



AGENDA
JANUARY 2, 2018
LAVON CITY COUNCIL
CITY HALL, 120 SCHOOL ROAD, LAVON, TEXAS
REGULAR MEETING
7:00 P.M.

1. PRESIDING OFFICER TO CALL THE MEETING TO ORDER AND ACKNOWLEDGE THAT A QUORUM IS PRESENT.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. CITIZENS COMMENTS

Citizens, who wish to address the Council, may discuss matters not on the agenda and who have not previously expressed to the Council or City Hall a desire to discuss such matters. The only response from the Council can be to request these items to be placed on a future agenda for action.

4. ITEMS OF INTEREST/COMMUNICATIONS

Members may identify community events, functions and other activities.

5. CONSENT AGENDA

Consent items are considered to be routine or non-controversial and will be voted on in one motion unless a separate discussion is requested by a Member.

A. Approve the Minutes of the December 5, 2017 Meeting.

B. Receive the Annual Report – Tax Increment Financing Reinvestment Zone Number One for the Fiscal Year Ended September 30, 2017.

C. Approve Ordinance No. **2018-01-01** adopting the city boundary map; providing for severability and repealer clauses; providing for publication; and providing for an effective date.

6. ITEMS FOR CONSIDERATION

A. Receive and discuss a staff report regarding a change to CWD garbage collection day.

B. Receive and discuss a staff report regarding the Collin County Strategic Roadway Plan update.

C. Discussion and action regarding Resolution No. **2018-01-01** authorizing the Mayor Pro Tem to execute a professional services agreement for traffic engineering services with Lee Engineering for an update to the Thoroughfare System Map in an amount not to exceed \$10,000.

D. Discussion and action regarding board and commission appointments – Lavon Economic Development Corporation (LEDC) Board of Directors, Parks & Recreation Board and Reinvestment Zone #1 (TIF) Board of Directors.

7. EXECUTIVE SESSION

In accordance with Texas Government Code, Chapter 551, Subchapter D, the City Council may recess into Executive Session (closed meeting) to discuss the following item pursuant to Section 551.071 (2) and 551.071 (1): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act and Consultation with Attorney regarding pending litigation or settlement offer: *Application of City of Lavon to Obtain a Sewer Certificate of Convenience and Necessity (CCN)*, Public Utility Commission SOAH Docket No. 473-17-4339.WS, PUC Docket No. 46993.

8. RECONVENE INTO REGULAR SESSION

Consider and take any action necessary as a result of executive session.

9. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

Council Members and staff may request items be placed on a future agenda or request a special meeting.

- Next regular meeting - January 16, 2018

10. PRESIDING OFFICER TO ADJOURN THE CITY COUNCIL MEETING

1. Notice is hereby given that members of the Lavon Economic Development Corporation Board, Lavon Planning and Zoning Commission, Parks and Recreation Board, and Reinvestment Zone #1 (TIF) Board of Directors may be in attendance at the Lavon City Council Meeting.
2. The Council may vote and/or act upon each of the items listed in this Agenda except for discussion items.
3. The Council reserves the right to meet in Executive Session closed to the public at any time in the course of this meeting to discuss matters listed on the agenda, as authorized by the Texas Open Meetings Act, Texas Government Code, Chapter 551, including §551.071 (private consultation with the attorney for the City); §551.072 (discussing purchase, exchange, lease or value of real property); §551.074 (discussing personnel or to hear complaints against personnel); and §551.087 (discussing economic development negotiations). Any decision held on such matters will be taken or conducted in Open Session following the conclusion of the Executive Session.

This is to certify that this Agenda was duly posted at City Hall and on the City's website at www.cityoflavon.com on or before 6:00 PM on December 29, 2017.



Kim Dobbs, City Administrator | City Secretary



Minutes
December 5, 2017
City of Lavon City Council
Lavon City Hall, 120 School Rd., Lavon, TX
Regular Meeting – Public Hearing
Executive Session
7:00 P.M.

ATTENDING: CHUCK TESKE, MAYOR
VICKI SANSON, MAYOR PRO TEM, PLACE 1
MIKE COOK, PLACE 2
KAY WRIGHT, PLACE 3
TIM DAVIS, PLACE 4, at 7:05 p.m.
MINDI SERKLAND, PLACE 5

1. **MAYOR TESKE CALLED THE MEETING TO ORDER AT 7:02 P.M. AND ANNOUNCED A QUORUM PRESENT.**
2. **MAYOR TESKE LED THE RECITATION OF THE PLEDGE OF ALLEGIANCE AND DELIVERED THE INVOCATION.**
3. **ISSUANCE OF OATH OF OFFICE TO NEWLY ELECTED COUNCIL MEMBERS**

Mayor Teske administered the Oath of Office to newly elected council members Mike Cook and Tim Davis, who joined the City Council at their places at 7:05 p.m.

4. **PRESENTATIONS**

Mayor Teske read a proclamation in honor of and presented outgoing Place 4 City Council member Matt Childers with a plaque of appreciation. Former Council member Donnie Spradlin was unable to attend the meeting and will be recognized at a future date.

5. **CITIZENS COMMENTS**

There were no citizen comments.

6. **ITEMS OF INTEREST/COMMUNICATIONS**

- City Administrator Kim Dobbs stated the Christmas Tree Lighting was a success and thanked the staff responsible who worked on presenting the event.

7. **CONSENT AGENDA**

- A. **Approve the Minutes of the November 7, 2017 Meeting.**
- B. **Approve the Minutes of the November 21, 2017 Meeting.**
- C. **Accept the Heritage Public Improvement District #1 Assessment Report Summary dated 10/31/2017 and authorize the payment of invoices included therein.**

MOTION: APPROVE THE CONSENT AGENDA AS PRESENTED.

MOTION MADE: WRIGHT
SECONDED: SERKLAND
APPROVED: UNANIMOUS

8. **STAFF REPORTS**

- A. **Police Department – Police Chief Mike Jones provided a report regarding: 1) Police Department statistics October 2017, 2) an update on new radios, 3) Police Services in Nevada and 4) Exchange Zone**

update. Chief Jones commended the initiative and efforts of Fire Marshal Jon Scott for his work on the radio program.

- B. Fire Marshal's Office – Fire Marshal Jon Scott provided a report regarding: 1) EMS response report, 2) Fire Marshal Facebook page – Protect and Prevent, 3) Verizon/ FirstNet, and 4) EMS Tactical Bag/ ETMC donations.
- C. Public Works Department – Ms. Dobbs reviewed Director of Public Works Sonny Mancias' report regarding: 1) General public works and street maintenance report including mowing and trash collection, 2) TxDOT projects report, 3) code enforcement activities, 4) public works facility report and 5) sanitary sewer system maintenance report.
- D. Administration – Ms. Dobbs provided a report regarding: 1) Financial Outlook, 2) Building Permits report, 3) September 2017 and October 2017 Recycling Services reports, 4) Sales Tax report and 5) Monthly Tax Collection report.

9. ITEMS FOR CONSIDERATION

A. Discussion and action regarding the election of a Mayor Pro Tem for the 2017-2018 term.

Mayor Teske described the duties of the Mayor Pro Tem. Ms. Serkland nominated Ms. Sanson to serve as Mayor Pro Tem for the one-year term.

MOTION: ELECT VICKI SANSON AS MAYOR PRO TEM FOR THE 2017-2018 TERM.

MOTION MADE: SERKLAND
SECONDED: WRIGHT
APPROVED: UNANIMOUS

B. Discussion and action regarding the appointment of the Municipal Court Judge.

Ms. Dobbs reviewed the state law provisions relating to the appointment of the Municipal Court Judge and noted that Judge Andrew Leonie has served as the City of Lavon's Municipal Court for twenty years.

MOTION: REAPPOINT JUDGE ANDREW LEONIE AS THE CITY OF LAVON'S MUNICIPAL COURT JUDGE.

MOTION MADE: WRIGHT
SECONDED: DAVIS
APPROVED: UNANIMOUS

C. Discussion and action regarding the appointment of an Associate Municipal Court Judge.

Ms. Dobbs reviewed Judge Leonie's recommendation of and the qualifications of John Browning for the Council's consideration for appointment to Associate Judge.

MOTION: APPOINT JOHN G. BROWNING AS THE CITY OF LAVON'S ASSOCIATE MUNICIPAL COURT JUDGE.

MOTION MADE: WRIGHT
SECONDED: SANSON
APPROVED: UNANIMOUS

- D. Discussion and action regarding the application of Pat Atkins, K.P.A. Consulting, Inc., for a Preliminary Plat of a 38.62 acre tract of land situated in the Drury Anglin Survey, Abstract No. 2, City of Lavon, Collin County Texas, and being: a part of a called 38.42 acre tract land described in deed to Belinda Collier, recorded as Instrument No. 20130605000772120 (DRCCT); all of a called 4.74 acre tract of land (out of said 38.42 acres) described in deed to Belinda Collier recorded as Instrument No. 20130605000772100 (DRCCT) and all of a called 10.00 acre tract of land described in deed to Belinda Collier, recorded as Instrument No. 20130605000772130 (DRCCT), generally located southwest of the intersection of FM 2755 and CR 483, such property generally referenced as Lavon Farms.

Ms. Dobbs reviewed the proposed preliminary plat and identified minor changes in the concept plan approved on September 5, 2017 and the layout for the preliminary plat, noting that the changes were made in response to city staff comments. Ms. Dobbs introduced Planning and Zoning Commission Chair David Rosenquist who provided a report of the Commission action including the Commission's unanimous vote to approve the preliminary plat. Ms. Dobbs provided information relating to public infrastructure and the conceptual plans reviewed and stated that the applicant had satisfied the staff and City Engineer comments. Mr. Atkins confirmed that the City's consulting engineer is performing a calculation of the financial participation that the developer will be committed to pay for connection to the sanitary sewer system. Mr. Atkins also confirmed and reiterated the developer commitment made during the zoning process for the future residents to pay with their building permit a one-time fee for road improvements for CR 483. Ms. Dobbs stated that the infrastructure commitments will be outlined in a Facilities Agreement that will be considered when the final plat is submitted.

MOTION: APPROVE THE PRELIMINARY PLAT OF 38.62 ACRE TRACT OF LAND SITUATED IN THE DRURY ANGLIN SURVEY, ABSTRACT NO. 2, CITY OF LAVON, COLLIN COUNTY TEXAS, AND BEING: A PART OF A CALLED 38.42 ACRE TRACT LAND DESCRIBED IN DEED TO BELINDA COLLIER, RECORDED AS INSTRUMENT NO. 20130605000772120 (DRCCT); AND ALL OF A CALLED 10.00 ACRE TRACT OF LAND DESCRIBED IN DEED TO BELINDA COLLIER, RECORDED AS INSTRUMENT NO. 20130605000772130 (DRCCT), GENERALLY LOCATED SOUTHWEST OF THE INTERSECTION OF FM 2775 AND CR 483, SUCH PROPERTY GENERALLY REFERENCED AS LAVON FARMS.

**MOTION MADE: SERKLAND
SECONDED: WRIGHT
APPROVED: UNANIMOUS**

- E. Discussion and action regarding Resolution No. 2017-12-01 designating Independent Bank as the City's Depository for a period beginning January 15, 2018 and ending January 14, 2023 in compliance with the City's Investment Policy; and authorizing the City Administrator to act as the Executive Officer and Authorized Representative of the City in all matters pertaining to said contract agreement.**

Ms. Dobbs reviewed the City's request for proposals for banking services and recommended that the City Council designate Independent Bank as the City's depository. Ms. Dobbs introduced Marcey Bench, Assistant Vice President and Area Banking Manager for Independent Bank. Ms. Bench offered to answer any questions and pointed out service enhancements in the proposal.

MOTION: APPROVE RESOLUTION NO. 2017-12-01 DESIGNATING INDEPENDENT BANK AS THE CITY'S DEPOSITORY FOR A PERIOD BEGINNING JANUARY 15, 2018 AND ENDING JANUARY 14, 2023 AND AUTHORIZE THE CITY ADMINISTRATOR TO EXECUTE RELATED DOCUMENTS.

**MOTION MADE: SANSON
SECONDED: COOK
APPROVED: UNANIMOUS**

- F. Discussion and action regarding Resolution No. 2017-12-02 approving the 2017 Annual Service Plan Updates – Part 2 of the Heritage Public Improvement District #1 (Residential).**

Josh Arendt, Municap, Inc. reviewed the proposed Plan update. Mayor Teske provided and Mr. Arendt confirmed general information relating to the public improvement district.

MOTION: APPROVE RESOLUTION NO. 2017-12-02 APPROVING THE 2017 ANNUAL SERVICE PLAN UPDATES - PART 2 OF THE HERITAGE PUBLIC IMPROVEMENT DISTRICT#1 (RESIDENTIAL).

**MOTION MADE: WRIGHT
SECONDED: SERKLAND
APPROVED: UNANIMOUS**

G. Discussion and action regarding an application submitted by Fred Finch, Chandler Signs on behalf of owner Jonathan Kuipers, NGREHC, LLC, for a variance to Ordinance No. 2003-04-01, Sign Ordinance, Section 17 Prohibited Signs, to permit an “Illuminated Sign” at 410 SH 78, Lavon, Texas near the intersection of SH 78 and Lake Road.

Ms. Dobbs recapped the applicant’s submittal, the October 17, 2017 public hearing conducted by the City Council and continued to November 7, 2017 and returned for consideration on December 5, 2017. The property owner’s representative, James Stafford, Scheef & Stone, LLP, provided information in support of the request. Mr. Stafford offered to employ non-glare illumination lower than the standard level although he indicated he was not sure what the standard level is and what level would be proposed specifically. Mr. Stafford offered to limit the changing of the static message to once every five minutes. Applicant Fred Finch, Chandler Signs, played a video of the type of requested sign in place at the dentist/property owner’s office in Garland. Mr. Finch confirmed that the illuminated sign face would be roughly 4’x 8’ in area on each side of the sign.

The Council discussed the characteristics of the site including the sign location and the standards considered for a variance. City Attorney Andy Messer answered Council questions regarding precedent. Concerns related to the proposed sign’s potential distraction and detrimental effect on public safety were discussed.

MOTION: APPROVE A VARIANCE TO ORDINANCE NO. 2003-04-01, SIGN ORDINANCE, SECTION 17 PROHIBITED SIGNS, TO PERMIT AN “ILLUMINATED SIGN”, AN ELECTRONIC VARIABLE MESSAGE SIGN, AT 410 SH 78, LAVON TEXAS AS REQUESTED BY FRED FINCH, CHANDLER SIGNS ON BEHALF OF OWNER JONATHAN KUIPERS, NGREHC, LLC, WITH CONDITIONS THAT THE NON-GLARE ILLUMINATION WOULD BE LESS THAN THE STANDARD LEVEL AND THAT THE STATIC MESSAGE COULD CHANGE NO MORE THAN ONCE EVERY FIVE MINUTES WITHOUT TRANSITION EFFECTS.

