	0.00	0.00	0.00	0.00	0.00	48,909.00	48,909.00
50 8207	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00	20,000.00	20,000.00
Total Dedicated Funds	0.00	0.00	0.00	0.00	0.00	0.00	68,909.00	0.00	0.00	0.00	0.00	279,068.00	347,977.00	347,977.00
Insurance														
50 8300	442.33	442.33	442.33	442.33	442.33	442.33	442.33	648.33	468.08	468.08	468.08	468.08	5,616.96	7,450.00
Auto Liability														

Account	Oct 2017 Actual	Nov 2017 Actual	Dec 2017 Actual	Jan 2018 Actual	Feb 2018 Actual	Mar 2018 Actual	Apr 2018 Actual	May 2018 Actual	June 2018 Actual	July 2018 Actual	Aug 2018 Actual	Sept 2018 Outlook	FY 2017-2018 TOTAL	FY 2017-2018 Budget
50 8301	236.67	236.67	236.67	236.67	236.67	236.67	236.67	452.03	263.95	263.95	263.95	263.95	3,163.08	3,320.00
50 8302	159.67	159.67	159.67	159.67	159.67	159.67	159.67	183.03	162.59	162.59	162.59	162.59	1,915.08	1,915.00
50 8303	80.75	80.75	80.75	80.75	80.75	80.75	80.75	92.75	82.25	82.25	82.25	82.25	987.00	1,010.00
50 8305	597.00	597.00	597.00	597.00	597.00	597.00	597.00	596.36	596.92	596.92	596.92	596.92	7,163.04	7,564.00
50 8308	42.42	42.42	42.42	42.42	42.42	42.42	42.42	179.77	59.58	59.58	59.58	59.58	715.03	600.00
50 8307	321.06	321.06	321.06	321.06	321.06	321.06	321.06	1,420.44	458.50	458.50	458.50	458.50	5,902.00	5,000.00
50 8308	1,715.50	1,715.50	1,715.50	1,715.50	1,715.50	1,715.50	1,728.42	2,160.42	1,780.67	1,780.67	1,780.67	1,780.67	21,411.72	21,500.00
	3,595.42	3,595.42	3,595.42	3,595.42	3,595.42	3,595.42	3,606.34	5,733.13	3,872.18	3,872.18	3,872.18	3,872.18	46,509.91	48,359.00
50 8400	3,341.59	0.00	0.00	3,341.59	0.00	0.00	0.00	0.00	0.00	6,963.02	0.00	0.00	13,846.20	13,846.00
50 8401	1,562.50	0.00	0.00	1,562.50	0.00	0.00	0.00	0.00	0.00	1,562.50	0.00	0.00	6,250.00	6,250.00
50 8402	0.00	4,100.00	0.00	0.00	1,864.00	4,100.00	4,300.00	0.00	0.00	0.00	0.00	636.00	15,000.00	15,000.00
50 8403	0.00	0.00	0.00	0.00	2,114.00	0.00	0.00	2,114.00	0.00	0.00	2,114.00	0.00	8,456.00	7,996.00
50 8404	1,404.80	5,169.23	5,047.75	2,404.29	2,286.34	1,463.60	1,085.80	2,497.80	3,237.50	5,667.87	3,259.76	6,463.24	40,000.00	40,000.00
50 8405	712.50	-700.14	652.50	290.00	2,592.50	1,305.00	3,453.76	-1,793.51	2,514.11	-65.00	1,650.00	4,386.28	15,000.00	15,000.00
50 8406	0.00	0.00	0.00	194.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6.00	200.00	200.00
50 8407	1,527.77	1,527.77	1,704.51	1,704.51	1,787.00	1,704.51	2,237.48	2,063.71	2,309.44	1,952.97	3,220.30	2,000.00	23,739.97	22,000.00
50 8408	0.00	0.00	1,218.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	282.00	1,500.00	1,500.00
50 8409	2,800.00	7,100.00	0.00	1,300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	11,300.00	11,300.00
50 8410	107.37	106.35	108.35	225.63	219.66	115.84	115.33	116.36	118.88	117.39	117.40	125.00	25,000.00	1,400.00
50 8412	0.00	0.00	0.00	0.00	0.00	1,865.61	517.06	0.00	0.00	0.00	0.00	22,597.33	25,000.00	25,000.00
50 8414	0.00	0.00	0.00	0.00	5,002.50	0.00	0.00	240.00	155.00	0.00	2,239.56	2,362.94	10,000.00	10,000.00
50 8415	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,290.00	725.00	5,015.00	5,015.00
50 8416	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00	16,000.00	16,000.00
Total Outsourcing	11,456.53	19,419.21	8,731.11	11,022.52	15,868.00	10,574.36	13,281.93	5,238.36	8,332.93	16,186.75	16,891.04	55,685.79	192,700.73	190,507.00
Payroll Taxes														
50 8500	4,136.00	4,468.42	4,087.56	6,232.98	4,414.85	3,991.92	4,091.11	4,099.84	4,134.92	4,118.20	6,263.30	6,412.90	56,452.00	56,452.00
50 8501	967.34	1,045.01	955.93	1,457.72	1,032.50	953.58	956.80	958.77	967.01	963.12	1,464.82	1,500.30	13,203.00	13,203.00
50 8502	3,722.31	3,991.33	3,714.40	5,815.30	4,119.96	3,767.27	3,887.27	3,860.09	3,924.25	3,920.93	5,902.86	5,727.69	52,378.00	52,378.00
50 8503	6.74	5.22	2.07	100.83	49.04	2,633.21	222.53	29.13	57.34	48.68	79.65	285.56	3,500.00	3,500.00
Total Payroll Taxes	8,832.39	9,509.98	8,759.96	13,610.83	9,616.35	11,346.32	9,157.71	8,947.93	9,083.52	9,050.93	13,710.63	13,906.45	125,533.00	125,533.00
Total Expenses	139,149.63	160,541.07	127,017.11	239,988.09	152,562.61	142,526.81	224,207.91	122,800.23	143,091.58	244,615.62	232,500.73	632,306.72	2,560,991.51	2,588,224.00
Estimated Bank Balance													861,496.02	24,090.00

**CITY OF LAVON
BUILDING PERMITS
CALENDAR YEAR 2017-2018**

PERMITS	August - 18	Calendar Year 2018	Permit Valuations	August- 17	Calendar Year 2017	Permit Valuations
	NUMBER	NUMBER	Permit Fee's	NUMBER	NUMBER	Permit Fee's
COMMERCIAL	0	9	\$1,017.00	2	13	\$2,769.92
SINGLE FAMILY	0	60	\$160,697.65	12	44	\$123,871.10
POOLS	1	5	\$1,650.00	0	5	\$2,000.00
OTHERS	10	163	\$19,874.70	14	90	\$10,744.44
TOTAL	11	237	\$183,239.35	28	152	\$139,385.46



Aug 2018
Community Waste Disposal
Monthly Report to the
City of Lavon

Nicole Roemer Municipal Coordinator





Municipal Recycling Program



Single Stream Recycling

Participation in the Residential Curbside Recycling Program continues to demonstrate that residents of the City of Lavon are dedicated to the preservation of the Texas environment for future generations.

The chart below details the statistics of the CWD Residential Curbside Recycling Program.

	Aug-18	Jul-18	Jun-18	May-18	Apr-18	Mar-18	Feb-18	Jan-18	Dec-17	Nov-17	Oct-17	Sep-17
Homes	1,314	1,314	1,314	1,314	1,314	1,305	1,296	1,291	1,286	1,282	1,276	1,273
Total Tonnage	18.54	19.00	22.87	27.11	46.95	34.76	51.23	22.56	36.44	25.39	21.03	53.10
PPH	28.22	28.92	34.81	41.26	71.46	53.27	46.36	34.95	56.67	39.61	32.96	83.42



Community Waste Disposal.com
Since 1984



Municipal Service Inquiries



Residential Solid Waste Services

The Solid Waste Industry has a standard service inquiry ratio of 1.0 inquiries per 1,000 service opportunities.

	Aug-18	Jul-18	Jun-18	May-18	Apr-18	Mar-18	Feb-18	Jan-18	Dec-17	Nov-17	Oct-17	Sep-17
Service Opportunities	11,847	11,726	11,674	11,466	11,379	11,301	11,223	11,223	11,145	11,111	11,059	11,037
Service Inquiries	17	5	0	2	3	3	0	0	0	1	0	1
Per 1,000 Service Opps	1.43	0.43	0.00	0.17	0.26	0.27	0	0	0	0.09	0	0.09



Customer Service Inquiries - Detail



Good Service is Good Business

CWD's Customer Service Community is available to provide solutions via phone or online. Our efficient team is here to support the City of Lavon and we continually strive for top-notch performance to ensure residents receive the most value out of their waste and recycling services.

City Account Complaints for the Period of 08/01/2018 - 08/31/2018

Account	Address	Service Type	Service Code	Total
105627-361	000 GRANT LN	RESI-BULK	NOTE	1
105627-371	1074 CARPENTER CT	RESI-BULK	RESI R/L BULK	2
105627-372	601 JOHNSON DR	RESI-BULK	RESI R/L BULK	
105627-369	858 FANNIN DR	RESI-RECYCLE	NOTE	1
105627-325	412 WOLF RUN CT	RESI-RECYCLE	SERVICE RCYCART	3
105627-366	319 ALAMO CT	RESI-RECYCLE	SERVICE RCYCART	
105627-373	1047 SHEPARD LANE	RESI-RECYCLE	SERVICE RCYCART	
105627-349	832 HARRISON LN	RESI-TRASH	NOTE	5
105627-361	000 GRANT LN	RESI-TRASH	NOTE	
105627-364	664 QUINCY CT	RESI-TRASH	NOTE	
105627-364	664 QUINCY CT	RESI-TRASH	NOTE	
105627-374	686 LINCOLN AVE	RESI-TRASH	NOTE	
105627-002	336 FORDER	RESI-TRASH	SERVICE TRASH CART	

City Account Complaints for the Period of 08/01/2018 - 08/31/2018

Account	Address	Service Type	Service Code
105627-127	347 ARMSTRONG	RESI-TRASH	SERVICE TRASH CART
105627-364	664 QUINCY CT	RESI-TRASH	SERVICE TRASH CART
105627-364	664 QUINCY CT	RESI-TRASH	SERVICE TRASH CART
105627-367	415 HARDING	RESI-TRASH	SERVICE TRASH CART
		Total	5
		Grand Total	17

2833 - Lavon, City of (General Obligation Debt)

Report - Lavon, City of (General Obligation Debt) / Sales Tax Data

The Charts below contain sales tax revenue allocated each month by the State Comptroller. For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Fiscal Year
- View Grid With All Years

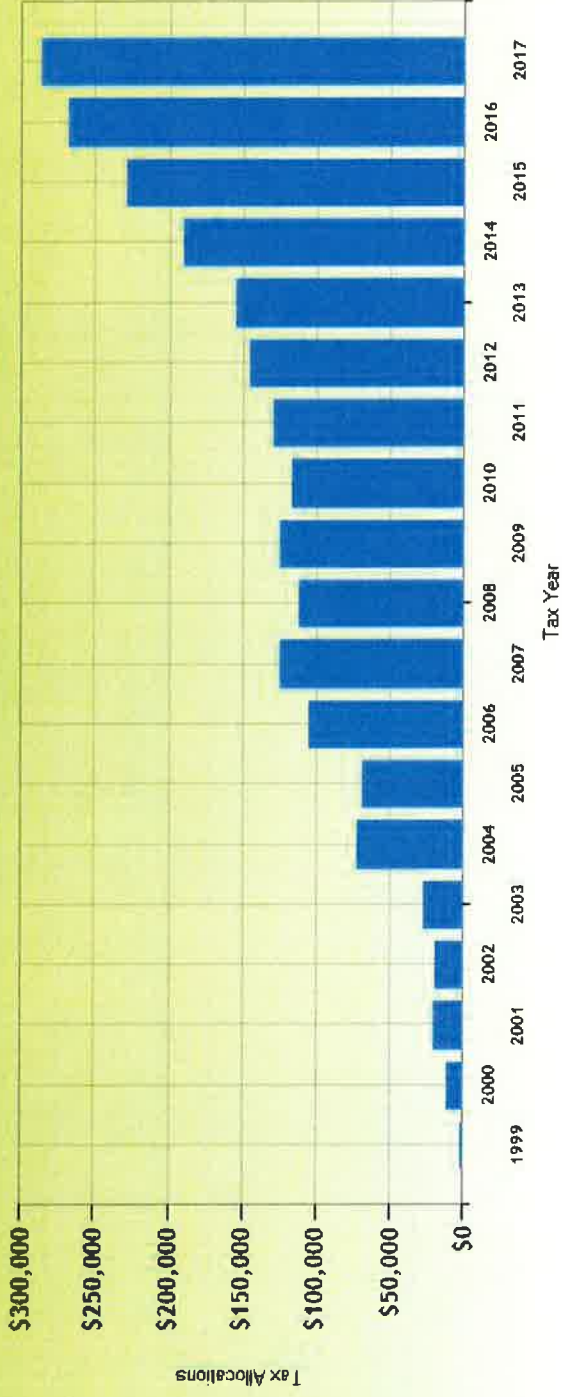
[Download to Excel](#)

By Calendar Year

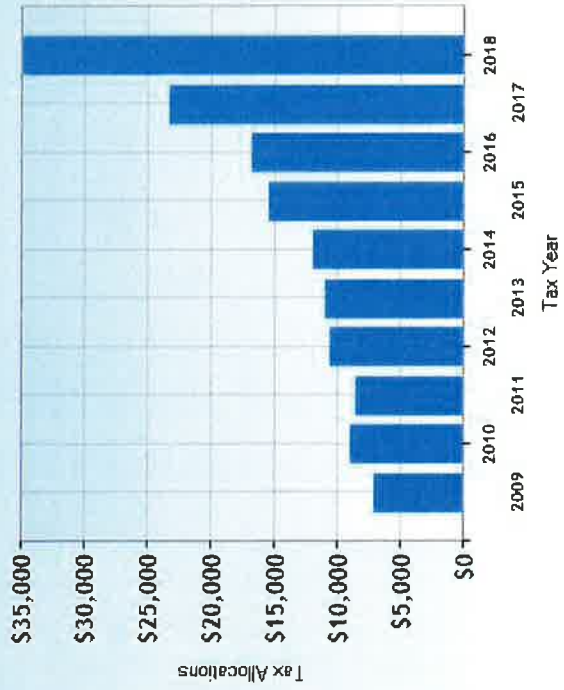
Year	January	February	March	April	May	June	July	August	September	October	November	December	Total
2018	\$34,883	\$38,663	\$28,296	\$32,210	\$41,357	\$37,397	\$38,763	\$43,030	\$35,374	\$0	\$0	\$0	\$329,972
2017	\$23,334	\$28,270	\$17,054	\$17,410	\$22,051	\$21,074	\$23,146	\$25,990	\$25,733	\$27,837	\$27,458	\$27,603	\$286,962
2016	\$16,738	\$23,265	\$18,517	\$17,691	\$24,381	\$25,242	\$24,250	\$25,789	\$22,468	\$22,849	\$24,877	\$22,304	\$268,372
2015	\$15,458	\$20,264	\$16,418	\$15,845	\$20,890	\$16,999	\$18,497	\$23,514	\$20,100	\$18,554	\$24,151	\$17,624	\$228,313
2014	\$11,898	\$19,981	\$12,109	\$11,920	\$21,846	\$14,703	\$14,625	\$18,397	\$14,846	\$16,213	\$17,336	\$16,025	\$189,898
2013	\$10,998	\$14,996	\$8,945	\$11,649	\$14,195	\$13,186	\$13,097	\$14,801	\$13,139	\$12,032	\$14,975	\$11,935	\$153,947
2012	\$10,525	\$12,667	\$8,695	\$11,343	\$13,292	\$12,186	\$12,749	\$13,134	\$11,847	\$11,166	\$15,054	\$12,518	\$145,177
2011	\$8,568	\$12,089	\$7,877	\$8,777	\$13,275	\$11,177	\$9,920	\$13,226	\$10,718	\$9,075	\$15,224	\$9,414	\$129,340
2010	\$8,985	\$9,570	\$8,152	\$7,584	\$10,791	\$10,820	\$10,174	\$12,293	\$8,167	\$8,990	\$10,146	\$10,217	\$115,889
2009	\$7,074	\$12,022	\$7,044	\$7,416	\$13,001	\$9,537	\$9,769	\$10,693	\$13,639	\$11,983	\$12,813	\$9,335	\$124,325

1 2 >

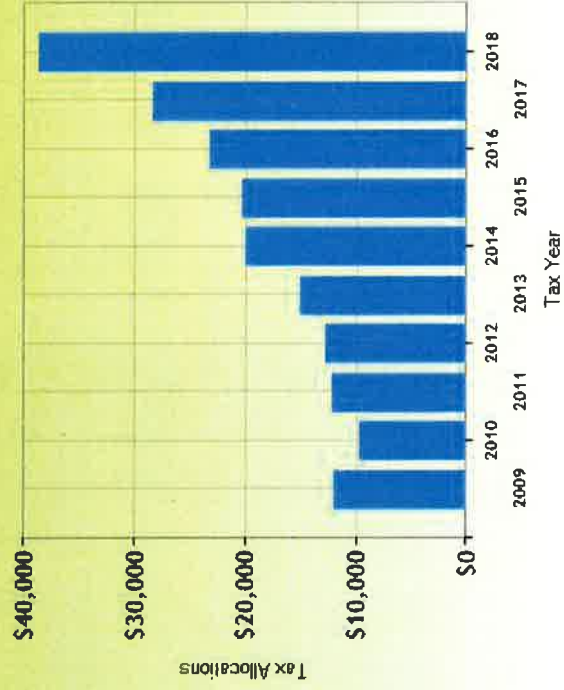
Yearly - Sales Tax Allocations - Past 20 Years

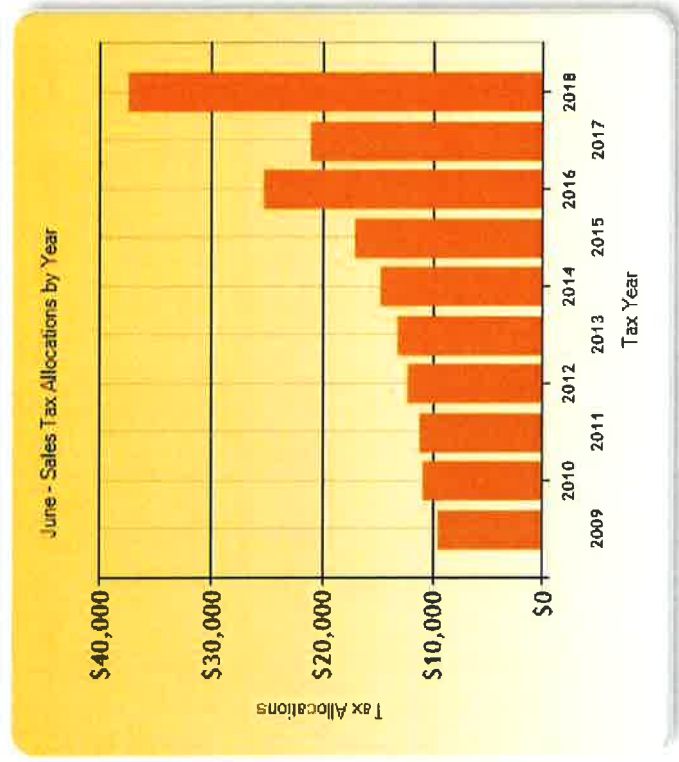
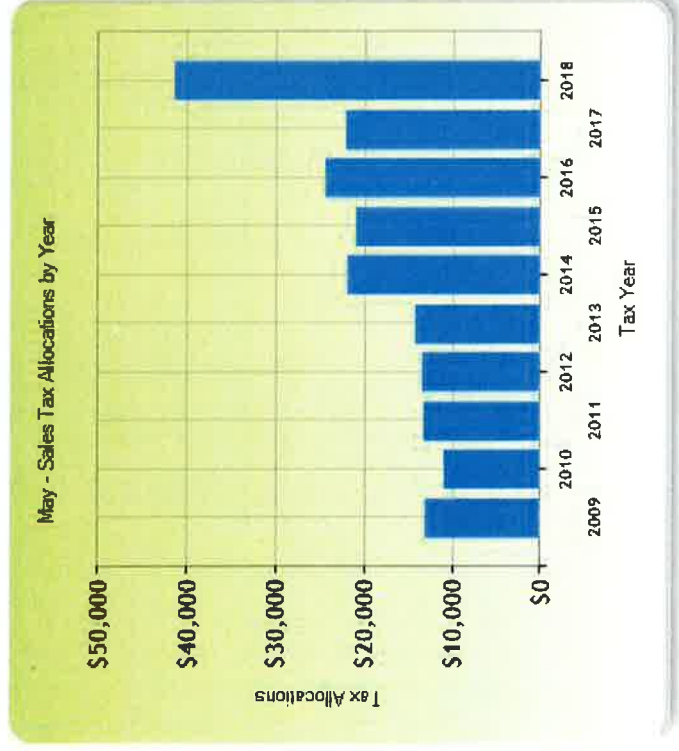
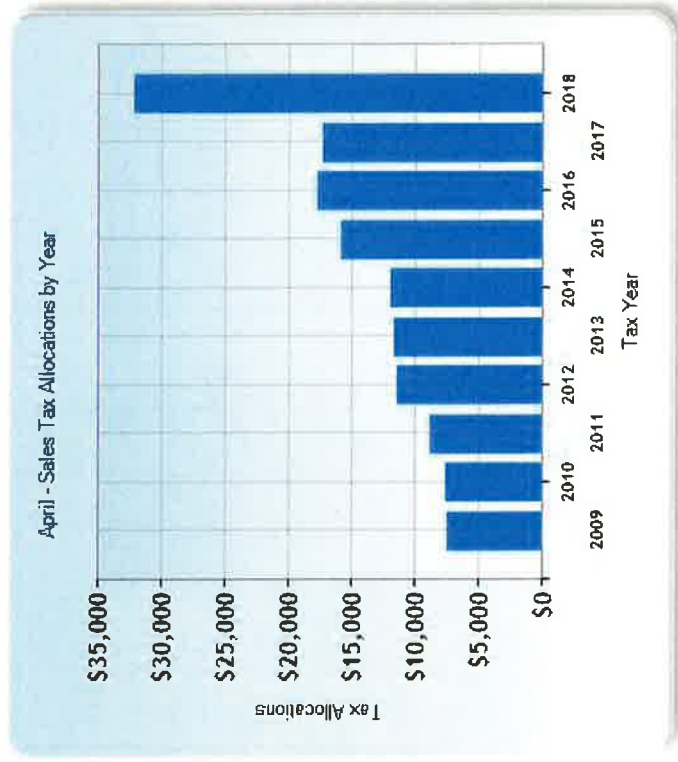
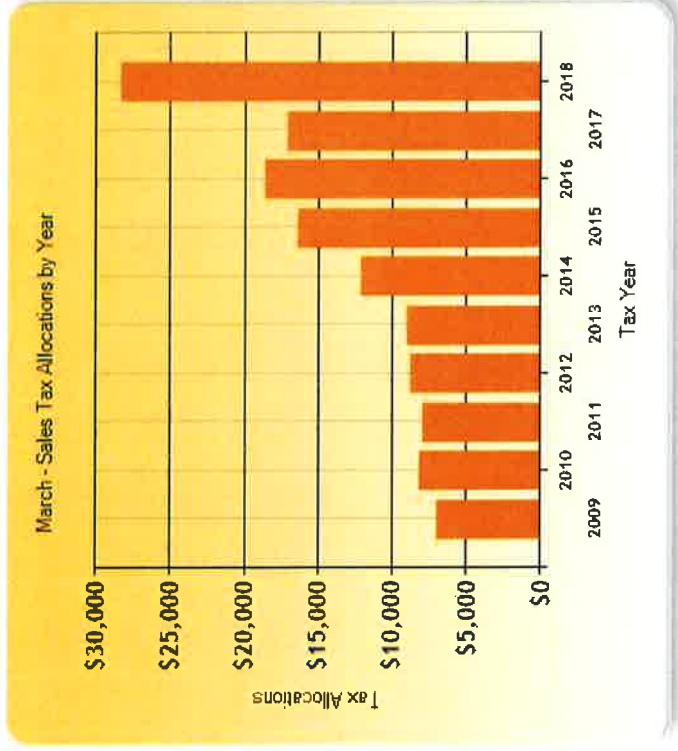


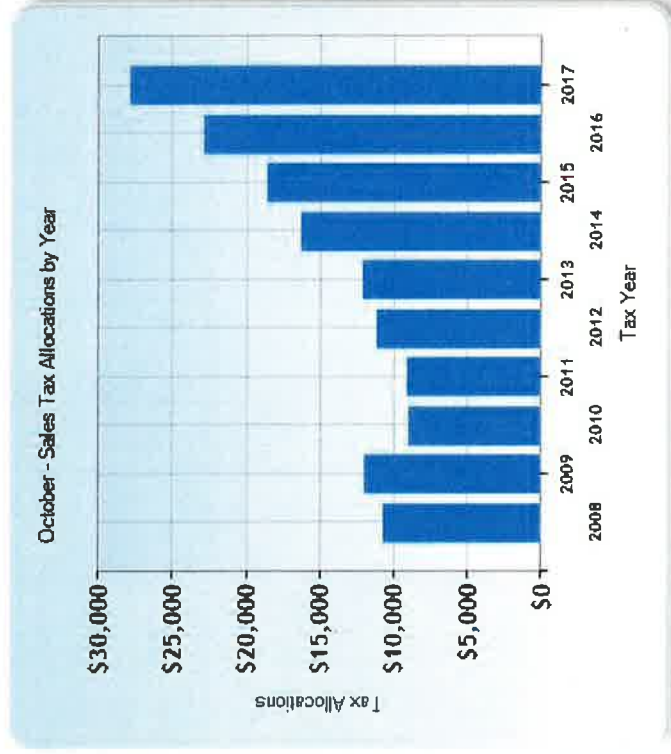
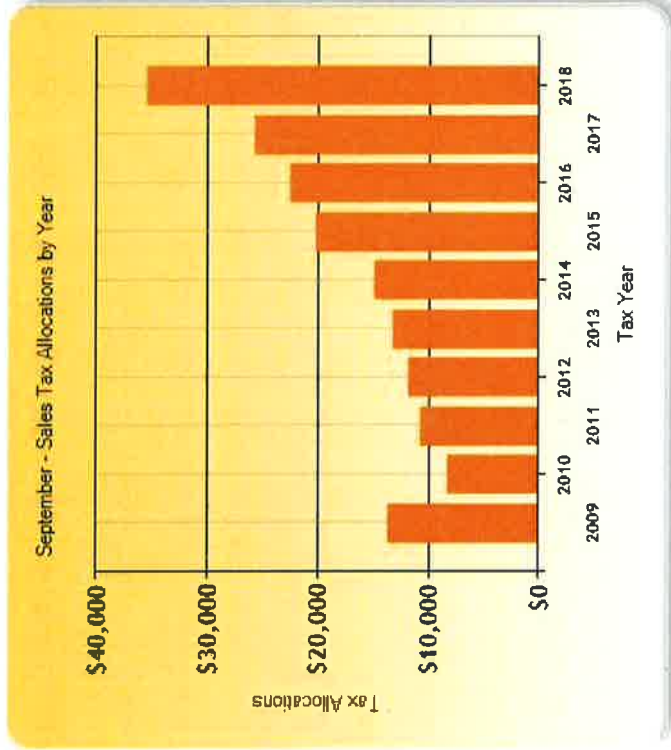
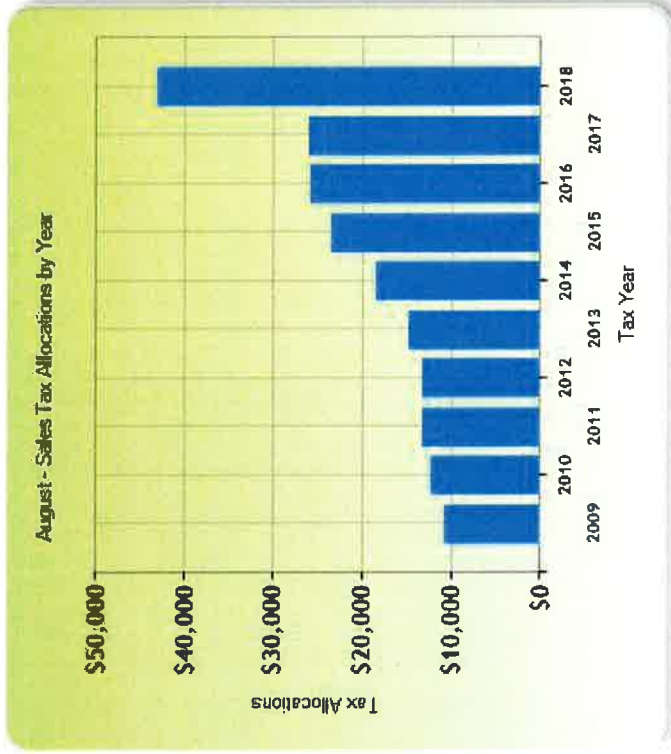
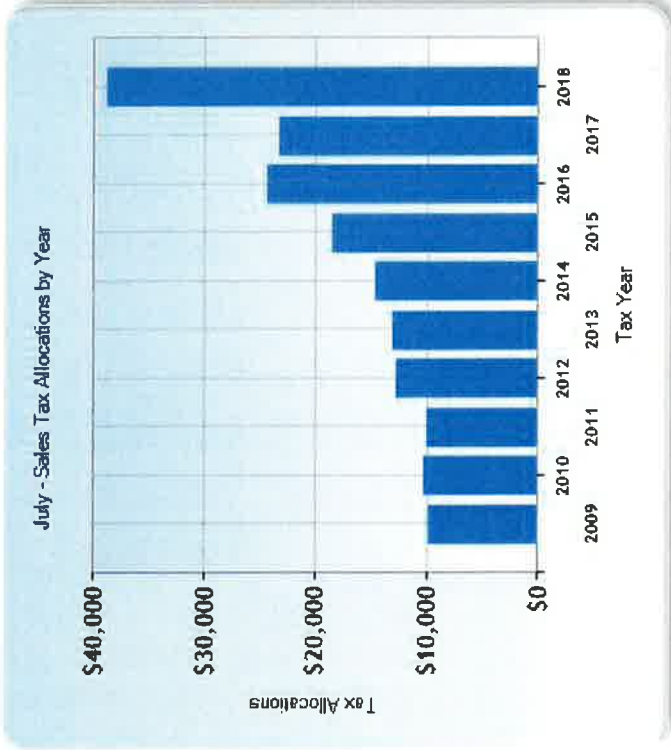
January - Sales Tax Allocations by Year

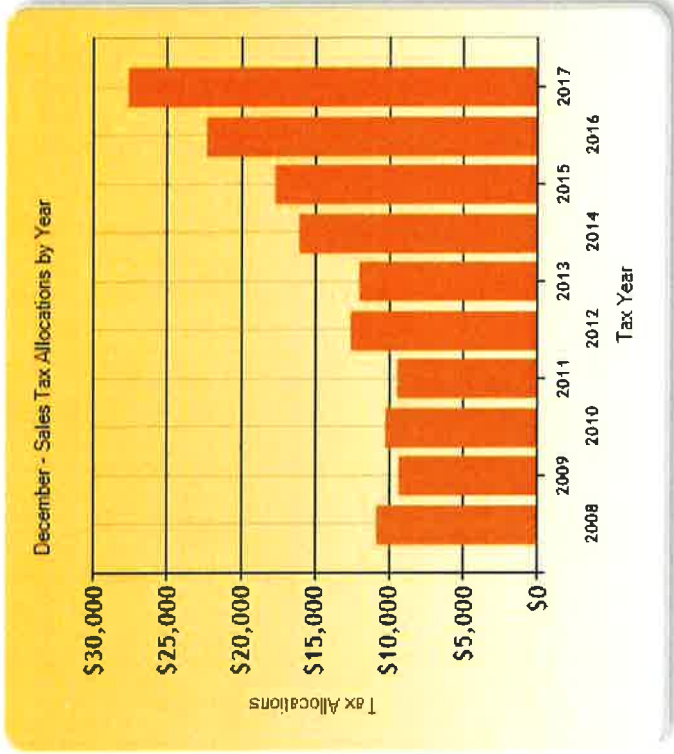
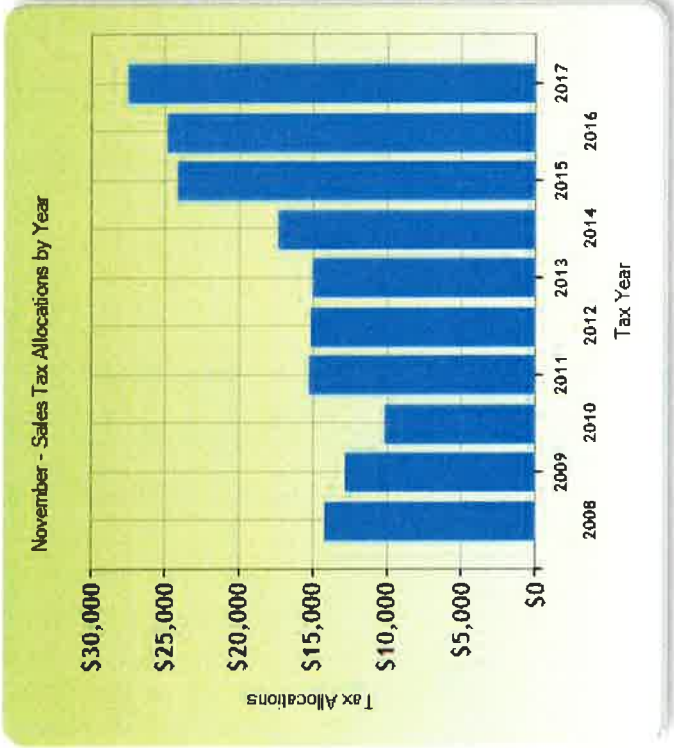


February - Sales Tax Allocations by Year











FINANCIAL STATEMENT

FOR OTHER BONDS FOR THIS ISSUER, SEE SEPARATE MUNICIPAL REPORTS

FINANCIAL STATEMENT (As of September 30, 2017)

Special Obligation Debt		
Senior Lien		\$7,440,000
Special Fund Balances		
Debt Service Reserve	\$287,450	
Prepayment Reserve	\$20,000	
I&S	\$394,250	

PAYMENT RECORD

Never Defaulted.