MOTION MADE: SERKLAND
SECONDED: DAVIS
FAILED: FOR: DAVIS, SERKLAND
AGAINST: SANSON, COOK, WRIGHT

H. PUBLIC HEARING, discussion and action regarding an application submitted by Ricky Bates, on behalf of owner Heng Li, Exint, Inc. / Domino’s Pizza for a variance to Ordinance No. 2003-04-01, Sign Ordinance, Section 16 Sign Standards to permit a second Wall Sign at 100 S. Lake Rd., Suite 100, Lavon, Texas on the northeast corner of the intersection of SH 78 and Lake Road.

Ms. Dobbs provided general information about the requested variance. Mayor Teske opened the public hearing at 8:14 p.m. and invited the applicant to present the application. Ricky Bates, The Sign Machine, on behalf of owner Heng Li, provided a presentation of the request citing the unique location and orientation of the building that the applicant believes necessitates and justifies the variance for a second sign on the side of the building. Mayor Teske invited comments in favor of or opposition to the request. There being none, Mayor Teske closed the public hearing at 8:20 p.m. Heng Li confirmed that there would be no signs requested on the back of the building facing north towards Wolf Run.

MOTION: APPROVE A VARIANCE TO ORDINANCE NO. 2003-04-01, SIGN ORDINANCE, SECTION 16 SIGN STANDARDS TO PERMIT A SECOND WALL SIGN AT 100 S. LAKE RD., SUITE 100, LAVON, TEXAS ON THE NORTHEAST CORNER OF THE INTERSECTION OF SH 78 AND LAKE ROAD.

MOTION MADE: DAVIS
SECONDED: SERKLAND
APPROVED: UNANIMOUS

I. PUBLIC HEARING, discussion and action regarding an application submitted by Beth Whitus, on behalf of owner Casey Draper, for a variance to Ordinance No. 2003-04-01, Sign Ordinance, Section 16 Sign Standards to permit a second Wall Sign at 440 SH 78, Lavon, Texas west of the intersection of SH 78 and Lake Road.

Ms. Dobbs provided general information about the requested variance. Mayor Teske opened the public hearing at 8:22 p.m. and invited the applicant to present the application. Beth Whitus, Lavon Family Dental, on behalf of owner Casey Draper, provided information about the request and cited the unique location and orientation of the building and the size of the office suite that she believed necessitates and justifies the variance for a second sign on the side of the building. Mayor Teske invited additional comments in favor of or opposition to the request. There being none, Mayor Teske closed the public hearing at 8:25 p.m.

MOTION: APPROVE A VARIANCE TO ORDINANCE NO. 2003-04-01, SIGN ORDINANCE, SECTION 16 SIGN STANDARDS TO PERMIT A SECOND WALL SIGN AT 440 SH 78, LAVON, TEXAS WEST OF THE INTERSECTION OF SH 78 AND LAKE ROAD.

**MOTION MADE: DAVIS
SECONDED: WRIGHT
APPROVED: UNANIMOUS**

J. Discussion and action regarding acceptance of the public infrastructure for the Domino's Pizza development, Lot 6R-3, Block A, Lavon Business Park, Lavon, Texas.

Ms. Dobbs described the installation and dedication of public sanitary sewer infrastructure constructed in conjunction with the development of the Domino's Pizza commercial building.

MOTION: ACCEPT THE PUBLIC INFRASTRUCTURE FOR THE DOMINO'S PIZZA DEVELOPMENT, LOT 6R-3, BLOCK A, LAVON BUSINESS PARK, LAVON, TEXAS.

**MOTION MADE: WRIGHT
SECONDED: SANSON
APPROVED: UNANIMOUS**

K. Discussion and action regarding Ordinance No. 2017-12-01 adopting the North Central Texas Council of Governments Public Works Construction Standards North Central Texas, Fifth Edition; providing a Repealer Clause; providing a Savings Clause; providing a Severability Clause; providing for a Penalty of Fine not to exceed the sum of two thousand dollars (\$2,000.00); and providing for an Effective Date.

Ms. Dobbs reviewed the use of the NCTCOG Public Works Construction Standards and the recent update.

MOTION: APPROVE ORDINANCE NO. 2017-12-01 ADOPTING THE NORTH CENTRAL TEXAS COUNCIL OF GOVERNMENTS PUBLIC WORKS CONSTRUCTION STANDARDS NORTH CENTRAL TEXAS, FIFTH EDITION; PROVIDING A REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY OF FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00); AND PROVIDING FOR AN EFFECTIVE DATE.

**MOTION MADE: WRIGHT
SECONDED: COOK
APPROVED: UNANIMOUS**

L. Discussion and action regarding Resolution No. 2017-12-03 casting two (2) votes for the Collin Central Appraisal District Board of Directors.

MOTION: APPROVE RESOLUTION NO. 2017-12-03 CASTING TWO (2) VOTES FOR THE COLLIN CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS AS FOLLOWS: ONE (1) VOTE FOR ED STANDRIDGE AND ONE (1) VOTE FOR WAYNE MAYO.

**MOTION MADE: WRIGHT
SECONDED: SERKLAND
APPROVED: UNANIMOUS**

M. Discussion and action regarding designation of the Local Government Records Management Officer.

Ms. Dobbs reviewed the Texas Local Government Code provisions that the City Council designate a Records Management Officer. Ms. Dobbs noted that the duties are frequently delegated but that typically the City Secretary is the responsible position. Ms. Dobbs commended Rae Norton for her work organizing and managing the City's records.

MOTION: DESIGNATE THE CITY SECRETARY AS THE LOCAL GOVERNMENT RECORDS MANAGEMENT OFFICER FOR THE CITY OF LAVON.

MOTION MADE: SANSON
SECONDED: DAVIS
APPROVED: UNANIMOUS

N. Discussion and action regarding participation on the Community Independent School District Bond Advisory Council.

Mayor Teske provided information relating to Community Independent School District (CISD) Superintendent Roosevelt Nivens' invitation for the Mayor or a designee to serve on the CISD Bond Advisory Council. Mayor Teske asked for a volunteer to represent the City on the school committee. Ms. Serkland offered to serve.

MOTION: DESIGNATE COUNCIL MEMBER MINDI SERKLAND TO REPRESENT THE CITY OF LAVON ON THE CISD BOND ADVISORY COUNCIL.

MOTION MADE: WRIGHT
SECONDED: SANSON
APPROVED: UNANIMOUS

10. EXECUTIVE SESSION

At 8:40 p.m., in accordance with Texas Government Code, Chapter 551, Subchapter D, Mayor Teske recessed the meeting to go into Executive Session (closed meeting) to discuss the following item pursuant to Section 551.071 (2) and 551.071 (1): Consultation with Attorney on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act and Consultation with Attorney regarding pending litigation or settlement offer: *Application of City of Lavon to Obtain a Sewer Certificate of Convenience and Necessity (CCN)*, Public Utility Commission SOAH Docket No. 473-17-4339.WS, PUC Docket No. 46993.

11. RECONVENE INTO REGULAR SESSION

In accordance with Texas Government Code, Section 551.001, Mayor Teske reconvened the meeting at 9:11 p.m. and advised that no action was taken in executive session.

12. CITY COUNCIL TO SET FUTURE MEETINGS AND AGENDAS

The regular meetings scheduled for December 19, 2017 will be cancelled. The annual Christmas Gathering for Council, Boards and staff will be held on December 19, 2017 at 6:30 p.m. The next regular meeting of the City Council is scheduled for January 2, 2018. Ms. Wright suggested that an item be placed on a future agenda to discuss updating the City's sign ordinance sometime within the first quarter of 2018.

13. MAYOR TESKE ADJOURNED THE CITY COUNCIL MEETING AT 9:13 PM.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on this 2nd day of January, 2018.

Charles A. Teske, Jr.
Mayor

ATTEST:

Kim Dobbs, City Administrator | City Secretary



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: January 2, 2018

ITEM: 5-B

Item:

Receive the Annual Report – Tax Increment Financing Reinvestment Zone Number One for the Fiscal Year Ended September 30, 2017.

Background:

The Texas Tax Code provides that the City shall prepare and submit an annual report on the status of the reinvestment zone. The City contracts with Stein Planning, LLC for the preparation of the annual report. The report will be provided to the State Comptroller and to all taxing jurisdictions within the zone.

Code Excerpt:

Texas Tax Code, Section 311.016

Sec. 311.016. ANNUAL REPORT BY MUNICIPALITY OR COUNTY. (a) On or before the 150th day following the end of the fiscal year of the municipality or county, the governing body of a municipality or county shall submit to the chief executive officer of each taxing unit that levies property taxes on real property in a reinvestment zone created by the municipality or county a report on the status of the zone. The report must include:

- (1) the amount and source of revenue in the tax increment fund established for the zone;
- (2) the amount and purpose of expenditures from the fund;
- (3) the amount of principal and interest due on outstanding bonded indebtedness;
- (4) the tax increment base and current captured appraised value retained by the zone; and
- (5) the captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increments received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

(b) The municipality or county shall send a copy of a report made under this section to the comptroller.

Attachments:

Annual Report - Tax Increment Financing Reinvestment Zone No. 1
for Fiscal Year Ending 9/30/2017

December 28, 2017

Tax Increments To Lavon TIF Fund 1

December 20, 2017

**Prepared by
Stein Planning, LLC**

**For the
City of Lavon, Texas**

Annual Report
Tax Increment Financing Reinvestment Zone Number One,
City of Lavon, Texas
For the Fiscal Year Ended September 30, 2017

The City of Lavon designated TIF Reinvestment Zone Number One ("TIF zone") on December 12, 2006, by Ordinance 2006-12-01. In accord with Section 311.016 of the Texas Tax Code, the City of Lavon is distributing an annual report on the TIF zone to:

- (1) The chief executive officer of each taxing unit that levies property taxes on real property in the zone;
- (2) The Texas Comptroller.

This mandated annual report is required to address five topics identified in Section 311.016:

- (1) The amount and source of revenue in the tax increment fund established for the zone

Lavon currently maintains separate accounts for funds deposited to its TIF Fund Number One from the City source and the County source.

Credits to the City of Lavon's TIF account receiving only City deposits (number ending in 2659) were:

\$111,655.46 on August 4, 2017;

\$252.17 in twelve monthly payments for interest earned on account balances during the fiscal year ended September 30, 2017.

The balance in this TIF account representing City of Lavon payments to the fund plus interest earned was \$598,728.32 as of September 30, 2017.

Credits to the City of Lavon's TIF account receiving only County deposits (number ending in 2741) were:

\$58,346.47 on May 15, 2017;

\$151.87 in twelve monthly payments for interest earned on account balances during the fiscal year ended September 30, 2017.

The balance in this TIF account representing Collin County payments to the fund plus interest earned was \$340,317.54 as of September 30, 2017.

- (2) The amount and purpose of expenditures from the fund.

In the fiscal year ended September 30, 2017, there were no expenditures from the TIF fund.

- (3) The amount of principal and interest due on outstanding bonded indebtedness.
There is no bonded indebtedness yet associated with the TIF zone.

(4) The tax increment base and current captured appraised value retained by the zone.

Because the TIF zone was designated in 2006, the tax increment base is the total appraised value of all real property taxable by a governmental unit and located in the zone according to the tax roll reflecting January 1, 2006 value. For both the City of Lavon and Collin County, the tax increment base is \$5,067,916. Values for Collin County are relevant because Collin County agreed to participate in the in the TIF program by Court Order 2006-1160-12-12, approved December 12, 2006.

The freeze-adjusted taxable value of the zone for the City of Lavon reflecting January 1, 2016 values was \$150,568,772. The captured appraised value for the same date was \$145,500,856. For Collin County, the corresponding freeze-adjusted taxable value was \$150,302,867 and the captured appraised value was \$145,234,951.

(5) The captured appraised value shared by the municipality or county and other taxing units, the total amount of tax increment received, and any additional information necessary to demonstrate compliance with the tax increment financing plan adopted by the governing body of the municipality or county.

As authorized by Chapter 311, Lavon and Collin County participate in the TIF program with defined portions of their tax increments. The formulas for participation are defined in Ordinance 2006-12-01 and Court Order 12-1160-12-12. The attached exhibit, "Tax Increments to Lavon TIF Zone 1," indicates deposits due from and paid by the City and Collin County to the TIF fund through tax year 2016, as apparent in December 2017.

Lavon calculates the City's total tax increment collected from the TIF zone for the fiscal year ended September 30, 2017 as \$663,047.40. The zone's corresponding collected tax increment for Collin County was \$302,662.38. The part of the collected City tax increment paid to the TIF fund by Lavon was \$111,655.46. Collin County paid \$58,346.47 to the TIF fund for the corresponding period. Both City and County have met or exceeded tax increment obligations to the TIF fund.

Including tax on the base value of the zone, Lavon will retain \$564,986 of municipal real property tax from the TIF Zone for FY 2016-2017. Subtraction of the actual County payment to the TIF fund from total County real property tax collected from the zone for tax year 2016 yields County retention from the zone of \$244,316 for County purposes other than TIF. The Community ISD and Collin County Community College District make no contributions to the TIF fund and retained all collected tax increments.

Schedule 1: Summary of Tax Increment Obligations and Payments to Lavon TIF Zone 1 Through September 30, 2017

Notes:

Annual deposits of tax increment owed to the TIF fund are due on or before May 1 of each year. Payments to the TIF fund have not always coincided with the year obligations were incurred. Beginning with the fiscal year ending Sept. 30, 2015, Collin County calculated its own obligation to the TIF fund and made payments accordingly. This schedule reflects those payments.

Interest earned on TIF fund balances is not included in the amounts paid or owed in this schedule.

City overpayment in FY 2016-17 was due to a spring 2017 calculation error, to be corrected with the spring 2018 payment

(a) TIF Year	(b) Appraisal Year	(c) Payment in FY Ended Sept. 30	(d)		(e)		(f)		(g)		(h)		(i) Owed at FY End
			Paid	Calculation	Due, per Calculation	Owed at FY End	Paid	Calculation	Due, per Calculation	Owed at FY End	Paid	Calculation	
Base	2006		\$0.00	\$0.00	\$0.00	\$0	\$0	\$0.00	\$0	\$0.00	\$0.00	\$0	\$0
1	2007		\$0.00	\$44,517.73	\$44,517.73	\$44,518	\$44,518	\$0.00	\$0.00	\$27,905.73	\$27,905.73	\$27,906	\$27,906
2	2008		\$39,006.00	\$45,907.67	\$45,907.67	\$51,419	\$51,419	\$0.00	\$0.00	\$27,757.19	\$27,757.19	\$55,663	\$55,663
3	2009		\$47,438.00	\$49,672.27	\$49,672.27	\$53,654	\$53,654	\$0.00	\$0.00	\$28,355.67	\$28,355.67	\$84,019	\$84,019
4	2010		\$0.00	\$51,436.42	\$51,436.42	\$105,090	\$105,090	\$105,214.00	\$105,214.00	\$28,266.88	\$28,266.88	\$7,071	\$7,071
5	2011		\$48,938.00	\$65,087.65	\$65,087.65	\$121,240	\$121,240	\$28,033.00	\$28,033.00	\$32,446.68	\$32,446.68	\$11,485	\$11,485
6	2012		\$62,000.00	\$52,319.19	\$52,319.19	\$111,559	\$111,559	\$0.00	\$0.00	\$25,636.45	\$25,636.45	\$37,122	\$37,122
7	2013		\$147,640.00	\$36,080.79	\$36,080.79	\$0	\$0	\$61,404.33	\$61,404.33	\$24,282.73	\$24,282.73	\$0	\$0
8	2014		\$61,776.41	\$61,776.67	\$61,776.67	\$0	\$0	\$36,218.63	\$36,218.63	\$36,218.63	\$36,218.63	\$0	\$0
9	2015		\$78,039.16	\$78,039.16	\$78,039.16	\$0	\$0	\$49,137.17	\$49,137.17	\$49,137.17	\$49,137.17	\$0	\$0
10	2016		\$111,655.46	\$111,255.45	\$111,255.45	-\$400	-\$400	\$58,346.47	\$58,346.47	\$58,346.47	\$58,346.47	\$0	\$0
Total to Date			\$596,493.03	\$596,093.02	\$596,093.02	\$338,353.60	\$338,353.60	\$338,353.60	\$338,353.60	\$338,353.60	\$338,353.60	\$338,353.60	\$338,353.60

Schedule 2: Annual Values of Lavon TIF Zone 1

Notes:

Market appraisals, freeze-adjusted taxable values and home counts are from the Collin Central Appraisal District.

In this schedule, "completed homes" means single-family detached houses classified "A1" by the Collin Central Appraisal District.

2017 figures are from CCAD Supplement 9, Dec. 6, 2017. Values are subject to periodic adjustment.

(a) TIF Year	(b) Appraisal Year	(c) CCAD "Market" Appraisal	(d) City Freeze-Adjusted Taxable Value	(e) County Freeze-Adjusted Taxable Value	(f) Cumulative Completed Homes
Base	2006		\$5,067,916	\$5,067,916	
1	2007	\$45,379,024	\$39,678,100	\$39,598,100	94
2	2008	\$65,271,835	\$59,005,427	\$57,585,446	237
3	2009	\$74,778,527	\$68,268,501	\$66,329,033	303
4	2010	\$87,056,880	\$80,434,113	\$77,829,157	393
5	2011	\$97,910,791	\$91,403,666	\$88,245,806	448
6	2012	\$97,493,605	\$91,369,324	\$87,922,604	491
7	2013	\$105,766,463	\$95,063,806	\$95,719,001	552
8	2014	\$119,134,573	\$107,830,341	\$108,247,085	579
9	2015	\$154,748,347	\$126,078,177	\$126,172,066	663
10	2016	\$180,849,090	\$150,568,772	\$150,302,867	756

Schedule 3: City of Lavon Collected Tax Increments

Notes:

Base value is the total appraised value of real property in the TIF zone taxable by the City of Lavon in 2006, as determined by the Collin Central Appraisal District on August 6, 2008 (Supplemental Roll 24).

Freeze-adjusted taxable values are from the Collin Central Appraisal District.

For TIF years 1 through 9, collections are as reported by the County Tax Assessor-Collector at the time of annual calculations in late March or early April following the tax due date. Subsequent collections assume 100% collection, based on observations and a hypothesis that all taxes are ultimately collected.

Captured appraised value for any year is the total taxable value of all real property taxable by the taxing unit for the year minus the taxable value for base year 2006.

The tax increment is the captured appraised value times the tax rate times the collection rate.

(a) Year	(b) Appraisal for Jan. 1, 2006	(c) Tax Due Without Penalty Through Jan. 31, 2007	(d) City Tax Rate Per \$100	(e) Real Property Taxable by City	(f) Real Property Tax Levied By City	(g) Lavon TIF Zone 1 Values			(h) % of Tax Collected	(i) City Captured Appraised Value	(j) City Collected Tax Increment
						City Tax Collected	City Tax Levied	City Captured Appraised Value			
Base	2006		\$0.4145	\$5,067,916						\$0	\$0.00
1	2007		\$0.4145	\$39,678,100	\$164,465.72	\$164,465.72	\$164,465.72	100.0%	\$34,610,184	\$143,459.21	\$143,459.21
2	2008		\$0.4145	\$59,005,422	\$244,642.39	\$244,642.39	\$244,642.39	100.0%	\$53,937,506	\$223,570.96	\$223,570.96
3	2009		\$0.4145	\$68,268,501	\$281,972.94	\$281,972.94	\$281,972.94	100.0%	\$63,200,585	\$261,966.42	\$261,966.42
4	2010		\$0.4145	\$80,434,113	\$333,399.40	\$333,018.48	\$333,018.48	99.89%	\$75,366,197	\$312,035.97	\$312,035.97
5	2011		\$0.4557	\$91,403,666	\$416,526.51	\$415,854.55	\$415,854.55	99.84%	\$86,335,750	\$392,797.31	\$392,797.31
6	2012		\$0.4557	\$91,169,324	\$415,458.61	\$414,886.98	\$414,886.98	99.86%	\$86,101,408	\$391,824.26	\$391,824.26
7	2013		\$0.4557	\$95,063,806	\$433,205.76	\$427,367.85	\$427,367.85	98.65%	\$89,995,890	\$404,584.58	\$404,584.58
8	2014		\$0.4557	\$107,830,341	\$491,382.86	\$486,952.49	\$486,952.49	99.10%	\$102,762,425	\$464,066.22	\$464,066.22
9	2015		\$0.4557	\$126,078,177	\$593,921.42	\$589,608.92	\$589,608.92	99.27%	\$121,010,261	\$547,439.69	\$547,439.69
10	2016		\$0.4557	\$150,568,772	\$686,141.89	\$686,141.89	\$686,141.89	100.00%	\$145,500,856	\$663,047.40	\$663,047.40

**Schedule 4:
City Tax Increments to Lavon TIF Fund 1**

Notes:

Annual tax increments are divided between the TIF fund and all other City purposes according to the four steps identified in this schedule. "A1" is a code assigned by the Collin Central Appraisal District to completed homes. The 2017 count is from the initial July 2017 CollinCAD roll. Annual percentages of tax increments to the TIF fund are for information only. The percentages do not control the TIF participation formula.

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)
Year	Appraisal for Jan. 1, 2006	Tax Due Without Penalty Through Jan. 31, 2007	City Tax Increment (From Other Schedule)	TIF Program Administrative Costs Overhead Cost for City (Per Agreement)	Third Party Administrative Expense	Total	Step #1: Subtract from (d)	Step #2: Calculate 50% of (h)	Step #3: Calculate City Retainer: Number of "A1" Completed Homes (per Collin CAD) Times \$125,000	Step #3: Calculate City Retainer: Number of Tax Rate per \$100	Product	Step #4: Subtract City Retainer from (l) = Calculated Deposit to TIF Fund	% of Calculated City Tax Increment to TIF Admin. and TIF Fund	Calculated City Tax Increment NOT for TIF Admin. Fund	City Tax on Base Value	City Real Property Tax Retained for Uses Other than TIF
Base	2006	2007	\$0							\$0.4145			0.0%	\$0	\$21,007	\$21,007
1	2007	2008	\$143,459	\$5,000	\$720	\$5,720	\$137,739	\$68,869.61	94	\$0.4145	\$24,351.88	\$44,517.73	35.0%	\$93,221	\$21,007	\$114,228
2	2008	2009	\$223,571	\$5,000	\$3,960	\$8,960	\$214,611	\$107,305.48	237	\$0.4145	\$61,397.81	\$45,907.67	24.5%	\$168,703	\$21,007	\$189,710
3	2009	2010	\$261,966	\$5,000	\$630	\$5,630	\$256,336	\$128,168.21	303	\$0.4145	\$78,495.94	\$49,672.27	21.1%	\$206,664	\$21,007	\$227,671
4	2010	2011	\$312,036	\$5,000	\$540	\$5,540	\$306,496	\$153,247.98	393	\$0.4145	\$101,811.56	\$51,436.42	18.3%	\$255,060	\$21,007	\$276,066
5	2011	2012	\$392,797	\$5,000	\$2,430	\$7,430	\$385,367	\$192,683.65	448	\$0.4557	\$127,596.00	\$65,087.65	18.5%	\$320,280	\$23,094	\$343,374
6	2012	2013	\$391,824	\$7,500	\$0	\$7,500	\$384,324	\$192,162.13	491	\$0.4557	\$139,842.94	\$62,319.19	15.3%	\$332,005	\$23,094	\$355,100
7	2013	2014	\$404,585	\$7,500	\$10,490	\$17,990	\$386,595	\$193,297.29	552	\$0.4557	\$157,216.50	\$66,080.79	13.4%	\$350,514	\$23,094	\$373,608
8	2014	2015	\$464,066	\$7,500	\$3,200	\$10,700	\$453,366	\$226,683.11	579	\$0.4557	\$164,906.44	\$61,776.67	15.6%	\$391,590	\$23,094	\$414,684
9	2015	2016	\$547,440	\$7,500	\$6,200	\$13,700	\$533,740	\$266,869.85	663	\$0.4557	\$188,830.69	\$78,039.16	16.8%	\$455,701	\$23,094	\$478,795
10	2016	2017	\$663,047	\$7,500	\$2,400	\$9,900	\$653,147	\$326,573.70	756	\$0.4557	\$215,318.25	\$111,255.45	18.3%	\$541,892	\$23,094	\$564,986

Schedule 5: Collin County Collected Tax Increments

Notes:

Base value is the total appraised value of real property in the TIF zone taxable by Collin County in 2006, as determined by the Collin Central Appraisal District on August 6, 2008 (Supplemental Roll 24).

Freeze-adjusted taxable values are from the Collin Central Appraisal District.

For TIF years 1 through 9, collections are as reported by the County Tax Assessor-Collector at the time of annual calculations in late March or early April following the tax due date. Subsequent collections assume 100% collection, based on observations and a hypothesis that all taxes are ultimately collected.

Captured appraised value for any year is the total taxable value of all real property taxable by the taxing unit for the year minus the taxable value for base year 2006.

The tax increment is the captured appraised value times the tax rate times the collection rate.

(a) Year	(b) Appraisal for Jan. 1, 2006	(c) Tax Due Without Penalty Through Jan. 31, 2007	(d) County Tax Rate Per \$100	(e) Real Property Taxable by County	(f) Real Property Tax Levied by County	(g) Lavon TIF Zone 1 Values			(i) County Captured		(j) Collected Tax on County CAV
						County Tax Collected	% of Tax Collected	Appraised Value	Appraised Value	Value	
Base	2006		\$0.2500	\$5,067,916				\$0			\$0.00
1	2007		\$0.2450	\$39,598,100	\$97,015.34	\$97,015.34	100.0%	\$34,530,184	\$84,598.95		\$84,598.95
2	2008		\$0.2425	\$57,585,446	\$139,744.50	\$139,744.50	100.0%	\$52,517,530	\$127,355.01		\$127,355.01
3	2009		\$0.2425	\$66,329,033	\$160,847.91	\$160,847.91	100.0%	\$61,261,117	\$148,558.21		\$148,558.21
4	2010		\$0.2400	\$77,829,157	\$186,789.98	\$186,583.30	99.89%	\$72,761,241	\$174,433.76		\$174,433.76
5	2011		\$0.2400	\$88,245,806	\$211,789.93	\$211,436.04	99.83%	\$83,177,890	\$199,293.37		\$199,293.37
6	2012		\$0.2400	\$87,922,604	\$211,014.25	\$210,718.88	99.86%	\$82,854,688	\$198,572.91		\$198,572.91
7	2013		\$0.2375	\$95,719,001	\$227,332.63	\$224,317.10	98.57%	\$90,651,085	\$212,440.45		\$212,440.45
8	2014		\$0.2350	\$108,247,085	\$254,380.65	\$252,167.93	99.13%	\$103,179,169	\$240,361.93		\$240,361.93
9	2015		\$0.2250	\$126,172,066	\$294,124.68	\$291,904.46	99.25%	\$121,104,150	\$270,427.47		\$270,427.47
10	2016		\$0.208395	\$150,302,867	\$313,223.66	\$313,223.66	100.00%	\$145,234,951	\$302,662.38		\$302,662.38

Schedule 6: Collin County Tax Increments to Lavon TIF Fund 1

Notes:

Lavon calculates annual Collin County tax increment obligations to the TIF fund according to the five steps identified in this schedule.

"A1" is a code assigned by the Collin Central Appraisal District to completed homes.

Annual percentages of tax increments to the TIF fund are for information only. The percentages do not control the TIF participation formula.

In fiscal years ending Sept. 30, 2015 and 2016, Collin County made its own calculations of County increments owed to the TIF fund and made payments accordingly. Cumulative County payments after Sept. 2014 are the County obligations to the TIF fund from column (k).

(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(i)	(j)	(k)	(l)	(m)	(n)	(o)	(p)	(q)
Year	Appraisal for Jan. 1,	Tax Due Without Penalty Through Jan. 31, Schedule)	County Tax Increment (From Other)	Step #1: Calculate 50% of County Tax Increment	Step #2: Calculate County Retainer: Number of "A1" Completed Homes (per Collin CAD) Times \$125,000	Step #2: Calculate County Retainer: Number of "A1" Completed Homes (per Collin CAD) Times 50% of Tax Rate per \$100	Product	Step #3: Subtract County Retainer from (e)	Step #4: Calculate Cumulative Tentative Obligation to TIF Fund	Step #5: Adjust for Cumulative Maximum of \$2,000,000	Calculated County Tax Increment NOT for TIF Admin. Fund	Calculated County Tax Increment on Base Value	County Real Property Tax Calculated for Retention for Uses Other than TIF (m) + (n)	County Tax Increment Actually Paid to TIF Fund	Actual County Tax Retained for Uses Other than TIF (m) + (n)	
Base	2006		\$0			\$0.2500					0.0%	\$0	\$12,670	\$12,670	\$0.00	\$12,670
1	2007		\$84,599	\$42,299.48	94	\$0.2450	\$14,393.75	\$27,905.73	\$27,905.73	\$27,905.73	33.0%	\$56,693	\$12,416	\$69,110	\$0.00	\$84,599
2	2008		\$127,355	\$63,677.51	237	\$0.2425	\$35,920.31	\$27,757.19	\$55,662.92	\$27,757.19	21.8%	\$99,598	\$12,290	\$111,888	\$0.00	\$127,355
3	2009		\$148,558	\$74,279.10	303	\$0.2425	\$45,923.44	\$28,355.67	\$84,018.58	\$28,355.67	19.1%	\$120,203	\$12,290	\$132,492	\$0.00	\$148,558
4	2010		\$174,434	\$87,216.88	393	\$0.2400	\$58,950.00	\$28,266.88	\$112,265.46	\$28,266.88	16.2%	\$146,167	\$12,163	\$158,330	\$105,214.00	\$69,220
5	2011		\$198,293	\$99,646.68	448	\$0.2400	\$67,200.00	\$32,446.68	\$144,732.15	\$32,446.68	16.3%	\$166,847	\$12,163	\$179,010	\$28,033.00	\$171,260
6	2012		\$198,573	\$99,286.45	491	\$0.2400	\$73,650.00	\$25,636.45	\$170,368.60	\$25,636.45	12.9%	\$172,936	\$12,163	\$185,099	\$0.00	\$198,573
7	2013		\$212,440	\$106,220.23	552	\$0.2375	\$81,937.50	\$24,282.73	\$194,651.33	\$24,282.73	11.4%	\$188,158	\$12,036	\$200,194	\$61,404.33	\$151,036
8	2014		\$240,362	\$120,180.96	579	\$0.2350	\$85,040.63	\$35,140.34	\$229,791.67	\$35,140.34	14.6%	\$205,222	\$11,910	\$217,131	\$36,218.63	\$204,143
9	2015		\$270,427	\$135,213.73	663	\$0.2250	\$93,234.38	\$41,979.36	\$271,771.03	\$41,979.36	15.5%	\$228,448	\$11,403	\$239,851	\$49,137.17	\$221,290
10	2016		\$302,662	\$151,331.19	756	\$0.208395	\$98,486.64	\$52,864.55	\$324,635.58	\$52,864.55	17.5%	\$249,798	\$10,561	\$260,359	\$58,346.47	\$244,316



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: January 2, 2018

ITEM: 5-C

Item:

Approve Ordinance No. **2018-01-01** adopting the city boundary map; providing for severability and repealer clauses; providing for publication; and providing for an effective date.