DETAILS OF OUTSTANDING DEBT

Details of Senior Lien Debt (Outstanding 9/30/2017)

Spec Assessment Rev Bds Ser 2013 (Heritage Pub Imp Dist #1 (Residential))

Lien: Senior
 Tax Treatment: Bank Qualified
 Original Issue Amount: \$8,065,000.00
 Dated Date: 10/01/2013
 Sale Date: 09/23/2013
 Delivery Date: 10/30/2013
 Sale Type: Negotiated
 Record Date: N/A
 Bond Form: BE
 Denomination: \$5,000
 Interest pays: Semi-Annually: 10/01, 04/01
 1st Coupon Date: 04/01/2014

Paying Agent: The Bank of New York Mellon Trust Company, N.A., Dallas, TX
 Bond Counsel: Coats, Rose, Yale, Ryman & Lee, P.C.
 Lead Manager: RBC Capital Markets
 Underwriter's Counsel: Fulbright & Jaworski LLP

Use of Proceeds: Improvements.

Maturity	Amount	Coupon	Orig Reoffering Price/Yield
10/01/2017	215,000.00	4.0000%	2.500%
10/01/2018	225,000.00	4.0000%	2.750%
10/01/2019	230,000.00	4.0000%	3.000%
10/01/2020	240,000.00	4.0000%	3.250%
10/01/2021	250,000.00	4.0000%	3.500%
10/01/2022	260,000.00	4.0000%	3.750%
10/01/2023	270,000.00	4.0000%	100.00%
10/01/2024	280,000.00	4.1250%	4.250%
10/01/2025	295,000.00	4.3750%	4.500%
10/01/2026	305,000.00	4.6250%	4.750%
10/01/2027	320,000.00	4.7500%	4.900%
10/01/2028	335,000.00	4.8750%	5.000%
10/01/2029	350,000.00	5.0000%	5.100%
10/01/2030	370,000.00	5.0000%	5.150%
10/01/2031	385,000.00	5.1250%	5.200%
10/01/2032	405,000.00	5.1250%	5.250%
10/01/2033	430,000.00	5.1250%	5.300%
10/01/2039T	2,275,000.00	5.3750%	98.279
			-----\$7,440,000.00

Call Option: Bonds maturing on 10/01/2022 to 10/01/2033 and term bonds maturing on 10/01/2039 callable in whole or in part on any date beginning 10/01/2021 @ par. Subject to Extraordinary Redemption as specified in the authorizing

resolution.

Term Call: Term bonds maturing on 10/01/2039:

Mandatory Redemption Date	Principal Amount
10/01/2034	\$450,000
10/01/2035	\$475,000
10/01/2036	\$500,000
10/01/2037	\$525,000
10/01/2038	\$160,000
10/01/2039	\$165,000

Grand Total =====> \$7,440,000.00

Bond Debt Service

Period Ending	Principal	Interest	Debt Service
09/30/18	215,000.00	354,200.00	569,200.00
09/30/19	225,000.00	345,400.00	570,400.00
09/30/20	230,000.00	336,300.00	566,300.00
09/30/21	240,000.00	326,900.00	566,900.00
09/30/22	250,000.00	317,100.00	567,100.00
09/30/23	260,000.00	306,900.00	566,900.00
09/30/24	270,000.00	296,300.00	566,300.00
09/30/25	280,000.00	285,125.00	565,125.00
09/30/26	295,000.00	272,896.88	567,896.88
09/30/27	305,000.00	259,390.63	564,390.63
09/30/28	320,000.00	244,737.50	564,737.50
09/30/29	335,000.00	228,971.88	563,971.88
09/30/30	350,000.00	212,056.25	562,056.25
09/30/31	370,000.00	194,056.25	564,056.25
09/30/32	385,000.00	174,940.63	559,940.63
09/30/33	405,000.00	154,696.88	559,696.88
09/30/34	430,000.00	133,300.00	563,300.00
09/30/35	450,000.00	110,187.50	560,187.50
09/30/36	475,000.00	85,328.13	560,328.13
09/30/37	500,000.00	59,125.00	559,125.00
09/30/38	525,000.00	31,578.13	556,578.13
09/30/39	160,000.00	13,168.75	173,168.75
09/30/40	165,000.00	4,434.38	169,434.38
		7,440,000.00	4,747,093.75
			12,187,093.75

COMPUTED ON BASIS OF MANDATORY REDEMPTION

Debt Amortization Rates

Period Ending	Principal	% of Principal Retired
09/30/2018	215,000.00	02.89%
09/30/2019	225,000.00	05.91%
09/30/2020	230,000.00	09.01%
09/30/2021	240,000.00	12.23%
09/30/2022	250,000.00	15.59%
09/30/2023	260,000.00	19.09%
09/30/2024	270,000.00	22.72%
09/30/2025	280,000.00	26.48%
09/30/2026	295,000.00	30.44%
09/30/2027	305,000.00	34.54%
09/30/2028	320,000.00	38.84%
09/30/2029	335,000.00	43.35%
09/30/2030	350,000.00	48.05%
09/30/2031	370,000.00	53.02%
09/30/2032	385,000.00	58.20%
09/30/2033	405,000.00	63.64%
09/30/2034	430,000.00	69.42%

This Texas Municipal Report ("TMR") was prepared by employees of the Municipal Advisory Council of Texas ("MAC") for informational purposes only, and is not intended to be, and should not be considered as, a recommendation, endorsement or solicitation to buy or sell any security of the issuer to which it applies. The information set forth in this TMR has been obtained from the issuer and from sources believed to be reliable, but the MAC has not independently verified such information. The MAC specifically disclaims any responsibility for, and makes no representations, warranties or guarantees about, the completeness or accuracy of such information. In this connection, this TMR reflects information as of the date referred to in the TMR, as derived from filings received by the MAC from the issuer. This TMR will be updated in the ordinary course as filings are received from the issuer, but the MAC specifically disclaims any responsibility for doing so. The reader of this TMR is advised to obtain current information from other sources before making any investment decision respecting the securities of this issuer.



09/30/2035	450,000.00	75.47%
09/30/2036	475,000.00	81.85%
09/30/2037	500,000.00	88.58%
09/30/2038	525,000.00	95.63%
09/30/2039	160,000.00	97.78%
09/30/2040	165,000.00	100.00%

PERTINENT PROVISIONS

PERTINENT PROVISIONS The Bonds constitute valid and binding special obligations of the City payable solely from and secured by Pledged Revenues, consisting primarily of monies collected from assessments ("Phase I Assessments") levied against the existing 862 Lots (the "Phase I Lots") in the District, which still have outstanding balances.

The Bonds are authorized pursuant to the PID Act and an ordinance adopted by the City Council on September 3, 2013 (the "Bond Ordinance") and will be issued and delivered pursuant to the Indenture between the City and The Bank of New York Mellon Trust Company, N.A., Dallas, Texas acting as the initial trustee for the Bonds.

SERVICE AND ASSESSMENT PLAN On June 27, 2006, the City Council adopted a Service and Assessment Plan which plan has been updated on an annual basis. On January 15, 2013, the City Council approved an Amended Service and Assessment Plan, which sets forth the plan for apportioning the costs of certain improvement projects (the "District Improvements") to be assessed against properties in the District and for payment of assessments with respect thereto.

The City Council has allocated the costs of the District Improvements on the basis of benefits accruing to property within the District such that equal shares of such costs were apportioned to similarly situated classes of property. Costs were allocated to property classes on a combination of a per-unit allocation and an allocation on the basis of minimum lot area. The costs allocated for the District Improvements were for "General Benefit Improvements" and "Specific Benefit Improvements." General Benefit Improvements are those improvements that benefit all of the property in the District, such as access roads and a wastewater treatment plant. Specific Benefit Improvements are those improvements that benefit only the specific property within a specific area identified by the City within the District to be improved by a District Improvement, such as internal subdivision roads and sewer line improvements that front lots or anticipated lots.

The lots in the District have been classified into one of three categories: (i) lots with a width of greater than 45 feet but not exceeding 60 feet ("Land Use Class 1 Lots"); (ii) lots with a width equal to or greater than 60 feet ("Land Use Class 2 Lots"), and (iii) lots with a width of less than 45 feet ("Land Use Class 3 Lots") (all measured at the front building restriction line; provided, however, that lots may be classified based on predominant use in the immediate vicinity, if it is evident such lots are generally of the same size). Currently, there are 512 Land Use Class 1 Lots, 289 Land Use Class 2 Lots and 64 Land Use Class 3 Lots (collectively, the "Phase I Lots").

Assessments equal to the actual costs of the portion of the improvement projects of the District Improvements, as reflected in the Amended Service and Assessment Plan, were determined and allocated to Land Use Class 1 Lots, Land Use Class 2 Lots, and Land Use Class 3 Lots as provided in the Amended Service and Assessment Plan.

The Assessments against each benefited parcel of property within the District have been levied in accordance with the provisions of the Service and Assessment Plan and the Amended Service and Assessment Plan. An "Assessment Roll" approved in conjunction with the Service and Assessment Plan listing assessments levied on the specific properties in the District has been filed with the City Secretary and is available for public inspection.

SPECIAL ASSESSMENTS Special Assessments consist of (i) the assessments levied against properties in Phase I of the District for the Phase I Improvements to pay Debt Service Requirements on the Bonds as set forth in the Service and Assessment Plan, which are payable in periodic installments as provided in the Assessment Ordinance (the "Phase I Improvement Assessments"), and (ii) the

annual special assessments levied by the City against properties in Phase I of the District to pay administrative, organization, maintenance and operation costs associated with, or incidental to, the administration, organization, maintenance and operation of the District, as further described in the Indenture, all as provided in the Service and Assessment Plan, the Assessment Ordinance and the Bond Ordinance (the "Administrative Expense Assessments").

SPECIAL ASSESSMENT REVENUES Special Assessment Revenues consist of (i) the monies collected from Special Assessments levied against properties in Phase I of the District, including interest on Special Assessments during the period a Special Assessment or any installment thereof is current or delinquent, prepayments, foreclosure proceeds, and penalties for non-timely payment of Special Assessments, and (ii) earnings and income derived from the investment or deposit of Special Assessments in the special funds or accounts created and established under the Indenture for the payment and security of the Bonds.

DEBT SERVICE FUND A debt service fund shall be established to pay the Debt Service Requirements on the Bonds as they become due. There shall be deposited into the Debt Service Fund prior to each Maturity Date and Interest Payment Date on the Bonds, from the Special Assessment Revenues, an amount equal to one hundred percent of the amount required to fully pay the interest on and the Principal Installment of the Bonds then falling due and payable whether at maturity or as a mandatory scheduled redemption.

DEBT SERVICE RESERVE FUND A Debt Service Reserve Fund will be created for the benefit of the Bonds and held by the Trustee and will be funded with proceeds of the Bonds in the amount of the Debt Service Reserve Fund Requirement. Pursuant to the Indenture, "Debt Service Reserve Fund Requirement" for the Bonds shall be \$574,900. Beginning in the year in which a house has been constructed on ninety percent (90%) of the Phase I Lots (779 houses) and provided at least 95% of the Assessments due each preceding year have been collected, the Debt Service Reserve Fund Requirement shall be reduced to fifty percent (50%) of the then maximum annual debt service requirement and the amount in excess of such reduced requirement shall be transferred to the Improvement Fund and paid to the Developer if any monies remain due and owing to the Developer for the Phase I Improvements.

PREPAYMENT RESERVE FUND A Prepayment Reserve Fund will be created and held by the Trustee for the benefit of the Bonds and will be funded with proceeds of the Bonds in the amount of \$20,000.00.

USE OF PROCEEDS Bond Proceeds will be used to provide funds for the payment of a portion of the costs of certain improvement projects funded by Developer for the benefit of the Heritage Public Improvement District No. 1 (Residential).

ADDITIONAL OBLIGATIONS The City is not authorized to issue additional bonds secured by the Pledged Revenues on parity with the Bonds other than refunding bonds, the proceeds of which would be utilized to refund all or any portion of the Outstanding Bonds, and to pay all costs incident to the issuance of such refunding bonds.

SYSTEM DESCRIPTION AND PERTINENT CONTRACTS

HISTORICAL COLLECTION RATES OF ASSESSMENTS ON PHASE I LOTS

Tax Year	Lots Assessed(a)	Total Adjusted Assessment	% of Collections as of 02/28/2018
2014	865	\$600,373	100.00%
2015	865	599,562	100.00
2016	865	599,562	98.80
2017	865	665,817	80.90

OVERLAPPING DEBT

ESTIMATED OVERLAPPING DEBT STATEMENT

Taxing Body	Debt Amount	As Of	%Ovlp	Ovlp Amt
-------------	-------------	-------	-------	----------

This Texas Municipal Report ("TMR") was prepared by employees of the Municipal Advisory Council of Texas ("MAC") for informational purposes only, and is not intended to be, and should not be considered as, a recommendation, endorsement or solicitation to buy or sell any security of the issuer to which it applies. The information set forth in this TMR has been obtained from the issuer and from sources believed to be reliable, but the MAC has not independently verified such information. The MAC specifically disclaims any responsibility for, and makes no representations, warranties or guarantees about, the completeness or accuracy of such information. In this connection, this TMR reflects information as of the date referred to in the TMR, as derived from filings received by the MAC from the issuer. This TMR will be updated in the ordinary course as filings are received from the issuer, but the MAC specifically disclaims any responsibility for doing so. The reader of this TMR is advised to obtain current information from other sources before making any investment decision respecting the securities of this issuer.



Lavon, City of

(Heritage Public Improvement District No. 1 (Residential))

Collin County

Texas Municipal Reports



Last Revised: 8/27/2018

TMR # 2889

Page 3 of 3

Collin Co	\$319,710,000	* 07/31/18	0.17	\$543,507
Collin Co CCD	246,047,813	12/31/17	0.17	418,281
Community ISD	56,431,438	06/30/17	28.16	15,891,093
Lavon, City of	3,060,000	09/30/17	70.83	2,167,398

Total Overlapping Debt: \$19,020,279

Lavon, City of (PID) 09/30/17 \$ 7,440,000

Total Direct and Overlapping Debt: \$26,460,279

* Gross Debt

ECONOMIC BACKGROUND

The Heritage Public Improvement District No. 1 (Residential) was created through a petition of the owners of the property in the District by the City Council of the City of Lavon, Texas, on October 28, 2004, pursuant to the Public Improvement District Assessment Act, Texas Local Government Code, Chapter 372, as amended (the "Act"), and a Resolution of the City Council of the City. The District was created by the City to finance certain improvement projects for the residential component of a master planned development located within the boundaries of the City known as "Grand Heritage". The District is not a political subdivision of the State and does not function as an autonomous entity.

The District contains approximately 434 acres and is generally located at the northeast, southeast and southwest corners of the intersection of State Highway 78 and State Highway 205. Access is via the two State Highways. The District contains 865 single family home lots which are already fully improved as the first phase of development. The District is expected to contain approximately 1,507 lots at full development.

Pursuant to the PID Act, the City Council may undertake improvement projects that confer a special benefit on property located within the District. The City Council may levy and collect assessments on property in the District to pay all or part of the cost of such improvements based on the benefit conferred by the improvement projects; which assessments are payable in periodic installments with interest. The Tax Assessor Collector for the District is Utility Tax Services, Inc.

Grand Heritage is an approximately 573 acre master planned development located entirely within the corporate limits of the City. The Development is generally located at the northeast, southeast, and southwest corners of the intersection of State Highways 78 and 205. The Development includes a residential component (approximately 434 acres) and a commercial component (approximately 139 acres). All of the residential component of the Development is included in the District. None of the commercial component of the Development is included in the District, but instead is located in Heritage Public Improvement District No. 2 (Commercial).

At full development, the Development is expected to include 1,507 single-family detached dwelling units, multiple recreational areas, parks, entry monumentation, lakes, municipal facilities, an elementary school, commercial development and associated right-of-way and infrastructure necessary to provide roadways, drainage, and utilities for the Development.

DR Horton is building homes in the Development and is building in the \$150,000 to \$200,000 price range for Class 1 and 2 lots, and the \$100,000 to \$110,000 price range for Class 3 lots. Bloomfield Homes is building homes in the Development in the \$175,000 to \$200,000 price range. To date, there has been no commercial development in the Development.

COUNTY CHARACTERISTICS: Collin County was created in 1846 from Fannin County. Many residents commute to jobs in Dallas, Garland, and Richardson. Popular recreational attractions include water sports on Lake Lavon, the McKinney Historical District, and the South Fork Ranch of the "Dallas" television series.

COUNTY SEAT: McKinney

2010 census: 782,341 increasing 59.1% since 2000
2000 census: 491,675 increasing 86.2% since 1990
1990 census: 264,036

ECONOMIC BASE

Mineral: Insignificant.

Industry: wholesale center, retail/service, manufacturing plants and government.

Agricultural: wheat, nurseries, hay, grain sorghum, corn and cattle.

RETAIL SALES & EFFECTIVE BUYING INCOME (The Nielsen Company)

Year	2017	2016	2015
Retail Sales	\$16.0B	\$16.8B	\$15.9B
Effective Buying Income (EBI)	\$34.5B	\$30.0B	\$29.1B
County Median Household Income	\$75,904	\$70,703	\$71,329
State Median Household Income	\$57,227	\$55,352	\$53,037
% of Households with EBI below \$25K	10.9%	5.9%	5.8%
% of Households with EBI above \$25K	70.6%	70.3%	70.8%

EMPLOYMENT DATA (Texas Workforce Commission)

	2018		2017		2016	
	Employed	Earnings	Employed	Earnings	Employed	Earnings
1st Q:	407,517	\$7.3B	391,252	\$6.7B	373,704	\$6.2B
2nd Q:	N/A	N/A	397,230	\$6.0B	379,659	\$5.7B
3rd Q:	N/A	N/A	397,782	\$6.2B	381,306	\$5.9B
4th Q:	N/A	N/A	408,005	\$6.6B	389,709	\$6.2B

MAJOR COLLEGES AND UNIVERSITIES: Collin County Community College

COLLEGES AND UNIVERSITIES

Year	Total	Fall Enrollment
2017	1	31,696
2016	1	29,153
2015	1	27,656
2014	1	27,525
2013	1	27,636
2012	1	27,205
2011	1	27,322
2010	1	26,705
2009	1	24,583
2008	1	20,732

FINANCE CONNECTED OFFICIALS

Mayor

Vicki Sanson
120 School Rd
Lavon, TX 75166
Phone: 972-843-4220
Fax: 972-843-0397
vicki.sanson@cityoflavon.org

City Secretary

Kim Dobbs
120 School Rd
Lavon, TX 75166
Phone: 972-843-4220
Fax: 972-843-0397
kim.dobbs@cityoflavon.org

RP

This Texas Municipal Report ("TMR") was prepared by employees of the Municipal Advisory Council of Texas ("MAC") for informational purposes only and is not intended to be, and should not be considered as, a recommendation, endorsement or solicitation to buy or sell any security of the issuer to which it applies. The information set forth in this TMR has been obtained from the issuer and from sources believed to be reliable, but the MAC has not independently verified such information. The MAC specifically disclaims any responsibility for, and makes no representations, warranties or guarantees about, the completeness or accuracy of such information. In this connection, this TMR reflects information as of the date referred to in the TMR, as derived from filings received by the MAC from the issuer. This TMR will be updated in the ordinary course as filings are received from the issuer, but the MAC specifically disclaims any responsibility for doing so. The reader of this TMR is advised to obtain current information from other sources before making any investment decision respecting the securities of this issuer.



The Transportation Policy Body for the North Central Texas Council of Governments
(Metropolitan Planning Organization for the Dallas-Fort Worth Region)

TO: Federal Highway Administration
Federal Transit Administration
Environmental Protection Agency
Texas Department of Transportation
Texas Commission on Environmental Quality
Dallas Area Rapid Transit
Fort Worth Transportation Authority
Denton County Transportation Authority
North Texas Tollway Authority
Collin County Toll Road Authority
Dallas/Fort Worth International Airport
Impacted Local Governments

DATE: August 17, 2018

FROM: Michael Morris, P.E., Director of Transportation

SUBJECT: Resolution Adopting Mobility 2045: The Metropolitan Transportation Plan

On June 14, 2018, the Regional Transportation Council (RTC) of the North Central Texas Council of Governments (NCTCOG) approved *Mobility 2045: The Metropolitan Transportation Plan for North Central Texas*. RTC Resolution R18-03 is enclosed for your information. The NCTCOG Executive Board also endorsed the plan on June 28, 2018. A copy of the Executive Board Resolution is also enclosed.

Section 8 of RTC Resolution R18-03 requires that it be provided to all impacted parties.

Mobility 2045 was developed in cooperation with local governments, the Texas Department of Transportation, the North Texas Tollway Authority, Dallas Area Rapid Transit, the Fort Worth Transportation Authority, Denton County Transportation Authority, and other transportation agencies.

The plan is currently in the federal/state consultation process and is undergoing final air quality conformity review, and a positive finding is expected by November 2018.

If you have any questions regarding Mobility 2045 or the enclosed resolutions, please contact Kevin Feldt at kfeldt@nctcog.org or 817.704.2925.


Michael Morris, P.E.
Director of Transportation

KF:cmg
Enclosure

RECEIVED
AUG 23 2018

CITY OF LAVON

**RESOLUTION ADOPTING
MOBILITY 2045: THE METROPOLITAN TRANSPORTATION PLAN FOR NORTH CENTRAL
TEXAS, AND THE 2018 TRANSPORTATION CONFORMITY DETERMINATION FOR THE
DALLAS-FORT WORTH NONATTAINMENT AREA
(R18-03)**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and continues to be the regional forum for cooperative decisions on transportation; and,

WHEREAS, the Fixing America's Surface Transportation (FAST) Act assigns the MPO the responsibility for developing and maintaining the Metropolitan Transportation Plan and Transportation Improvement Program and their periodic updates; and,

WHEREAS, the FAST Act requires the Metropolitan Transportation Plan and Transportation Improvement Program to include a financial plan to demonstrate the consistency of proposed transportation investments with available and projected sources of revenue; and,

WHEREAS, the Metropolitan Transportation Plan and the Transportation Improvement Program were developed using the most recent federal guidance and applicable regulations; and,

WHEREAS, Mobility 2045: The Metropolitan Transportation Plan for North Central Texas was developed in cooperation with local governments, the Texas Department of Transportation, North Texas Tollway Authority, Dallas Area Rapid Transit, Fort Worth Transportation Authority, Denton County Transportation Authority, and other transportation agencies; and,

WHEREAS, the Civil Rights Act of 1964 and Executive Order 12898 mandate nondiscrimination and analysis of impacts to protected populations for all federally funded projects; and,

WHEREAS, the RTC's policy is to evaluate the benefits and burdens of transportation policies, programs, and plans to prevent disparate impacts and improve the decision-making process, resulting in a more equitable system; and,

WHEREAS, the FAST Act assigns the MPO the responsibility for carrying out the transportation conformity process, in cooperation with the State and operators of publicly owned transit services; and,

WHEREAS, the Environmental Protection Agency (EPA) has designated the 10-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise counties as moderate nonattainment under the 2008 8-hour ozone National Ambient Air Quality Standard (NAAQS) effective July 20, 2012; and designated the nine-county area of Collin, Dallas, Denton, Ellis, Johnson, Kaufman, Parker, Tarrant, and Wise counties as marginal nonattainment under the 2015 8-hour ozone NAAQS effective August 3, 2018; and,

WHEREAS, the current RTC metropolitan planning area includes all of Collin, Dallas, Denton, Ellis, Hood, Hunt, Johnson, Kaufman, Parker, Rockwall, Tarrant, and Wise counties; and,

WHEREAS, the FAST Act and the Clean Air Act regulations require information regarding the development of Mobility 2045: The Metropolitan Transportation Plan for North Central Texas and the 2018 Transportation Conformity analysis be available for public comment according to the adopted MPO public participation plan; and,

WHEREAS, Mobility 2045: The Metropolitan Transportation Plan for North Central Texas and the 2018 Transportation Conformity were recommended for adoption to the RTC by the Surface Transportation Technical Committee.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

- Section 1.** The Regional Transportation Council adopts Mobility 2045: The Metropolitan Transportation Plan for North Central Texas.
- Section 2.** The Regional Transportation Council approves the results of the 2018 Transportation Conformity, which demonstrates that implementation of Mobility 2045: The Metropolitan Transportation Plan for North Central Texas and the 2019-2022 Transportation Improvement Program will not cause any new violations of the 2008 and 2015 8-hour ozone NAAQS, increase the frequency or severity of violations of the standards, or delay timely attainment of the standards. This analysis uses the latest available information and the latest EPA-approved emissions estimation model. In addition, these results meet the requirement of current and previous motor vehicle emissions budget tests, and demonstrate Transportation Control Measures in approved State Implementation Plans are implemented in a timely fashion.
- Section 3.** The development of Mobility 2045: The Metropolitan Transportation Plan for North Central Texas utilized the most recent regional demographic projections as adopted by the NCTCOG Executive Board October 26, 2017, and 2018 Transportation Conformity utilized latest planning assumptions.
- Section 4.** The recommendations included in Mobility 2045: The Metropolitan Transportation Plan for North Central Texas meet financial constraint requirements and all federal nondiscrimination and environmental justice requirements and have no disproportionate impacts on protected populations.
- Section 5.** The Regional Transportation Council directs staff to appropriately amend other planning documents such as the Transportation Improvement Program and Unified Planning Work Program as needed to implement the policies, programs, and projects contained in Mobility 2045: The Metropolitan Transportation Plan for North Central Texas.
- Section 6.** The development of Mobility 2045: The Metropolitan Transportation Plan for North Central Texas and the 2018 Transportation Conformity was conducted in accordance with NCTCOG's approved public participation plan, including presentation of draft recommendations and analysis results prior to Regional Transportation Council adoption.

Section 7. The latest public involvement information for the 2018 Transportation Conformity, including Mobility 2045: The Metropolitan Transportation Plan for North Central Texas, will be transmitted to the Federal Highway Administration, Federal Transit Administration, Environmental Protection Agency, Texas Department of Transportation, and the Texas Commission on Environmental Quality.

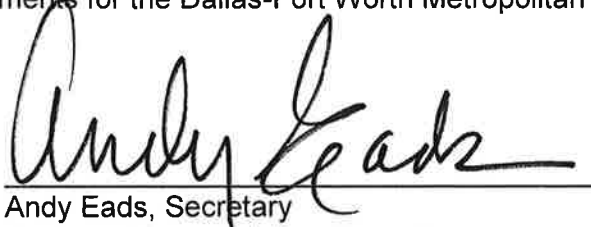
Section 8. This resolution will be transmitted to the Federal Highway Administration, Federal Transit Administration, Environmental Protection Agency, Texas Department of Transportation, Texas Commission on Environmental Quality, Dallas Area Rapid Transit, Fort Worth Transportation Authority, Denton County Transportation Authority, North Texas Tollway Authority, Collin County Toll Road Authority, and all impacted local governments.

Section 9. This Resolution shall be in effect immediately upon its adoption.



Rob Franke, P.E., Chair
Regional Transportation Council
Mayor, City of Cedar Hill

I hereby certify that this resolution was adopted by the Regional Transportation Council of the North Central Texas Council of Governments for the Dallas-Fort Worth Metropolitan Area on June 14, 2018.



Andy Eads, Secretary
Regional Transportation Council
Commissioner, Denton County

**RESOLUTION ENDORSING MOBILITY 2045: THE METROPOLITAN TRANSPORTATION
PLAN FOR NORTH CENTRAL TEXAS AND ASSOCIATED 2018 TRANSPORTATION
CONFORMITY**

WHEREAS, the North Central Texas Council of Governments (NCTCOG) is a Texas political subdivision and non-profit corporation organized and operating under Texas Local Government Code Chapter 391 as the regional planning commission for the 16-county North Central Texas region; and,

WHEREAS, NCTCOG is a voluntary association of, by and for local governments established to assist in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development; and,

WHEREAS, NCTCOG has been designated as the Metropolitan Planning Organization (MPO) for the Dallas-Fort Worth Metropolitan Area by the Governor of the State of Texas in accordance with federal law; and,

WHEREAS, the Regional Transportation Council (RTC), comprised primarily of local elected officials, is the regional transportation policy body associated with NCTCOG, and has been and continues to be a forum for cooperative decisions on transportation; and,

WHEREAS, federal law, the Fixing America's Surface Transportation (FAST) Act, assigns the MPO the responsibility for carrying out the metropolitan transportation planning process in cooperation with the state and operators of publicly owned transit services; and,

WHEREAS, the FAST Act assigns the MPO the responsibility for approving the metropolitan transportation plan and periodic updates; and,

WHEREAS, Mobility 2045: The Metropolitan Transportation Plan for North Central Texas was developed in cooperation with local governments, the Texas Department of Transportation, North Texas Tollway Authority, Dallas Area Rapid Transit, Fort Worth Transportation Authority, Denton County Transportation Authority, and other transportation agencies; and,

WHEREAS, the FAST Act assigns the MPO the responsibility for carrying out the transportation conformity process in cooperation with the state and operators of publicly owned transit services; and,

WHEREAS, the air quality conformity review of Mobility 2045: The Metropolitan Transportation Plan for North Central Texas meets the transportation conformity-related requirements of the State Implementation Plan; the Clean Air Act (42 U.S.C. 7504, 7506 (c) and (d)) as amended on November 15, 1990; and the conformity rule as specified in the US Environmental Protection Agency's Transportation Conformity Rule Restructuring Amendments effective April 13, 2012; and,

WHEREAS, the environmental justice review of Mobility 2045: The Metropolitan Transportation Plan for North Central Texas meets the requirements of the Civil Rights Act of 1964 and Executive Order 12898 regarding nondiscrimination of protected populations for all federally funded projects; and,

WHEREAS, Mobility 2045: The Metropolitan Transportation Plan for North Central Texas and the findings of the 2018 Transportation Conformity and Environmental Justice Analyses were adopted by the Regional Transportation Council on June 14, 2018 under Resolution R18-03.

NOW, THEREFORE, BE IT HEREBY RESOLVED THAT:

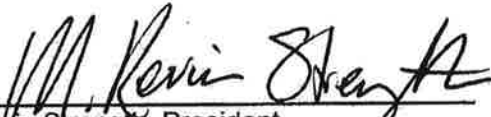
Section 1. The North Central Texas Council of Governments Executive Board endorses Mobility 2045: The Metropolitan Transportation Plan for North Central Texas.

Section 2. The North Central Texas Council of Governments Executive Board endorses the findings of the 2018 Transportation Conformity which indicate that Mobility 2045: The Metropolitan Transportation Plan for North Central Texas meets the transportation conformity-related requirements of the State Implementation Plan, the Clean Air Act, and the transportation conformity rule.

Section 3. The North Central Texas Council of Governments Executive Board endorses the findings of the nondiscrimination and environmental justice review which indicate that Mobility 2045: The Metropolitan Transportation Plan for North Central Texas has no disproportionate impacts on protected populations.

Section 4. This resolution will be included in the final documentation of Mobility 2045: The Metropolitan Transportation Plan for North Central Texas and 2018 Transportation Conformity.

Section 5. This resolution shall be in effect immediately upon its adoption.



Kevin Strength, President
North Central Texas Council of Governments
Mayor, City of Waxahachie

I hereby certify that this resolution was adopted by the Executive Board of the North Central Texas Council of Governments on June 28, 2018.



Ray Smith, Secretary/Treasurer
North Central Texas Council of Governments
Mayor, Town of Prosper



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: September 18, 2018

ITEM: 7-A

Item:

Discussion and action regarding Ordinance No. 2018-09-01 amending Ordinance No 2017-09-05 that approved and adopted a budget for the City for the fiscal year October 1, 2017 through September 30, 2018 as amended, to amend adopted revenues and expenditures of the budget; and providing an effective date.

Background:

In order to allocate funds to cover unanticipated expenditures, to provide for revenues received in excess of budget and allow for budget variances, a proposed budget amendment is presented for the City Council's consideration.

The proposed amendment results in greater revenues than expenditures. To bring the amendment balance to zero \$135,207 is represented as a credit or commitment to unassigned fund balance.

Approval is recommended.