Background:

The Texas Local Government Code provides that the City shall prepare and maintain a map that shows the boundaries of the municipality and extraterritorial jurisdiction.

Code Excerpt:

Local Government Code

**TITLE 2. ORGANIZATION OF MUNICIPAL GOVERNMENT
SUBTITLE C. MUNICIPAL BOUNDARIES AND ANNEXATION
CHAPTER 41. MUNICIPAL BOUNDARIES**

Sec. 41.001. MAP OF MUNICIPAL BOUNDARIES AND EXTRATERRITORIAL JURISDICTION. (a) Each municipality shall prepare a map that shows the boundaries of the municipality and of its extraterritorial jurisdiction. A copy of the map shall be kept in the office of the secretary or clerk of the municipality. If the municipality has a municipal engineer, a copy of the map shall also be kept in the office of the engineer.

(b) If the municipality annexes territory, the map shall be immediately corrected to include the annexed territory. The map shall be annotated to indicate:

- (1) the date of annexation;
- (2) the number of the annexation ordinance, if any; and
- (3) a reference to the minutes or municipal ordinance records in which the ordinance is recorded in full.

(c) If the municipality's extraterritorial jurisdiction is expanded or reduced, the map shall be immediately corrected to indicate the change in the municipality's extraterritorial jurisdiction. The map shall be annotated to indicate:

- (1) the date the municipality's extraterritorial jurisdiction was changed;
- (2) the number of the ordinance or resolution, if any, by which the change was made; and
- (3) a reference to the minutes or municipal ordinance or resolution records in which the ordinance or resolution is recorded in full.

Although not specified in the state law, many cities routinely ratify the boundary map. Although the boundary map was last adopted in 2005, the boundaries have been maintained in the City Secretary's Office. In an effort to standardize mapping processes and because this past year, the City Council concluded the annexation of three parcels, an updated map is submitted for the Council's consideration.

Attachments: Ordinance No. 2018-01-01 including the Boundary Map
Collin County Boundary exhibit
Ordinance No. 2005-05-01

December 28, 2017

CITY OF LAVON, TEXAS
ORDINANCE NO. 2018-01-01

Boundary Map

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS ADOPTING THE CITY BOUNDARY MAP; PROVIDING FOR SEVERABILITY AND REPEALER CLAUSES; PROVIDING FOR PUBLICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Chapter 41 of the Texas Local Government Code requires that each municipality prepare and maintain a map that shows the boundaries of the municipality and of its extraterritorial jurisdiction; and

WHEREAS, the City Council has reviewed the City's boundary map, attached hereto as Exhibit "A", and finds and determines that the map accurately depicts the boundaries of the city and of its extraterritorial jurisdiction;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. ADOPTION OF THE AMENDED CITY MAP

The Boundary Map of the City of Lavon, Collin County, Texas designating the boundaries of the city and of its extraterritorial jurisdiction attached hereto as Exhibit "A" is hereby adopted. Pursuant to Section 41.001 of the Texas Local Government Code the City Council directs that a copy of the Official Map shall be maintained in the City Secretary's Office.

SECTION 2. SEVERABILITY CLAUSE

In the event any clause, phrase, provision, sentence, or any part of this Ordinance or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provisions hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Lavon, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

SECTION 3. REPEALER CLAUSE

All ordinances or parts of an ordinance inconsistent or in conflict herewith are, to the extent of such inconsistency or conflict, hereby repealed. All other provisions of the ordinances of the City which are not in conflict with the provisions of this Ordinance shall remain in full force and effect.

SECTION 4. OPEN MEETING

It is hereby officially found and determined that all notice required by law has been given and notice of this Ordinance was posted and the Ordinance passed in accordance with the Open Meeting Act.

SECTION 5. PUBLICATION

The City Secretary is hereby directed to publish notice of this Ordinance in accordance with applicable laws.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall take effect immediately from and after its passage and the publication of the caption, as the law in such cases provides.

DULY PASSED and APPROVED by the City Council of the City of Lavon, Texas, on the 2nd day of January 2018.

Vicki Sanson, Mayor Pro Tem

ATTEST:

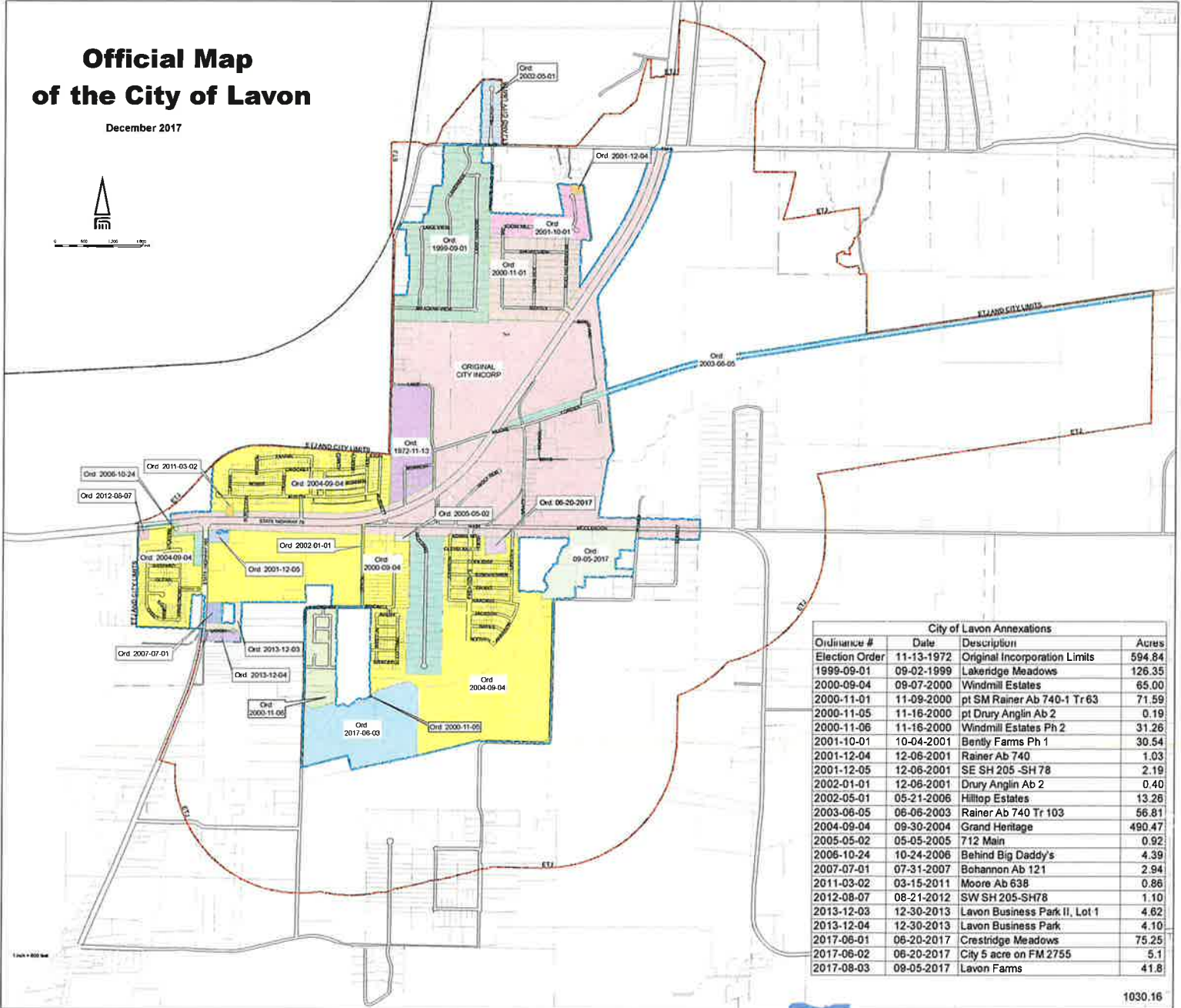
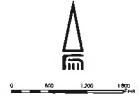
Kim Dobbs, City Administrator | City Secretary

CITY OF LAVON, TEXAS
ORDINANCE NO. 2018-01-01

EXHIBIT A
BOUNDARY MAP

Official Map of the City of Lavon

December 2017



City of Lavon Annexations			
Ordinance #	Date	Description	Acres
Election Order	11-13-1972	Original Incorporation Limits	594.84
1999-09-01	09-02-1999	Lakewood Meadows	126.35
2000-09-04	09-07-2000	Windmill Estates	65.00
2000-11-01	11-09-2000	pt SM Rainer Ab 740-1 Tr 63	71.59
2000-11-05	11-16-2000	pt Drury Anglin Ab 2	0.19
2000-11-06	11-16-2000	Windmill Estates Ph 2	31.26
2001-10-01	10-04-2001	Bently Farms Ph 1	30.54
2001-12-04	12-06-2001	Rainer Ab 740	1.03
2001-12-05	12-06-2001	SE SH 205 -SH 78	2.19
2002-01-01	12-06-2001	Drury Anglin Ab 2	0.40
2002-05-01	05-21-2006	Hilltop Estates	13.26
2003-06-05	06-06-2003	Rainer Ab 740 Tr 103	56.81
2004-09-04	09-30-2004	Grand Heritage	490.47
2005-05-02	05-05-2005	712 Main	0.92
2006-10-24	10-24-2006	Behind Big Daddy's	4.39
2007-07-01	07-31-2007	Bohannon Ab 121	2.94
2011-03-02	03-15-2011	Moore Ab 638	0.86
2012-08-07	08-21-2012	SW SH 205-SH78	1.10
2013-12-03	12-30-2013	Lavon Business Park II, Lot 1	4.62
2013-12-04	12-30-2013	Lavon Business Park	4.10
2017-06-01	06-20-2017	Crestridge Meadows	75.25
2017-06-02	06-20-2017	City 5 acre on FM 2755	5.1
2017-08-03	09-05-2017	Lavon Farms	41.8

ORIGINAL

CITY OF LAVON, TEXAS

ORDINANCE NO. 2005-05-01

AN ORDINANCE OF THE CITY OF LAVON, TEXAS, ADOPTING AN OFFICIAL MAP OF THE CITY AND AUTHORIZING PERIODIC UPDATES OF SAID OFFICIAL MAP

05913 03641

WHEREAS, the City of Lavon is required by statute to maintain an up-to-date map of the City; and

WHEREAS, the City of Lavon periodically receives requests from other federal, state, and local agencies for copies of up-to-date maps of the City; now therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS

Section 1. The map attached to and made an integral part of this ordinance is hereby adopted by the City Council as the official map of the City, showing current city limits of the City of Lavon and the current extraterritorial jurisdiction of the City of Lavon, as of the date of adoption of this ordinance.

Section 2. The City Administrator is hereby directed to update said official map by revising the city limits line and extraterritorial jurisdiction boundary as territory is added to and subtracted from the City through appropriate action of the City Council.

Section 3. The City Secretary is hereby directed to send the properly certified official map of the City of Lavon to federal, state, and local agencies as required to satisfy statutory and regulatory requirements of the United States, the State of Texas, and Collin County.

PASSED by the following vote of all members of the City Council as present on this the 5th day of May, 2005.

AYES	<u>3</u>
NAYS	<u>0</u>
ABSTENTIONS	<u>0</u>



ATTEST:

APPROVED:

Rosa Howell

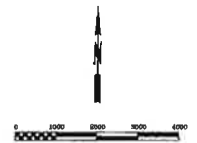
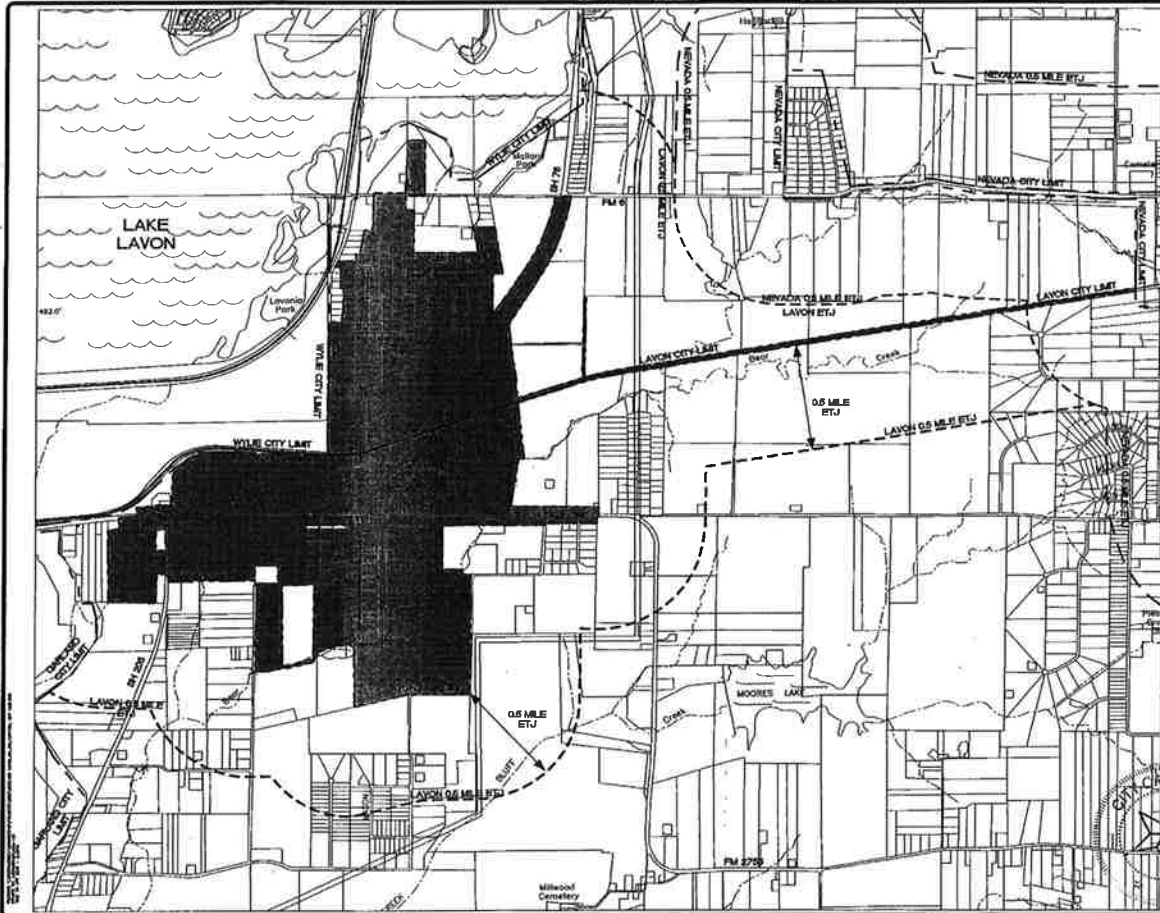
City Secretary

[Signature]

Mayor

05913 03643

05913 03642



**OFFICIAL CITY LIMIT MAP
CITY OF LAVON**

APRIL 29, 2008
ORDINANCE NO. 2004-08-01
BY: *[Signature]*
CITY CLERK

CITY LIMIT AMENDMENT HISTORY
ORDINANCE NO. 2004-08-04
PASSED ON 8/26/04
ORDINANCE NO. 2007-08-05
PASSED ON 8/14/07

THE MUNICIPAL ORDINANCE RECORDS,
WHICH THESE ORDINANCES ARE
RECORDED IN FULL, ARE KEPT BY THE
CITY CLERK FOR THE CITY OF LAVON.