Attachments: Proposed Ordinance

September 14, 2018

CITY OF LAVON, TEXAS
ORDINANCE NO. 2018-09-01

Budget amendment Fiscal Year 2017-2018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AMENDING ORDINANCE NO. 2017-09-05 THAT APPROVED AND ADOPTED A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2017 THROUGH SEPTEMBER 30, 2018 TO AMEND ADOPTED REVENUES AND EXPENDITURES OF THE LAVON ECONOMIC DEVELOPMENT CORPORATION BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lavon, Texas has adopted, amended and approved a budget of the expenditures and revenues of all City Departments, Divisions and Offices for the Fiscal Year 2017-2018; and

WHEREAS, the City Council of the City of Lavon, Texas has determined certain amendments need to be made to the budget for the City covering the fiscal year aforesaid; and

WHEREAS, the City Council upon full consideration of the matter, has determined that the amended budget hereinafter set forth is proper and should be adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, COLLIN COUNTY, TEXAS:

Section 1. That the revenues and appropriations as designated for the payment of expenses for the operation of the City government, hereinafter itemized by a true and correct copy of the Budget Document hereto attached as Exhibit A, are hereby approved.

Section 2. That the expenditures during the fiscal year shall be made in accordance with the budget approved by this ordinance, unless otherwise authorized by a duly enacted ordinance of the City, said budget document being on file for public inspection in the office of the City Secretary.

Section 3. That the necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such case provides.

Section 4. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public as required by law.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 18th day of September 2018.

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary

CITY OF LAVON, TEXAS
ORDINANCE NO. 2018-09-01

EXHIBIT A

Amended Budget FY 17-18

FY 17-18 BUDGET AMENDMENT

Account		AMENDED BUDGET FY 2017-18	PROPOSED AMENDMENT 09-18-2018	DEBIT	CREDIT	NOTES	
GENERAL FUND						<i>receive more/spend less</i>	
						<i>receive less/spend more</i>	
10	1601	Property Tax	1,295,426	1,300,919	5,493	<i>increase in taxes</i>	
10	1602	Sales Tax	157,500	204,435	46,935	<i>increase in taxes</i>	
10	1400	Administrative Fee	20,000	23,000	3,000	<i>increase in fees</i>	
10	1410	Community center Rentals	8,200	12,500	4,300	<i>increase in fees</i>	
10	1502	Building Permit Fees	285,507	319,744	34,237	<i>increase in bldg permits</i>	
10	1504	PD Fines	60,000	64,150	4,150	<i>increase in bldg permits</i>	
10	1513	Infrastructure Insp Fees	-	56,662	56,662	<i>new development</i>	
				-	154,777	<i>Total Revenue Amendment</i>	
30	6324	Com Ctr Monitors	7,500	8,400	900	<i>increased supplies</i>	
30	6450	Sales Tax Rebate	15,000	24,720	9,720	<i>increased expense</i>	
40	5001	Apparatus Maintenance	6,000	7,000	1,000	<i>increased expense</i>	
40	6200	Safety Fire Equip	24,850	32,850	8,000	<i>SCBA's 9/4/2018</i>	
50	8113	FD Furnishings/ EOC	11,000	19,500	8,500	<i>EOC Technology 9/4/2018</i>	
40	6021	Mobile Technology	9,900	11,600	1,700	<i>First Note</i>	
50	8407	Info Tech	22,000	23,750	1,750	<i>hard drive replacement</i>	
50	8416	Drainage	16,000	4,000	-	12,000	<i>less expenditures</i>
		Total Expenses			31,570	12,000	<i>Total Exp Amendment</i>
					31,570	166,777	<i>Revenue and Expenditures</i>
					135,207		<i>credit unassigned fund balance</i>
					166,777	166,777	BALANCED TOTAL



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: September 18, 2018

ITEM: 7-B

Items:

Discussion and action regarding Ordinance No. 2018-09-02 approving and adopting a Budget for the City for the Fiscal Year October 1, 2018 through September 30, 2019; providing that expenditures for said fiscal year shall be made in accordance with said Budget; and providing an effective date

Background:

Beginning on July 17, 2018, the City Council began conducting a series of budget work sessions in open meetings on the regularly scheduled meeting dates. This is the fifth open meeting where the budget will be discussed and deliberated. The direction provided by the City Council in the previous work sessions is incorporated into the proposed budget.

At the September 4, 2018 work session, the City Council directed the staff to re-examine the budget proposals to ensure that all expenditure requests were critical to operations and were provided for in the most conservative fashion possible. Additionally revenue projections for the current year were updated.

Assumptions for the proposed FY 2018-19 Budget include:

- **Maintain the same tax rate of 0.4557 cents per \$100 valuation**
- Adjust the maintenance and operations portion of the ad valorem tax rate and inter-fund transfers to adequately fund the debt service for the expansion of the wastewater treatment plant
- Adjust the budget to provide for the reduction in building permit revenue and growth that will result from the shortage of available lots for new home construction. New lots are anticipated to be available in August 2019
- Incorporate a new process for public infrastructure inspections
- Add one Police Patrol Officer. All other staffing levels remain the same
- Provide for a cost of living adjustment of 1% and potential merit increases of up to 2%
- Fund sidewalk repairs
- Provide for the demolition of substandard city-owned structures
- Purchase accounting software specifically designed for municipalities
- Increase the cities ratio for TMRS from 5% to 6%
- Provide resources to equip and train the Lavon Volunteer Fire Department
- Fund Phase II of the Police Department remodel to convert the last of two holding cells to useable space and upgrade the security camera system

- Open and maintain the Emergency Operations Center (EOC), including the addition of a generator and the recommended technology array
- Replace two police vehicles
- Purchase additional tables and chairs nad a storage cart for the community center
- Provide funding for the City's participation in the TxDOT project to widen SH 205.
- Provide funds for the increase in Collin County Dispatch fees.

The utility fund will reimburse the general fund for the debt service payments for the wastewater treatment plant expansion. Fees are proposed to remain the same and to be re-examined mid-year to ensure that the user fee revenue is adequately supporting the enterprise fund expenditures. No programs or additional services are proposed in the utility fund.

The general fund contains the resources and expenditures that encompass essentially all general City operations exclusive of utilities or enterprise functions. The ending position of the budgeted general fund is improved in FY 2018-19.

Collin County calculated the effective tax rate which will exceed the current property tax rate. Maintaining the current tax rate is not considered a tax rate increase and does not require the mandatory public hearings related to an increase in taxes. Although not required by state law, a public hearing was conducted on September 4, 2018 to receive public input regarding the budget, fee schedule and tax rate.

A record vote of the City Council is required in order to adopt the budget.

Attachments: Ordinance including Budget Document

September 14, 2018

CITY OF LAVON, TEXAS

ORDINANCE NO. 2018-09-02

Adopting Budget FY 2018-19

AN ORDINANCE OF THE CITY OF LAVON, TEXAS APPROVING AND ADOPTING A BUDGET FOR THE CITY FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019; PROVIDING THAT EXPENDITURES FOR SAID FISCAL YEAR SHALL BE MADE IN ACCORDANCE WITH SAID BUDGET; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Mayor of the City of Lavon, Texas has submitted to the City Council a proposed budget of the expenditures and revenues of all City Departments, Divisions, and Offices for the Fiscal Year 2018-2019; and

WHEREAS, the City Council reviewed the submitted budget and held a duly posted Public Hearing that was noticed as provided by state law; and

WHEREAS, the City Council, having reviewed and studied the submitted budget is of the opinion that the budget should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, COLLIN COUNTY, TEXAS;

Section 1. That the appropriations as designated for the payment of expenses for the operation of the City government, hereinafter itemized by a true and correct copy of the Budget Document hereto attached as Exhibit A, are hereby approved.

Section 2. That the expenditures during the fiscal year shall be made in accordance with the budget approved by this ordinance, unless otherwise authorized by a duly enacted ordinance of the City, said budget document being on file for public inspection in the office of the City Secretary.

Section 3. That the necessity for making and approving a budget for the fiscal year, as required by the laws of the State of Texas, requires that this ordinance shall take effect immediately from and after its passage, as the law in such case provides.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas, on this 18th day of September, 2018.

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary

CITY OF LAVON, TEXAS
ORDINANCE NO. 2018-09-02

EXHIBIT A

BUDGET
FY 2018-2019



**CITY OF LAVON
BUDGET
Fiscal Year 2018-19**

Contents

General Information

General Fund

Debt Service Fund (Interest & Sinking – I&S)

Street Fund

Utility Fund

Sewer Tap Fund

Dedicated Funds

Tax Increment Financing (TIF) Fund

Lavon Economic Development Corporation (LEDC) Fund

Multi-Year Obligations

Authorized Staffing Plan

City of Lavon
Fiscal Year 2018-2019
Budget Cover Page

This budget will raise less revenue from property taxes than last year's budget by an amount of \$-280,877, which is a -23.70 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$48,587.

The members of the governing body voted on the budget as follows:

FOR:

AGAINST:

PRESENT and not voting:

ABSENT:

Property Tax Rate Comparison

	2018-2019	2017-2018
Property Tax Rate:	\$0.455700/100	\$0.455700/100
Effective Tax Rate:	\$0.558367/100	\$0.561153/100
Effective Maintenance & Operations Tax Rate:	\$0.530186/100	\$0.523771/100
Rollback Tax Rate:	\$0.806559/100	\$0.588672/100
Debt Rate:	\$0.233959/100	\$0.023000/100

Total debt obligation for City of Lavon secured by property taxes: \$0

NOTICE OF 2018 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF LAVON

A tax rate of \$0.455700 per \$100 valuation has been proposed by the governing body of City of Lavon.

PROPOSED TAX RATE	\$0.455700 per \$100
PRECEDING YEAR'S TAX RATE	\$0.455700 per \$100
EFFECTIVE TAX RATE	\$0.558367 per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Lavon from the same properties in both the 2017 tax year and the 2018 tax year.

**YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:**

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Kenneth L. Maun
Tax Assessor-Collector
2300 Bloomdale Road
McKinney, TX 75071
972-547-5020
kmaun@collincountytx.gov
www.cityoflavon.com

You are urged to attend and express your views at the following public hearing on the proposed tax rate:

Public Hearing: September 4, 2018 at 7:00 pm at Lavon City Hall, 120 School Road, Lavon, TX 75166.

Steps Required for Proposal and Adoption of Budget

Entity Name: City of Lavon

Date: 08/13/2018 01:38 PM

Steps for the Proposal of the Budget:

This year's property tax levy will not raise more revenue from property taxes than in the preceding year. A statement about "budget increase" as specified by §102.005(b) of the Local Government Code is not required to be included on the notice of public hearing on the proposed budget or on the cover of the proposed budget.

Steps for the Adoption of the Budget:

-A vote to adopt the budget must be a record vote.

-An adopted budget must contain a cover page stating a record vote of each member of the governing body by name, the property tax rates for the current and preceding fiscal year, the total amount of debt obligations, and the following statement in 18 point font:

This budget will raise less revenue from property taxes than last year's budget by an amount of \$-280,877, which is a -23.70 percent decrease from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$48,587.

-The budget and cover page must be filed with the clerk and posted on the entity's website at least until the date of the first anniversary the budget is adopted.



Kenneth L. Maun
Tax Assessor-Collector
Collin County
2300 Bloomdale Road, Suite 2366
P.O. Box 8006
McKinney, TX 75070-8006
(972) 547-5020
Email: kmaun@collincountytx.gov

July 11, 2018

Vicki Swanson, Mayor
City of Lavon
P.O. Box 340
Lavon, TX 75166

Dear Mayor Swanson,

In accordance with Texas Property Tax Code, Section 26.04, I hereby certify that:

The anticipated collection rate for 2018 will be 100%.

There were no excess debt collections for 2017, as the anticipated collection rate for 2017 was 100%, and collections exceeded that amount.

I, Kenneth L. Maun, Tax Assessor-Collector of Collin County, hereby certify that the above statements are true and correct to the best of my knowledge.

Sincerely,

Kenneth L. Maun
Tax Assessor-Collector

KLM:ket

cc: Kim Dobbs

This letter is a required notice by Texas Property Tax Code, Section 26.04. No action or response is required.

RECEIVED
JUL 24 2018
CITY OF LAVON

2018 CERTIFIED TAXABLE VALUE WORKSHEET FOR: Lavon City

ENTITY NAME: Lavon City

CERTIFIED ROLL DATE: July 18, 2018

CERTIFIED TOTALS DATE: July 16, 2018

INSTRUCT

ARB APPROVED TOTALS, NET TAXABLE: \$323,632,678 (A)

EFFECTIVE RATE ASSUMPTION, LOWER VALUE USED PAGE, TOTAL VALUE USED: \$4,307,131 + (B)

UNDER ARB REVIEW TOTALS, TOTAL EXEMPTIONS \$182,500 - (C)

TOTAL TAXABLE VALUE CERTIFIED FOR EFFECTIVE RATE CALCULATIONS: \$327,757,309 =

NOTES

This is the Assessed Value, so exemptions must be subtracted to calculate Taxable Value. It is based on formula in Tax Code. It is the lower of last year's Assessed, this year's Assessed or owner's opinion of value.

SCHOOL DISTRICTS MUST COMPLETE THIS SECTION, SINCE BY LAW THEY HAVE A HOMESTEAD FREEZE. OTHER ENTITIES COMPLETE THIS SECTION IF THEY GRANT THE HOMESTEAD FREEZE

ARB APPROVED TOTALS, FREEZE TAXABLE: \$34,481,805 (D)

ARB APPROVED TOTALS, TRANSFER ADJUSTMENT TAXABLE: \$0 (E)

UNDER ARB REVIEW TOTALS, FREEZE TAXABLE: \$167,630 (F)

UNDER ARB REVIEW TOTALS, TRANSFER ADJUSTMENT TAXABLE: \$0 (G)

TOTAL CALCULATED FREEZE ADJUSTED TAXABLE VALUE (USED BELOW IN LEVY CALC): \$293,107,874 =

loss in taxable value due to Senior Citizen exemption, 'Actual Tax' added back at frozen amount.

loss in taxable value due to Senior Citizen or Disable Person "transferring" their exemption into tax entity.

loss in taxable value due to Senior Citizen exemption, 'Actual Tax' added back at frozen amount.

loss in taxable value due to Senior Citizen or Disable Person "transferring" their exemption into tax entity.

THE SECTION BELOW IS AN UNOFFICIAL CALCULATION OF TAX LEVY BASED ON YOUR ESTIMATED TAX RATE. AND HAS NOTHING TO DO WITH EFFECTIVE RATE CALCULATIONS / PUBLICATIONS

TAXABLE OR FREEZE ADJUSTED TAXABLE, PULLED DOWN FROM CALC. ABOVE: \$293,107,874

ESTIMATED TAX RATE: 0.45570000 X

CALCULATED BASE TAX LEVY: \$1,335,693 =

ACTUAL TAX FROM ARB APPROVED TOTALS (Freeze Taxable Section): \$115,038 + (H)

ACTUAL TAX FROM UNDER ARB REVIEW TOTALS (Freeze Taxable Section): \$724 + (I)

CALCULATED BASE TAX, PLUS FROZEN TAX LEVY: \$1,451,455

IF YOU DO NOT GRANT THE HOMESTEAD FREEZE, STOP HERE.

this is actual tax levied on frozen accounts, approved by ARB

this is actual tax levied on frozen accounts, still under protest

GENERAL NOTES REGARDING CALCULATIONS FOR: Lavon City

COLLIN COUNTY CITIES - TAX RATES

FY 17-18

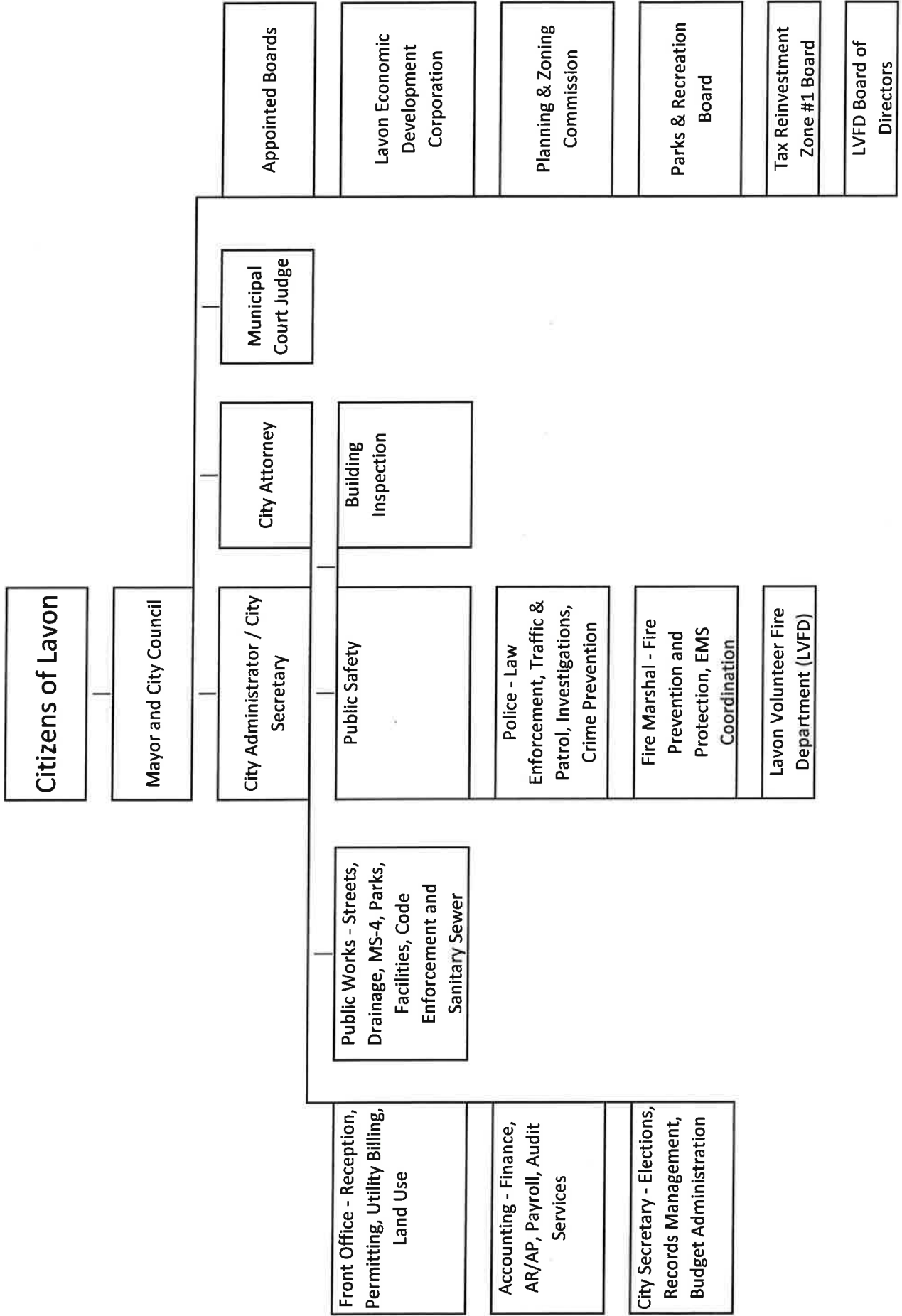
Listed highest to lowest total rate - cities w paid police depts

Entity	Total Rate	M & O Rate	I & S Rate
Wylie City (CWY)	0.781	0.580307	0.200693
Dallas City (CDA)	0.7804	0.558	0.2224
Farmersville City (CFC)	0.78	0.404894	0.375106
Sachse City (CSA)	0.747279	0.553072	0.194207
Garland City (CGA)	0.7046	0.394	0.3106
Princeton City (CPN)	0.68989	0.426465	0.263425
Celina City (CCL)	0.645	0.4278	0.2172
Van Alstyne City (CVA)	0.635138	0.492633	0.142505
Richardson City (CRC)	0.62516	0.37031	0.25485
Royse City (CRY)	0.6215	0.454	0.1675
Melissa City (CML)	0.61	0.457305	0.152695
Anna City (CAN)	0.601288	0.47887	0.122418
Carrollton City (CCR)	0.5997	0.42779	0.17191
McKinney City (CMC)	0.540199	0.375611	0.164588
Josephine City (CJO)	0.54	0.54	0
Prosper Town (CPR)	0.52	0.3675	0.1525
Allen City (CAL)	0.51	0.392738	0.117262
Murphy City (CMR)	0.5	0.31775	0.18225
Plano City (CPL)	0.4686	0.35	0.1186
Lavon City (CLA)	0.4557	0.4327	0.023
Frisco City (CFR)	0.4466	0.290435	0.156165
Parker City (CPK)	0.365984	0.305602	0.060382
Fairview Town (CFV)	0.359999	0.231409	0.12859

Cities without paid police depts

Entity	Total Rate	M & O Rate	I & S Rate
Blue Ridge City (CBL)	0.508077	0.508077	0
Weston City (CWS)	0.36	0.36	0
St. Paul Town (CSP)	0.332892	0.332892	0
Lucas City (CLU)	0.317948	0.198695	0.119253
Lowry Crossing City (CLC)	0.229536	0.229536	0
New Hope Town (CNH)	0.196	0.196	0
Nevada City (CNV)	0.185	0.185	0

CITY OF LAVON



SUMMARY - GENERAL FUND

SOURCES AND USES	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
<i>approved 9-19-2017; amended 5-1-2018 and 7-17-2018</i>					
SOURCE OF FUNDS					
10-1570 - Beginning Resources	216,193	208,564	208,564	243,734	482,462
REVENUE - CURRENT					
Tax Revenue	1,437,385	1,564,798	1,582,926	1,633,962	1,272,176
Transfers to GF	301,866	305,466	312,766	312,766	783,341
Municipal Court Revenue	3,652	3,700	3,700	2,385	3,000
Administrative Revenue	53,533	53,400	57,540	65,141	53,428
Operations Revenue	300,520	331,000	446,818	553,314	285,000
Total General Fund Current Revenues	2,096,956	2,258,364	2,403,750	2,567,568	2,396,945
TOTAL SOURCES OF FUNDS	2,313,149	2,466,928	2,612,314	2,811,302	2,879,407
EXPENDITURES					
<i>General Fund expenditures authorized for each department</i>					
Municipal Court	75,846	84,474	84,974	85,716	95,492
Administration	300,048	315,283	331,183	332,898	370,515
Fire Services	159,423	198,422	212,567	213,584	257,143
Police Department	660,465	756,884	772,684	748,463	927,946
Public Works	248,584	365,770	391,770	363,407	412,342
Facilities	27,436	26,704	26,704	24,685	39,000
Fund Transfers	195,155	218,909	202,409	202,409	155,000
Insurance	40,748	48,359	48,359	39,303	53,695
Outsourcing	169,842	225,707	233,007	192,842	207,785
Payroll Taxes	112,847	125,533	125,533	125,533	-
Total General Fund Current Expenditures	1,990,395	2,366,045	2,429,190	2,328,840	2,518,918
ENDING RESOURCES (Net Rev (Exp))	322,754	100,883	183,124	482,462	360,489

14%

SUMMARY - GENERAL FUND

	PROPOSED
Revenue	
Taxes	1,272,176
Charges for Services	<u>341,428</u>
Total Sources of Funds	1,613,604
Expenditures	
Public Safety	1,184,684
Public Works	412,342
Other	<u>766,892</u>
Total Uses of Funds	2,363,918
Other Funding Sources (Uses)	
Transfers In	783,341
Transfers Out	<u>(155,000)</u>
	628,341
Change	(121,973)
Beginning Fund Balance	482,462
Use of Fund Balance	<u>(121,973)</u>
Ending Fund Balance	360,489

GENERAL FUND	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
---------------------	---------------------------	--	---------------------------------------	---	--

approved 9-19-2017; amended 5-1-2018 and 7-17-2018

SOURCE OF FUNDS

10-1570 - Beginning Resources	216,193	208,564	208,564	243,734	482,462
--------------------------------------	----------------	----------------	----------------	----------------	----------------

REVENUE - CURRENT

Taxes

10-1600 · Franchise Tax	118,183	130,000	130,000	128,608	130,000
10-1601 · Property Tax	1,161,581	1,277,298	1,295,426	1,300,919	987,176
10-1602 · Sales & Use Tax	157,621	157,500	157,500	204,435	155,000
Total Taxes	1,437,385	1,564,798	1,582,926	1,633,962	1,272,176

Transfers to Reimburse GF

10-1200 · Solid Waste for admin svc	168,000	172,000	172,000	172,000	172,000
10-1201 · Sewer for admin svc	120,000	120,000	120,000	120,000	120,000
10-3675 - LEDC for I&S	13,866	13,466	13,466	13,466	13,066
10-____ - Sewer for I&S	-	-	-	-	451,213
10-____ - Public Safety Radios	-	-	-	-	27,062
10-____ - Court Security	-	-	4,000	4,000	-
10-____ - Tobacco Grant	-	-	3,300	3,300	-
Total Transfers	301,866	305,466	312,766	312,766	783,341

Municipal Court

10-1301 · Court Fees	3,652	3,700	3,700	2,385	3,000
Total Municipal Court	3,652	3,700	3,700	2,385	3,000

Administration

10-1400 · Administrative Fee	14,145	20,000	20,000	23,000	17,000
10-1401 · Banking Interest	328	600	3,540	4,835	6,428
10-1403 · Utility Late Fees	22,666	21,000	21,000	22,350	20,000
10-1404 · Photocopies	50	50	50	10	-
10-1408 · Restitution Pay	4,750	4,750	4,750	2,446	-
10-1410 · Comm Ctr/Pav Rent Fees	11,594	7,000	8,200	12,500	10,000
Total Administration	53,533	53,400	57,540	65,141	53,428

GENERAL FUND	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
Operations					
10-1500 · Food Serv Insp Permits	3,875	4,000	4,000	3,200	4,000
10-1501 · General Permit Fees	41,797	38,000	53,811	66,383	46,000
10-1502 · New Bldg Permit Fees	137,454	150,000	285,507	319,744	20,000
10-1503 · OSSF Permit Fees	1,400	2,000	2,000	600	500
10-1504 · PD Fines / Fees	91,673	90,000	60,000	64,150	65,000
10-1505 · PD Warrant Fines / Fees	3,970	5,000	5,000	4,800	5,000
10-1506 · Sale of Property	21	-	-	1,275	2,000
10-____ - Building Rent - LEDC	-	-	-	-	2,000
10-____ - Fire Permit & Insp Fees	-	-	-	-	1,000
10-1508 · PD Contract	20,331	42,000	36,500	36,500	64,500
10-1513 - Infrastructure Inspection Fees	-	-	-	56,662	75,000
Total Operations	300,520	331,000	446,818	553,314	285,000
Total General Fund Current Revenues	2,096,956	2,258,364	2,403,750	2,567,568	2,396,945
TOTAL SOURCES OF FUNDS	2,313,149	2,466,928	2,612,314	2,811,302	2,879,407

GENERAL FUND

2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
-------------------	-------------------------------	------------------------------	--------------------------------	-------------------------------

EXPENDITURES**Municipal Court Services**

20-6001 · Credit Card Fees	3,065	2,500	3,000	3,200	3,200
20-6006 · Jury Panel	75	150	150	216	150
20-6007 · Health Insurance	7,530	8,501	8,501	8,501	8,600
20-6250 · Office Supplies	577	1,500	1,500	1,500	1,500
20-6300 · Payroll- Court Clerk	56,131	63,373	63,373	64,349	64,638
20-6302 · Payroll - Judge	3,629	3,500	3,500	3,800	3,500
20-6303 · Payroll - Prosecutor	3,708	3,500	3,500	3,500	3,500
30-___ FICA	-	-	-	-	4,442
30-___ Medicare	-	-	-	-	166
30-___ Retirement	-	-	-	-	4,347
20-6400 · Postal Fees	220	450	450	300	450
20-6800 · Training	911	1,000	1,000	350	1,000
Total Municipal Court	75,846	84,474	84,974	85,716	95,492

GENERAL FUND

	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
Administration Services					
30-6010 · Adv, Notices & Pubs	6,508	5,000	7,000	7,000	7,500
30-6011 · Automobile Allowance	2,400	2,400	2,400	2,400	2,400
30-6015 · Building Supplies	1,830	2,000	2,000	1,500	2,000
30-6020 · Cell Phone	885	1,000	1,000	1,000	1,500
30-6060 · Computer (Srvr/Sftwr)	1,672	3,000	3,000	2,500	5,500
30-6065 · Council Supplies	725	800	1,300	1,350	1,500
30-6070 · Cleaning	5,585	5,640	5,640	5,640	5,640
30-6080 · CPA	950	2,250	2,250	800	1,000
30-6081 · Drinking Water All Depts	819	1,000	1,000	500	1,000
30-6100 · Dues & Fees	2,200	2,500	4,000	3,600	5,130
30-6101 · Elections	12,589	7,500	5,000	5,038	7,500
30-6103 · Health Insurance	29,480	34,004	34,004	31,110	34,400
30-6104 · Community Events	4,500	5,000	5,000	4,500	5,000
30-6105 · Mileage & Meals	-	500	500	500	1,000
30-6250 · Office Supplies	3,138	3,500	3,500	3,000	3,500
30-6251 · Office Furniture	1,000	750	750	-	750
30-6252 · Office Equipment	3,500	2,500	2,500	-	4,500
30-6299 · Payroll - Admin Staff	187,858	197,859	203,859	203,859	216,371
30-____ FICA	-	-	-	-	13,415
30-____ Medicare	-	-	-	-	3,137
30-____ Retirement	-	-	-	-	13,572
30-6324 · Comm Events Monitors	8,234	7,500	7,500	8,400	7,500
30-6400 · Postal Fees	162	250	250	200	250
30-6415 · Records Storage	1,400	1,680	1,680	1,680	-
30-6450 · Sales Tax Rebate	3,750	7,500	15,000	24,720	5,000
30-6500 · Software/Website	3,566	3,500	3,500	3,500	1,000
30-6800 · Training	1,602	2,500	2,500	2,400	2,500
30-7000 · Electric	6,523	5,000	5,000	6,400	5,000
30-7002 · Natural Gas	2,525	3,200	4,100	4,100	4,500
30-7003 · Telephone	6,091	6,200	6,200	6,200	6,200
30-7004 · Water	556	750	750	1,000	750
Total Administration Operations	300,048	315,283	331,183	332,898	369,015
Administration Capital Outlay					
50-____ City Hall improvements	-	-	-	-	1,500
Total Admin Capital Outlay	-	-	-	-	1,500
Total Administration Services	300,048	315,283	331,183	332,898	370,515

GENERAL FUND	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
--------------	-------------------	-------------------------------	------------------------------	--------------------------------	-------------------------------

Fire Services

Fire Operations

40-5000 - ALS Med Supplies	826	1,300	1,300	1,300	950
40-5001 - Apparatus Maintenance	3,107	5,000	6,000	7,000	5,000
40-5002 - Asset Tags/Metal	378	-	-	-	300
40-5007 - Radio/Antenna Install	975	-	-	-	1,210
40-5008 - Cleaning FD	-	-	-	700	2,400
40-5010 - Comp/IT Items/Printer	-	-	-	-	2,250
40-6002 - Equipment Maint Rep	-	-	500	500	500
40-6010 - Fuel	-	-	2,500	200	1,500
40-6072 - FD Dispatch	-	-	-	-	11,778
42-6101 - VFD Dues & Fees	-	-	-	575	1,350
40-6130 - Lifepac Heart Monitor	1,000	-	-	-	-
40-6131 - Helmet EMS PK	1,750	-	1,600	762	-
40-6145 - Office Furniture - FD	-	-	-	-	-
40-6147 - Postage - FD	-	-	25	-	25
40-6148 - PPE/ Bunker Gear & Maint	3,500	3,175	26,620	14,000	15,200
40-6200 - Safety/Fire Equipment	300	2,050	24,850	32,850	9,980
40-6201 - Fire Hose	1,000	2,250	2,250	2,160	1,400
40-6204 - NFPA Pump/Ladder Test	400	500	500	550	500
40-6207 - PT Personnel Stipend	22,125	46,000	4,000	3,150	20,450
40-6208 - Graphics/Uniforms	787	-	700	700	1,500
40-6250 - Office Supplies - FD	828	-	500	500	1,000
40-6261 - Travel/ Conf / Meals	1,000	-	850	850	3,300
40-7000 - Electric	1,965	3,500	2,500	1,500	2,500
40-7001 - Natural Gas	678	800	800	700	1,000
40-7002 - Water	404	850	850	700	850
40-7004 - Telephone	148	-	-	-	-
40-_____ - EOC Fire Alarm Monitoring	-	-	-	180	720
40-6210 - Fire Services	-	-	7,500	7,500	2,000
Total Fire Operations	41,892	67,065	85,485	78,017	91,213

GENERAL FUND

	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
Fire Marshal					
42-5010 · Comp/IT Items/Printer	4,513	1,600	1,600	1,600	200
42-6002 · Equipment Maint Rep	1,104	1,000	1,000	1,000	800
42-6010 · Fuel	5,429	5,000	2,500	2,500	2,400
42-6101 · Fire Marshal Dues & Fees	594	575	575	585	700
42-6145 · Office Furniture - FD	500	250	250	250	-
42-6147 · Postage - FD	49	75	50	25	50
42-6205 · Payroll	61,800	64,101	64,101	64,101	65,331
42-____ FICA	-	-	-	-	4,051
42-____ Medicare	-	-	-	-	947
42 -____ Retirement	-	-	-	-	4,098
42-6206 · Health Insurance	7,536	8,501	8,501	8,501	8,600
42-6208 · Graphics/Uniforms	-	900	500	500	350
42-6209 · Mobile Technology	702	900	900	900	1,200
42-6250 · Office Supplies - FD	-	800	300	300	200
42-6261 - Travel/ Conf / Meals	-	1,350	500	500	700
Total Fire Marshal	82,226	85,052	80,777	80,762	89,627
Fire Capital Outlay					
50-8009 · Fire 2013 Spartan fy23	22,502	22,502	22,502	22,502	22,501
50-8020 · Fire Marshal SUV fy21	12,803	12,803	12,803	12,803	12,803
50-____ - Fire Quick Response fy21	-	-	-	-	19,862
50-8113 - FD furnishings and EOC technology	-	11,000	11,000	19,500	11,800
50-____ Fire Radios	-	-	-	-	9,337
Total Fire Capital Outlay	35,305	46,305	46,305	54,805	76,303
Total Fire Services	159,423	198,422	212,567	213,584	257,143

GENERAL FUND	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
Police Operations					
40-6015 · Audio Visual	1,490	1,800	1,800	2,200	2,300
40-6017 · Body Cams - grant match	-	-	-	-	-
40-6018 · Protective Gear (formerly Body Armor - PD)	600	2,500	1,000	690	1,500
40-6019 · Ballistic Helmet - PD	5,070	500	500	420	-
40-6021 · Mobile Technology	9,270	9,300	9,900	11,600	9,600
40-6055 · Cleaning	4,150	4,200	4,200	4,200	4,200
40-6056 · Crime Scene Camera	-	-	-	-	-
40-6061 · Computers	9,500	1,500	15,400	15,600	4,000
40-6070 · Crime Prevention	1,554	1,800	1,800	1,800	1,800
40-6071 · Database Services	350	2,300	3,100	2,500	2,600
40-6072 · Dispatch	24,998	40,132	40,132	40,132	43,298
40-6102 · Dues & Fees	619	600	600	500	700
40-6140 · Emergency Equipment	3,114	3,000	4,000	3,500	4,000
40-6141 · Explorer Post Program	1,000	1,500	1,500	1,500	2,500
40-6143 · Health	50,757	76,509	76,509	60,225	77,400
40-6146 · Travel / Meals	350	750	750	300	500
40-6150 · Inmate Boarding	418	800	800	1,000	1,500
40-6252 · Office Equipment	550	1,000	1,000	1,235	1,000
40-6253 · Office Supplies	2,272	3,000	3,000	2,000	3,000
40-6255 - Patrol Rifle / Firearms	475	500	-	-	600
40-6300 · Payroll	441,310	467,158	467,158	467,158	524,280
40-____ FICA	-	-	-	-	32,505
40-____ Medicare	-	-	-	-	7,602
40-____ Retirement	-	-	-	-	32,885
50-8305 · Law Enforcement Liability	7,102	7,564	7,564	7,400	7,500
40-6350 · Police Equipment Mtn.	400	2,500	2,500	1,000	2,500
40-6451 · Radio	-	5,000	5,000	300	5,000
40-6452 · School Resource Exp	150	-	-	-	-
40-6453 · Report Mgt System	3,300	3,500	3,500	3,300	3,500
40-6501 · Software	2,500	3,500	1,500	1,300	1,500
40-6502 · Tazers (3)	-	500	500	-	500
40-6650 · TLETS Management	9,500	9,500	10,000	9,600	10,000
40-6801 · Training	3,900	5,500	5,500	3,500	5,000
40-6850 · Uniform	3,500	5,000	4,000	3,000	4,000
40-6900 · Vehicle Cleaning	500	500	500	500	500
40-6903 · Vehicle Fuel	17,500	18,000	22,500	21,000	23,000
40-6904 · Vehicle Mtn.	10,000	10,000	10,000	7,000	8,000
40-6950 · Vests	2,750	3,000	3,000	2,150	3,000
40-7025 · Electric	4,546	4,000	4,000	3,825	4,000
40-7027 · Telephone	6,829	6,500	6,000	6,000	6,000
40-7028 · Water	376	400	400	400	400
Total Police Operations	632,833	705,913	721,713	689,060	844,421
Police Capital Outlay					
50-____ - Police Vehicles Total	34,733	52,735	52,735	53,603	58,000
50-8112 - Police remodel	-	5,800	5,800	5,800	7,800
50-____ Police Radios	-	-	-	-	17,725
Total Police Capital Outlay	34,733	58,535	58,535	59,403	83,525
Total Police Services	667,566	764,448	780,248	748,463	927,946

GENERAL FUND

	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
Public Works Services					
Public Works Operations					
40-5980 · Audio Visual	300	300	300	-	-
40-5985 - Eagle Pond Imp	1,000	-	-	-	-
40-6104 · Code Enforcement	1,000	1,000	1,000	500	1,000
40-6105 · Food Service Inspector	2,500	2,500	3,000	2,750	2,750
40-6106 · Computer/Comp Equip	2,000	1,000	1,000	-	-
40-6151 · Insurance Claims	(14,273)	-	-	-	-
40-6156 · Heavy Equipment Mtn	7,000	7,000	7,000	5,381	7,000
40-6260 · Health Insurance	19,242	25,503	25,503	24,294	25,800
40-6265 · Meals & Travel	500	1,000	1,000	388	1,000
40-6267 · MS4 Supplies	2,000	1,500	1,500	800	1,000
40-6270 · PW Office Supplies	1,000	1,000	1,000	447	500
40-6302 · Payroll	97,352	109,031	109,031	109,031	115,048
40-6306 · Payroll - Part Time	-	2,000	2,000	-	2,000
40-____ FICA	-	-	-	-	7,257
40-____ Medicare	-	-	-	-	134
40-____ Retirement	-	-	-	-	7,216
40-6545 · Postage	83	500	500	-	500
40-6550 · Signage	9,027	7,100	7,100	6,200	5,000
40-6700 - State OSSF Fees	300	300	300	-	300
40-6701 · Street Lights	42,060	46,000	44,000	43,739	46,000
40-6703 · Street Repair/Maint	4,915	33,750	33,750	29,814	14,500
40-6749 · Mosquito Spraying	11,550	-	12,000	9,620	12,000
40-6750 · Tools	4,152	3,500	6,000	4,344	3,500
40-____ - Operational Supplies	-	-	-	-	3,000
40-6802 · Training	3,195	7,000	7,000	4,656	7,000
40-6851 · Uniform	1,632	2,000	3,500	1,849	4,100
40-6901 · PW Facility Rental	7,800	7,800	7,800	7,800	-
40-6905 · Vehicle Fuel	4,170	6,000	6,000	4,308	6,000
40-6906 · Vehicle Mtn.	3,327	4,000	4,000	2,500	4,000
40-6909 · Gooseneck Trailer	-	-	-	-	-
40-6912 - Fire Extinguishers	300	-	-	-	-
Total Public Works Operations	228,536	287,784	302,284	273,922	291,856
Public Works Capital Outlay					
40-6908 · Mower-Batwing fy19	4,963	4,963	4,963	4,963	4,963
50-8014 - PW Truck fy19	6,400	6,338	6,338	6,338	6,338
50-8015 · Tractor (2016) fy21	8,685	8,685	8,685	8,685	8,685
50-8021 PW Truck	-	10,000	10,000	10,000	10,000
50-8114 PW Bldg & Equip Shelter	-	48,000	59,500	59,500	1,500
50-____ - SH 205 Widening Participation	-	-	-	-	89,000
Total Capital Outlay	20,048	77,986	89,486	89,486	120,486
Total Public Works Services	248,584	365,770	391,770	363,407	412,342

GENERAL FUND

2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
-------------------	-------------------------------	------------------------------	--------------------------------	-------------------------------

Other Expenses**Multi-Year Commitments - moved to departmental Capital Outlay****Facilities - Multi-Department**

50-8011 · Copier Mtn Contract	3,693	4,800	4,800	4,786	5,500
50-8013 · Office Mach Contract	1,122	1,904	1,904	2,024	2,500
50-8100 · Bldg Mtn. - City Hall	11,697	10,000	10,000	9,675	10,000
50-8101 · Bldg Mtn. - PD/FD	10,923	10,000	10,000	8,200	10,000
50-_____ - Bldg Mtn. - PW	-	-	-	-	2,000
50-_____ - Demolition - Forder	-	-	-	-	9,000
Total Facilities	27,436	26,704	26,704	24,685	39,000

Fund Transfer

50-8200 · Transfer to TIF	111,655	150,000	133,500	133,500	155,000
50-8204 · Street Rep Transfer	35,000	48,909	48,909	48,909	-
50-8207 · Phase 2 Radio Upgrd	20,000	20,000	20,000	20,000	-
50-8208 · Open Space Grant Match	28,500	-	-	-	-
Total Fund Transfer	195,155	218,909	202,409	202,409	155,000

Insurance

50-8300 · Auto Liability	7,425	7,450	7,450	5,617	6,448
50-8301 · Auto Phys. Damage	2,537	3,320	3,320	3,163	4,382
50-8302 · Errors & Omissions	1,596	1,915	1,915	1,951	1,954
50-8303 · General Liability	770	1,010	1,010	987	1,048
50-8306 · Mobile Equipment	282	600	600	715	862
50-8307 · Real & Personal Property	2,975	5,000	5,000	5,502	15,000
50-8308 · Workers Compensation	18,061	21,500	21,500	21,368	24,000
Total Insurance	33,646	40,795	40,795	39,303	53,695

GENERAL FUND	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 AMENDED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
Outsourcing					
50-8400 · Ambulance Service	13,522	13,846	13,846	13,846	15,000
50-8401 · Animal Control	6,250	6,250	6,250	6,250	6,250
50-8402 · Auditor	12,478	15,000	15,000	14,364	15,000
40-6051 · Building Inspector	37,846	42,500	42,500	37,500	30,000
50-_____ - Infrastructure Inspection	-	-	-	-	25,000
50-8403 · Central Appr District	7,576	7,996	7,996	8,456	9,085
50-8404 · City Attorney	34,500	40,000	40,000	40,000	40,000
50-8405 · City Engineer	5,052	20,000	15,000	13,500	15,000
50-8406 · Fidelity Bonding	200	200	200	200	200
50-8407 · Information Tech	18,712	22,000	22,000	23,750	22,000
50-8408 · Tax Assessor/Collector	1,300	1,500	1,500	1,500	1,750
50-8409 · TIFF Administration	4,000	4,000	11,300	11,200	4,000
50-8411 · MS4 Permit Cons	-	-	-	-	-
50-8412 · MS4 Execution	13,223	25,000	25,000	2,386	4,500
50-8414 · Consulting/Prof Serv	3,540	5,000	10,000	10,000	7,500
50-8415 · Codification	5,375	5,015	5,015	4,290	1,000
50-8416 - Drainage / Prelim Eng	5,000	16,000	16,000	4,000	10,000
50-9410 · Shredding Services	1,269	1,400	1,400	1,600	1,500
Total Outsourcing	169,842	225,707	233,007	192,842	207,785
Payroll Taxes					
50-8500 · FICA	52,237	56,452	56,452	56,452	-
50-8501 · Medicare	12,222	13,203	13,203	13,203	-
50-8502 · Retirement-City Portion	45,204	52,378	52,378	52,378	-
50-8503 · SUTA	3,185	3,500	3,500	3,500	-
Total Payroll Taxes	112,847	125,533	125,533	125,533	-
Total General Fund Expenditures	1,990,394	2,366,045	2,429,190	2,328,840	2,518,917
ENDING RESOURCES (Net Rev (Exp))	322,755	100,883	183,124	482,462	360,490
					14%

DEBT SERVICE (I & S) FUND		2015-16 ACTUAL	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 PROJECTED BUDGET	2018-19 PROPOSED BUDGET
--------------------------------------	--	---------------------------	---------------------------	--	---	--

REVENUE

90-___	Property Tax	\$ 13,249	\$ 13,866	\$ 13,466	\$ 13,466	\$ 464,279
TOTAL		\$ 13,249	\$ 13,866	\$ 13,466	\$ 13,466	\$ 464,279

EXPENDITURES

90-8650	2014 Tax Note (EDC-sewer) Principal	\$ 12,216	\$ 13,033	\$ 13,466	\$ 12,833	\$ 12,633
90-___	2014 Tax Note (EDC-sewer) Interest	\$ 1,033	\$ 833		\$ 633	\$ 433
90-___	2018 Tax Note (WWTP) Principal	\$ -	\$ -	\$ -	\$ -	\$ 355,000
90-___	2018 Tax Note (WWTP) Interest	\$ -	\$ -	\$ -	\$ -	\$ 96,213
TOTAL		\$ 13,249	\$ 13,866	\$ 13,466	\$ 13,466	\$ 464,279

Debt Service Reserve Fund Balance

FUND TRANSFERS TO GF FOR I & S		2015-16 ACTUAL	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 PROJECTED BUDGET	2018-19 PROPOSED BUDGET
---	--	---------------------------	---------------------------	--	---	--

10-3675	Reimbursement to GF from LEDC	\$ 13,249	\$ 13,866	\$ 13,466	\$ 13,466	\$ 13,066
10-___	Reimbursement to GF from Sewer Fund	\$ -	\$ -	\$ -	\$ -	\$ 451,213
TOTAL		\$ 13,249	\$ 13,866	\$ 13,466	\$ 13,466	\$ 464,279

STREET FUND						
Maintenance/Construction	2015-16	2016-17	2017-18	2017-18	2018-19	
	ACTUAL	ACTUAL	APPROVED	PROJECTED	PROPOSED	
			BUDGET	ACTUAL	BUDGET	
Street Repair Fund Revenue						
10-3610 Street Maint Sales Tax	\$ 34,000	\$ 42,716	\$ 75,000	\$ 93,374	\$ 65,000	
10-3612 General Fund Transfer	\$ 35,000	\$ 35,000	\$ 48,909	\$ 48,909	\$ -	
10____ Fund Bal /Transfer Reserve	\$ 81,370	\$ 79,757	\$ 10,800	\$ 10,800	\$ 80,536	
Total Street Repair Fund Revenue	\$ 150,370	\$ 157,473	\$ 134,709	\$ 153,083	\$ 145,536	
Street Repair Expenditure						
90-8482 Interlocal Street Package	\$ 34,000	\$ 36,319	\$ 36,319	\$ 33,048	\$ -	
90-8484 Geren Rd. Repair Ph 1	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	
90-____ Geren Rd. Repair Ph 2	\$ -	\$ -	\$ 97,500	\$ 97,500	\$ 97,500	
90-____ Street Project Maint	\$ 41,370	\$ 35,354	\$ -	\$ -	\$ 45,000	
Total Street Repair Expenditure	\$ 150,370	\$ 146,673	\$ 133,819	\$ 130,548	\$ 142,500	
Net to designated fund balance		\$ 10,800	\$ 890	\$ 22,536	\$ 3,036	

UTILITY FUND	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
<i>Beginning Resources</i>	92,174	97,319	78,023	83,278
UTILITY FUND REVENUE				
Utility Administration				
10-2200 Admin Fee	100	-	-	-
10-2201 Late Fee	50	-	1,006	-
10-2202 Online Permit Pmnts	-	-	598	-
Total Administration	150	-	1,604	-
Solid Waste				
10-2000 Solid Waste Income	421,965	455,958	483,758	495,000
Total Solid Waste	421,965	455,958	483,758	495,000
Sanitary Sewer				
10-2100 San Sewer Income	373,471	477,090	470,274	483,084
Total Sanitary Sewer	373,471	477,090	470,274	483,084
<i>Total Revenue</i>	795,586	933,048	955,636	978,084
UTILITY FUND EXPENDITURES				
Solid Waste				
90-6990 Credit Card Fees	4,023	3,975	3,850	3,750
90-7000 Gen Fund Transfer	168,000	172,000	172,000	172,000
90-7001 Postal Fees	7,704	8,200	8,000	8,500
90-7002 Office Equipment	1,000	1,000	-	500
90-7003 Sales Tax	29,497	33,250	33,750	35,000
90-7004 Solid Waste Contract	210,854	219,740	240,148	243,308
90-7005 Utility Billing Cost	2,176	2,500	1,250	1,500
90-7006 Utility Billing Software	1,485	3,000	3,000	2,500
90-7011 Training	-	1,500	500	750
Total Solid Waste	424,737	445,165	462,498	467,808
Sanitary Sewer				
90-7100 Gen Fund Transfer	120,000	120,000	120,000	120,000
90-7101 Sew Tap Fund Transfer	275,358	367,883	367,883	369,473
Total Sanitary Sewer	395,358	487,883	487,883	489,473
<i>Total Expenditure</i>	820,095	933,048	950,381	957,281
<i>Ending Resources</i>	67,665	97,319	83,278	104,081

SEWER TAP FUND	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 PROJECTED ACTUALS	2018-19 PROPOSED BUDGET
<i>Beginning Resources</i>	119,435	57,870	44,119	173,507
SEWER TAP FUND REVENUE				
10-3401 Sewer Service transfer	259,503	367,883	367,883	369,473
10-3403 Interest	3	0	600	1,000
10-3404 Sewer Tap Fees New Addition	120,600	172,800	321,600	32,000
10-_____ Transfer for WWTP Ph 3 expansion	0	0	200,000	2,300,000
Total Sewer Tap Fund Revenue	380,105	540,683	890,083	2,702,473
SEWER TAP FUND EXPENDITURES				
90-8400 Dev Reimbursement / Future Dev	125,633	175,000	171,000	100,000
90-8402 North Texas Muni Water District	234,826	279,695	279,695	299,925
90-8403 Electric	34,153	35,000	35,000	40,000
90-8404 General Maintenance & Equipment	62,991	58,858	25,000	50,000
90-8406 NTMWD Feasibility Study	-242	50,000	50,000	0
90-8407 WWTP Ph 3 Expansion	0	0	200,000	2,300,000
Total Sewer Tap Fund Expenditures	457,362	598,553	760,695	2,689,925
<i>Ending Resources</i>	42,179	0	173,507	186,055

DEDICATED FUNDS	2016-17 ACTUAL	2017-18 BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
-----------------	-------------------	-------------------	--------------------------------	-------------------------------

MUNICIPAL COURT DEDICATED FUNDS

Beginning Resources	5,922	20,644	18,294	7,031
Municipal Court Related Revenue				
10-3000 Judicial Enhancement	175	200	182	200
10-3001 Municipal Bldg Security Fund	2,546	2,400	1,846	2000
10-3002 Municipal Technology Fund	3,805	3,000	2,658	3000
10-3008 State Court Costs Revenue	63,497	55,000	47,655	55000
10-3009 State Child Safety Seat Revenue	96	100	7	0
10-3010 Court Fees	-	-	-	-
Total Municipal Court Related Revenue	70,119	60,700	52,347	60200
Municipal Court Related Expenditure				
90-8000 Municipal Bldg. Security	546	2,450	266	500
90-8001 Judicial Enhancement	-	-	-	0
90-8002 Municipal Court Technology	1,329	1,500	6,446	1500
90-8003 State Court Cost	53,455	55,000	56,755	55000
90-8004 Child Safety Seat Cost to State	68	100	143	150
Total Municipal Court Related Expenditure	55,398	59,050	63,610	57150
Ending Resources	20,644	22,294	7,031	10,081

FORFEITED ASSETS

Beginning Resources	1,089	1,089	1,088	1,215
Forfeited Assets Revenue				
Forfeited Assets and Carryover	-	-	127	-
Seized Assets	-	-	-	-
Total Forfeited Assets Revenue	-	-	127	-
Forfeited Assets Expenditure				
90-7990 Police equipment	-	-	-	-
Transfer to Reserve	-	-	-	-
Total Forfeited Assets Expenditure	-	-	-	-
Ending Resources	1,089	1,089	1,215	1,215

DEDICATED FUNDS	2016-17 ACTUAL	2017-18 BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
-----------------	-------------------	-------------------	--------------------------------	-------------------------------

STATE FUNDED POLICE TRAINING

Beginning Resources	4,914	3,617	4,490	4,609
State Funded Training Revenue				
10-3300 Police Training	789	1,000	1,144	-
Total State Funded Training Revenue	789	1,000	1,144	-
State Funded Training Expenditure				
Marshal Law Enf Training - Return to State	873	-	-	-
90-8300 Police Training	1,213	4,617	1,025	-
Total State Funded Training Expenditure	2,086	4,617	1,025	-
Ending Resources	3,617	-	4,609	4,609

PD RELATED CONTRIBUTIONS

Beginning Resources	7,023	21,159	41,259	59,014
Police Dept. Contributions Revenue				
10-3800 NNO	75	-	80	-
10-3803 Tobacco Enforcement	900	-	600	600
10-3804 Miscellaneous	-	-	375	-
10-3805 Safe Kids	-	-	-	-
10-3806 Uniform Grant	-	-	-	-
10-3807 Rifle Plate Grant	-	-	-	-
10-3808 Body Camara Grant	7,436	-	-	-
10-3809 Radio Upgrade - Transfer from GF	12,925	20,000	20,000	-
Total Police Dept. Contributions Revenue	21,336	20,000	21,055	600
90-____ Transfer from Tobacco Grant to GF for Server			3,300	-
90-____ Radio Upgrade Installment / Transfer to GF	7,075	-	-	27,062
90-8807 Rifle Plate	-	-	-	-
90-____ Body Camera	-	-	-	-
90-____ Police Equipment and Supplies	25	-	-	-
Total Police Dept. Contributed Expenditure	7,100	-	3,300	27,062
Ending Resources	21,259	41,159	59,014	32,552

TIF FUND		2015-16 ACTUAL	2016-17 ACTUAL	2017-18 APPROVED BUDGET	2017-18 PROJECTED ACTUAL	2018-19 PROPOSED BUDGET
10-1330	Beg Fund Balance - City Portion		\$ 486,821	\$ 598,476	\$ 598,728	\$ 733,587
10-1331	Beg Fund Balance - County Portion		\$ 281,819	\$ 340,165	\$ 340,318	\$ 409,259
TIF REVENUE						
10-1320	City of Lavon - Contribution	\$ 78,039	\$ 111,655	\$ 133,500	\$ 132,985	\$ 152,933
10-1325	City of Lavon - Interest	\$ -	\$ -	\$ 750	\$ 1,874	\$ 2,000
10-1321	Collin County - Contribution	\$ 49,137	\$ 58,346	\$ 59,000	\$ 67,968	\$ 76,124
10-1325	Collin County - Interest	\$ 555	\$ 252	\$ -	\$ 973	\$ 750
Total TIF revenue		\$ 127,731	\$ 170,254	\$ 193,250	\$ 203,799	\$ 231,807
TIF EXPENDITURES						
50-9050	City Portion	\$ -	\$ -	\$ -	\$ -	\$ -
50-9051	Carryover County Portion	\$ -	\$ -	\$ -	\$ -	\$ -
50-9052	TIF expenditures	\$ -	\$ -	\$ -	\$ -	\$ -
Total TIF expenditures						
TIF TRANSFERS						
	Transfer to fund balance - City	\$ 78,039	\$ 111,655	\$ 134,250	\$ 134,859	\$ 154,933
	Transfer to fund balance - County	\$ 49,692	\$ 58,599	\$ 59,000	\$ 68,940	\$ 76,874
Total TIF transfers		\$ 127,731	\$ 170,254	\$ 193,250	\$ 203,799	\$ 231,807

LAVON ECON DEVELOPMENT CORPORATION	Official Budget + Amndmnt 2015-16	Official Budget 2016-17	Official Budget+ Amndmnt 2017- 2018	Proposed Budget 2018-2019
------------------------------------	---	----------------------------	---	------------------------------

LEDC REVENUE		Approved by LEDC & City			
	Starting Balance (Carryover)				
	<i>Total Carryover</i>	132,527	110,000	92,307	\$ 97,000
2-5	City grant/credits/donations	2,000	2,450	1,500	\$ 2,000
2-2	Sales & Use Tax	65,000	75,000	80,000	\$ 85,000
	<i>Total Revenue</i>	67,000	77,450	81,500	\$ 87,000
	Total Revenue + Carryover	199,527	187,450	173,807	\$ 184,000

LEDC EXPENDITURES

Operations

General Operations

3-1b	Misc - Dues, Ads, Cell Svc		4,000	2,500	\$ 2,500
3-1a	Email Software/Archiving		5,000	4,600	\$ 5,600
3-1c	Auditor		3,000	3,000	\$ 1,500
3-1d	Meeting Expenses		1,000	600	\$ 1,000
2-1e	Training		1,500	500	\$ 1,000
3-1f	Admin Support		22,500	23,000	\$ 24,025
3-1g	Admin Additional Hours				\$ 2,500
3-1h	Office Rent June-Sept 2019				\$ 2,000
	Total General Operations		37,000	34,200	\$ 40,125

Consulting

4-1	Other		1,000	-	\$ -
4-2	Non-Capital Tech Equip & Svc, Website			1,000	\$ 1,000
4-3	City Attorney		10,000	5,800	\$ 5,800
4-4	Economic Dev Consulting		24,000	25,596	\$ 26,875
	Total Consulting		35,000	32,396	\$ 33,675

Equipment

5-1	Computers		4,000	1,500	\$ 1,500
5-2	Office Supplies		1,750	1,750	\$ 2,500
	Total Equipment		5,750	3,250	\$ 4,000

Total Operations 2016-2017

77,750 **69,846** \$ 77,800

Promotional

6-1	General Promotion & Trade Shows		7,000	6,500	\$ 6,500
6-2	Promo Carryover 2012 -14		3,900	2,988	\$ 2,834
6-5	Web Site & updates		3,600	2,500	\$ 3,600
6-3	Aerial Map & Brochures		4,900	1,500	\$ 2,000
6-4	Advertising		700	1,907	\$ 3,500
	Total Promotional		20,100	15,395	\$ 18,434

Capital Projects

7-1	Zoning Ordinance Update	4,000	3,200	-	\$ -
7-2	Lavon Business Pk sewer line loan pymts		13,900	13,866	\$ 13,066
7-3	Incentives		29,500	41,000	\$ 41,000
7-4	Additional Infrastructure Projects		43,000	33,700	\$ 33,700
7-5	Lavon Business Pk sewer line construction		0		
7-7	Small Business Loan Guarantee		0		
	Total Capital Projects	4,000	89,600	88,566	\$ 87,766

Reserve for Additional Projects

28,626

Total Expenditures **4,000** **187,450** **173,807** \$ 184,000

Multi-Year Obligations			FY 16-17	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22	FY 21-23
GENERAL FUND									
1	Fire	Fire Engine							
		2/2014-2/2023	22,501	22,501	22,501	22,501	22,501	22,501	22,501
2	Fire	Vehicle							
		4/2017 - 4/2021	12,803	12,803	12,803	12,803	12,803		
3	PW	Tractor							
		4/2017 - 4/2021	8,685	8,685	8,685	8,685	8,685		
4	Fire	Radios							
		2019-2022			6,810	6,810	6,810		
5	Police	Vehicle							
		2019-2022			20,000	20,000	20,000		
6	Police	Vehicle							
		2019-2022			20,000	20,000	20,000		
7	Fire	First Response Truck							
		2019-2022			19,862	19,862	19,862		
8	Police	Vehicle							
		2018-2021		18,000	18,000	18,000			
9	PW	Vehicle							
		2018-2021		10,000	10,000	10,000			
10	Police	Radios							
		2018-2021		26,492	26,492	26,492			
11	PW	Mower / Batwing							
		4/2015-4/2020	4,963	4,963	4,963				
12	PW	Vehicle							
		2/2016-2/2019	6,338	6,338	6,338				
13	Police	Vehicle							
		8/2016-8/2018	18,041	18,041					
14	Police	Vehicle							
		9/2016-9/2018	16,692	16,692					
DEDICATED FUNDS									
15	PW	Geran Rd. Ph 2B							
		2018-2019		97,500	97,500				
16	PW	CC Road Package							
		9/2003-8/2018	36,319	27,239					
TOTAL			126,342	269,254	273,954	165,153	110,661	22,501	22,501

Authorized Staffing Plan	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 APPROVED	2018-19 PROPOSED
Municipal Court Services				
Mun Court Clerk/ PD Sec	1	1	1	1
Total	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Administration Services				
City Administrator / City Secretary	1	1	1	1
City Secretary	1	0	0	0
Accounting Administrator	1	1	1	1
Municipal Services Coordinator	1	1	1	1
Administrative Assistant	1	1	1	1
Total	<u>5</u>	<u>4</u>	<u>4</u>	<u>4</u>
Fire Services				
Fire Marshal	1	1	1	1
Total	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Police Services				
Chief	1	1	1	1
Lieutenant	1	1	1	1
Corporal	1	1	0	0
Sergeant	0	0	1	1
Patrol/CID	0	1	1	1
Patrol Officer	6	5	5	6
Total	<u>9</u>	<u>9</u>	<u>9</u>	<u>10</u>
Public Works Services				
Director of Public Works	1	1	1	1
Public Works Operator	2	2	2	2
Total	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Total Positions Authorized	<u><u>19</u></u>	<u><u>18</u></u>	<u><u>18</u></u>	<u><u>19</u></u>



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: September 18, 2018

ITEM: 7 - C

Item:

Discussion and action regarding Ordinance No. **2018-09-03** levying the Ad Valorem Taxes for the Fiscal Year 2018-2019 at a rate of \$0.4557 per one hundred dollars (\$100.00) of assessed valuation of all taxable property within the corporate limits of the City as of January 1, 2019, to provide revenues for the payment of current expenses and all outstanding debts of the City; providing for due and delinquent dates together with penalties and interest; providing a severability clause and an effective date..

Background:

In early summer at the beginning of the budget preparation cycle, the City Council directed the staff to prepare a general fund budget that maintained current services and provided enhancements where possible and maintained the current ad valorem tax rate of \$0.4557 per hundred dollars of valuation.

The proposed tax rate of 45.57 cents per \$100 valuation is made up of 22.1741 cents for maintenance and operations (M&O) and 23.3959 cents for interest and sinking (I&S) for debt service on a tax note that the City and LEDC partner on.

The effective tax rate is the total tax rate needed to raise the same amount of tax revenue for the City from the same properties in both the 2016 tax year and the 2017 tax year. **The proposed tax rate of 45.57 cents per \$100 valuation is 10.27 cents lower than the effective tax rate of 55.84 cents per \$100 and 35.09 cents lower than the rollback tax rate of 80.6559 cents per \$100 valuation.**

The proposed budget will raise less revenue from property taxes than last year's budget by an amount of \$-280,877, which is a -23.70 percent decrease from last year's budget..

Attachments: Proposed Ordinance
Collin County Tax Notice

September 14, 2018

CITY OF LAVON, TEXAS

ORDINANCE NO. 2018-09-03

Levy Ad Valorem Tax Rate

AN ORDINANCE FOR THE CITY OF LAVON, LEVYING THE AD VALOREM TAXES FOR THE FISCAL YEAR 2018-2019 AT A RATE OF \$0.4557 PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY AS OF JANUARY 1, 2018, TO PROVIDE REVENUES FOR THE PAYMENT OF CURRENT EXPENSES AND ALL OUTSTANDING DEBTS OF THE CITY; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; AND PROVIDING A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Lavon, Texas has been presented with an approved budget for the operation of the City for the fiscal year beginning October 1, 2018 and ending September 30, 2019; and

WHEREAS, the City has complied with all requirements imposed by the State Property Tax Code necessary to set an Ad Valorem Tax rate; and

WHEREAS, the City Council has determined and hereby does determine that it shall levy an Ad Valorem Tax in the City at a rate of \$0.4557 on each \$100.00 of assessed value on all property within the City based upon 100% assessed valuations of all taxable property within the City Limits.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, COLLIN COUNTY, TEXAS;

SECTION 1. For the maintenance and operations of the general government and for general improvements of the City and its property, a tax rate of \$0.221741 on each one-hundred dollars (\$100.00) of assessed value of all taxable property within the City as of January 1, 2018 shall be adopted, and

SECTION 2. For the purpose of paying interest and principle for the redemption of long-term debt obligations, heretofore legally issued by the City, a tax rate of \$0.23959 on each one-hundred dollars (\$100.00) of assessed value of all taxable property within the City as of January 1, 2018 shall be adopted.

SECTION 3. That all ad valorem taxes shall become due and payable on October 1, 2018 and all ad valorem taxes for the year shall become delinquent after January 31, 2019. There shall be no discount for payment of taxes prior to January 31, 2019. A delinquent tax shall incur all penalty and interest authorized by law (33.01 SPTC) to wit: a penalty of six percent

(6%) of the amount of the tax for the first calendar month it is delinquent plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year it becomes delinquent.

SECTION 4. This year's tax levy to fund maintenance and operations expenditures does not exceed last year's maintenance and operations tax levy.

SECTION 5. Taxes are payable at the Collin County Tax Office. The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

SECTION 6. The tax roll as presented to the City Council, together with any supplements thereto, be and the same are hereby approved.

SECTION 7. It is hereby declared by the City Council that if any of the sections, paragraphs, sentences, clauses, phrases, words, or provisions of this ordinance should be declared unconstitutional or otherwise invalid for any reason, such event shall not affect any remaining sections, paragraphs, sentences, clauses, phrases, words, or provisions of this ordinance.

SECTION 8. This ordinance shall be in full force and effect immediately upon its passage and approval by the City Council.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas, on this 18th day of September, 2018.