I, JOHN STOWELL, CITY CLERK FOR THE CITY OF LAVON, DO
HEREBY CERTIFY THAT THIS OFFICIAL CITY LIMIT MAP IS A TRUE,
CORRECT AND UNREVOKED COPY OF THE CITY CLERK'S OFFICIAL
RECORDS AS OF 4/29/08.



[Signature]
ROSA STOWELL
**Adams
ENGINEERING**
ENGINEERS & ARCHITECTS



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: January 2, 2018

ITEM: 6-A

Item:

Receive and discuss a staff report regarding a change to CWD garbage collection day.

Background:

The City contracts with Community Waste Disposal (CWD) for garbage and recycling collection services. Among other items, the contract provides for once/week curbside collection and the service is scheduled on Thursdays.

On December 20, 2017, CWD notified the City of Lavon of an opportunity to improve service levels by changing the collection date from Thursday to Wednesday. Nicole Roemer, Account Manager, outlined the following regarding changing the date to Wednesday:

- More consistent crew
- Improved service
- Brand new compressed natural gas (CNG) trucks on Lavon routes
- CWD will provide a direct mail item to each customer informing them of the change
- Initially, CWD would provide clean up on Thursday/Friday to pick up homes as needed
- CWD will also fund an insert for the utility bills

The change is scheduled to occur the week of January 15, 2018 with notifications mailed the prior week. Notifications will also be provided on social media sites and the City website.

Attachments: CWD Correspondence
Article – CNG Refuse Trucks

December 28, 2017

Kim Dobbs

From: Roemer, Nicole <nroemer@communitywastedisposal.com>
Sent: Thursday, December 21, 2017 2:13 PM
To: Kim Dobbs
Cc: Hansen, Paul
Subject: Lavon Residential Service Day Change

Hello Kim,

It was great seeing you yesterday. As I mentioned, we would like to propose moving all Residential services from Thursday to Wednesday. This change will allow for a more consistent crew and improve service. Along with the day change, Lavon would be able to utilize brand new trucks that were purchased 3 months ago for the use of another acquired City. These trucks will be CNG.

If this is approved, we would send a direct mail piece to each resident explaining the change. We would also have a crew out on Thursday/Friday to collect any homes that did not put their trash out on Wednesday.

We would like to do this as early as January 17th, and send out the direct mail January 8th.

I will have a draft of the direct mail for you to take to council.

Please let me know if you have any questions.

Nicole Roemer | Account Manager
Community Waste Disposal | 2010 California Crossing, Dallas, TX 75220
O: 972.392.9300 ext. 207 | C: 972.375.4646
NRoemer@cwd.to



Blog

[BACK TO BLOG](#)

What Refuse Truck Fleets are doing to Make Our Air Cleaner

July 30, 2015

By Clean Energy Compression

Waste companies used to use old less-dependable diesel powered refuse trucks. Loud trucks spewing exhaust left the waste industry struggling with a less than stellar community image. Now, all the major waste companies have adopted Natural Gas into their refuse truck fleets.

Natural Gas, CNG powered refuse trucks are now in operation in almost every major center in Canada and the USA. The use of natural gas for refuse trucks in the United States started in Southern California and quickly spread across the country.

In October 1992, six new refuse haulers appeared on the streets of New York City as a pilot project. These trucks were different from any the city had seen before. Compared with their conventional older siblings, these trucks were much quieter and refrained from belching diesel smoke. The difference? The new trucks ran on compressed natural gas (CNG).

The City of New York's Department of Sanitation, DSNY, runs the largest municipal refuse fleet in the USA. The DSNY switched to CNG when New York decided to deal strongly with its air pollution issue. Communities now are being serviced cleaner and quieter in a more sustainable way with domestically produced fuel.

In 1996 the Mayor of Palm Desert asked Waste Management and asked if they could convert their fleet to Natural Gas, and they did. The entire Palm Desert refuse fleet now runs on Natural Gas and Waste Management operates the largest heavy-duty truck fleet in North America which includes almost 4,100 natural gas vehicles.

In 2007 the Town of Smithtown, New York converted 100% of their waste collection fleet to CNG. While drivers rave about the power, quietness and clean burning, that's not the main reason the municipality was motivated to change. Their decision to convert to CNG was driven by the stable availability of the fuel supply at fixed long term prices that allowed them to avoid the high price volatility of diesel which had caused challenges for their municipal budgeting process. So they were able to save money and get fuel price stability while positively impacting the environment. Since then, other Smithtown departments have converted their vehicles including snowplows, street sweepers and shuttle buses to natural gas.

How many Natural Gas Refuse Trucks and Recycling Collection Trucks operate in the United States?

NGV America reports that 7,500 natural gas refuse and recycling trucks operate across the country. That number is growing rapidly. About 55 percent of new collection trucks on order are powered by natural gas (CNG, LNG and RNG).

As a result, communities across the country are experiencing less exhaust fumes and diesel smoke, and natural gas trucks operate at 90 percent the decibel rating of equivalent diesel trucks.

Some of the major leading refuse fleets that are using Natural Gas in a big way include:

- Waste Management (Canada and USA)
- Progressive (Canada and USA)
- Republic (USA)
- Emterra (Canada)

Clean Energy Fuels and Clean Energy Compression has been involved in the planning and construction of fueling facilities for all major North American waste management fleets.

Clean Energy Compression's time-fill posts are an important money saving feature that drivers appreciate. The time-fill system allows drivers to leave their trucks and their shifts earlier while their trucks fill up overnight.

Environmental and Fuel Cost Savings

Natural Gas provides a way to decrease life-cycle carbon emissions, reduce noise levels, and lower the per mile / kilometre cost of fuel by 30 to 50%.

According to Natural Resources Canada's life-cycle emissions model GHGenius, the carbon benefit is an estimated 18% or 12 tonnes less carbon for a natural gas refuse truck driven 45,000 kilometres per year.

CNG powered refuse trucks have less noise at idle with a more than 10 decibel difference at idle compared with diesel refuse trucks and natural gas is considerably less expensive than diesel fuel.



**CITY OF LAVON
CITY COUNCIL
Agenda Brief**

MEETING: January 2, 2018

ITEM: 6-B

Item:

Receive and discuss a staff report regarding the Collin County Strategic Roadway Plan update.

Background:

On November 7, 2017, the City Council conducted a work session at which Jeff Neal, Program Manager, North Central Texas Council of Governments (NCTCOG) presented information pertaining to the preparation of the Collin County Strategic Roadways Plan (CCSRP). Since that time, the City of Wylie and City of Murphy along with other Collin County cities have considered the proposed CCSRP. As a function of the presentations, the CCSRP presented on November 7 has been amended.

On December 18, 2017, Mr. Neal met with Mayor Teske and city staff to review changes in the proposed CCSRP and the process moving forward. Mr. Neal is scheduled to attend the January 16, 2018 City Council meeting to visit with the Council about the updates in another work session.

Attached is the last update to the proposed draft CCSRP. Please note that the draft is subject to change at any time as the process continues.

Attachments: CCSRP Draft Plan Update
Excerpts from December 12, 2017 Presentation to Murphy City Council

December 28, 2017

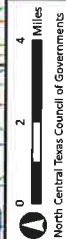
**ARTERIAL/FREEWAY
CORRIDOR OPPORTUNITIES**
Collin County Strategic Roadway Plan
November 2017



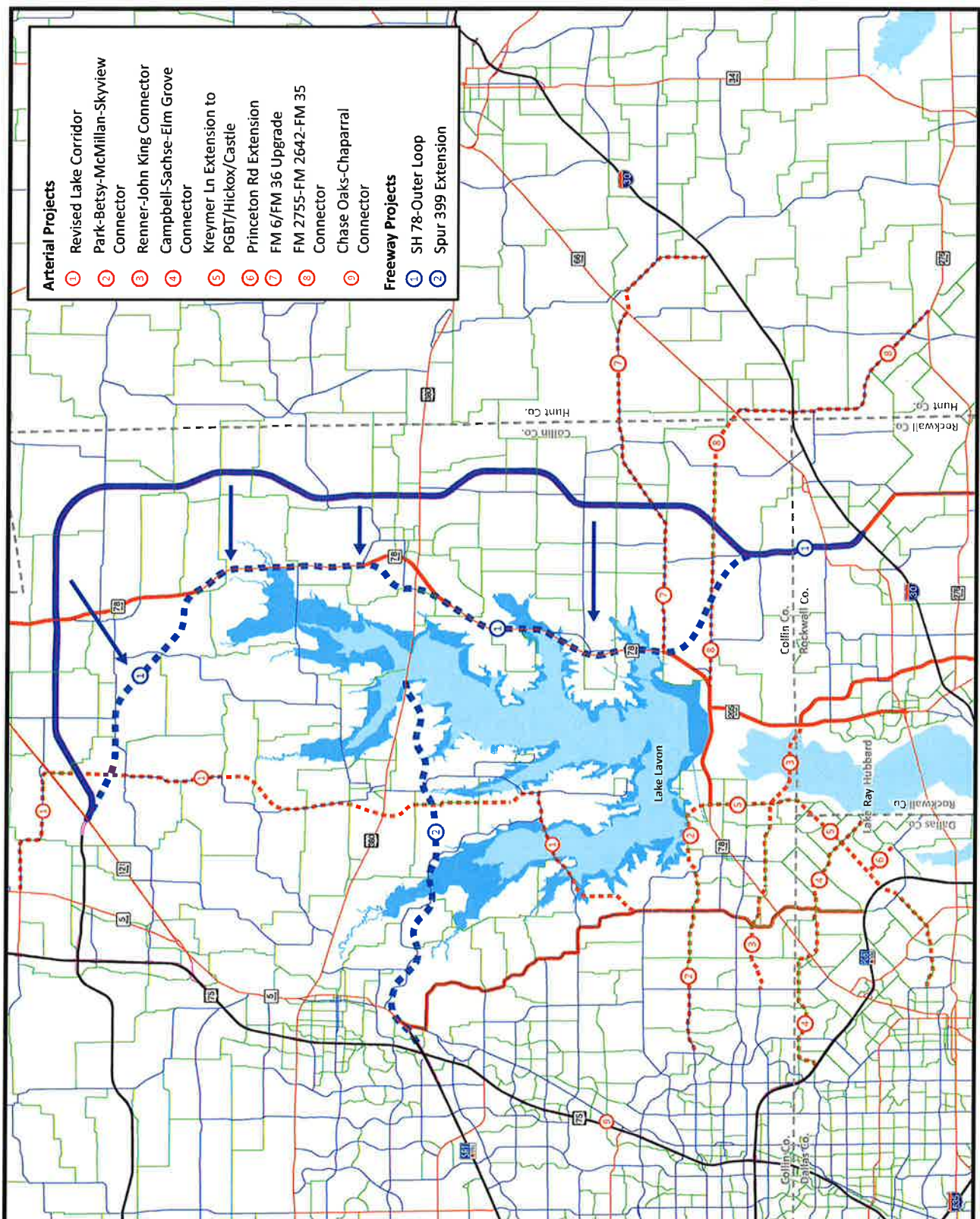
- Proposed CCSRP Roadway Corridors**
- Previously Committed Arterial
 - - - Arterial Corridor Option
 - Previously Committed Freeway
 - - - Freeway Corridor Option
- Year 2040 Roadway Network**
- Freeway, Tollway, Express Lane
 - Principal Arterial
 - Minor Arterial
 - Collector
 - Frontage/Service
 - Lakes
 - USACE Fee & Easement Areas
 - - - County Line

DRAFT DOCUMENT

Facility recommendations indicate transportation need. Corridor-specific alignment, design, and operational characteristics will be determined through ongoing project development. This map shows various corridor options simultaneously, and is not indicative of a final set of roadway facility recommendations.



- Arterial Projects**
- ① Revised Lake Corridor
 - ② Park-Betsy-McMillan-Skyview Connector
 - ③ Renner-John King Connector
 - ④ Campbell-Sachse-Elm Grove Connector
 - ⑤ Kreymer Ln Extension to PGBT/Hickox/Castle
 - ⑥ Princeton Rd Extension
 - ⑦ FM 6/FM 36 Upgrade
 - ⑧ FM 2755-FM 2642-FM 35 Connector
 - ⑨ Chase Oaks-Chaparral Connector
- Freeway Projects**
- ① SH 78-Outer Loop
 - ② Spur 399 Extension



MURPHY CITY COUNCIL WORK SESSION

December 12, 2017

Murphy City Hall

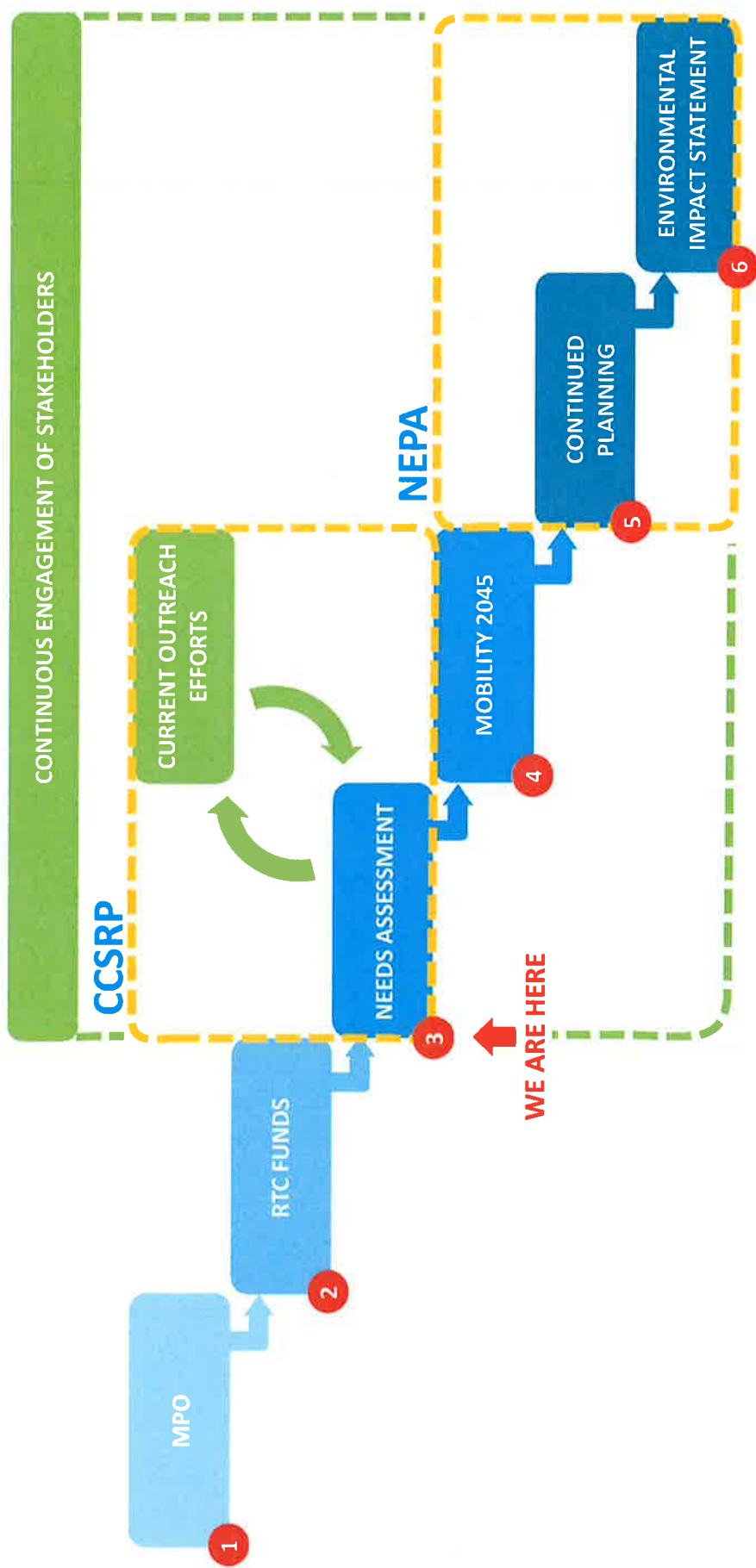
Murphy, Texas



North Central Texas Council of Governments

COLLIN COUNTY
STRATEGIC ROADWAY PLAN (CCSRP)
CONSIDERATIONS FOR EXPEDITED IMPLEMENTATION

WHERE ARE WE NOW? WHERE ARE WE GOING?