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: September 18, 2018

ITEM: 7 - D

Item:

Discussion and action regarding Ordinance No. **2018-09-04** approving and adopting a Fee Schedule for the Fiscal Year October 1, 2018 through September 30, 2019; and providing an effective date.

Background:

The Fee Schedule provides the framework for fees charged for the various services and permits regulated by the City.

Changes proposed to the Fee Schedule are summarized below:

1. Increase to the rental rates of \$5.00/hour for city facilities including the Community Center, gym and park pavilion.
2. Increase in the fee for a Not-Sufficient Funds check that is returned from \$25 to \$50/incident.
3. Add a provision for a minimum Commercial sanitary sewer rate of \$45.
4. Addition of Fire Inspection and Permit Fees.

The rates for residential sanitary sewer and residential and commercial garbage remain unchanged.

Attachments: Proposed Ordinance and Fee Schedule

September 14, 2018

CITY OF LAVON, TEXAS
ORDINANCE NO. 2018-09-04

Fee Schedule – Fiscal Year 2018-19

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS APPROVING AND ADOPTING A FEE SCHEDULE FOR THE FISCAL YEAR OCTOBER 1, 2018 THROUGH SEPTEMBER 30, 2019; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has authority to establish fees relating to City applications, permits and services; and

WHEREAS, the City Council finds it necessary to make changes to the fee schedule in order to better reflect the cost of certain services provided by the City; and

WHEREAS, the City Council conducted a public hearing on September 4, 2018 to receive input on the proposed fee schedule,

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:

SECTION 1. That the Fee Schedule for fiscal year October 1, 2018 through September 30, 2019 be adopted, as shown in Exhibit A.

SECTION 2. That this ordinance shall take effect immediately from and after its passage, as the law in such cases provides.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 18th day of September 2018.

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary

CITY OF LAVON, TEXAS
ORDINANCE NO. 2018-09-04

EXHIBIT A

FEE SCHEDULE

**CITY OF LAVON
PROPOSED FEE SCHEDULE
FISCAL YEAR 2018-19**

ITEM	FEE
ADMINISTRATIVE	
Copies / Black & White	\$0.10 / side
Copies / Color	\$2.00 / side
Copy of Audio CD	\$1.00 / CD
Research / compilation	per state law
Items larger than 11" x 17"	cost + labor
Outsource copies	cost + labor
Pass-thru billing admin fee	10%
NSF Check Fee	\$35.00/incident
COMMUNITY CENTER, GYM, PAVILION	
Rental Deposit	\$50.00
Community Center - resident	\$25.00/hour
Community Center - non-resident	\$35.00/hour
Gym - resident	\$25.00/hour
Gym - non-resident	\$35.00/hour
Pavilion - resident	\$25.00/hour
Pavilion - non-resident	\$35.00/hour
UTILITY SERVICES	
GENERAL	
Late Fee - Residential Services	\$10.00 minimum
Late Fee - Commercial Services	10% overdue balance
Account Creation Admin Service Fee per utility	\$50.00/service
Deferred Payment Plan Fee	\$25.00
Per state law, sales tax charged for utility services	
GARBAGE COLLECTION SERVICES	
Residential	
Residential Curbside Garbage / Recycling	\$24.25/month
Sr Citizen Garbage /Recycling (age 60+)	\$22.03/month
Extra polycart	\$7.00/month each
Residential drop off at CWD transfer station	per CWD calculation
Commercial	
Calculated specifically per size of container and frequency of collection	
Container - 3 cubic yard	\$96.24
Container - 4 cubic yard	\$113.17
Container - 6 cubic yard	\$147.04
Container - 8 cubic yard	\$196.01
Collection more frequent than weekly	calculated per situation
SANITARY SEWER SERVICES	
Residential	\$45.00/month
Commercial - based upon water usage (living unit equivalent or LUE)	Min \$45 or LUE
Commercial - flat rate - if accountholder does not provide water consumption information	\$500.00/month
After Hours Reconnect Fee	\$150.00
Sewer Tap Fee - Residential	\$3,200.00
Sewer Tap Fee - Commercial 4"-6"	\$3,200.00
Sewer Tap Fee - Commercial Greater than 6"	as determined
Reconnect Fee - Sewer	\$75.00
SEPTIC SERVICES (OSSF)	
OSSF application	\$400.00
Complaint Confirmation Inspection	\$65.00
Follow-Up Inspection	\$100.00
LPD application	\$400.00
Re-Submittal Fee	\$100.00
Septic System Modification	\$200.00
WATER See Bear Creek Special Utility District for rate information	

**CITY OF LAVON
PROPOSED FEE SCHEDULE
FISCAL YEAR 2018-19**

ITEM	FEE
LAND USE SERVICES	
Zoning Application	\$300.00 + 10.00/acre+adv
Appeal, Variance, and Adjustment	\$100.00 + cost
Conditional or Special Use Permit	\$100.00 + advertising
Preliminary Plat Application	\$500.00 + \$5.00/lot
Final Plat Application	\$500.00 + \$5.00/lot
Replat	\$325.00 + \$5.00/lot
Site Plan	\$200.00
Landscape Plan	\$200.00
Filing Fee - County	Actual
Beer and Wine Permit Application (Off-premise Only) Non-refundable, initial application	\$100.00
Beer and Wine Retailers Permit (Off-premise Only)	\$60.00
Public Infrastructure Inspection	% of cost
Engineer Review	Cost + 10% admin fee
Construction Plans	\$100.00 + cost
Land Use Application Admin Fee	10%
Sexually oriented business - license application fee	\$500
Sexually oriented business - application processing fee	\$60.00
Sexually oriented business - replacement card or on-site card	\$35.00
Sexually oriented business reinstatement fee in lieu of suspension	\$500
MISCELLANEOUS	
Garage Sale Permit (no inspection)	\$1.00
Non-Specified Improvements	\$50.00 + cost
Street Closure - Commercial	\$50.00 plus cost
Street Closure - neighborhood	\$1.00
Street Closure - Government Sponsored	No Fee
Parade Permit - Commercial	\$50.00 + police cost
Parade Permit - Neighborhood	\$1.00
Parade Permit - Government Sponsored	No Fee
Request for Special Session Council or P&Z	\$200.00
Permit Extensions - 1st request	No Fee
Permit Extensions - 2nd or more request	20% of permit fee
Special Use Permit (other)	\$100.00 + inspections, advertising
BUILDING PERMIT & INSPECTION SERVICES	
Building Value Table per ICC Building Valuation Data (BVT)	
\$1.00 - \$5,000.00	\$200.00
\$5,000.01 - \$25,000.00	\$200.00 for 1st \$5,000 & \$14.00 for each add. \$1,000
\$25,000.01 - \$50,000.00	\$440.00 for 1st \$2,500 & \$10.10 for each add. \$1,000
\$50,000.01 - \$100,000.00	\$652.50 for 1st \$50,000 & \$7.00 for each add. \$1,000
\$100,000.01 - \$500,000.00	\$944.00 for 1st \$100,000 & \$5.60 for each add. \$1,000
\$500,000.01 - \$1,000,000.00	\$3,234 for 1st \$500,000 & \$4.75 for each add. \$1,000
\$1,000,000.01 and up	\$5,608 for 1st \$1,000,000 & \$3.65 for each add. \$1,000
RESIDENTIAL	
Residential Building Permit	Per BVT
Inspection Outside Normal Business Hours	\$75.00/hour
Outside Review	Cost of review
Second and subsequent Plan Review	\$75.00/hour
Plan Substitution	per case
Reinspection	\$75.00/hour
Shell Only Building under 150 sq. ft.	\$150.00
Shell Only Building (150 sq. ft. or larger)	80% of BVT
Certificate of Occupancy - Residential	\$50.00
Temporary CO - Residential	\$50.00
Inspection for which no fee is listed	\$75.00/hour

**CITY OF LAVON
PROPOSED FEE SCHEDULE
FISCAL YEAR 2018-19**

ITEM	FEE
COMMERCIAL	
Commercial Building Permit	Per BVT
Shell Only Building under 150 sq. ft.	\$200.00
Temporary CO - Commercial	\$100.00
Certificate of Occupancy - Commercial	\$100.00
Exterior Lighting Structures	\$50.00/structure
Finish Out - Commercial; separate permit for each	\$350 plus 20% of BVT
Parking Lots	\$200.00 / 10,000 sq. ft.
FENCES	
Fence (new or replacement) - First 100 feet	\$50.00
Fence (new or replacement) over 100 feet	\$0.50/lin foot over 100
Fence Repair	No Fee
SIGNS	
Signs	\$125.00
Signs (electrical)	\$250.00
Sign (temporary)	\$50.00
GENERAL	
Working without Permit - Investigation Fee	Cost of review
Prebuilt under 100 sq ft	\$50.00
Building Demolition	\$75.00
Annual Contractor Registration	\$50.00
Annual - Electrical	\$75.00
Flatwork	\$100.00
Mechanical	\$75.00
Moving a building	\$100 + any inspection
Plumbing	\$75.00
Repair of Facilities	Calculated
Remodel	BVT
Retaining Wall	\$200.00 + cost
Right of Way Excavation / Work Permit unless other superceding agreement is in place	\$50.00 + cost
Roofing w/deck replacement	\$100.00
Roofing w/out deck replacement	No fee
POOLS, SPAS, IRRIGATION	
Above Ground Pool - Seasonal	\$1.00
Above Ground Pool	\$50.00
In-Ground Swimming Pool	\$400.00
Spa	\$100.00
OSSF modification and review	\$200.00
Sprinkler System	\$150.00
HEALTH SERVICES	
Health Inspection Registration	\$300.00/year
Health Inspection Registration Late Fee	\$25.00/week after Jan 1
Certified Food Handler / Manager Registration	\$10.00/year
Complaint confirmation inspection	\$65.00
Health Re-inspections	\$50.00
Temporary Food Sales	\$100.00
FIRE INSPECTION AND PERMITS	
Accident Reports	\$10.00
After Hours Inspections (outside normal business hours) Minimum 2 hours	\$75.00/hour
Aircraft refueling vehicles (annual)	\$50.00
Asbestos removal (per job)	\$50.00
Assembly (parties with 100 or more guests including weddings)	\$25.00

**CITY OF LAVON
PROPOSED FEE SCHEDULE
FISCAL YEAR 2018-19**

ITEM	FEE
FIRE INSPECTION AND PERMITS, cont.	
Assembly Cooking, Exhibitor Operational permit	\$50.00
Automobile wrecking yard (annual)	\$250.00
Burn permit, only issued as per ordinance (90 days), 2+ Acres only	\$25.00
Candles and open flames in assembly areas (annual)	\$50.00
Carnivals and fairs (for profit)	\$150.00
Cellulose nitrate storage (annual)	\$50.00
Combustible fiber storage (annual)	\$50.00
Combustible/Flammable material storage (annual)	\$50.00
Commercial fire alarm installation permit (per building)	
Less than 20 devices	\$50.00
20+ devices	\$200.00
Commercial limited access security gates and perimeter fencing(1 time)	\$50.00
Commercial rubbish handling business operation (annual)	\$50.00
Compressed gasses storage, use or resale (annual)	\$50.00
Cryogenics (annual)	\$50.00
Dry cleaning plants (annual)	\$150.00
Dust-producing operations (annual)	\$50.00
Explosives and blasting agents (per job)	\$150.00
Fireworks event permit per event (fee maybe waived - non-profit group w proper permits)	\$500.00
Fire sprinkler overhead permit (suppression system)(per sq. ft. of building area)	
Building size	
0-5999 sq ft	\$250.00
6,000-300,000 sq ft	\$500.00
(includes three inspections: visual, hydrostatic test, flush)	
Re-inspection fee for commercial fire sprinkler	\$250.00
*No Charge for residential sprinkler inspection (R-13D) at closing	\$0.00
Fire sprinkler underground permit (inc 3 insp: visual, hydrostatic test, flush)	\$250.00
FM, FD/PD Fire Watch/Standby - no equipment Minimum 2 hours	\$50.00/hour
FM, FD/PD Fire Watch/Standby - with equipment	per contract agreement or as approved by Fire Marshal
Fruit ripening (annual)	\$50.00
Hazardous production materials (annual)	\$50.00
High-piled combustible storage, per building (annual)	\$50.00
Liquid or gas fueled vehicles or equipment in assembly building (annual or event)	\$50.00
Lumber yard (annual)	\$50.00
Magnesium working (annual)	\$50.00
Mobile Food prep w propane or other cooking gas usage (Commercial/Annual)	\$50.00
Organic coatings	\$50.00
Ovens, industrial baking and drying (annual)	\$50.00
Paint booth (annual)	\$100.00
Plan Checking and/or Inspections by Outside Consultants	actual cost + 10% admin
Radioactive material (annual)	\$50.00
Rental Home inspection, as required	\$200.00
Reinspection Fees per 2018 IFC Section 113.6 - Minimum 2 hours	\$75.00/hour
Residential-Home Health Care/Day Care (annual)	\$50.00
Dipping metals (annual)	\$100.00
Security Gates (Fire access way only) construction permit (per job)	\$50.00
Temporary structure, per tent (ALL tents and temporary membrane structures)	\$50.00
Tire storage (annual), Commercial Sales	\$250.00
Underground/aboveground storage tanks>100 lbs capacity (Commercial--includes flammable and combustible liquid storage and liquefied petroleum gas, per tank)	\$100.00
Vent-A-Hood, Class I or Class II Hoods (Commercial cooking only)	\$50.00
Welding and cutting operations (annual fixed occupancy or per job)	\$50.00
Woodworking operations (Commercial) Permit (annual)	\$100.00
Life Safety Plan Reviews - Commercial Buildings	
Building size: 0-5999 (per sq ft.)	\$0.10
Building size: 6000 and larger (per sq ft)	\$0.15
Family home or Foster Family	No Charge (1 per year)

**CITY OF LAVON
PROPOSED FEE SCHEDULE
FISCAL YEAR 2018-19**

ITEM	FEE
FIRE INSPECTION AND PERMITS, cont.	
Annual Fire Alarm Permit Fees	
Fire alarm permit fee (commercial, multi-occupancy buildings)	\$50.00
Other alarms permit fee (All alarm systems that are not burglar alarms, inc but not limited to, panic, fire, and EMS alarms for commercial prop, inc multi-occupancy bldgs, such as apartments)	\$50.00
No permit required for personal alarms or medical alarms used at a residential address.	\$0.00
False alarm notification fee	\$50.00
Service Fee - After two (2) false alarms in the 12-mo period immediately preceding any false alarm, the permit holder shall be assessed for each occurrence	\$50.00
FILM FRIENDLY SERVICES	
Total or disruptive use - regular operating hours	\$500.00 / day
Partial, non-disruptive use	\$250.00 / day
Total closure or obstruction	\$50 per block, per day
Partial closure or obstruction	\$25 per block, per day
Use of City parking lots & areas and City streets	\$50 per block or lot/day



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: September 18, 2018

ITEM: 7 - E

Item:

Public Hearing, discussion and action regarding an application submitted by Mike Powell on behalf of owner First Assembly Church of Lavon for a variance to Section 4.05.008 (b)(3) of the Code of Ordinances, Signs that provides for one Wall Sign per building to permit an additional 32 sq. ft. Wall Sign on the main structure at 301 Main St.

- 1) Presentation of request.
- 2) **PUBLIC HEARING** to receive comments regarding the request.
- 3) Discussion and action regarding the request.

Background Information

Owner: First Assembly of God Church
Applicant: Mike Powell, Pastor
Location: 301 Main St.
Southwest of the intersection of Main St. and Boyd
Property Description: ABS A0740 S M Rainer Survey, Sheet 2, Tract 84, 1.472 Acres
City of Lavon, Collin County, Texas
Current Zoning: Single Family – 2 (SF-2)
Description of Request: Consideration of a sign variance

The applicant is seeking a variance to Section 4.05.008 (b)(3) of the Code of Ordinances, Signs that provides for one Wall Sign per building to permit an additional 32 sq. ft. Wall Sign on the main structure.

Code Excerpt:

**Lavon Code of Ordinances
Section 4.05.008 – Approved signs and standards**

- (3) Wall signs. There may be one sign per building that is permanently affixed to the building, not in any part mounted above the highest part of the building. The allowable size of the sign is as follows:

Business Size	Sign Size
Up to 1500 sq. ft.	24 sq. ft.
1501 - 3000 sq. ft.	36 sq. ft.
3001 - 6000 sq. ft.	48 sq. ft.
6001 sq. ft. and beyond	60 sq. ft.

The application complies with the area requirements for a single sign. The applicant seeks to install an additional sign.

The church is one of two buildings on the site.

Attachments: Variance Application
 Sign Permit Application
 Location and Sign exhibits

September 14, 2018



CITY OF LAVON

P.O. Box 340 ~ 120 School Rd.

Lavon, TX 75166

Office (972) 843-4220 ~ Fax (972) 843-0397

Application for an Appeal, Variance, or Adjustment

Fee \$100.00 plus costs

(Costs shall include the actual cost to the City plus 10% administrative fee.)

Items to be included with Variance Application:

1. Ordinance or Requirement of which you are requesting a variance.
2. Written description of exactly what is to be varied within Rule or Ordinance.
3. Hardship necessitating this variance.

First Assembly of God 9/11/2018
 Owner Name Date

301 Main St Lavon TX 75166 972 843-3752
 Street Address City, State, Zip Phone Number

Mike Powell 972 835 7274
 Representative or Agent Phone Number

301 Main St Sign
 Location of Property Type of Variance

RECEIVED

SEP 13 2018

CITY OF LAVON

Office Use Only

 Date Received Fee Receipt/Check #

 Date Paid Next P&Z Meeting Next CC Meeting

First Assembly Lavon



Pastors Mike & Renay Powell

Our mission is to love God with all our spirit, mind and body, and to love others as Christ has loved us.

September 14, 2018

City of Lavon
Mayor and Board of Aldermen
120 School Rd.
Lavon, TX 75166

RE: Variance to sign ordinance

Dear Council members,

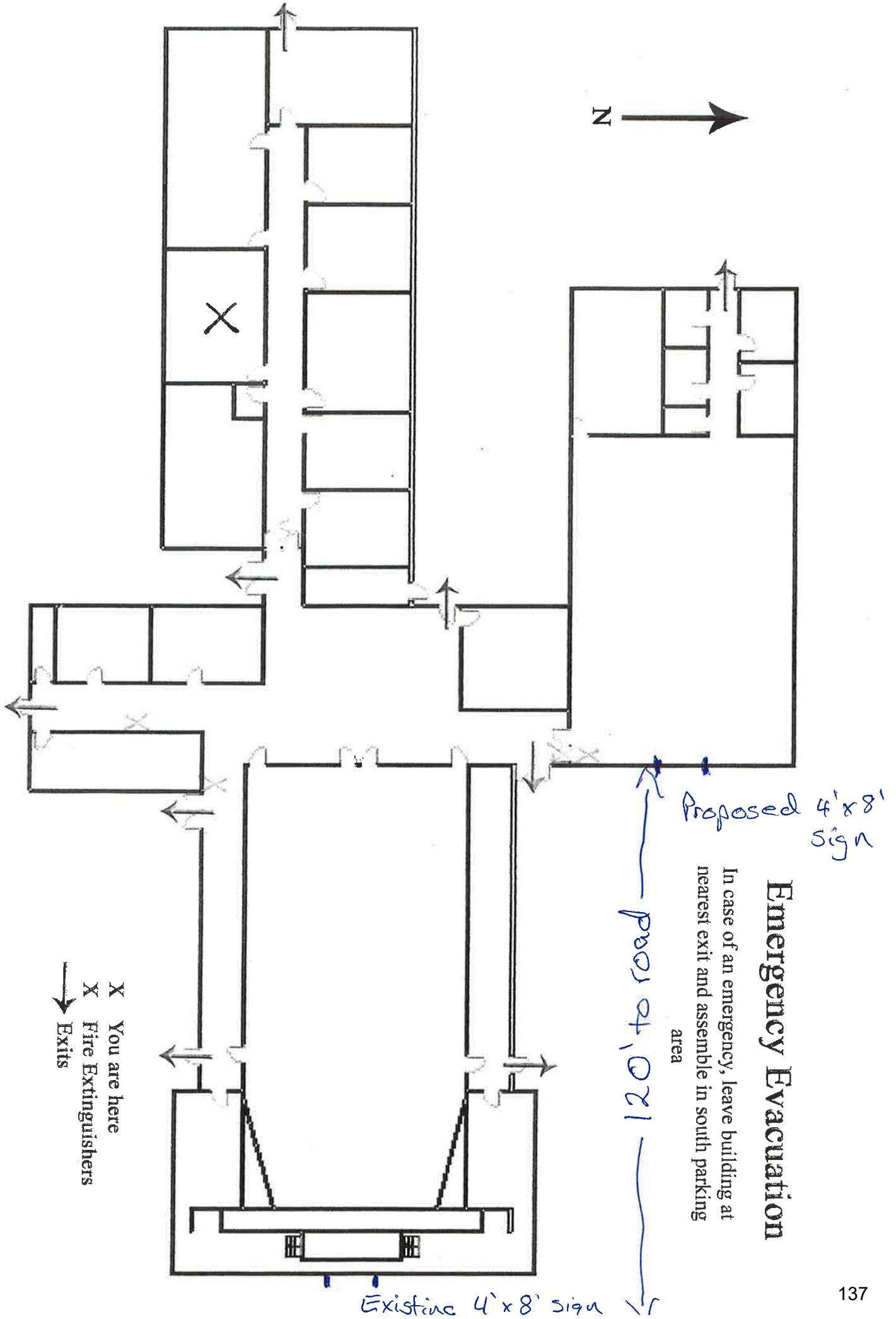
I am writing today on behalf of our church, in particular on behalf of the vietnamese congregation of our local Assembly, to request a variance to the city's sign ordinance. Our congregation is growing and diversifying as is our entire community, as I am sure you all are very well aware. We are in need of adequate signage to assist those trying to find our church and more specifically our ethnic congregations. The ordinance limits us somewhat in the number of signs we are able to display attached to our building.

What we are requesting is permission to add one additional 4' x 8' sign (in vietnamese) to be attached to the exterior wall beside the entrance to the part of the church they are using. This part of our building is recessed from the road some 120' and is not very visible. We currently have one sign for the building in back where we hold our main service and one in front of the old sanctuary half in Spanish and half in Vietnamese. The latter is not very visible and with both languages, often confusing. What we are hoping you will allow is to keep the two we have, the second will then be used entirely to promote our Spanish service and the third to announce our Vietnamese service.

We do so appreciate your leadership in our city and the opportunity to present our need and we hope you will grant us the variance to allow us to adequately represent our ministry to the diverse communities we serve together. Thank you for your consideration.

Sincerely,

Pastor Mike Powell



Emergency Evacuation

In case of an emergency, leave building at nearest exit and assemble in south parking area

area of 1021

Proposed 4'x8' sign

Existing 4'x8' sign

- X You are here
- X Fire Extinguishers
- Exits



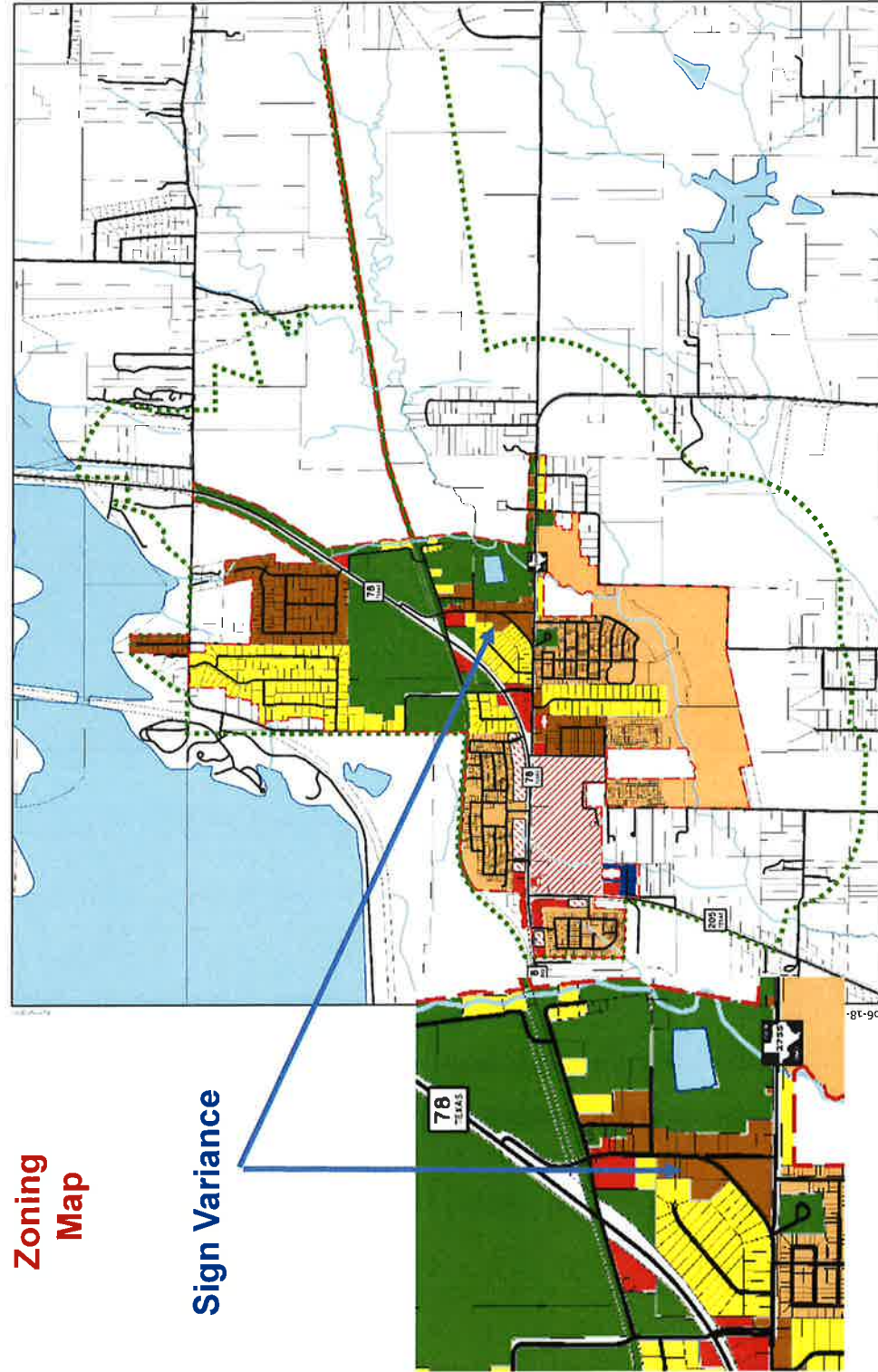
Sign Variance – Location Exhibit



**First Assembly
Church of Lavon**

Zoning Map

Sign Variance



ZONING MAP

Ordinance No. 2018-03-02
March 6th, 2018



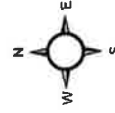
Legend

- Agricultural (A)
- Single Family-1 (SF-1)
- Single Family-2 (SF-2)
- Retail (R)
- Planned Development - Single Family (PD-SF)
- Planned Development - Mixed Use (PD-MU)
- Planned Development - Commercial (PD-C)
- Planned Development - Business (PD-B)
- Lavon City Limits

For Planned Development Regulations
See the City of Lavon Ordinance applicable to the specific site.

Unassigned Zoning Districts

- Single-Family -4 (SF-4)
 - Main Street
 - Business Park District (B-2)
- For General Regulations of these Zoning Districts
see the City of Lavon Zoning Ordinance





CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: September 18, 2018

ITEM: 7-F

Item:

Discussion action regarding Ordinance No. 2018-09-05 to increase the rate of deposits to the Texas Municipal Retirement System by the employees of the City of Lavon

Background:

The City of Lavon is a member of the Texas Municipal Retirement System (TMRS). Currently full time employees are required to deposit 5% of their earnings into the system and the City matches at a rate of 2:1. In the TMRS, 5% is the entry and lowest level of employee participation and 1:1 the minimum City match. A 7% contribution and 2:1 match is the maximum level of participation.

A 2017 comparison of seventeen area cities indicated:

One of the seventeen cities matched at 1.5:1. The other sixteen cities, including Lavon, matched at the 2:1 rate.

Twelve of the surveyed cities mandated employee contributions of 7%. Three cities mandated employee contributions of 6%. Two cities, one of which is Lavon, mandated employee contributions of 5%.

During the budget work sessions, the City Council directed that the City modify the contribution requirement from 5% to 6% in an effort to remain competitive with other cities.

Financial Consideration:

The financial impact to the proposed budget is estimated to be \$10,000 and has been included in the proposed budget.

Staff Notes:

Approval is recommended.

Attachments:

- 1) TMRS Ordinance
- 2) Survey of area cities
- 3) Correspondence

September 14, 2018



TMRS-Dep

TEXAS MUNICIPAL RETIREMENT SYSTEM

AN ORDINANCE TO INCREASE THE RATE OF DEPOSITS TO THE TEXAS MUNICIPAL RETIREMENT SYSTEM BY THE EMPLOYEES OF THE CITY OF LAVON.

BE IT ORDAINED BY THE CITY COUNCIL OF LAVON, TEXAS:

Section 1. That all employees of the City of Lavon, who are members of the Texas Municipal Retirement System, shall make deposits to the System at the rate of **6%** of their individual earnings.

Section 2. This ordinance shall become effective on the **1st day of January, 2019.**

Passed and approved this the _____ day of _____, 20____.

ATTEST:

APPROVED:

City Secretary or Clerk

Mayor

TMRS Comparison
Jul-17

City	Employee Deposit Rate	Municipal Current Matching Ratio	Contributing Members	Population
Lavon	5%	2-1	18	3220
Caddo Mills	6%	2-1	14	1,350
Fairview	7%	2-1	67	9,100
Farmersville	5%	2-1	36	3,542
Fate	7%	2-1	46	8,600
Garland	7%	2-1	2,016	231,517
Greenville	7%	2-1	329	27,200
Josephine	6%	1.5-1	6	1,000
Lucas	7%	2-1	34	5,450
McKinney	7%	2-1	1,019	136,500
Murphy	7%	2-1	120	18,387
Parker	6%	2-1	23	3,958
Princeton	7%	2-1	66	7,069
Rockwall	7%	2-1	274	39,028
Royse City	7%	2-1	58	10,349
Sachse	7%	2-1	147	20,860
Wylie	7%	2-1	310	43,001



September 10, 2018

Via E-Mail

Ms. Kim Dobbs
City Administrator
City of Lavon
P.O. Box 340
Lavon, TX 75166-0340

Dear Kim:

We are pleased to enclose a model ordinance for your city to adopt a:

6% Employee Deposit Rate

If adopted, the city will begin deducting this new percentage rate from each employee's gross monthly wages beginning on the date indicated in the approved ordinance. This date may be the first of any month following the adoption date.

With the adoption of this provision your city's contribution rate will be **6.55%** beginning January 1, 2019.

We will appreciate receiving a copy of this ordinance as soon as possible after its adoption.

If you need any additional information or assistance, please contact me at 1-800-924-8677.

Sincerely,

A handwritten signature in black ink that reads 'Eric W. Davis'. The signature is fluid and cursive, with the first name 'Eric' being particularly prominent.

Eric W. Davis
Deputy Executive Director

Plan Change Study

00733 Lavon

GRID 2019

For Informational Purposes Only
Effective Date - January 1, 2019
Report Date - September 10, 2018

Proposed Plans

	<u>Current</u>	<u>1</u>
<u>Plan Provisions</u>		
Deposit Rate	5.00%	6.00% ✓
Matching Ratio	2 to 1	2 to 1
Updated Service Credit	0%	0%
Transfer USC **	No	No
Annuity Increase	0%	0%
20 Year/Any Age Ret.	Yes	Yes
Vesting	5 years	5 years
<u>Contribution Rates</u>		
Normal Cost Rate	5.10%	2019 6.13%
Prior Service Rate	0.18%	0.26%
Retirement Rate	5.28%	6.39%
Supplemental Death Rate	0.16% (A & R)	0.16% (A & R)
Total Rate	5.44%	6.55% ✓
Unfunded Actuarial Liability	\$21,680	\$32,445
Amortization Period	23 years	23 years
Funded Ratio	97.9%	96.9%
Phase-In Total Rate	N/A	N/A

**This is the addition to the Initial Prior Service Rate for USC for transfers. There was 1 eligible transfer employee on the valuation date.



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: September 18, 2018

ITEM: 7-G

Item:

Discussion and action regarding Ordinance No. **2018-09-06**, amending Article 6 of the Code of Ordinances by repealing § 6.03.001 (a); and providing for the adoption of the 2018 International Fire Code and local amendments to the 2018 International Fire Code; creating a Building Board of Appeals; providing for a penalty of a fine not to exceed the sum of \$2000; providing a severability clause; providing a repealer clause; and providing an effective date

Background:

The City currently operates in accordance with the 2012 International Fire Code.

Code Excerpt:

Lavon Code of Ordinances

ARTICLE 6.03 FIRE CODE

Sec. 6.03.001 Adopted; penalty

(a) The International Fire Code, 2012 edition, is hereby adopted and designated as the fire code of the city, the same as though such code were copied at length herein.

(b) Whenever in this section an act is prohibited or is made or declared to be unlawful or an offense or a misdemeanor, or wherever in this section the doing on any act is required or the failure to do any act is declared to be unlawful, the violation of any such provision shall be punished by a fine that shall not be greater or less than the penalty provided for the same or similar offense under the laws of the state. Each day any violation of this section shall continue shall constitute a separate offense.

(Ordinance 2001-12-15 adopted 12/6/01; Ordinance 2006-06-02 adopted 6/6/06; Ordinance 2013-12-08 adopted 2/4/14)

For details regarding the proposed regulations, please see the attached brief.

Financial Consideration:

There is no specific or identified budget impact for the City.

Staff Notes:

Approval is recommended.

Attachments: 1) Fire Marshal's Brief
2) Proposed Ordinance

September 14, 2018

2018 Fire Code & Local Amendments Council Brief



The *International Fire Code* (IFC) establishes minimum requirements for fire prevention and fire protection systems using prescriptive and performance-related provisions. It is founded on broad based principles that make possible the use of new materials and new system designs.

Basis: The City of Lavon is currently operating under the International Fire Code (IFC) 2012 addition. In keeping up with changing technology and code advancements, it is in the best interest of the City of Lavon to move towards the newest Fire Code whenever practical. Also, transitioning to the newest code reinforces the City's desire to maintain or improve its ISO rating and thereby lowering property insurance rates.

As part of the requirements of the adopted fire code, a Board of Appeals (Section 108) needs to be established and rules governing its procedures for hearing appeals and making decisions relative to the application of the fire code will be adopted as currently exist in the code.

Process: A committee was established to determine the needs and fire code requirements for the City of Lavon. This committee reviewed and established the basic code and local amendments to be used going forward, based on changes reflecting local practices of municipalities, previous codes, or by providing a greater level of safety for a particular hazard.

If it is the wish of this council, I would propose that this committee also function as a Board of Appeals as per IFC 2018, Section 108.

Committee members: A committee of up to 8, but not less than 4 persons shall be appointed to the Board of Appeals. The majority of the members of the committee shall reside or have business interests within the City of Lavon. The Fire Marshal shall be a member of this committee but in accordance with code, shall have no voting privileges on items of appeal that are brought before this committee. Other than the Fire Marshal, no other members of the committee may be a paid full time employee of the City of Lavon. The Board of Appeals shall meet as needed or called upon.

Proposed Committee Appointments:

Joe Wetzel, Technical Representative/Citizen
Tom Paroski, Technical Representative/Citizen
Jeff Donaldson, Business Representative
Paul Slay, Citizen Representative

Derek Hanson, Citizen Representative
Micki Hollien, EDC/Business Rep.
Richard Hollien, Citizen Representative
Jon Scott, Chair, Fire Marshal (non-voting)

Specific Code Amendments Recommendations: The City of Lavon shall adopt the IFC 2018 Fire Code appendices and amendments to serve the best interest of protecting the citizens and property of our city. Specific changes to amendments occur over time and shall be revisited each time a new code is adopted, or as needed. As many other municipalities do, the City of Lavon has chosen to establish their

own amendments that closely resemble those of the North Central Texas Council of Governments (NCTCOG), Option B. Local amendments are specifically tailored to the municipality governing the adoption of codes and their distinct needs and differences.

Local or NCTCOG amendments of interest: (NOT all inclusive)

1. The fire prevention division is established within the jurisdiction under the direction of the FIRE MARSHAL.
2. Commercial cooking inside an assembly occupancy, exhibit hall, ballroom, or foyer/pre-function area. An operational permit is required.
3. Board of Appeals established.
4. Violation penalties established.
5. HIGH RISE. A building having floors used for human occupancy and/or storage located more than 55 feet (instead of 75'), including all hotels and motels.
6. Fire apparatus access roads shall have an unobstructed width of not less than 24 feet (instead of 20 feet).
7. A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes.
8. In existing assembly occupancies with domestic (Residential) cooking appliances, UL300A listed self-contained fire suppression systems for use above residential range top cooking surfaces shall be allowed.
9. Automatic sprinkler system shall be provided for most commercial buildings and residential buildings of 6000 sq. ft. or more.
10. When located on the ground level at an exterior wall, the fire pump room shall be provided with an exterior fire department access door.
11. Buildings with approved sprinkler systems shall be inspected every 2 years. (instead of annually).
12. Requirement for hydrant markers on fire hydrants (in new developments).
13. Requirements for mobile cooking trucks and vendors.

Rationale for requiring sprinklers for NEW commercial buildings in excess of 6000 sq. ft.

- Loss of life is drastically reduced. There has never been a multiple loss of life in a fully sprinklered building due to fire or smoke. Sprinklers save lives and business property!
- Lavon has a volunteer fire department and inherently this may involve a delayed response to fire calls, allowing an incipient fire to become out of control before the fire department can arrive. Usually 10-13 min. A typical structure fire doubles in size every minute. The existing volunteer fire department must rely on mutual aid from other cities that have large ladder trucks and more personnel before major interior fire suppression can begin at a commercial facility, particularly if combustible materials are maintained on-site.
- Most commercial structures within the City of Lavon are currently at or below 6000 sq. ft. There are currently only 3-4 structures larger than 6000 sq. ft. without sprinklers in Lavon.

- Relative low cost of installation. Typical new installation cost of \$7000-\$8000, can be offset by drastically reduced insurance rates over a 5 year period providing a relatively quick pay back to business owners. More money is often spent on landscaping, lighting and other things less focused on saving lives and property.
- Significantly reduced water damage when a fire does occur. The fire department must use thousands of gallons of water when they arrive and attempt to extinguish a commercial building fire that is fully developed. Conversely, most sprinklered businesses can reopen the next day and begin making money and generating tax dollars almost immediately.
- Fires that occur in one business without sprinklers may spread to others and wipe out a whole strip center, causing destruction to many people's livelihood as well as the community in general. Strip centers are a major issue.
- Sprinklers do not rely upon human intervention or reactions. They start putting out the fire immediately and effectively, sometimes before fires are seen or detected.
- When small fires occur, smoke damage to products and inventory is reduced since the fire was not allowed to grow or smolder once put out.

CITY OF LAVON, TEXAS
ORDINANCE NO. 2018-09-06

2018 International Fire Code

AN ORDINANCE OF THE CITY OF LAVON, TEXAS, AMENDING ARTICLE 6 OF THE CODE OF ORDINANCES BY REPEALING § 6.03.001(A); AND PROVIDING FOR THE ADOPTION OF THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE AND LOCAL AMENDMENTS TO THE 2018 INTERNATIONAL FIRE CODE; CREATING A BUILDING BOARD OF APPEALS; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF \$2,000.00; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING A REPEALER CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS:

Section 1. That §6.03.001(a) of the Code of Ordinances is hereby repealed.

Section 2. That §6.03.001(a) of the Code of Ordinances shall read as follows:

(a) The International Fire Code, 2018 edition including appendices B, C, D, and I, is hereby adopted and designated as the fire code of the city, the same as though such code were copied at length herein. Local Amendments to the International Fire Code, 2018 are hereby adopted, save and except such portions as are deleted or amended by this article. One copy of the 2018 Edition of the International Fire Code shall be on file with the city secretary. From the date on the ordinance from which this article derives shall take effect, the provisions thereof shall be controlling within the limits of the city and its extraterritorial jurisdiction, where provided by law.

(c) **Local Amendments.**

CHAPTER 1

SCOPE AND ADMINISTRATION

Amend Section 101.1 Title to read as follows:

101.1 Title. These regulations shall be known as the "City of Lavon Fire Code", hereinafter referred to as "this code" or "the code"

SECTION 102

APPLICABILITY

Amend Section 102.1 Construction and design provisions no. 3 to read as follows:

3. Existing structures, facilities and conditions when required in Chapter 11 or in specific sections of this code.

Amend *Section 102.4 Application of Building Code* to read as follows:

102.4 Application of Building Code. The design and construction of new structures shall comply with this code, and other codes and ordinances adopted by the City. Repairs, alterations and additions to existing structures shall comply with the codes and ordinances adopted by the City of Lavon.

Amend *Section 102.6 Historic buildings* to read as follows:

102.6 Historic buildings. The construction, alteration, repair, enlargement, restoration, relocation or movement of existing buildings or structures that are designated as historic buildings when such buildings or structures do not constitute a distinct hazard to life or property shall be in accordance with the provisions of the Building Code adopted by the City. The Fire Code Official shall make determinations to constitute reasonable modifications and alterations based on need, safety and practically. (Remainder is unchanged.)

Amend *Section 102.7 Referenced codes and standards* to read as follows:

102.7 Referenced codes and standards. Whenever amendments have been adopted to the referenced codes and standards, each reference to said code and standard shall be considered to reference the amendments as well. Any reference to NFPA 70 or the ICC Electrical Code shall mean the Electrical Code as adopted by the City of Lavon.

SECTION 103

DEPARTMENT OF FIRE PREVENTION

Amend *Section 103.1 General* to read as follows:

103.1. General. The fire prevention division is established within the jurisdiction under the direction of the Fire Marshal. The function of the division shall be the implementation, administration and enforcement of the provisions of this code. The Fire Marshal or his designee shall be listed and appointed as the Fire Official where referenced in this code.

Amend *Section 103.3 Deputies* to read as follows:

103.3 Deputies.

In accordance with the prescribed procedures of this jurisdiction and with the concurrence of the appointing authority, the fire code official shall have the authority to appoint a Deputy Fire Code Official, other related technical officers, inspectors and other employees.

SECTION 104

GENERAL AUTHORITY AND RESPONSIBILITIES

Amend *Section 104.1 Authority at fires and other emergencies* to read as follows:

The Fire Marshal, his appointee, or in absence of either, an officer of the fire department in charge at the scene of a fire or other emergency involving the protection of life or property, or any part thereof, shall have the authority to direct such operation as necessary to extinguish or control any fire, perform any rescue operation, investigate the existence of suspected or reported fires, gas leaks or other hazardous conditions or situations, or take any other action necessary in the reasonable performance of duty. (Remainder is unchanged.)

Amend Section 104.6.2 *Inspections, add to existing*

The City of Lavon shall strive to make an annual inspection of commercial and governmental buildings. Buildings with an approved sprinkler system shall be inspected every (2) years, unless existing conditions warrant, or prior inspections were problematic.

SECTION 105

PERMITS

Amend Section 105.6.32 *Open burning* to read as follows:

Exceptions:

1. Recreational Fires in approved overnight campgrounds or parks that are kindled in approved fire rings.
2. Cooking fires in approved cooking appliances, such as but not limited to, bar-b-que grills, propane fired portable cook tops, hibachis, etc. Such cooking fires shall be located in an approved location.
3. Recreational Fires in approved portable or permanent outdoor fireplaces or fire pits.
4. Specific exceptions listed in the City of Lavon Ordinance 2017-08-02 as adopted.

Amend by adding Section 105.8 *Required special permits* to read as follows:

105.8.1 Cooking inside an assembly occupancy, exhibit hall, ballroom, or foyer/pre-function area. An operational permit is required to fry, deep fry, bake, grill, or otherwise cause to be cooked any food substance by an exhibitor inside an exhibit hall, ballroom, or foyer/pre-function area of an assembly occupancy.

105.8.2 Security Gates. A construction permit is required to install or modify a security gate or gates across any fire apparatus access road and shall comply with Section 503.6 of this code.

SECTION 106

FEES

Amend Section 106 *Fees* amend to read by adding the following sentence:

106.6 Fees. Inspections, Standby/Fire Watch activities shall be assessed fees as identified in the City's established fee schedule.

Amend Section 106.7 *Re-inspection fee* to read as follows:

Section 106.7 Re-inspection fee. A re-inspection fee may be assessed for each inspection or re-inspection when such portion of work for which inspection is called is not complete or when corrections called for are not made.

Note: This subsection is not to be interpreted as requiring re-inspection fees the first time a job is rejected for failure to comply with the requirements of this code, but as controlling the practice of calling for inspections before the job is ready for such inspection or re-inspection. Re-inspection fees may be assessed for failure to provide access on the date for which inspection is requested, or for deviating from plans requiring the approval of the Fire Code

Official. To obtain a re-inspection, the applicant shall file a re-inspection request in writing and pay the re-inspection fee in accordance with Table 106.2A or as set forth in the fee schedule adopted by the jurisdiction. In instances where re-inspection fees have been assessed, no additional inspection of the work will be performed until the required fees have been paid.

SECTION 109

BOARD OF APPEALS

Amend Section 109.1 Board of Appeals established to read as follows:

...not fully apply, or an equivalent method of protection or safety is proposed. The board shall have no authority to waive requirements of this code, nor make interpretations on the administrative provisions of this code *109.1 Board of Appeals established*. In order to hear and decide appeals of orders, decisions or determinations made by the Fire Code Official relative to the application and interpretation of this code, there shall be and is hereby created a board of appeals. The board of appeals shall be appointed by the City Council and shall hold office at its pleasure. The Fire Code Official shall be an ex officio member of said board but shall have no vote on any matter before the board. The board shall adopt rules of procedure for conducting its business, and shall render all decisions and findings in writing to the appellant with a duplicate copy to the Fire Code Official. This board shall consist of members and follow the procedures as prescribed in this section. This board shall be known as the Building Board of Appeals.

Amend Section 109.2 Limitations on authority to read as follows:

109.2 Limitations on authority. An application for appeal shall be based on a claim that the intent of this code or the rules legally adopted hereunder have been incorrectly interpreted, the provisions of this code do.

SECTION 110

VIOLATIONS

Amend Section 110.4 Violation penalties to read as follows:

110.4 Violation penalties. Persons who shall violate a provision of this code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, and, upon conviction in the Municipal Court, shall be subject to a fine not to exceed two thousand (\$2,000.00) dollars for each offense, and each day that a violation continues after due notice has been served shall be deemed a separate offense.

SECTION 112

STOP WORK ORDER

Amend Section 112.4 Failure to comply to read as follows:

112.4 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be liable to a fine of not more than two thousand (\$2,000.00) dollars.

CHAPTER 2
SECTION 202
GENERAL DEFINITIONS

Amend *Section 202 General Definitions* to read as follows by adding:

AMBULATORY CARE FACILITY. Buildings or portions thereof used to provide medical, surgical, psychiatric, nursing, or similar care on a less than 24 hour basis to persons who are rendered incapable of self-preservation by the services provided. This group may include but not be limited to the following:

Dialysis centers

Procedures involving sedation

Surgery centers

Colonic centers

Psychiatric centers

ATRIUM. An opening connecting three or more stories. (remaining text is unchanged)

CANOPY. A structure or architectural projection of rigid construction over which a covering is attached that provides weather protection, building connection, identity or decoration, and may be structurally independent or supported by attachment to a building on one end and by not less than one stanchion on the outer end.

FIRE AREA. The aggregate floor area of a building, regardless of firewalls, fire barriers, fire partitions, or demising walls. For the purpose of calculating fire sprinkler requirements the total building will be considered one fire area.

FIRE MARSHAL . Appointed Authority having jurisdiction (AHJ) serving the City of Lavon and is the authority charged with the administration and enforcement of the code.

FIRE CODE OFFICIAL. The FIRE MARSHAL , or other designated authority charged with the administration and enforcement of the code or a duly authorized representative.

FLOOR AREA. The aggregate floor area under roof or when no walls are present the horizontal projection of the roof regardless of firewalls, fire barriers, fire partitions, or demising walls. For the purpose of calculating fire sprinkler requirements the total building under roof will be considered one floor area.

FIREWATCH. A temporary measure intended to ensure continuous and systematic surveillance of a building or portion thereof by one or more qualified individuals or Fire Department standby personnel when required by the Fire Code Official, for the purposes of identifying and controlling fire hazards, detecting early signs of unwanted fire, raising an alarm of fire and notifying the fire department.

FIREWORKS. Any composition or device for the purpose of producing a visible or an audible effect for entertainment purposes by combustion, deflagration, or detonation, and/or activated by ignition with a match or other heat producing device that meets the definition of 1.4G fireworks or 1.3G fireworks as set forth herein. ... {remainder of text unchanged}...

FIRE ZONE. Any area designated by the fire code official for the purpose of gaining access to fire protection equipment or connections.

HIGH-PILED COMBUSTIBLE STORAGE. add second paragraph to read as follows: Any building classified as a group S Occupancy or Speculative Building exceeding 6,000 square feet that has a clear height in excess of 14 feet, making it possible to be used for storage in excess of 12 feet, shall be considered to be high-piled storage. When a specific product cannot be identified, a fire protection system and life safety features shall be installed as for Class IV commodities, to the maximum pile height.

HIGH RISE. A building having floors used for human occupancy and/or storage located more than 55 feet above the lowest level of the fire department vehicle access, or four or more stories in height whichever is more restrictive, and all hotel and motel occupancies regardless of height.

LIGHT DUTY METAL CHAIN. A chain with the maximum diameter of metal in the chain links being one-quarter (1/4) inch, and does not mean high-test proof, coil chain and other than tempered chain, regardless of size.

MAIN GATE. A security gate located on private property where more than one (1) security gate exists. The owner shall designate in writing to the fire department the main gate.

OUTDOOR FIRE PIT. A place, structure or appliance that is designed and approved for the burning of fuel gas or combustible material that does not have a flue, chimney or duct and the combustion gases are emitted directly into the atmosphere.

PERMANENT OUTDOOR FIREPLACE. A fireplace designed and installed fixed to the ground and to operate off of fuel gas or solid-fuel that may be constructed of steel, concrete, clay or other noncombustible material. An outdoor fireplace may be open in design, or may be equipped with a small hearth opening and a short chimney or chimney opening in the top.

REPAIR GARAGE. A building, structure or portion thereof used for servicing or repairing motor vehicles. This occupancy shall also include garages involved in minor repair, modification and servicing of motor vehicles for items such as lube changes, inspections, windshield repair or replacement, shocks, minor part replacement and other such minor repairs.

SECURITY GATE. As used herein, a security gate shall be any device located on private property which prohibits access of motor vehicles. It includes, but is not limited to, a metal or wood swing railing extended across a street, private drive or fire lane, which will only be opened by a human operator situated on the premises or by remote control or both.

SELF SERVICE STORAGE FACILITY. Real property designed and used for the purpose of renting or leasing individual storage spaces to customers for the purpose of storing and removing personal property on a self-service basis.

STANDBY PERSONNEL. Qualified fire service personnel, approved by the Fire Code Official. When utilized, the number required shall be as directed by the Fire Code Official. Charges for utilization may be assessed as identified in the Fee Table 106.2A.

CHAPTER 3
GENERAL REQUIREMENTS

SECTION 307

Amend *Section 307.3 Extinguishment authority* to read as follows:

307.3 Extinguishment authority. Where open burning creates or adds to a hazardous, objectionable or offensive situation, or a required permit for open burning has not been obtained, the Fire Marshal, Fire Department or their designee is authorized to order the extinguishment of the open burning operation.

Exceptions:

{Exceptions remain the same.}

Amend *Section 307.4.1 Bonfires* to read as follows:

307.4.1 Bonfires. Bonfires are prohibited in the City of Lavon.

Amend *Section 307.4.2 Recreational fires* to read as follows:

307.4.2 Recreational fires. Recreational fires are prohibited unless conducted in an outdoor fireplace, fire pit or other approved device or appliance designed for such purpose and located at least 25 feet from a structure or combustible material. Conditions which could spread a fire to within 25 feet (7620 mm) shall be eliminated prior to ignition.

Exceptions:

2. Permanent outdoor fire pits for recreational fires shall not be installed within 10 feet of structures or combustible material.
3. Outdoor fireplaces shall be no less than 8 feet from a structure.

Amend *Section 307.4 Location* by adding *Section 307.4.4 Trench burns* to read as follows:

307.4.4 Trench burns. Trench burns shall be conducted in air curtain trenches and in accordance with Section 307.2 and with advance notice and approval of the Fire Marshal.

307.5 Attendance. Open burning, trench burns, recreational fires, and use of portable outdoor fireplaces shall be constantly attended until the... (Remainder of section unchanged)

SECTION 308

OPEN FLAMES

Amend *Section 308.1.4*; change to read as follows:

308.1.4 Open-flame Cooking Devices. Charcoal burners and other open-flame cooking devices, charcoal grills and other similar devices used for cooking shall not be operated located or

used on combustible balconies, decks, or within 10 feet (3048 mm) of combustible construction.

Exceptions:

1. One- and two-family dwellings, except that LP-gas containers are limited to a water capacity not greater than 50 pounds (22.68 kg) [nominal 20 pound (9.08 kg) LP-gas capacity] with an aggregate LP-gas capacity not to exceed 40 lbs. (2 containers)
2. Where buildings, balconies and decks are protected by an approved automatic sprinkler system, except that LP-gas containers are limited to a water capacity not greater than 50 pounds (22.68 kg) [nominal 20 pound (9.08 kg) LP-gas capacity], with an aggregate LP-gas capacity not to exceed 100 lbs. (5 containers)
3. {No change.}

Amend *Section 308.1.6.2 Portable, fueled open-flame devices. Exception no. 3* to read as follows:

Exceptions: Torches or flame-producing devices in accordance with Section 308.1.3.

Section 308.1.6.3; change to read as follows:

308.1.6.3 Sky Lanterns. A person shall not release or cause to be released an untethered unmanned free-floating devices containing an open flame or other heat source, such as but not limited to a sky lantern.

SECTION 311

VACANT PREMISES

Amend *Section 311.5 Placards* to read as follows:

311.5 Placards. The Fire Marshal or his designee is authorized to require marking of any vacant or abandoned buildings or structures determined to be unsafe pursuant to Section 110 of this code relating to structural or interior hazards, as required by Section 311.5.1 through 311.5.5.

SECTION 405

EMERGENCY EVACUATION DRILLS

Amend *Section 405.4 Time* to read as follows:

405.4 Time. The Fire Code Official may require evacuation drills at any time. Drills shall be held at unexpected times and under varying conditions to simulate the unusual conditions that occur in case of fire. One fire drill per year will be done via a full activation of the fire alarm system (pull station, simulated smoke or other means) and involve the monitoring company response to a dispatch center, as well as the dispatch center communication to the Fire Marshal or Fire department. All parties shall be notified prior to this drill being executed.

CHAPTER 5

FIRE SERVICE FEATURES

SECTION 501

GENERAL

Amend *Section 501.4 Timing of installation* to read as follows:

501.4 Timing of installation. When fire apparatus access roads or a water supply for fire protection is required to be installed for any structure or development, they shall be installed, tested, and approved prior to the time of which construction has progressed beyond completion of the foundation of any structure.

Exception: When approved alternative methods of protection are provided.

SECTION 502

DEFINITIONS

Amend *Section 502.1 Definitions* to read as follows by adding:

502.1 Definitions. The following terms are defined in Chapter 2.

LIGHT DUTY METAL CHAIN

MAIN GATE

OWNER

SECURITY GATE

SECTION 503

FIRE APPARATUS ACCESS ROADS

Amend *Section 503.2.1 Dimensions* to read as follows:

503.2.1 Dimensions. Fire apparatus access roads shall have an unobstructed width of not less than 24 feet, except for approved security gates in accordance with Section 503.6, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm). Fire lanes located next to buildings with floors higher than 48 feet shall be required to have an unobstructed fire lane width of no less than 35 feet and shall be no farther than 35 feet from the base of the building.

Amend *Section 503.2.3 Surface* to read as follows:

503.2.3 Surface. Facilities, buildings or portions of buildings hereafter constructed as required in Section 503.1.1 shall be accessible to fire department apparatus by way of an approved fire apparatus access road with an asphalt, concrete or other approved surface capable of supporting the imposed load of fire apparatus weighing at least 80,000pounds (34 050 kg) so as to provide all weather driving capabilities.

Amend *Section 503.2.7 Grade* to read as follows:

503.2.7 Grade. Fire apparatus access roads shall not exceed 7 percent in grade.

Exception: Grades steeper than 7 percent as approved by the Fire Marshal.

Amend *Section 503.3 Marking* to read as follows:

503.3 Marking. Fire lanes are required to be identified by approved striping or signs and shall remain legible at all times to identify such roads and prohibit the obstruction thereof. If striping of the fire lane is not feasible, approved signs may be used in accordance with this section. Where a curb is available, the striping shall be on the vertical face of the curb.

1. Striping - Fire apparatus access roads (fire lanes) shall be marked by painted lines of red paint, six inches in width to show the boundaries of the lane. The words "FIRE LANE, NO PARKING, TOW AWAY ZONE" shall appear in four inch white letters with a one inch stroke centered on the red stripe at no more than 25 foot intervals.
2. Signs - If signs are used, the signs shall read "FIRE LANE NO PARKING TOW AWAY ZONE" and shall be 12 inches wide by 18 inches high. Signs shall be painted on a white sign with red letters and a red border, using not less than 2 inch lettering. Signs shall be permanently affixed to a stationary post and the bottom of the sign shall be six feet six inches above finish grade. Signs shall be spaced no more than 50 feet apart. Signs may be installed on permanent buildings or walls or as approved by the Fire Code Official.

Amend Section 503.4; change to read as follows:

503.4 Obstruction of Fire Apparatus Access Roads. Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 and any area marked as a fire lane as described in Section 503.3 shall be maintained at all times.

Amend 503.6 Security gates to read as follows by adding:

503.6.1 Minimum requirements. Security gates and gates securing fire apparatus access roads shall meet the following criteria:

1. The minimum gate width shall not be less than 20 feet.
2. Gates shall be of the swinging or sliding type.
3. Construction of gates shall be of materials that allow manual operation by one person.
4. Gate components shall be maintained in an operative condition at all times and replace or repaired when defective.
5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access by the means of a KNOX brand key switch. The KNOX key-operated switch shall be provided and install by the owner. The key-operated switch is to be located ten (10) feet from the gate, on the left side of the approach, placed on a pedestal with the key switch facing the fire lane. The key switch shall be no closer than four (4) feet six (6) inches or no farther than five (5) feet six (6) inches from the ground. Emergency opening devices shall be approved by the fire code official.
6. Electric gates may also be required to be equipped with a specialized automatic opening system as specified by the fire code official.
7. A manual means of releasing an electric gate shall be made available. A separate manual release box shall be installed on all electrical gates and secured with a KNOX padlock on the exterior side of the gate.
8. Manual opening gates that are to be locked shall be equipped with a KNOX padlock to allow emergency access by the fire department.

9. Locking device specifications shall be submitted for approval by the fire code official.
10. Main gates shall be located at least thirty (20) feet back from the inside edge of the sidewalk, or forty (30) feet from the edge of the public way on all newly constructed driveway's.
11. When a security gate is installed with a median, the entry side of the gate shall have a minimum opening and driving surface of twenty (20) feet.

SECTION 506

KEY BOXES

Amend Section 506.1 Where required to read as follows:

506.1 Where required. Where access to or within a structure or an area is restricted because of secured openings or where immediate access is necessary for life-saving or fire-fighting purposes, the fire code official is authorized to require a key box to be installed in an approved location. The key box shall be manufactured by the KNOX Company and shall contain keys to gain necessary access as required by the fire code official. The Fire Code Official is also authorized to require specialized automatic opening systems as needed. The specialized systems shall be compatible with the fire department.

SECTION 507

FIRE PROTECTION WATER SUPPLIES

Amend Section 507.4 Water supply test to read as follows by adding:

507.4 Water supply test. The water supply test used for hydraulic calculation of fire protection systems shall have been conducted within one year of the fire protection system plan submittal. A copy of the report shall be supplied to the Fire Marshal upon completion by the contractor or business owner.

Amend Section 507.5.1 Where required to read as follows:

507.5.1 Where required. The fire hydrants shall be installed at the location directed by the city engineer or as directed by the Fire Code Official. Unless approved by the city engineer and the Fire Code Official, fire hydrants shall have a maximum spacing of 500 feet in residential areas and 300 feet in commercial or mercantile areas. They shall be set truly vertical and securely braced with concrete blocks until self-standing, and shall be surrounded with a minimum of seven cubic feet of washed gravel or stone. Installation details are to be shown on the plans.

Amend Section 507.5.4 Obstruction to read as follows:

507.5.4 Obstruction. Unobstructed access to fire hydrants shall be maintained at all times. Posts, fences, vehicles, growth, trash, storage and other materials or objects shall not be placed or kept near fire hydrants, fire department inlet connections or fire protection system control valves in a manner that would prevent such equipment or fire hydrants from being immediately discernible. The fire department shall not be deterred or hindered from gaining immediate access to fire protection equipment or fire hydrants.

Add Section 507.5.7 Identification to read as follows:

507.5.7 Identification. All new fire hydrants, and FDC's shall be marked with either a reflective hydrant ring or reflective 4' hydrant rod. All fire hydrants and FDC's installed after the effective date of this chapter shall be required to have fire hydrant marker(s) installed or the fee for installation (\$100 per marker) paid to the City of Lavon for installation of such markers, before a certificate of occupancy or final approval will be issued.

Hydrant markers are to be installed by the developer, owner, or contractor as follows:

- (1) As may comply with the Department of Transportation(DOT) regulations.
- (2) Areas such as, but not limited to parking lots, loading areas, or storage yards shall have marker location designated by the Fire Marshal.
- (3) So as not to obstruct, disturb, tamper with any hydrants operational abilities.
- (4) Shall be maintained for a period of 5 years from date of install.

SECTION 509

FIRE PROTECTION AND UTILITY EQUIPMENT IDENTIFICATION AND ACCESS

Amend *Section 509.1 Identification* by adding *Section 509.1.2 Sign requirements* to read as follows:

509.1.2 Sign requirements. Unless more stringent requirements apply, new lettering for signs required by this section shall have a minimum height of two (2) inches when located inside a building and four (4) inches when located outside, or as approved by the Fire Code Official. The letters shall be of a color that contrasts with the background.

CHAPTER 6

BUILDING SERVICES AND SYSTEMS

Amend Section 607.2 change to read as follows:

607.2 Where Required. A Type I hood shall be installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purposes that produce grease vapors, including but not limited to cooking equipment used in fixed, mobile, or temporary concessions, such as trucks, buses, trailers, pavilions, or any form of roofed enclosure, as required by the fire code official.

Exceptions:

5. Tents, as provided for in Chapter 31.
6. In existing R-Type occupancies with domestic cooking appliances, UL300A listed self-contained fire suppression systems designed for use above residential range top cooking surfaces shall be allowed, provided these occupancies have a monitored fire alarm system.

Additionally, fuel gas and power provided for such cooking appliances shall be interlocked with the extinguishing system, as required by Section 904.12.2. Fuel gas containers and piping/hose shall be properly maintained in good working order and in accordance with all applicable regulations.

CHAPTER 8

INTERIOR FINISH, DECORATIVE MATERIALS AND FURNISHINGS

Amend *Section 807.5.2.3 Artwork in corridors* by adding an exception to read as follows:

Exception: Wall decorations of children's art work and teaching materials shall be limited to single dimension wall hangings not to exceed 50 percent of the wall area if the corridor is protected by an automatic sprinkler system installed according to Section 903.

Amend *Section 807.5.2.3 Artwork in Classrooms*. Artwork and teaching materials shall be limited on walls of classrooms to not more than 50 percent of the specific wall area to which they are attached. Curtains, draperies, wall hangings and other decorative material suspended from the walls or ceilings shall meet the flame propagation performance criteria of NFPA 701 in accordance with Section 807 or be noncombustible.

CHAPTER 9

FIRE PROTECTION SYSTEMS

SECTION 901

GENERAL

Amend *Section 901.2 Construction documents* to read as follows by adding:

901.2 Construction documents. Approved plans shall be on site at all times during construction, inspections and testing.

Amend *Section 901.4.3 Fire areas* to read as follows:

901.4.3 Fire areas. Fire areas are the aggregate floor area of a building regardless of fire walls, fire barriers, fire partitions, or demising walls. For purposes of calculating fire protection system requirements the total building will be considered one structure.

Add *Section 901.6.4 False alarms and nuisance alarms* to read as follows:

901.6.4 False alarms and nuisance alarms. False alarms and nuisance alarms shall not be given, signaled, transmitted, caused or permitted to be given, signaled or transmitted in any manner.

Amend *Section 901.7 Systems out of service* to read as follows:

901.7 Systems out of service. Where a required fire protection system is out of service or in the event of an excessive number of activations, the fire department and the Fire Marshal shall be notified immediately and, where required by the Fire Marshal, the building shall either be evacuated or an approved fire watch shall be provided for all occupants left unprotected by the shut down until the fire protection system has been returned to service. (Remaining text is unchanged.)

SECTION 903

AUTOMATIC SPRINKLER SYSTEMS

Amend *Section 903.2 Where required* to read as follows:

903.2 *Where required.* Approved automatic sprinkler systems in new buildings and structures shall be provided in the locations described in this section.

1. Commercial buildings—Automatic sprinkler systems will be required in all newly constructed buildings exceeding 6,000 square feet of fire area, any remodel or addition that changes the footprint beyond 6,000 square feet or any single tenant expansion requiring a new certificate of occupancy that exceeds 12,000 square feet of fire area. Whichever requirement listed in this chapter, including exceptions, or defined in this amendment that is more restrictive will apply. Credit will not be given for fire barrier walls with a fire resistive rating in lieu of automatic fire sprinkler systems.
2. Townhomes—An automatic sprinkler system shall be installed in all townhouse occupancies with more than two dwelling units per building. The automatic sprinkler system shall be installed in accordance with NFPA 13-R to include garages.
3. Approved automatic sprinkler systems shall be installed in all stories of Group R buildings with three or more stories in height.