**COLLIN COUNTY
STRATEGIC
ROADWAY PLAN**

UPDATED

ROADWAY ACTION PLAN FOR COLLIN COUNTY

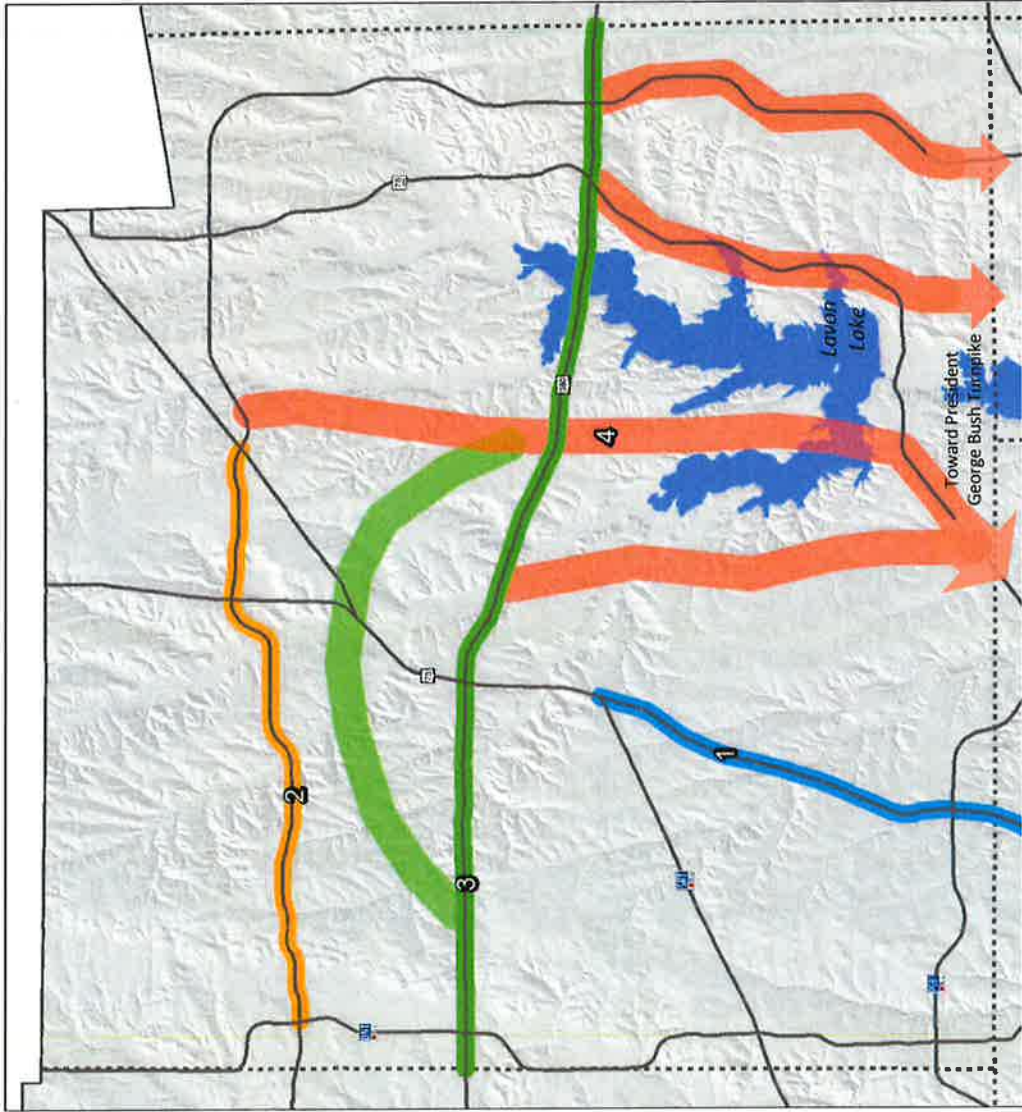
UPDATED

- Corridor 1 (Near Term): US 75**
 - Widening in Allen
 - Ridgeview Drive Interchange
 - PGBT Interchange
 - Ramp Improvement
 - Technology Lane

- Corridor 2 (Near Term): Collin County Outer Loop**
 - Staged construction of frontage roads

- Corridor 3 (Near Term): US 380**
 - Countywide Study
 - McKinney Bypass

- Corridor 4 (Longer Term): Collin County Strategic Transportation Initiative**
 - Study of non-tolled north/south roadway needs and opportunities



10-YEAR PLAN (HOUSE BILL 20)

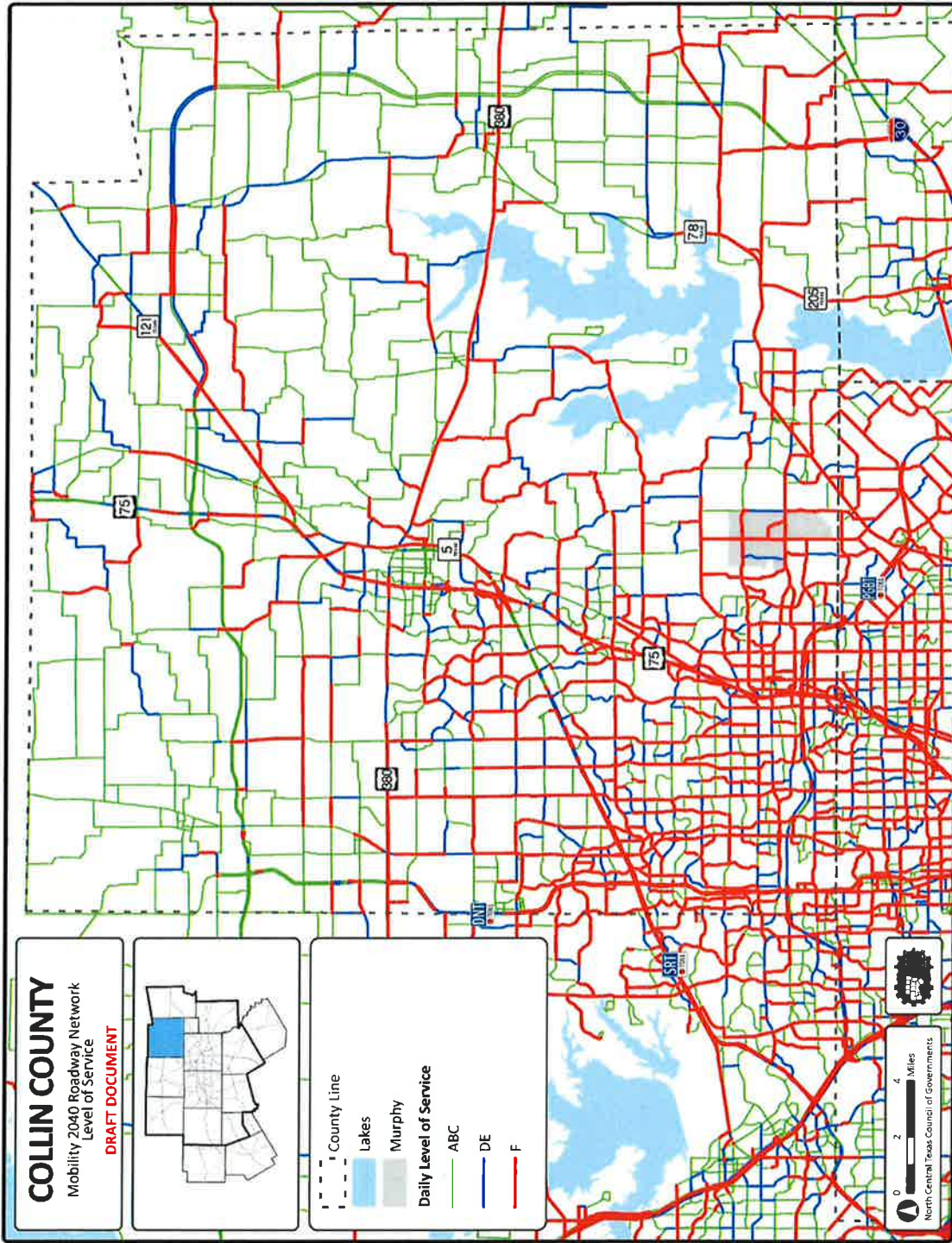
An annual collaborative performance-based apparatus for local governments and MPOs to assist the Texas Department of Transportation (TxDOT) in selecting and prioritizing roadway projects for the statewide Unified Transportation Program (UTP). The North Central Texas regional project list was approved by the RTC in December 2016.

Collin County Strategic Roadway Plan Projects:

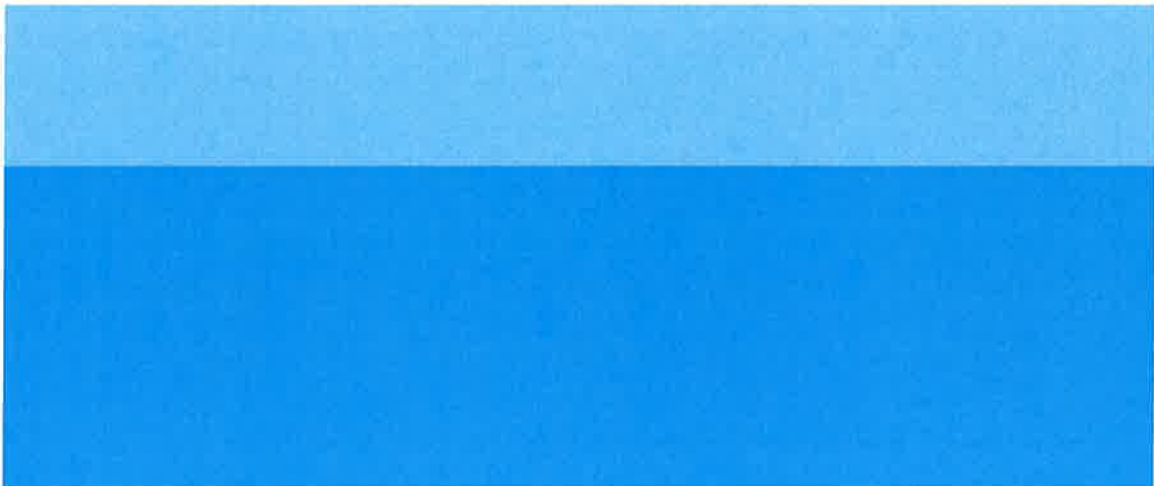
- North/South Corridors – \$200,000,000
- Regional Outer Loop (DNT – SH 121) – \$100,000,000
- Regional Outer Loop (US 380 – Rockwall C/L) – \$50,000,000
- US 380/McKinney Bypass – \$252,000,000

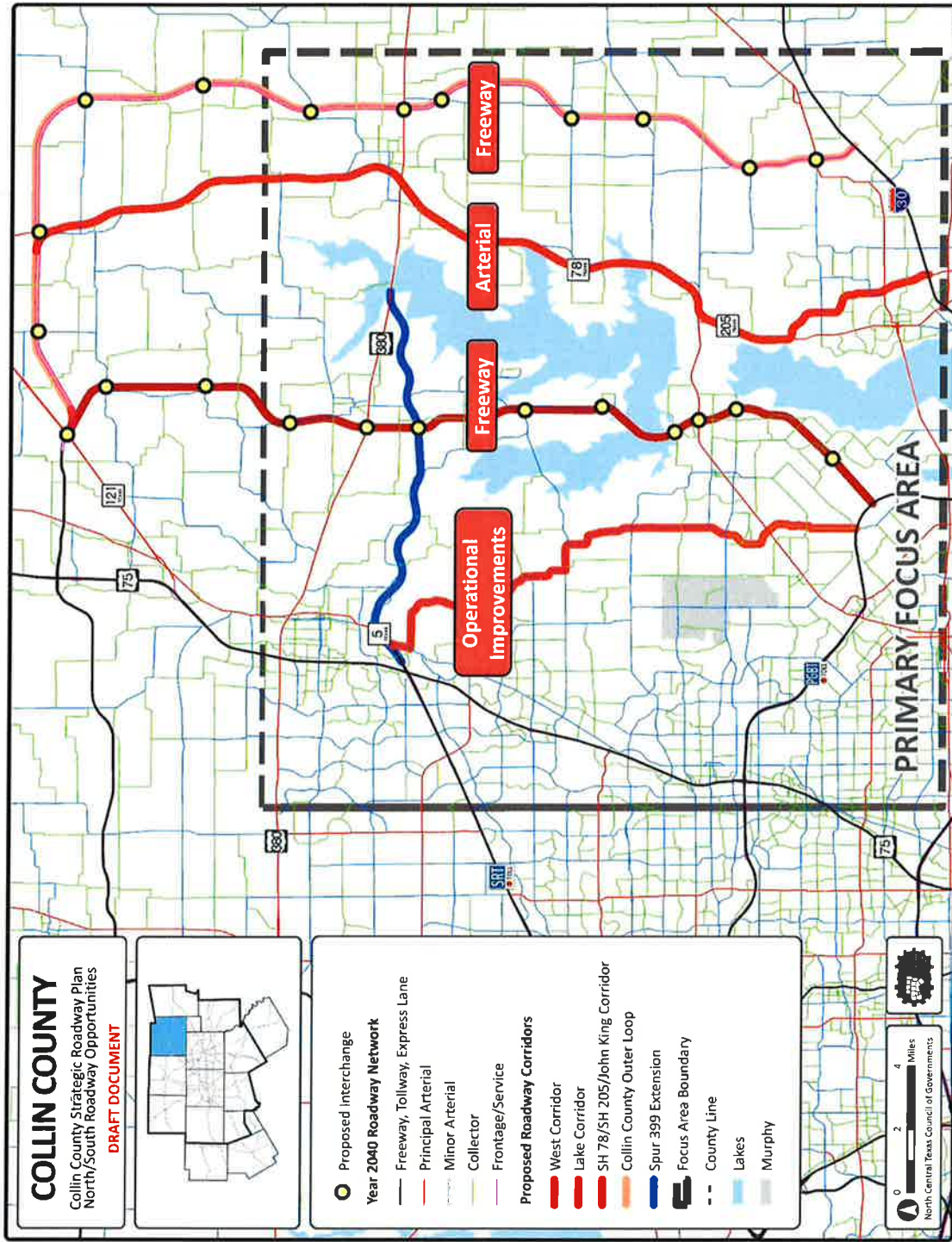
Complementary Projects for North/South Corridors:

- FM 2478 (FM 1461 – US 380) – \$32,600,000
- FM 2514 (Lavon Pkwy. – Brown Street) – \$26,796,024
- FM 2551 (FM 2170 – FM 2514) – \$38,099,111
- SH 205 (SH 78 – Rockwall C/L) – \$28,654,950
- SH 205 (Collin C/L – SH 66) – \$32,115,673



SUMMARY OF NORTH/SOUTH SCENARIOS

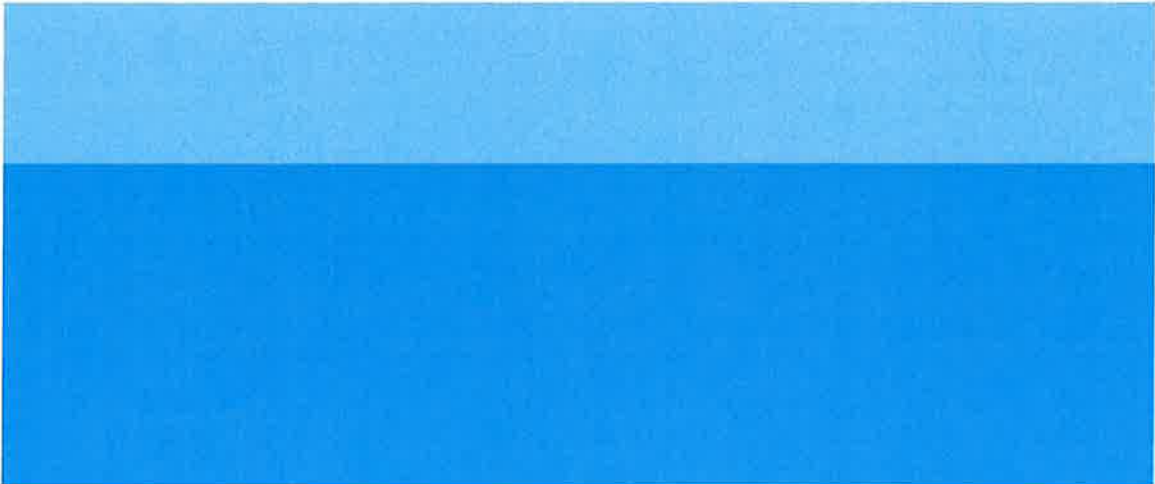


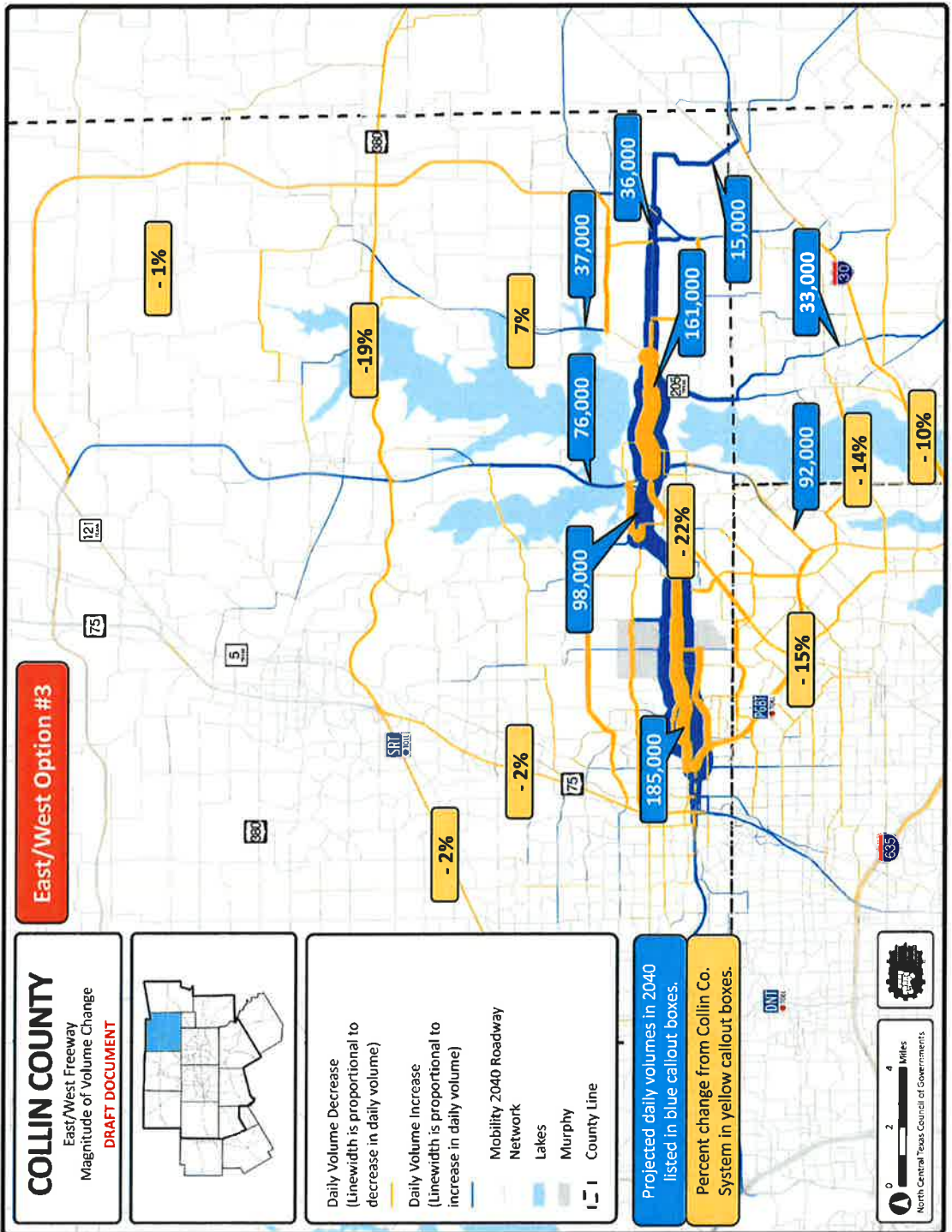


SUMMARY OF FINDINGS (UPDATED FROM JUNE 1ST MEETING)

1. US 75 must be solved independently.
2. Computer simulation supports theoretical spacing of facilities.
3. Spur 399 extension should get significant consideration. Focus on expediting engineering services for TxDOT.
4. West Corridor to be advanced through operational improvements and targeted capacity enhancement per local thoroughfare plans.
5. Lake Corridor alignment should be considered as a staged freeway (with parkway design). Evaluate reversible facility.
6. SH 78/SH 205/John King Boulevard should continue to be advanced as a thoroughfare (US 380 to IH 30) and proceed through environmental process.
7. Collin County Outer Loop should continue to advance as a staged freeway.
8. N/S corridor roadway system should be west to east starting at US 75: **freeway/operational improvements/freeway/thoroughfare/freeway.**

SUMMARY OF EAST/WEST SCENARIOS

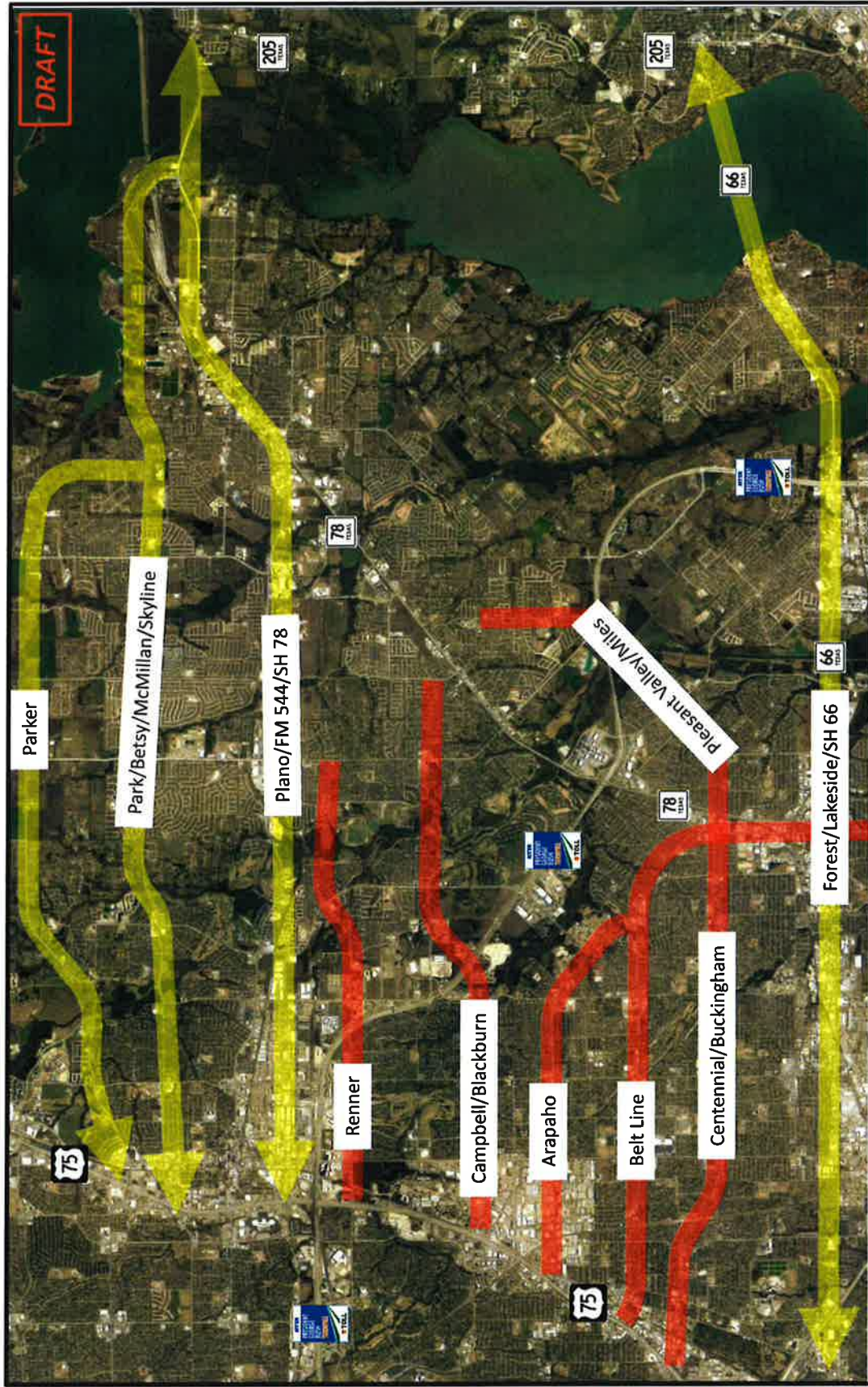




**CCSRP:
Addressing
Thoroughfare
Network Gaps**

US 75 – SH 205

Lack of East – West
Thoroughfare
Continuity



Continuous Thoroughfares 14
Discontinuous Thoroughfares

**CCSRP:
Renner Road
Extension**

Murphy Road to
McCreary Road
(Potential Impacts to
Local Streets &
Residential Properties)



Local Street Removal

**CCSRP:
Renner Road
Extension**

Hensley Lane/
Alanis Drive
Connection
(w/ SH 78 Grade
Separation & Access
via Sanden Boulevard)



✖ Local Street Removal

**CCSRP:
"E – W Max
Thoroughfare"
Alternative
Concept**

**Option #4A:
Renner/John King
Bridge**

4/6-Lane
Thoroughfare
Recommendations
(Murphy/Rowlett/
Sachse/Wylie Area)



**Option #4A – Other Major Thoroughfares
(not pictured on this/next page):**

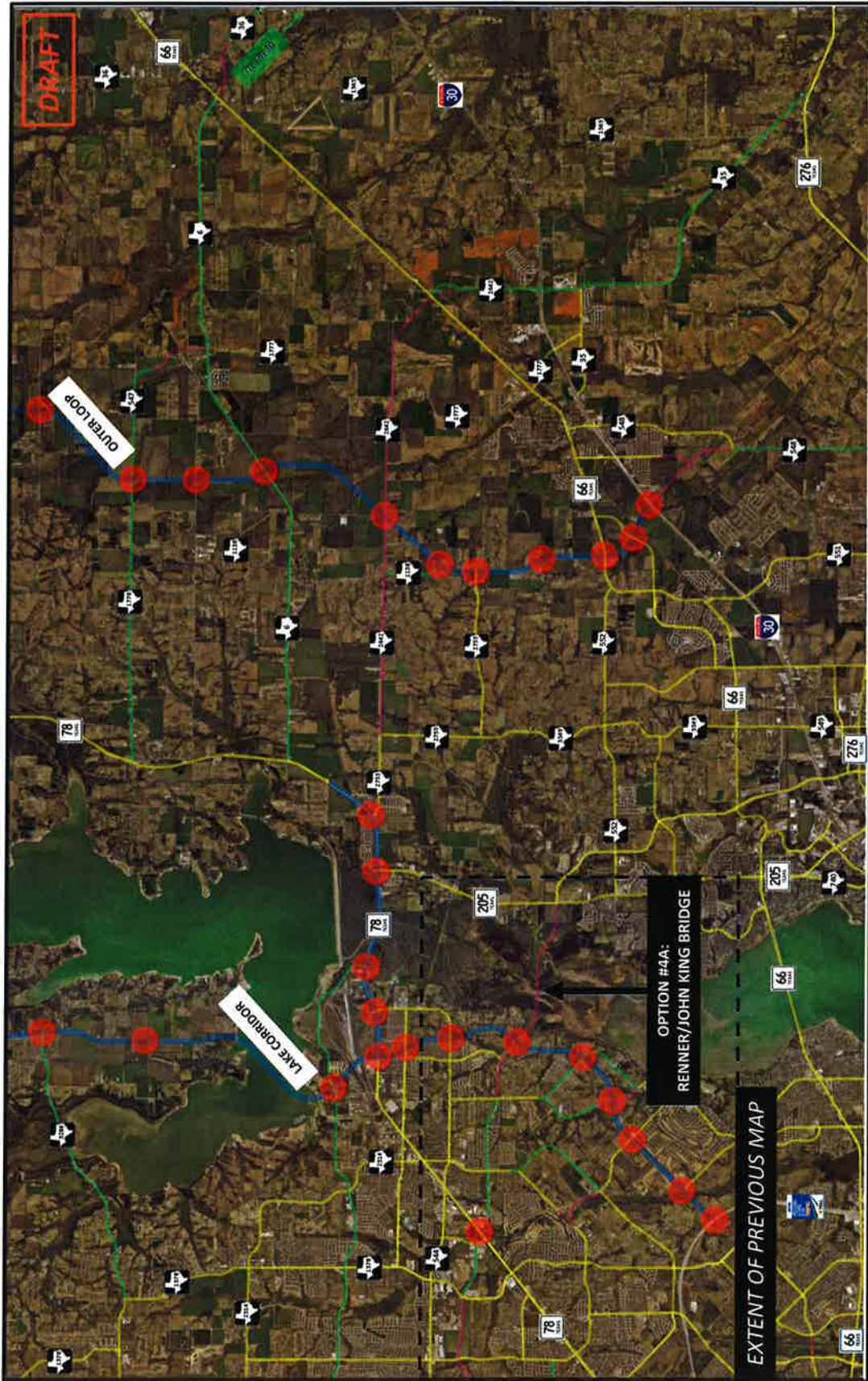
- 4 lanes (new) –**
1. Chaparral Road (Chase Oaks Drive to SH 5)
 2. FM 548 (SH 276 to SH 205)
 3. Naaman Forest Road (Campbell Road to North Garland Road)
 4. Naaman Forest Road/Naaman School Road (North Garland Road to SH 78)
- 6 lanes –**
1. Arapaho Road (Jupiter Road to Belt Line Road)
 2. Campbell Road (PGBT to Murphy Road)
 3. Park Boulevard/Betsy Lane (Shiloh Road to McCreary Road)