Exception: Spaces or areas in telecommunications buildings used exclusively for telecommunications equipment, associated electrical power distribution equipment, batteries and standby engines, provided those spaces or areas are equipped throughout with an automatic smoke detection system in accordance with Section 907.2 and are separated from the remainder of the building with a fire-resistance rating of not less than 1 hour fire barriers constructed in accordance with Section 706 of the International Building Code or not less than 2 hour horizontal assemblies constructed in accordance with Section 711 of the International Building Code, or both. Due to limiting factors of construction, practicality and cost, Historical buildings may be exempt from requirements at the discretion of the Fire Marshal.

Amend Section 903.2.1.1 Group A-1. An automatic sprinkler system shall be provided for group A-1 occupancies where following conditions exists:

1. The floor area exceeds 6,000 square feet of fire area.

Amend Section 903.2.1.2 Group A-2. An automatic sprinkler system shall be provided for group A-2 occupancies where the following condition exists: (Add)

1. The floor area exceeds 5,000 square feet of fire area.

Amend Section 903.2.1.3 Group A-3. An automatic sprinkler system shall be provided for group A-3 occupancies where the following condition exists;

1. The floor area exceeds 6,000 square feet of fire area.

Amend Section 903.2.1.4 Group A-4. An automatic sprinkler system shall be provided for group A-4 occupancies where the following condition exists:

1. The floor area exceeds 6,000 square feet of fire area.

Exception: Areas used exclusively as swimming pool participant sports areas where the main floor area is located at the same level as the level of exit discharge of the main entrance and exit.

Amend Section 903.2.2 Group B. Existing unchanged.

1. The floor area exceeds 6,000 square feet of fire area.

Amend Section 903.2.3 Group E. An automatic sprinkler system shall be provided for E occupancies where the following condition exists: (Add)

1. The floor area exceeds 6,000 square feet of fire area.

Amend Section 903.2.4 Group F-1. An automatic sprinkler system shall be provided for F-1 occupancies where the following condition exists: (Add)

1. The floor area exceeds 6,000 square feet of fire area.

Amend Section 903.2.3.2 Group F-2. An automatic sprinkler system shall be provided for F-2 occupancies where the following condition exists: (Add)

1. The floor area exceeds 12,000 square feet of fire area.

Amend Section 903.2.7. Group M. An automatic sprinkler system shall be provided for M occupancies where following condition exists:

1. The floor area exceeds 6,000 square feet of fire area.
5. Self-service storage facility. An automatic sprinkler system shall be installed throughout all newly constructed self-service storage facilities.

Exception: One-story self-service storage facilities that have no interior corridors, with a one hour fire barrier separation wall installed between every storage compartment and less than 6,000 square feet.

Amend Section 903.2.9 Group S1. An automatic sprinkler system shall be provided for M occupancies where following condition exists:

1. The floor area exceeds 6,000 square feet of fire area

Amend Section 903.2.9.1 Repair Garages. An automatic sprinkler system shall be provided for M occupancies where following condition exists:

1. The floor area exceeds 6,000 square feet of fire area

Amend Section 903.2.11.3 Buildings more than 55 feet in height.

An automatic sprinkler system shall be installed throughout buildings with a floor level, other than penthouses in compliance with Section 1509 of the International Building Code that is located 55 feet (16764 mm) or more above the lowest level of fire department vehicle access.

Exceptions: Open parking structures

Amend Section 903.3 Installation requirements adding a paragraph to read as follows:

Buildings required to be sprinklered per Section 903 shall have a hydraulically designed sprinkler system that meets all the requirements of the Fire Code and Building Code. Standpipes may be combined with the sprinkler system.

Amend Section 903.3.1.1.1 Exempt locations to read as follows:

903.3.1.1.1 Exempt locations. When approved by the Fire Code Official, automatic sprinklers shall not be required in the following rooms or areas where such rooms or areas are protected

with an approved automatic fire detection system in accordance with Section 907.2 that will respond to visible or invisible particles of combustion. Sprinklers shall not be omitted from any room merely because it is damp, of fire-resistance-rated construction or contains electrical equipment.

1. Any room where the application of water, or flame and water, constitutes a serious life or fire hazard.
2. Any room or space where sprinklers are considered undesirable because of the nature of the contents, when approved by the Fire Code Official.
3. Generator and transformer rooms separated from the remainder of the building by walls and floor/ceiling or roof/ceiling assemblies having a fire-resistance rating of not less than 2 hours.
4. Elevator machine rooms, machinery spaces, and hoistways other than pits where such sprinklers would not necessitate shunt trip requirements under any circumstances.

Amend *Section 903.3.1.3 NFPA 13D sprinkler systems* to read as follows:

903.3.1.3 NFPA 13D sprinkler systems. Automatic sprinkler systems installed in one and two family dwellings, Group R3 or Group R4 Condition 1 and townhouses shall be permitted to be installed throughout in accordance with NFPA 13D or in accordance with state law.

Amend *Section 903.3.5 Water Supplies* by adding a second paragraph to read as follows:

Water supply as required for such systems shall be provided in conformance with the supply requirements of the respective standards; however, every water based fire protection system shall be designed with not less than a 10 p.s.i. safety factor.

903.3.1.4.1 Attics. Only dry-pipe, preaction, or listed antifreeze automatic fire sprinkler systems shall be allowed to protect attic spaces.

Exception: Wet-pipe fire sprinkler systems shall be allowed to protect non-ventilated attic spaces where:

1. The attic sprinklers are supplied by a separate floor control valve assembly to allow ease of draining the attic system without impairing sprinklers throughout the rest of the building, and
2. Adequate heat shall be provided for freeze protection as per the applicable referenced NFPA standard, and
3. The attic space is a part of the building's thermal, or heat, envelope, such that insulation is provided at the roof deck, rather than at the ceiling level.

903.3.1.4.2 Heat trace/insulation. Heat trace/insulation shall only be allowed where approved by the fire code official for small sections of large diameter water-filled pipe.

Amend *Section 903.4 Water supplies* by adding a second paragraph after the exceptions to read as follows:

Sprinkler and standpipe system water-flow detectors shall be provided for each floor. Each floor shall be equipped with a floor isolation valve that includes this water flow detector. Activation of the sprinkler system shall cause an alarm upon detection of water flow for more

than 45 seconds indicating the appropriate floor on the fire alarm control panel. All control valves in the sprinkler and standpipe systems except for fire department hose connection valves shall be electrically supervised to initiate a supervisory signal at the central station upon tampering.

Amend Section 903.4.2; add second paragraph to read as follows:

On all new construction, an alarm device is required on the exterior of the building and shall be a weatherproof horn/strobe notification appliance with a minimum 75 candela strobe rating, installed as close as practicable to the fire department connection or riser room. A water flow bell capable of producing at least a 96 decibels audible alarm shall also be installed to signal that water is flowing through the system.

Add Section 903.7 Freeze protection. Freeze protection systems for automatic fire sprinkler systems shall be in accordance with the requirements of the applicable referenced NFPA standard and this section.

SECTION 905

STANDPIPE SYSTEMS

Amend *Section 905.2 Installation standards* to read as follows:

905.2 Installation standards. Standpipe systems shall be installed in accordance with this section and NFPA 14. Manual dry standpipe systems shall be supervised with a minimum of 10 psig and a maximum of 40 psig air pressure with a high/low alarm.

Amend *Section 905.9 Valve supervision* by adding a second paragraph after the exceptions to read as follows:

Sprinkler and standpipe system water-flow detectors shall be provided for each floor. Each floor shall be equipped with a floor isolation valve that includes this water flow detector. Activation of the sprinkler system shall cause an alarm upon detection of water flow for more than 45 seconds indicating the appropriate floor on the fire alarm control panel. All control valves in the sprinkler and standpipe systems except for fire department hose connection valves shall be electrically supervised to initiate a supervisory signal at the central station upon tampering.

SECTION 907

FIRE ALARM AND DETECTION SYSTEMS

Add *Section 907.1.4 Design standards* to read as follows:

907.1.4 Design standards. All alarm systems, new or replacement shall be addressable fire detection systems. Alarm systems serving more than 20 smoke detectors shall be analog addressable fire detection systems.

Exception: Existing systems need not comply unless the total building remodel or expansion initiated after the effective date of this code, as adopted, exceeds 30% of the building. When cumulative building remodel or expansion exceeds 50% of the building, the fire alarm system shall be brought into compliance with this code within 12 months of permit application.

Amend *Section 907.2.3 Group E* to read as follows:

907.2.3 Group E. A manual fire alarm system that initiates the occupant notification signal utilizing an emergency voice/alarm communication system meeting the requirements of Section 907.5.2.2 and installed in accordance with Section 907.6 shall be installed in Group E educational occupancies. When automatic sprinkler systems or smoke detectors are installed, such systems or detectors shall be connected to the building fire alarm system. An approved smoke detection system shall be installed in new Group E day care occupancies. Unless separated by a minimum of 50' open space, all buildings, whether portable buildings or the main building, will be considered one building for alarm occupant load consideration and interconnection of alarm systems.

Exceptions:

1. A manual fire alarm system is not required in Group E educational and day care occupancies with an occupant load of less than 50 when provided with an approved automatic sprinkler system.
 - 1.1. Residential In-Home day care with not more than 12 children may use interconnected single station detectors in all habitable rooms. (For care of more than five children 2 1/2 or less years of age, see Section 907.2.6.)

No change to remainder of section.

Amend Section 907.2.12 High-rise buildings to read as follows:

907.2.12 High-rise buildings. High rise buildings shall be provided with an automatic fire alarm system in accordance with Section 904.2.12.1, a fire department communication system in accordance with Section 907.2.13.2 and an emergency voice/alarm communications system in accordance with Section 907.5.2.2.

Amend Section 907.2.12 High-Rise Buildings, Exception no. 3 to read as follows:

Buildings with an occupancy in Group A-5 in accordance with Section 303.1 of the International Building Code, when used for open air seating; however, this exception does not apply to accessory uses including, but not limited to, sky boxes, restaurants and similarly enclosed areas.

Amend Section 907.6.1 Wiring to read as follows by adding the sentence:

907.6.1 Wiring. All fire alarm systems shall be installed in such a manner that the failure of any single alarm-actuating or alarm-indicating device will not interfere with the normal operation of any other such devices.

Amend Section 907.6.3 Initiating device identification

Exceptions:

1. Fire alarm systems in single-story buildings less than 6,000 square feet (2090 m²) in area.
2. Fire alarm systems that only include manual fire alarm boxes, waterflow initiating devices and not more than 10 additional alarm-initiating devices.
3. Existing special initiating devices that do not support individual device identification.

4. Provided less than 50% of the existing devices are replacing.

SECTION 910

SMOKE AND HEAT REMOVAL

Amend *Section 910.3.4 Smoke and heat vent operation* to read as follows by adding the sentence:

910.4.5 Automatic Smoke and heat vent operation. The automatic operating mechanism of the smoke and heat vents shall operate at a temperature rating of at least 100 degrees F (approximately 38 degrees Celsius) greater than the temperature rating of the sprinklers installed.

Amend Section 912.2; add Section 912.2.3 to read as follows:

912.2.3 Hydrant Distance. An approved fire hydrant shall be located within 100 feet of the fire department connection as the fire hose lays along an unobstructed path.

SECTION 913

FIRE PUMPS

Amend *Section 913.1 General* to read as follows and add a second paragraph:

913.1 General. Where provided, fire pumps shall be installed in accordance with this section and NFPA 20. All structures required to have a fire pump shall not share piping or fire pumps with other structures.

When located on the ground level at an exterior wall, the fire pump room shall be provided with an exterior fire department access door that is not less than 3 feet in width and 6 feet - 8 inches in height, regardless of any interior doors that are provided. A key box shall be provided at this door, as required by Section 506.1.

- Exceptions:*
1. When it is necessary to locate the fire pump room on other levels or not at an exterior wall, the corridor leading to the fire pump room access from the exterior of the building shall be provided with equivalent fire resistance as that required for the pump room, or as approved by the Fire Marshal. Access keys shall be provided in the key box as required by Section 506.1.
 2. 13R and 13D systems within a single family dwelling.

SECTION 914

FIRE PROTECTION BASED ON SPECIAL DETAILED REQUIREMENTS OF USE AND OCCUPANCY

Amend Section 914.3.1.2; change to read as follows:

914.3.1.2 Water Supply to required Fire Pumps. In buildings that are more than 420 feet (128 m) in building height, required fire pumps shall be supplied by connections to no fewer than two water mains located in different streets. Separate supply piping shall be provided between each connection to the water main and the pumps. Each connection and the

supply piping between the connection and the pumps shall be sized to supply the flow and pressure required for the pumps to operate.

Exception: {No change to exception.}

CHAPTER 10

MEANS OF EGRESS

Amend Sections 1001 through 1029 replace all references to Fire Code Official with Building Official.

Amend Section 1010.1.9.5 Bolt Locks; change Exceptions 3 and 4 to read as follows:

Exceptions:

3. Where a pair of doors serves an occupant load of less than 50 persons in a Group B, F, M or S occupancy. {Remainder unchanged}
4. Where a pair of doors serves a Group A, B, F, M or S occupancy {Remainder unchanged}

Amend Section 1010.1.9.9 Sensor release of electronically locked egress doors to read as follows:

1010.1.9.9 Sensor release of electrically locked egress doors. In fully sprinklered buildings the entrance doors in a means of egress in buildings shall meet the requirements of 1010.1.9.9 (Remainder of section unchanged.)

Amend Section 1015.8 Window Openings; change number 1 to read as follows:

1. Operable windows where the top of the sill of the opening is located more than 55 feet (16,764 mm) above the finished grade or other surface below and that are provided with window fall prevention devices that comply with ASTM F 2006.

Amend Section 1023.11 Smokeproof enclosures to read as follows:

1023.11 Smokeproof enclosures. In buildings required to comply with Section 403 or 405 of the International Building Code, each of the exits of a building that serves stories where any floor surface is located more than 55 feet above the lowest level of fire department access shall be a smoke proof enclosure in accordance with Section 909.20 of the International Building Code.

Amend Section 1031.2 Reliability to read as follows:

Required exit accesses, exits and exit discharges shall be continuously maintained free from obstructions or impediments to full instant use in the case of fire or other emergency. An exit or exit passageway shall not be used for any purpose that interferes with a means of egress.

Amend Section 1031.3 Obstructions to read as follows:

1031.3 Obstructions. A means of egress shall be free from obstructions that would prevent its use, including the accumulation of snow and ice and any other equipment, vehicle, device or appliance where its presence would obstruct or render the exit hazardous, such as but not limited to; motorcycles, gasoline and propane gas fueled equipment, bar-b-que grills, combustible storage and noncombustible storage, for use sale or display. The prohibited items may not be within 15' on either side of a means of egress or exit discharge.

CHAPTER 11

CONSTRUCTION REQUIREMENTS FOR EXISTING BUILDINGS

Amend *Section 1103.5 Sprinkler systems* to read as follows by adding:

1103.5.5 Spray booths and rooms. Existing spray booths and spray rooms shall be protected by an approved automatic fire-extinguishing system in accordance with Section 2404.4

1103.5.6 Expanded existing buildings. An automatic sprinkler system shall be installed throughout all buildings that are enlarged to be 6,000 square feet or greater. For the purpose of fire sprinklers, fire walls shall not be used to define separate buildings.

Exception: Existing buildings or occupancy need not comply unless the total building expansion or alteration affects 30% of the total building square footage, unless a change of occupancy occurs.

Amend *Section 1103.7 Fire alarm system* to read as follows by adding:

1103.7.7 Fire alarm system design standards. Where an existing fire alarm system is upgraded or replaced, the devices shall be addressable. Fire alarm system utilizing more than 20 smoke and/or heat detectors shall have analog initiating devices.

Exception: Existing systems need not comply unless the total building, or fire alarm system, alteration or expansion exceeds 30% of the building square footage. When cumulative building, or fire alarm system, alteration or expansion initiated after the date of original fire alarm panel installation exceeds 50% of the building, or fire alarm system, the fire alarm system must comply within 18 months of permit application.

CHAPTER 23

Motor Fuel-dispensing Facilities and Repair Garages

Amend Section 2304.1; change to read as follows:

2304.1 Supervision of Dispensing. The dispensing of fuel at motor fuel-dispensing facilities shall be in accordance with the following:

1. Conducted by a qualified attendant; and/or,
2. Shall be under the supervision of a qualified attendant; and/or
3. Shall be an unattended self-service facility in accordance with Section 2304.3.

At any time the qualified attendant of item Number 1 or 2 above is not present, such operations shall be considered as an unattended self-service facility and shall also comply with Section 2304.3.

CHAPTER 33

Fire Safety during Construction and Demolition

Amend Section 3310.1; add sentence to end of paragraph to read as follows:

When fire apparatus access roads are required to be installed for any structure or development, they shall be approved prior to the time at which construction has progressed beyond completion of the foundation of any structure.

CHAPTER 36

MARINAS

Amend Section 3604.2 Standpipes to read as follows by adding an exception:

3604.2 Standpipes.

Exception: Existing marinas with approved fire protection provided by at least two mobile fire pumps with firefighting equipment kept in approved locations. New marinas shall be equipped with Standpipes per Section 3604.2.

CHAPTER 56

EXPLOSIVES AND FIREWORKS

Amend Section 5601.1.3 Fireworks to read as follows:

5601.1.3 Fireworks. The possession, manufacture, storage, sale, handling and use of fireworks are prohibited.

Exceptions:

1. When approved by the Fire Marshal for fireworks displays, the storage and handling of necessary fireworks as provided for in Sections 5602, 5604 and 5608.
2. The use of fireworks for approved displays as permitted in Section 5608.
3. Where allowed by State Law.

CHAPTER 57

FLAMMABLE AND COMBUSTIBLE LIQUIDS

Amend Section 5704.2.11.4 Leak prevention to read as follows by adding:

5704.2.11.4 Leak prevention. Leak prevention for underground tanks shall comply with Sections 5704.2.11.4.1 through 5704.2.11.4.2. An approved method of secondary containment shall be provided for underground tank and piping systems.

Amend Section 5706.2.8 Dispensing from tank vehicles to read as follows:

5706.2.8.2 Mobile tank vehicles.

Amend Section 6107.4 and 6109.13; change to read as follows:

6107.4 Protecting Containers from Vehicles. Where exposed to vehicular damage due to proximity to alleys, driveways or parking areas, LP-gas containers, regulators and piping shall be protected in accordance with Section 312.

6109.13 Protection of Containers. LP-gas containers shall be stored within a suitable enclosure or otherwise protected against tampering. Vehicle impact protection shall be provided as required by Section 6107.4.

Administrative Amendments:

5704.2.9.6.1 Locations where above-ground tanks are prohibited. Storage of Class I and II liquids in above-ground tanks outside of buildings is prohibited within the limits established by law as the limits of districts in which such storage is prohibited in areas as established by applicable land-use and zoning standards or by order of the AHJ.

5706.2.4.4 Locations where above-ground tanks are prohibited. The storage of Class I and II liquids in above-ground tanks is prohibited within the limits established by law as the limits of districts in which such storage is prohibited in areas as established by applicable land-use and zoning standards or by order of the AHJ.

APPENDIX D

FIRE APPARATUS ACCESS ROADS

Amend Section D102.1 Access and loading to read as follows:

D102.1 Access and loading. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to fire department apparatus by way of an approved fire apparatus access road with an asphalt, concrete or other approved all weather driving surface capable of supporting the imposed load of fire apparatus weighing at least 80,000 pounds.

Amend Section D103.2 Grade to read as follows:

D103.2 Grade. Fire apparatus access roads shall not exceed 7 percent in grade.

Exception: Grades steeper than 7 percent as approved by the Fire Marshal.

Amend Table D103.4 Requirements for dead-end fire apparatus access roads to read as follows:

Access road length of 0-150 feet, change width column from 20 to 24.

Access road length of 151-500 feet, change width column from 20 to 24.

Access road length of 501-750 feet, change the width column from 26 to 30.

(The rest of the table remains unchanged.)

Amend Section D103.5 Fire apparatus access road gates no. 1 to read as follows:

1. The minimum gate width shall not be less than 20 feet.
2. Gates shall be of the swinging or sliding type.

3. Construction of gates shall be of materials that allow manual operation by one person.
4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access by the means of a KNOX brand key switch. The KNOX key-operated switch shall be provided and installed by the owner. The key-operated switch is to be located ten (10) feet from the gate, on the left side of the approach, placed on a pedestal with the key switch facing the fire lane. The key switch shall be no closer than four (4) feet six (6) inches or no farther than five (5) feet six (6) inches from the ground. Emergency opening devices shall be approved by the fire code official.
6. Electric gates may also be required to be equipped with a specialized automatic opening system as specified by the fire code official.
7. A manual means of releasing an electric gate shall be made available. A separate manual release box shall be installed on all electrical gates and secured with a KNOX padlock on the exterior side of the gate.
8. Manual opening gates that are to be locked shall be equipped with a KNOX padlock to allow emergency access by the fire department.
9. Locking device specifications shall be submitted for approval by the fire code official.
10. Main gates shall be located at least thirty (20) feet back from the inside edge of the sidewalk, or thirty (30) feet from the edge of the public way on all newly constructed driveway's.
11. When a security gate is installed with a median, the entry side of the gate shall have a minimum opening and driving surface of twenty (20) feet.

Section 3. Penalty Clause. Any person violating the provisions of this Ordinance shall upon conviction, be subject to a fine; in accordance with the general provisions of the Code of Ordinances and that each day in violation shall constitute a separate offense.

Section 4. Severability Clause. In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provisions hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Lavon, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 5. Cumulative/Repealer Clause. This ordinance shall be cumulative of all provisions of state or federal law and all ordinances of the City of Lavon, Texas, except where the provisions of this ordinance are in direct conflict with the provisions of such

other ordinances, in which event the conflicting provisions of such ordinances are hereby repealed to the extent of such conflict.

Section 6. Open Meeting. It is hereby officially found and determined that all notice required by law has been given and notice of this Ordinance was posted and the Ordinance passed in accordance with the Open Meeting Act.

Section 7. Effective Date. This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 18th day of September 2018.

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: September 18, 2018

ITEM: 7-H

Item:

Discussion and action regarding Resolution No. **2018-09-09**, authorizing the Mayor to execute an Interlocal Jail Services Agreement with Collin County for jail services for a one (1) year period from October 1, 2018 to September 30, 2019; and providing for an effective date.

Background:

The City has contracted with Collin County for jail services since 2003. The proposed contract contains a rate increase of 35% from \$69.79/day to \$94.47/day. In FY 2016-17, the City paid for five (5) inmate days or \$348.95. This fiscal year to date, the City has paid for twelve (12) inmate days or \$837.48.

The City Attorney has reviewed and approved the agreement.

Financial Consideration:

Funding for the services has been increased in the proposed Annual Operating Budget for Fiscal Year 2018-19 to adequately provide for the rate increase.

Staff Notes:

Approval is recommended.

Attachments: Resolution and proposed Agreement

September 5, 2018

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-09-09

Interlocal Jail Services Agreement – Collin County

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL JAIL SERVICES AGREEMENT WITH COLLIN COUNTY FOR THE PROVISION OF; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council entered into an Interlocal Agreement with Collin County for the provision of jail services in 2003; and

WHEREAS, the term of the original Agreement and of each subsequent amendment is one (1) year with a provision for renewal; and

WHEREAS, the City Council desires for Collin County to continue to provide jail services to insure the confinement of persons accused or convicted of an offense.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. That the City Council does hereby authorize the Mayor to execute an Interlocal Jail Services Agreement with Collin County, which is attached hereto and labeled “Exhibit A”;

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 18th day of September 2018.

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs
City Administrator | City Secretary

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-09-09

EXHIBIT A

Interlocal Jail Services Agreement – Collin County

Interlocal Jail Services Agreement

This agreement is entered into on the _____ day of _____, 2018, by and between the City of Lavon and Collin County. Both are political subdivisions of the State of Texas.

Recitals

1. The County operates the Collin County Detention Facility, including the Minimum Security facility, (the Detention Facility or County Jail) under chapter 351 of the Local Government Code and part 9 of title 37 of the Texas Administrative Code.
2. The County generally operates the County Jail for the confinement of persons accused or convicted of a violation of state law. *See* Code of Crim. Proc., arts. 2.17–2.18. But the Sheriff may also accept custody of persons accused of class C misdemeanors. *See* Tex. Att’y Gen. Op. No. JM-0151 (1984).
3. The City desires to obtain certain jail services from the County to be performed for the City to insure the confinement of persons accused or convicted of a class C misdemeanor or other violation of a municipal ordinance.

Therefore, under the authority of the Interlocal Cooperation Act, Chapter 791, Texas Government Code, the parties agree as follows:

Section 1. Definitions

1.01 Jail Services

The term “jail services” means all services legally necessary to provide for the confinement in the County Jail of persons accused or convicted of an offense.

Section 2. Term

2.01 Term

As its term, this Agreement will last between October 1, 2018 and September 30, 2019. The parties expect to renew the Agreement for October 1, 2019 to September 30, 2020. In the event that such a renewal is delayed, however, this Agreement will automatically renew for another fiscal year under the terms set out here.

2.02 Termination

A party may terminate this Agreement for any reason by giving ninety (90) days’ written notice to the other party.

Section 3. Services

3.01 Services

The County agrees to provide to City jail services necessary for the confinement of persons accused or convicted of an offense, subject to the availability of space at the County jail at the time the City requests jail services. Space will be unavailable when the County Jail is filled to 100% of its capacity and unable to accept additional inmates.

The Jail Administrator may determine when the County Jail is filled to 100% capacity and unable to accept additional inmates. The Jail Administrator will consider the jail's population, expected incoming inmates (*e.g.* under other jail-services agreements), expected releases, the gender and security-classification mix of the inmate population, inmates' health restrictions, space or cells needed to house and care for problematic or vulnerable inmates, and state law, including the rules and regulations of the Texas Commission on Jail Standards. At times, particular pods or cells may be unavailable for some reason, such as maintenance which shall be taken into account in determining whether the County Jail is filled to 100% of its capacity.

3.02 Persons Accepted

- (1) The Detention Facility will accept persons arrested via a Class C warrant, if the detainee is presented by a Peace Officer with the original warrant, a certified or facsimile copy of a valid arrest warrant, or if the jail staff receives a teletype or email confirmation of the warrant.
- (2) The Detention Facility will allow any Peace Officer to execute any Class C warrant on any detainee in the facility's custody, if the warrant is an original, certified, facsimile, or similarly reliable copy, or if the jail staff receives teletype or email confirmation.
- (3) The Detention Facility will accept all on-view or warrantless arrests of Class C violators. An arresting officer must provide the Detention Facility with (i) the time of arrest and (ii) a properly completed and signed probable-cause affidavit for each person arrested, for compliance with art. 17.033(a) of the Code of Criminal Procedure. Alternatively, an arresting officer must provide an original, certified, facsimile, or similarly reliable copy or confirmation of a magistrate's determination that probable cause exists to believe the arrestee committed the offense as required by art. 17.033(a) of the Code of Criminal Procedure.
- (4) When a defendant has been convicted of a Class C misdemeanor, a Judgment & Sentence is entered against the defendant under to art. 45.041 of the Code of Criminal Procedure. If the defendant defaults in the

discharge of the judgment, a Judge may order the defendant confined in a jail. The Detention Facility will accept defendants on such jail commitments only if they are accompanied by a certified copy of the Judgment, Sentence and Order that complies with art. 45.046 of the Code of Criminal Procedure, and that states in part:

- a. “the defendant is not indigent and the defendant has failed in good faith to discharge the fines and costs” or
- b. “the defendant is indigent and has failed to make a good faith effort to discharge the fine and costs under Article 45.049; and could have discharged the fine and costs under Article 45.049 without experiencing any undue hardship.”

Section 4. Non-Exclusivity of Service Provision

The County may contract to perform services similar or identical to those specified in this Agreement for other municipalities, utility districts, or governmental entities as the County, in its sole discretion, sees fit.

Section 5. Compensation

5.01 Basic Charge

The City will pay the County a Basic Charge of \$94.47 per day or part of a day per inmate that the City requests be confined on the City’s charges, and who is confined, in the County Jail. This Basic Charge, along with Additional Charges under sections 5.02–5.04, will fairly compensate the County. *See* Gov’t Code, § 791.011(e).

5.02 Additional Charges

In addition to paying the Basic Charge, the City will reimburse the County for expenses associated with providing jail services to inmates held on the City’s charges (the City’s inmates). The City will reimburse the County for providing health-care services, including ambulance, medical, hospital, dental, and psychiatric or psychological services to the City’s inmates. Where reasonable and consistent with the County’s legal obligations to care for inmates, including providing them with first aid and emergency and non-emergency medical care and care and monitoring for an at-risk inmate, the County will take reasonable steps to confer with the City about the reasonably foreseeable costs of maintaining the City’s inmates in the Detention Center before incurring an undue balance of such costs.

For conference purposes, “the City” means an officer with sufficient authority to make binding decisions about an inmate’s care or whether to issue a personal recognizance bond with respect to an inmate.

In provisions of the Sandra Bland Act, the legislature directed the Texas Commission on Jail Standards to adopt rules and procedures with regard to a county jail providing access

to a mental-health professional through a telemental health service 24 hours a day, access to a health professional at the jail or through a telehealth service 24 hours a day, or, if a health professional is unavailable at the jail or through a telehealth service, provide for the City's inmate to be transported to access a health professional. *See* Sandra Bland Act, S.B. 1849 (2017), 85th Reg. Sess., § 3.05 (codified at Gov't Code, § 511.009(a)(23)); *id.* § 3.10 (requiring the Commission to adopt rules and procedures under § 511.009(23) no later than Sept. 1, 2018, and requiring a county jail to comply with such rules and procedures on and after September 1, 2020). It is possible that Collin County—with advice from its health-services provider or other expert—will voluntarily take steps to comply with such rules and procedures or provide these types of access to inmates before September 1, 2020. If so, then Collin County will confer with the City about its plans to comply with the Sandra Bland Act, regulations resulting from the Act, or similar law, and the parties will negotiate terms for the City to reimburse the County for reasonable costs of providing such services to the City's inmates.

5.03 Billing

The County will bill the City monthly for jail services. The City will pay the bills under Chapter 2251 of the Government Code, including interest on payments that are not timely made as provided therein.

5.04 Cost of Additional Charges

The County will charge the City for services under section 5.02 of this Agreement at the cost to the County of providing those services to the inmates. The County will provide reasonable documentation or other support of such charges upon the City's written request.

5.05 Source of Payment

The City will make all payments required under this Agreement from current revenues available to the City. *See* Gov't Code, § 791.011(d)(3).

Section 6. Lawful Arrest and Detention

The City will comply with all federal, state and local laws regarding conditions precedent to arrest and detention including, but not limited to, determinations of probable cause and other requirements necessary for lawful arrest and detention. Further, the City is solely responsible for compliance with pre-detention procedures and that the City, to the extent permitted by law, will hold the County harmless from any liability, including, but not limited to, obligations, costs, claims, judgments, attorneys' fees and litigation costs, and attachments, caused by or flowing from the City's alleged or actual failure to comply with conditions precedent to lawful arrest and detention.

Section 7. Procedures

7.01 Delivery and Release of Inmates

The City agrees to comply with all County rules and procedures regarding jail security in delivering inmates to the Collin County Jail and receiving inmates to be released.

7.02 Removal on Termination

The City agrees to remove all persons confined on the City's behalf in the Collin County Jail pursuant to this Agreement at least one (1) day before the date of this Agreement's termination.

Section 8. Civil Liability

To the extent permitted by law, the City is responsible for any civil liability that arises from the County's provision of services under this Agreement. *See* Gov't Code, § 791.006(b). To the extent permitted by law, the City will defend, indemnify, and hold harmless the County from and against all demands, claims, damages, losses and liabilities, including reasonable attorney's fees and litigation expenses, that arise directly or indirectly from the County's performance of this Agreement. This provision falls under subsection (b) of sections 5 and 7 of article XI of the Texas Constitution.

For purposes of this section 8, "County" includes its officials, officers, deputies, employees, insurers, and agents.

With regard to the provision of a defense under this paragraph, the County will reasonably cooperate with the City in defending a claim or suit, including providing reasonable access to, and copies of, documents, electronic or magnetic data, and access to witnesses or other persons with discoverable knowledge such as detention officers, employees, or other persons under the County's supervision or control.

This agreement does not create any form of personal liability on the part of any official, officer, employee, or agent who is an individual of the City of Lavon or Collin County. Each party will not sue or try to hold an official, officer, employee, or individual agent of the other party personally liable for any personal injuries or property damage.

The parties do not waive any form of immunity by signing this agreement other than as provided herein.

The parties do not intend to create a claim or right for, or in favor of, a person who is not a party to this agreement.

Notwithstanding the foregoing, nothing contained herein shall be construed to require the City of Lavon to levy a tax or establish a sinking fund.

Section 9. Amendment

This Agreement will not be amended or modified other than in a written agreement signed by the parties. No party will try to enforce a purported amendment that is not written and properly approved by each party's governing body under section 791.011(d) of the Government Code.

Section 10. Controlling Law

Texas law will govern this Agreement and the parties' claims and defenses arising out of, or related to, their relationship and performances under this Agreement, regardless of a forum's choice-of-law rules.

Section 11. Notices

11.01 Form of Notice

Unless otherwise specified, the parties will communicate under this Agreement in writing or by email. A party will send important communications, including communications under section 12, in writing and by certified mail to the liaisons in section 11.02.

11.02 Addresses

A party will address a communication to the other's address as follows:

- | | |
|---|--|
| (a) if the County, to: | (b) if to the County, Copy to: |
| Keith Self, County Judge
Collin County Administration Bldg
2300 Bloomdale Road
McKinney, Texas 75071 | Sheriff Jim Skinner
Collin County Sheriff's Office
4300 Community Ave.
McKinney, Texas 75071 |
| (c) if the City, to:

_____ | (d) if to the City, Copy to:
Messer, Rockefeller & Fort, PLLC
Attn: Wm. Andrew Messer
6371 Preston Road, Suite 200
Frisco, Texas 75034 |

or to such person at such other address as may from time to time be specified in a notice given as provided in this section 11. The City may also provide a copy of a communication to:

Collin County Purchasing
Collin County Administration Bldg.
2300 Bloomdale Road, Suite 3160
McKinney, Texas 75071

Section 12. Resolution of Disputes

Should a dispute arise out of this agreement, the County and the City will first attempt to resolve it through direct discussions in a spirit of mutual cooperation. If the Parties' attempts to resolve their disagreements through negotiations fail, the disputes will be mediated by a mutually acceptable third party to be chosen by the County and the City within fifteen days after written notice by one Party to the other demanding mediation under this section. The County and City will share equally in the costs of the mediation. This section's purpose is to reasonably ensure that the County and the City will in good faith use mediation or another non-binding dispute resolution process before pursuing litigation. A Party's participation in mediation or another non-binding dispute resolution process will not be construed as a waiver by a Party of (1) any rights, privileges, defenses, remedies or immunities available to a Party; (2) a Party's termination rights; or (3) other termination provisions or expiration dates provided herein. In the event of a lawsuit or any form of ADR, each party will bear its own attorney's fees and expenses.

Section 13. Captions

The headings to the various sections of this Agreement have been inserted for convenient reference only and shall not modify, define, limit or expand the express provision of this Agreement.

Section 14. Counterparts

This Agreement may be executed in counterparts and may be photocopied. A party may use a complete counterpart or photocopy as if it were an original.

Section 15. Obligations of Condition

All obligations of each party under this Agreement are conditions to further performance of the other party's continued performance of its obligation under the Agreement.

Section 16. Exclusive Right to Enforce this Agreement

The County and the City have the exclusive right to bring suit to enforce this Agreement, and no other party may bring suit, as a third-party beneficiary or otherwise, to enforce this Agreement.

Section 17. Prior Agreements Superseded

This Agreement constitutes the sole and only agreement of the parties as to the matters set forth here.

In witness whereof, the parties hereto have executed this Agreement as of the day and year first above written.

Section 18. No Partnership or Agency

The Parties hereto have not created a partnership and nothing contained in this Agreement shall in any manner whatsoever constitute any Party the partner, agent or legal representative of the other Party, nor create any fiduciary relationship between them for any purpose whatsoever. No Party shall have any authority to act for, or to assume any obligations or responsibility on behalf of, the other party except as may be, from time to time, agreed upon in writing between the Parties or as otherwise expressly provided in this Agreement.

Collin County, Texas

By: _____
Keith Self, County Judge

Date: _____

City of Lavon, Texas

By: _____

Date: _____

Title: _____



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: September 18, 2018

ITEM: 7-I

Item:

Discussion and action regarding Resolution No. **2018-09-10** authorizing the Mayor to execute an Agreement to Contribute Right of Way Funds (Fixed Price) with the Texas Department of Transportation for the State Highway 205 Widening Project.

Background:

In February 2018, the City Council adopted a resolution expressing support for the State Highway 205 (SH 205) Widening Project, a project of the Texas Department of Transportation (TxDOT) to widen SH 205 from Lavon to Terrell.

TxDOT typically requires the participation of municipalities for the acquisition of right of way as well as participation in the cost associated with moving utilities within their corporate limits. TxDOT is seeking participation from the City of Lavon in the amount of \$88,877.20, which represents 10% of the total costs.

Financial Consideration:

Funding for the participation has been allocated in the annual budget. Due to the timing of the request in the budget cycle, it is anticipated that fund balance will contribute to the obligation. The City has requested assistance from Collin County for the project. The item is scheduled for consideration by the Collin County Commissioner's Court at their meeting on September 17, 2018. Additionally, the city staff is researching relevant development agreements and TIF documents with regard to funding options for this project.

TxDOT cannot proceed with the right of way acquisition until the agreement is finalized which delays the entire project.

Staff Notes:

Approval is recommended.

Attachments:

- 1) Resolution and Proposed Agreement
- 2) Correspondence to Collin County

September 14, 2018

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-09-10

TxDOT Right of Way Contribution Agreement – SH 205

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AUTHORIZING THE MAYOR TO EXECUTE AN AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS (FIXED PRICE) WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE STATE HIGHWAY 205 WIDENING PROJECT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Texas Department of Transportation (TxDOT) is proposing to improve State Highway 205 (SH-205) from a two-lane undivided roadway to a four-lane divided roadway; and

WHEREAS, the project will improve traffic flow and roadway capacity on SH 205 within the City of Lavon and within the region; and

WHEREAS, residents, property owners and businesses of the City will benefit from the proposed improvements,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. That the City Council does hereby authorize the Mayor to execute an Agreement to Contribute Right of Way Funds (Fixed Price) with the Texas Department of Transportation for the State Highway 205 Widening Project, which is attached hereto and labeled “Exhibit A”;

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 18th day of September, 2018.

Vicki Sanson, Mayor

ATTEST:

Kim Dobbs,
City Administrator | City Secretary

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-09-10

EXHIBIT A

TxDOT Right of Way Contribution Agreement – SH 205

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

STATE OF TEXAS §

COUNTY OF TRAVIS §

AGREEMENT TO CONTRIBUTE RIGHT OF WAY FUNDS (FIXED PRICE)

THIS AGREEMENT is made by and between the State of Texas, acting through the Texas Department of Transportation, (the “**State**”), and City of Lavon, Texas, acting through its duly authorized officials (the “**Local Government**”).

WITNESSETH

WHEREAS, Texas Transportation Code §§ 201.103 and 222.052 establish that the State shall design, construct, and operate a system of highways in cooperation with local governments; and

WHEREAS, Texas Transportation Code, §§ 201.209 authorizes the State and a Local Government to enter into agreements in accordance with Texas Government Code, Chapter 791; and

WHEREAS, the State has deemed it necessary to make certain highway improvements on Highway No. SH 205 from North of John King (Rockwall C/L) to SH 78, and this section of highway improvements will necessitate the acquisition of certain right of way and the relocating and adjusting of utilities (the “**Project**”); and

WHEREAS, the Local Government requests that the State assume responsibility for acquisition of all necessary right of way and adjustment of utilities for this highway project; and

WHEREAS, the Local Government desires to enter into a fixed price joint participation agreement pursuant to 43 TAC §15.52 to contribute to the State funding participation as defined in 43 TAC §15.55 for the cost of acquiring the right of way and relocating or adjusting utilities for the proper improvement of the State Highway System;

WHEREAS, the Governing Body of the Local Government has approved entering into this agreement by resolution or ordinance dated _____, 20__, which is attached to and made a part of this agreement as Attachment A. A map showing the Project location appears in Attachment B, which is attached to and made a part of this agreement.

NOW THEREFORE, the State and the Local Government do agree as follows:

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

AGREEMENT

1. Agreement Period

This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed. This agreement shall remain in effect until the Project is completed or unless terminated as provided below.

2. Termination

This agreement shall remain in effect until the Project is completed and accepted by all parties, unless:

- A. The agreement is terminated in writing with the mutual consent of the parties;
- B. The agreement is terminated by one party because of a breach, in which case any cost incurred because of the breach shall be paid by the breaching party; or
- C. The Project is inactive for thirty-six (36) months or longer and no expenditures have been charged against federal funds, in which case the State may in its discretion terminate this agreement.

3. Local Project Sources and Uses of Funds

A. The total estimated cost of the Project is shown in Attachment C, Project Budget Estimate and Payment Schedule, which is attached to and made a part of this agreement. The expected cash contributions from the Federal or State government, the Local Government, or other parties is shown in Attachment C. The Local Government shall pay to the State the amount shown in Attachment C as its required contribution of the total cost of the Project and shall transmit to the State with the return of this agreement, duly executed by the Local Government, a warrant or check for the amount and according to the payment schedule shown in Attachment C.

B. The Local Government's fixed price contribution set forth in Attachment C is not subject to adjustment unless:

1. site conditions change;
2. work requested by the Local Government is ineligible for federal participation; or
3. the adjustment is mutually agreed on by the State and the Local Government.

C. If the Local Government will perform any work under this contract for which reimbursement will be provided by or through the State, the Local Government must complete training before federal spending authority is obligated. Training is complete when at least one individual who is working actively and directly on the Project successfully completes and receives a certificate for the course entitled *Local Government Project Procedures Qualification for the Texas Department of Transportation*. The Local Government shall provide the certificate of qualification to the State. The individual who receives the training certificate may be an employee of

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

the Local Government or an employee of a firm that has been contracted by the Local Government to perform oversight of the Project. The State in its discretion may deny reimbursement if the Local Government has not designated a qualified individual to oversee the Project.

- D. Whenever funds are paid by the Local Government to the State under this agreement, the Local Government shall remit a warrant or check made payable to the "Texas Department of Transportation Trust Fund." The warrant or check shall be deposited by the State in an escrow account to be managed by the State. Funds in the escrow account may only be applied to this highway project.
- E. Notwithstanding that this is a fixed price agreement, the Local Government agrees that in the event any existing, future, or proposed Local Government ordinance, commissioner's court order, rule, policy, or other directive, including, but not limited to, outdoor advertising or storm water drainage facility requirements, is more restrictive than State or federal regulations, or any other locally proposed change, including, but not limited to, plats or re-plats, results in any increased costs to the State, then the Local Government will pay one hundred percent (100%) of all those increased costs, even if the applicable county qualifies as an Economically Disadvantaged County (EDC). The amount of the increased costs associated with the existing, future, or proposed Local Government ordinance, commissioner's court order, rule, policy, or other directive will be determined by the State at its sole discretion.
- F. If the Local Government is an EDC and if the State has approved adjustments to the standard financing arrangement, this agreement reflects those adjustments.
- G. If the Project has been approved for an "incremental payment" non-standard funding or payment arrangement under 43 TAC §15.52, the budget in Attachment C will clearly state the incremental payment schedule.

4. Real Property in Lieu of Monetary Payment

- A. Contributions of real property may be credited to the Local Government's funding obligation for the cost of right of way to be acquired for this project. Credit for all real property, other than property which is already dedicated or in use as a public road, contributed by the Local Government to the State shall be based on the property's fair market value established as of the effective date of this agreement. The fair market value shall not include increases or decreases in value caused by the project and should include the value of the land and improvements being conveyed, excluding any damages to the remainder. The amount of any credit for real property contributed for this project is clearly shown in Attachment C.
- B. The Local Government will provide to the State all documentation to support the determined fair market value of the donated property. This documentation shall include an appraisal of the property by a licensed appraiser approved by the State. The cost of appraisal will be the responsibility of the State. The State will review the submitted documentation and make a final determination of value; provided however, the State

County Collin
 District Dallas
 ROW CSJ # 0451-03-015
 CCSJ # 0451-03-013
 Federal Project # ---
 CDFA Title: Highway Planning & Construction
 FHWA CFDA # 20.205
 Federal Highway Administration
 Not Research and Development

may perform any additional investigation deemed necessary, including supplemental appraisal work by State employees or employment of fee appraisers.

- C. Credit shall be given only for property transferred at no cost to the State after the effective date of this agreement and the issuance of spending authority, and only for property which is necessary to complete this project, has title acceptable to the State, and is not contaminated with hazardous materials. Credit shall be in lieu of monetary contributions required to be paid to the State for the Local Government's funding share of the right of way to be acquired for this project. The total credit cannot exceed the Local Government's matching share of the right of way obligation under this agreement, and credits cannot be reimbursed in cash to the Local Government, applied to project phases other than right of way, nor used for other projects.
- D. In the event the Local Government's monetary contributions to the State for acquisition of right of way, when added to its real property credits, exceed the Local Government's matching share of the right of way obligation, there will be no refund to the Local Government of any portion of its contributed money.

5. Amendments

Amendments to this agreement due to changes in the character of the work, terms of the agreement, or responsibilities of the parties relating to the Project may be enacted through a mutually agreed upon, written supplemental agreement.

6. Notices

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified or U.S. mail, postage prepaid, to the following addresses:

Local Government:	State:
<u>Vicki Sanson, Mayor</u>	Director of Right of Way Division
<u>City of Lavon</u>	Texas Department of Transportation
<u>P.O. Box 340</u>	125 E. 11 th Street
<u>Lavon, TX 75166</u>	Austin, Texas 78701

All notices shall be deemed given on the date delivered or deposited in the mail, unless otherwise provided by this agreement. Either party may change the above address by sending written notice of the change to the other party. Either party may request in writing that notices shall be delivered personally or by certified U.S. mail and that request shall be honored and carried out by the other party.

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

7. Remedies

This agreement shall not be considered as specifying the exclusive remedy for any agreement default, but all remedies existing at law and in equity may be availed of by either party to this agreement and shall be cumulative.

8. Legal Construction

If one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal, or unenforceable in any respect, that invalidity, illegality, or unenforceability shall not affect any other provisions and this agreement shall be construed as if it did not contain the invalid, illegal, or unenforceable provision.

9. Responsibilities of the Parties

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

10. Compliance with Laws

The parties shall comply with all federal, state, and local laws, statutes, ordinances, rules and regulations, and the orders and decrees of any courts or administrative bodies or tribunals in any manner affecting the performance of this agreement. When required, the Local Government shall furnish the State with satisfactory proof of this compliance.

11. Sole Agreement

This agreement constitutes the sole and only agreement between the parties and supersedes any prior understandings or written or oral agreements respecting the subject matter of this agreement.

12. Ownership of Documents

Upon completion or termination of this agreement, all documents prepared by the State shall remain the property of the State. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. All documents produced or approved or otherwise created by the Local Government shall be transmitted to the State in the form of photocopy reproduction on a monthly basis as required by the State. The originals shall remain the property of the Local Government. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

13. Inspection of Books and Records

The Local Government shall maintain all books, papers, accounting records and other documentation relating to costs incurred under this agreement and shall make such materials available to the State and, if federally funded, the Federal Highway Administration (FHWA) or their duly authorized representatives for review and inspection at its office during the contract period and for four (4) years from the date of completion of work defined under this agreement or until any impending litigation, or claims are resolved. Additionally, the State and FHWA and their duly authorized representatives shall have access to all the governmental records that are directly applicable to this agreement for the purpose of making audits, examinations, excerpts, and transcriptions.

14. State Auditor

The state auditor may conduct an audit or investigation of any entity receiving funds from the State directly under this agreement or indirectly through a subcontract under this agreement. Acceptance of funds directly under this agreement or indirectly through a subcontract under this agreement acts as acceptance of the authority of the state auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

15. Procurement and Property Management Standards

The parties shall adhere to the procurement standards established in Title 49 CFR §18.36 and with the property management standard established in Title 49 CFR §18.32.

16. Civil Rights Compliance

The parties to this agreement shall comply with the regulations of the U.S. Department of Transportation as they relate to nondiscrimination (49 CFR Part 21 and 23 CFR Part 200), and Executive Order 11246 titled "Equal Employment Opportunity," as amended by Executive Order 11375 and supplemented in the Department of Labor Regulations (41 CFR Part 60).

17. Applicability of Federal Provisions

Articles 18 through 23 only apply if Federal funding is used in the acquisition of right of way or the adjustment of utilities.

18. Office of Management and Budget (OMB) Cost Principles

In order to be reimbursed with federal funds, the parties shall comply with the Cost Principles established in OMB Circular A-87 that specify that all reimbursed costs are allowable, reasonable, and allocable to the Project.

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

19. Disadvantaged Business Enterprise (DBE) Program Requirements

- A. The parties shall comply with the DBE Program requirements established in 49 CFR Part 26.
- B. The Local Government shall adopt, in its totality, the State's federally approved DBE program.
- C. The Local Government shall set an appropriate DBE goal consistent with the State's DBE guidelines and in consideration of the local market, project size, and nature of the goods or services to be acquired. The Local Government shall have final decision-making authority regarding the DBE goal and shall be responsible for documenting its actions.
- D. The Local Government shall follow all other parts of the State's DBE program referenced in TxDOT Form 2395, Memorandum of Understanding Regarding the Adoption of the Texas Department of Transportation's Federally -Approved Disadvantaged Business Enterprise by Entity and attachments found at web address http://txdot.gov/business/business_outreach/mou.htm.
- E. The Local Government shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any U.S. Department of Transportation (DOT)-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The Local Government shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure non-discrimination in award and administration of DOT-assisted contracts. The State's DBE program, as required by 49 CFR Part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the Local Government of its failure to carry out its approved program, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 USC 1001 and the Program Fraud Civil Remedies Act of 1986 (31 USC 3801 et seq.).
- F. Each contract the Local Government signs with a contractor (and each subcontract the prime contractor signs with a sub-contractor) must include the following assurance: *The contractor, sub-recipient, or sub-contractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this agreement, which may result in the termination of this agreement or such other remedy as the recipient deems appropriate.*

20. Debarment Certification

The parties are prohibited from making any award at any tier to any party that is debarred or suspended or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549, "Debarment and Suspension." By

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

executing this agreement, the Local Government certifies that it is not currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549 and further certifies that it will not do business with any party that is currently debarred, suspended, or otherwise excluded from or ineligible for participation in Federal Assistance Programs under Executive Order 12549. The parties to this contract shall require any party to a subcontract or purchase order awarded under this contract to certify its eligibility to receive federal funds and, when requested by the State, to furnish a copy of the certification.

21. Lobbying Certification

In executing this agreement, each signatory certifies to the best of that signatory's knowledge and belief, that:

- A. No federal appropriated funds have been paid or will be paid by or on behalf of the parties to any person for influencing or attempting to influence an officer or employee of any federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with federal contracts, grants, loans, or cooperative agreements, the signatory for the Local Government shall complete and submit the Federal Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The parties shall require that the language of this certification shall be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and all sub-recipients shall certify and disclose accordingly. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Title 31 USC §1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

22. Federal Funding Accountability and Transparency Act Requirements

- A. Any recipient of funds under this agreement agrees to comply with the Federal Funding Accountability and Transparency Act (FFATA) and implementing regulations at 2 CFR Part 170, including Appendix A. This agreement is subject to the following award terms: <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22705.pdf> and <http://www.gpo.gov/fdsys/pkg/FR-2010-09-14/pdf/2010-22706.pdf>.
- B. The Local Government agrees that it shall:
 - 1. Obtain and provide to the State a System for Award Management (SAM) number (Federal Acquisition Regulation, Part 4, Sub-part 4.11) if this award provides more than \$25,000 in Federal funding. The SAM number may be obtained by visiting the SAM website whose address is: <https://www.sam.gov/portal/public/SAM/>
 - 2. Obtain and provide to the State a Data Universal Numbering System (DUNS) number, a unique nine-character number that allows Federal government to track the distribution of federal money. The DUNS may be requested free of charge for all businesses and entities required to do so by visiting the Dun & Bradstreet (D&B) on-line registration website <http://fedgov.dnb.com/webform>; and
 - 3. Report the total compensation and names of its top five (5) executives to the State if:
 - i. More than 80% of annual gross revenues are from the Federal government, and those revenues are greater than \$25,000,000; and
 - ii. The compensation information is not already available through reporting to the U.S. Securities and Exchange Commission.

23. Single Audit Report

- A. The parties shall comply with the requirements of the Single Audit Act of 1984, P.L. 98-502, ensuring that the single audit report includes the coverage stipulated in OMB Circular A-133.
- B. If threshold expenditures of \$750,000 or more are met during the Local Government's fiscal year, the Local Government must submit a Single Audit Report and Management Letter (if applicable) to TxDOT's Audit Office, 125 E. 11th Street, Austin, TX 78701 or contact TxDOT's Audit Office at <http://txdot.gov/inside-txdot/office/audit/contact.html>
- C. If expenditures are less than \$750,000 during the Local Government's fiscal year, the Local Government must submit a statement to TxDOT's Audit Office as follows: "We did not meet the \$750,000 expenditure threshold and therefore, are not required to have a single audit performed for FY _____."
- D. For each year the project remains open for federal funding expenditures, the Local Government will be responsible for filing a report or statement as described above. The required annual filing shall extend throughout the life of the agreement, unless otherwise amended or the project has been formally closed out and no charges have been incurred within the current fiscal year.

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

24. Signatory Warranty

Each signatory warrants that the signatory has necessary authority to execute this agreement on behalf of the entity represented.

THIS AGREEMENT IS EXECUTED by the State and the Local Government in duplicate.

THE LOCAL GOVERNMENT

Signature

Typed or Printed Name

Title

Date

THE STATE OF TEXAS

Rose Wheeler
Contracts & Finance Director
Right of Way Division
Texas Department of Transportation

Date

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

**ATTACHMENT A
RESOLUTION OR ORDINANCE**

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

**ATTACHMENT B
LOCATION MAP SHOWING PROJECT**



County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

ATTACHMENT C
PROJECT BUDGET ESTIMATE AND PAYMENT SCHEDULE

County Collin
 District Dallas
 ROW CSJ # 0451-03-015
 CCSJ # 0451-03-013
 Federal Project # ---
 CDFA Title: Highway Planning & Construction
 FHWA CFDA # 20.205
 Federal Highway Administration
 Not Research and Development

**Standard Agreement to Contribute
 State Performs Work
 Attachment C**

Description	Total Estimated Cost	State Participation		Local Participation	
		%	Cost	%	Cost
Right of Way Acquisition	\$468,772.00	90%	\$421,894.80	10%	\$46,877.20
Reimbursable Utility Adjustments	\$420,000.00	90%	\$378,000.00	10%	\$42,000.00
Joint Bid Reimbursable Utility Adjustments	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
TOTAL	\$888,772.00	90%	\$799,894.80	10%	\$88,877.20

Except as otherwise provided in the Agreement, the fixed amount of Local Government participation will be that amount provided above.



4777 US HIGHWAY 80 EAST, MESQUITE, TX 75150-6643 | 214.320.6100 | WWW.TXDOT.GOV

July 26, 2018

Ms. Vicki Sanson, Mayor
City of Lavon
P.O. Box 340
Lavon, TX 75166

RE: Collin County
RCSJ 0451-03-015, CCSJ 0451-03-013
SH 205 from North of John King (Rockwall C/L) to SH 78

Dear Ms. Sanson,

Enclosed for your execution are three original "Agreement to Contribute Right of Way Funds (Fixed Price)" agreements for the project stated above.

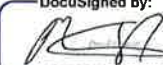
Please sign and return three original agreements, the City's Approval Ordinance, and the City's contribution check to the address stated below. One fully executed original will be returned to you once final signatures are obtained.

Texas Department of Transportation (TxDOT)
Attention: Jeremy Miller - ROW
4777 US Highway 80 East
Mesquite, TX 75150-6643

Please understand that TxDOT cannot proceed with ROW acquisition until this process is completed.

If you have any questions, please contact Jeremy Miller at (214) 320-4425.

Sincerely,

DocuSigned by:


E2527853E8DE475
Mohamed Bur, P.E.
Dallas District Engineer

Attachments

cc: Lezlie Kirby  
Ceson Clemens, P.E.

RECEIVED
AUG 02 2018
CITY OF LAVON

OUR VALUES: People • Accountability • Trust • Honesty

OUR MISSION: Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.

An Equal Opportunity Employer



CITY OF LAVON

P.O. Box 340 120 School Road
Lavon, TX 75166
(972) 843-4220
www.cityoflavon.com

September 4, 2018

Tracy Homfeld, P.E.
Assistant Director, Engineering
Collin County
4690 Community Avenue, Suite 200
McKinney, TX 75071

via email: thomfeld@co.collin.tx.us

RE: Collin County RCSJ 0451-03-015, CCSJ 0451-03-013
SH 205 from North of John King (Rockwall C/L) to SH 78

Dear Ms. Homfeld,

Please see the attached request from the Texas Department of Transportation (TxDOT) for the City of Lavon to provide 10% local right-of-way participation funding and utility adjustments for the SH 205 improvements from the Rockwall County Line to SH 78.

The City of Lavon respectfully requests assistance from the County to fund the \$ 88,877.20 cost associated with the right-of-way acquisition and utility adjustments required from TxDOT for this project. In addition to somewhat constrained resources, it is quite challenging for the city to produce this scale of funding at this point in the budget process.

The City of Lavon very much appreciates our partnership with the County and appreciates the many and various ways that we work together for the good of our residents and neighbors. It would mean a great deal to our city for the Commissioner's Court to assist us in funding this project that is so important to the region.

If there are questions concerning the attached information or if it would be helpful to have Mayor Sanson or a representative from the City attend the Commissioner's Court meeting, please let me know.

Sincerely,

Kim Dobbs
City Administrator

Attached: TxDOT Project Budget Estimate – SH 205



4777 US HIGHWAY 80 EAST, MESQUITE, TX 75150-6643 | 214.320.6100 | WWW.TXDOT.GOV

July 26, 2018

Ms. Vicki Sanson, Mayor
City of Lavon
P.O. Box 340
Lavon, TX 75166

RE: Collin County
RCSJ 0451-03-015, CCSJ 0451-03-013
SH 205 from North of John King (Rockwall C/L) to SH 78

Dear Ms. Sanson,

Enclosed for your execution are three original "Agreement to Contribute Right of Way Funds (Fixed Price)" agreements for the project stated above.

Please sign and return three original agreements, the City's Approval Ordinance, and the City's contribution check to the address stated below. One fully executed original will be returned to you once final signatures are obtained.

Texas Department of Transportation (TxDOT)
Attention: Jeremy Miller - ROW
4777 US Highway 80 East
Mesquite, TX 75150-6643




Please understand that TxDOT cannot proceed with ROW acquisition until this process is completed.

If you have any questions, please contact Jeremy Miller at (214) 320-4425.

Sincerely,

DocuSigned by:

E2527653E80E475
Mohamed Bur, P.E.
Dallas District Engineer

Attachments  Lk
cc: Lezlie Kirby 
Ceason Clemens, P.E.  cc

RECEIVED
AUG 02 2018
CITY OF LAVON

OUR VALUES: People • Accountability • Trust • Honesty
OUR MISSION: Through collaboration and leadership, we deliver a safe, reliable, and integrated transportation system that enables the movement of people and goods.

An Equal Opportunity Employer

County Collin
District Dallas
ROW CSJ # 0451-03-015
CCSJ # 0451-03-013
Federal Project # ---
CDFA Title: Highway Planning & Construction
FHWA CFDA # 20.205
Federal Highway Administration
Not Research and Development

ATTACHMENT C
PROJECT BUDGET ESTIMATE AND PAYMENT SCHEDULE

County Collin
 District Dallas
 ROW CSJ # 0451-03-015
 CCSJ # 0451-03-013
 Federal Project # ---
 CDFA Title: Highway Planning & Construction
 FHWA CFDA # 20.205
 Federal Highway Administration
 Not Research and Development

**Standard Agreement to Contribute
 State Performs Work
 Attachment C**

Description	Total Estimated Cost	State Participation		Local Participation	
		%	Cost	%	Cost
Right of Way Acquisition	\$468,772.00	90%	\$421,894.80	10%	\$46,877.20
Reimbursable Utility Adjustments	\$420,000.00	90%	\$378,000.00	10%	\$42,000.00
Joint Bid Reimbursable Utility Adjustments	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
	\$0	0%	\$0	0%	\$0
TOTAL	\$888,772.00	90%	\$799,894.80	10%	\$88,877.20

Except as otherwise provided in the Agreement, the fixed amount of Local Government participation will be that amount provided above.



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: September 18, 2018

ITEM: 7-J

Item:

Discussion and action regarding board and commission appointments – Building Board of Appeals and Parks and Recreation Board.

Background:

In addition to the elected City Council, several appointed boards and commissions provide invaluable contributions to the City through their service. The members of these boards are appointed by the City Council for specific terms of service.

1. **Building Board of Appeals (IFC)**. Recommended local amendment to Section 109.1 of the 2018 International Fire Code (IFC) provides for the creation and appointment of a Building Board of Appeals by the City Council. For consistency among Board appointments, staggered terms are recommended with four initial appointees to serve 2-year terms and three appointees to serve 1-year terms.

Excerpt from the Agenda Brief for consideration of the update to the 2018 IFC:

Board members: A committee of up to 8, but not less than 4 persons shall be appointed to the Board of Appeals. The majority of the members of the committee shall reside or have business interests within the City of Lavon. The Fire Marshal shall be a member of this committee but in accordance with code, shall have no voting privileges on items of appeal that are brought before this committee. Other than the Fire Marshal, no other members of the committee may be a paid full time employee of the City of Lavon. The Board of Appeals shall meet as needed or called upon.

Proposed Board Appointments:

Joe Wetzal, Technical Representative/Citizen	Derek Hanson, Citizen Representative
Tom Paroski, Technical Representative/Citizen	Micki Hollien, EDC/Business Rep.
Jeff Donaldson, Business Representative	Richard Hollien, Citizen Representative
Paul Slay, Citizen Representative	
Jon Scott, Chair, Fire Marshal (ex officio)	

2. **Parks and Recreation Board**. Board members Chuck Teske and David Hawkins recently resigned their positions creating two vacancies: 1) a vacancy for a City Council Liaison and 2) an alternate member vacancy.

Code Excerpt:

Lavon Code of Ordinances

Section 2.06.092 – Structure of board; membership

- (a) The parks and recreation board shall consist of five (5) regular members and one (1) alternate member appointed by the city council.
 - (1) The regular board members shall be organized by numbered seats (1-5).
 - (2) The alternate member shall be designated as the first alternate.
- (b) The chair shall be selected as described in [section 2.06.095](#) and shall be authorized to vote.
- (c) The alternate board member shall be authorized to vote on any matter when the alternate member's presence forms the quorum.
- (d) The city council shall select from its membership a liaison to serve as regular member of the parks and recreation board.

The City Council can appoint one of its members to the liaison position. There are not currently any pending applications to present for consideration of the vacant alternate position.

A worksheet listing the members of the boards and commissions is provided for the Council's convenience.

Attachments: Spreadsheet – Boards & Commissions

September 14, 2018

City of Lavon Boards & Commissions
September 2018

Place	Elected / Appointed	Name	Term Expires	Appointment Notes
City Council Members				Elected
Mayor	6/19/2018	Vicki Sanson	11/2019	<i>replaced C. Teske - Spec Election 11/18</i>
Place One	6/19/2018	John Kell	11/2018	<i>replaced V. Sanson</i>
Place Two	11/7/2017	Mike Cook	11/2019	
Place Three	11/21/2016	Kay Wright	11/2018	
Place Four	11/7/2017	Tim Davis	11/2019	
Place Five	11/21/2016	Mindi Serkland	11/2018	
Economic Development Corp Board of Directors				7 members; 4 CC/staff; county resident
Place 1, Chair		Kay Wright	7/15/2020	
Place 2	7/17/2018	Manzelle Williams	7/15/2019	
Place 3	9/19/2017	Vicki Sanson	7/15/2020	
Place 4	5/1/2018	Larry Munson	7/15/2019	
Place 5	7/17/2018	Dustin Cowin	7/15/2020	
Place 6	7/18/2017	John Kell	7/15/2019	
Place 7		David Piekarski	7/15/2020	
Planning & Zoning Commission				5 members, residency req
Seat 1	1/17/2017	Brad Tiegs	6/1/2019	
Seat 2	7/19/2016	Deborah Nabors	6/1/2020	
Seat 3	9/6/2016	Cynthia Coker	6/1/2019	
Seat 4	11/3/2015	Tom Ormsby	6/1/2020	
Seat 5, Chair		David Rosenquist	6/1/2019	
	ex officio	Vicki Sanson	6/1/2019	<i>Council Liaison</i>
Parks & Recreation Board				5 members, CC liaison; residency req
Seat 1		Mike Gulino	1/1/2019	
Seat 2	1/16/2018	Kelly Turk	1/1/2020	
Seat 3	5/1/2018	Ashley Lambert	1/1/2019	
Seat 4, Chair		Bradley Tiegs	1/1/2020	
Seat 5 - Council			1/1/2019	<i>C. Teske resigned - Council Liaison</i>
Alternate			1/1/2020	<i>D. Hawkins resigned</i>
TIF				5 members, Mayor appt; Council consent
Seat 1	1/2/2009	David Hawkins	1/1/2020	
Seat 2	10/18/2016	Ryan Lisko	1/1/2019	
Seat 3, Chair	1/6/2015	Chris Kane	1/1/2020	
Seat 4	1/17/2017	Chuck Teske	1/1/2019	
Seat 5	1/2/2009	Darlene Hurth	1/1/2020	

City of Lavon Boards & Commissions
September 2018

Place	Elected / Appointed	Name	Term Expires	Appointment Notes
Vacant				
BUILDING BOARD OF APPEALS (IFC)				8 members
Seat 1	9/18/2018		9/1/2020	
Seat 2	9/18/2018		9/1/2019	
Seat 3	9/18/2018		9/1/2020	
Seat 4	9/18/2018		9/1/2019	
Seat 5	9/18/2018		9/1/2020	
Seat 6	9/18/2018		9/1/2019	
Seat 7	9/18/2018		9/1/2020	
Seat 8, Chair	9/18/2018	Jon Scott	---	Fire Marshal - Ex Officio

Vacant