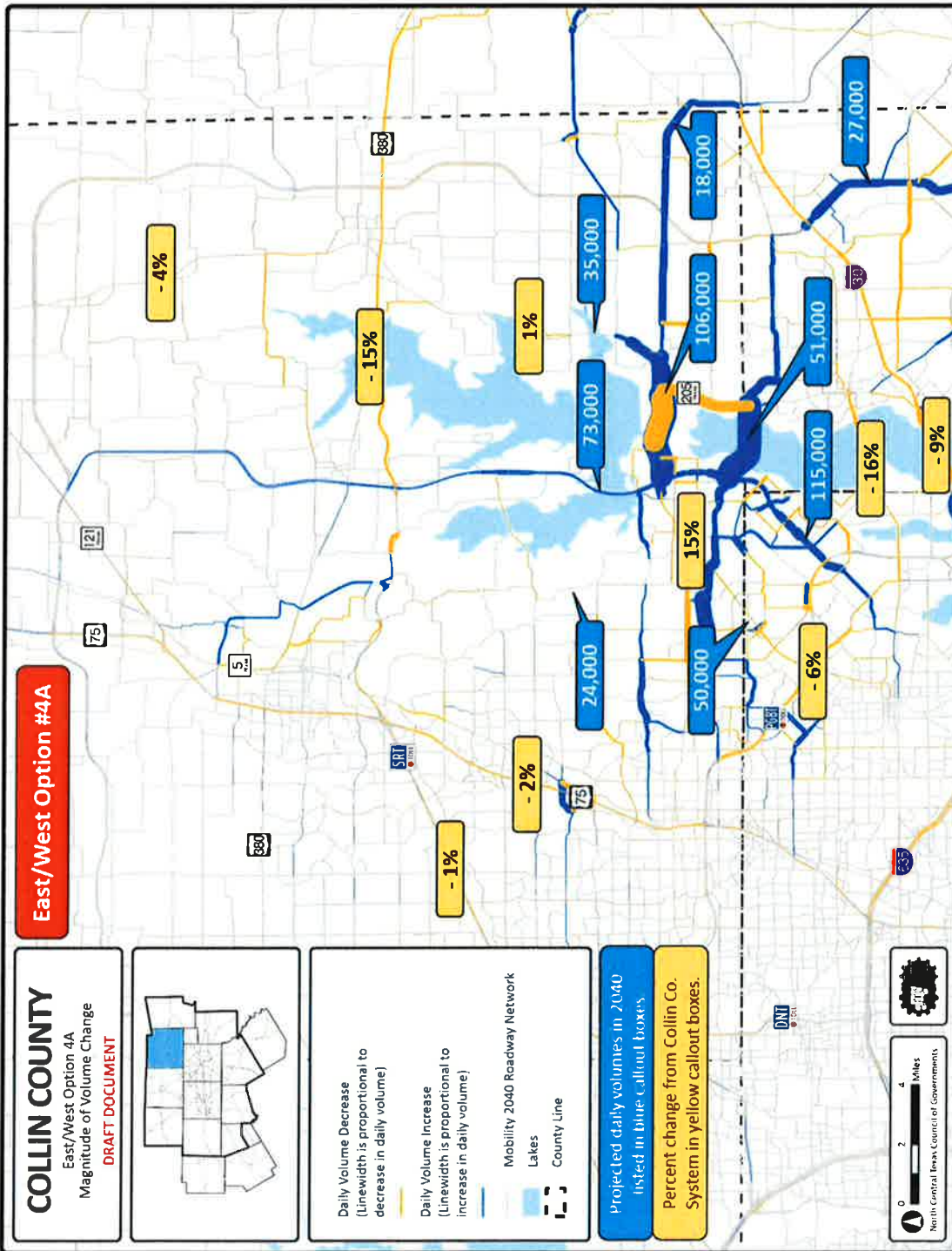
- █ Lake Corridor
- █ CCSRP Baseline Thoroughfare
- █ Widen Existing Thoroughfare
- █ New-Location Thoroughfare
- Grade Separation/Interchange

**CCSRP:
“E – W Max
Thoroughfare”
Alternative
Concept**

**Option #4A:
Renner/John King
Bridge**

4/6-Lane
Thoroughfare
Recommendations
(SE Collin/NE Dallas/
SW Hunt/N Rockwall
Counties)





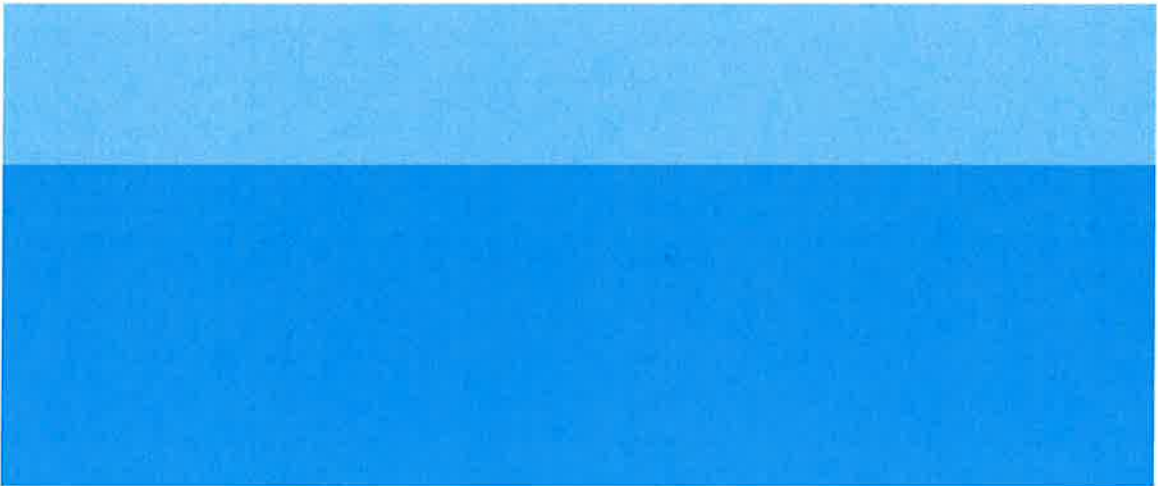
Computer Simulation Performance Comparison*	N/S System	N/S System + E/W Option #3	N/S System + N/S System + E/W Option #4
COUNTY			
VMT =	Vehicle Miles or Travel		
VHT =	Vehicle Hours of Travel		
Avg. Speed =	Average Speed		
Control Delay =	Traffic Control Delay		
Cong. Delay =	Congestion Delay		
COLLIN COUNTY			
VMT	0%	3%	1%
VHT	-6%	-8%	-8%
Avg. Speed	7%	11%	10%
Control Delay	-4%	-7%	-5%
Cong. Delay	-16%	-22%	-23%
DALLAS COUNTY			
VMT	0%	-1%	0%
VHT	0%	-2%	-1%
Avg. Speed	1%	1%	1%
Control Delay	-1%	-2%	-1%
Cong. Delay	-1%	-4%	-4%
ROCKWALL COUNTY			
VMT	3%	0%	-3%
VHT	-6%	-15%	-18%
Avg. Speed	9%	18%	19%
Control Delay	-9%	-13%	-12%
Cong. Delay	-19%	-46%	-51%
HUNT COUNTY			
VMT	-2%	-2%	-2%
VHT	-3%	-3%	-4%
Avg. Speed	1%	2%	2%
Control Delay	-2%	-4%	-1%
Cong. Delay	-8%	-12%	-16%
12-COUNTY REGION			
VMT	0%	0%	0%
VHT	-1%	-2%	-2%
Avg. Speed	1%	2%	2%
Control Delay	-1%	-2%	-1%
Cong. Delay	-3%	-6%	-5%

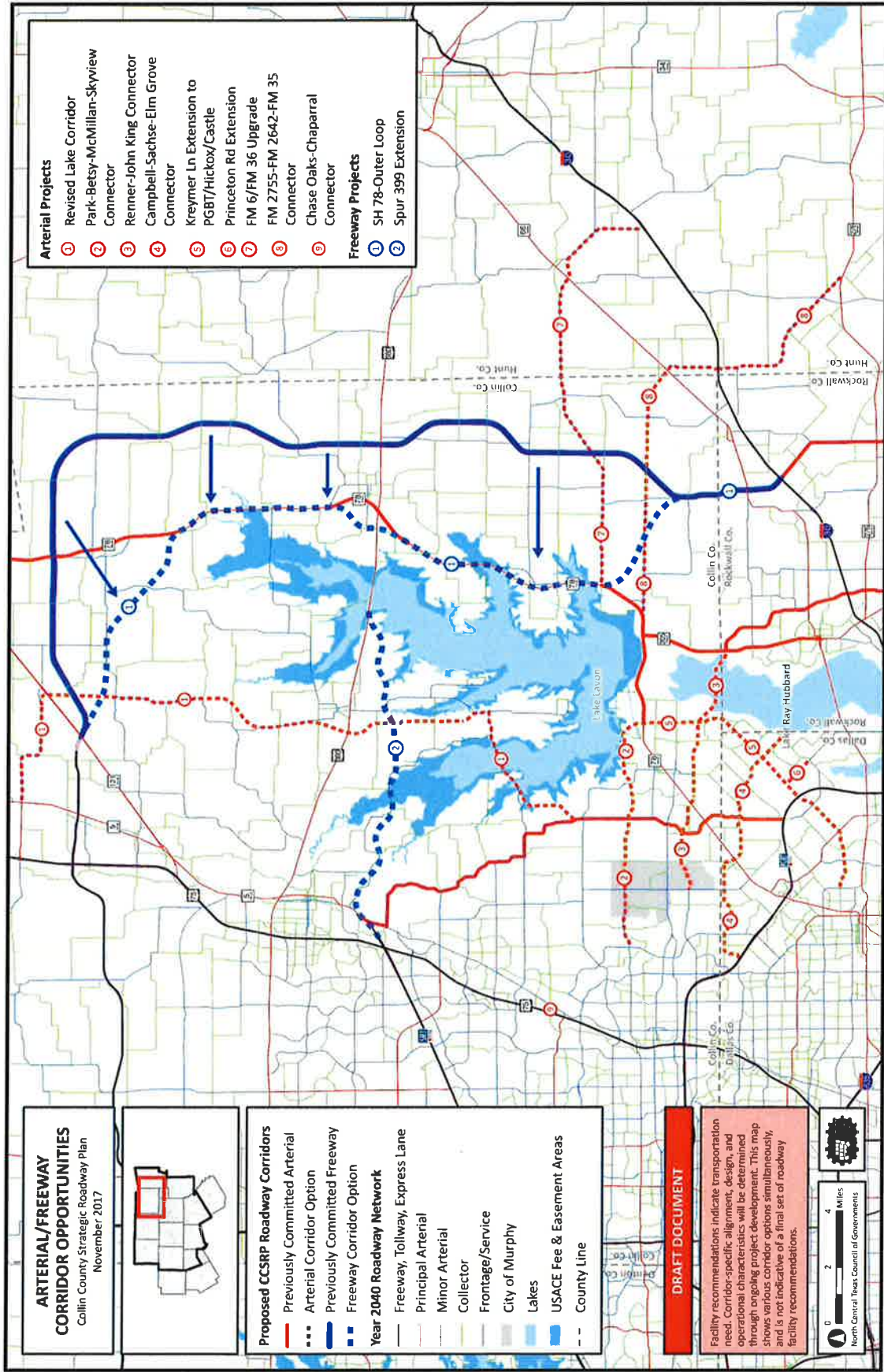
*compared to CCSRP baseline

SUMMARY OF EAST-WEST CORRIDOR FINDINGS

1. Computer simulation continues to support theoretical spacing of facilities.
2. New east-west facilities do not change north-south corridor recommendations.
3. Though Option #3 (full east-west freeway) carried significant volumes, ROW needs, constructability issues, and lack of a supportive east-west thoroughfare network limit overall effectiveness at a regional level.
4. Travel model results suggest an expanded east-west thoroughfare network can generate more broad regional performance benefits beyond Collin County.
5. New alternatives indicate that a new thoroughfare crossing of Lake Ray Hubbard is warranted despite improvements to IH 30, SH 78, and/or US 380.
6. Proposed Option #4A does not cause volumes to exceed 4-lane capacity limits on Rockwall County Thoroughfare Plan facilities such as SH 66, SH 205, FM 3549, and FM 552.
7. New/expanded east-west thoroughfares can extend effectiveness of recent capacity improvements on SH 78 and FM 544/Plano Parkway.
8. Through utilization of some existing facilities/alignments, it is likely Option #4A could be implemented at a fraction of the cost for Option #3.

NEXT STEPS





SUMMARY OF RECOMMENDATIONS FOR MOBILITY 2045:

(ALL RECOMMENDATIONS ARE NON-TOLLED)

FREEWAY PROJECTS

1. **Spur 399 Extension Freeway** – US 75/SRT to US 380 east of Princeton (awaiting TxDOT authorization)
2. **Regional Outer Loop (SH 121 to IH 30)** –
 - a. Continue to identify previously-planned corridor for staged development
 - b. Evaluate new SH 78/Outer Loop Combination Alternative as a potential replacement option (Illustrative Map)

ARTERIAL PROJECTS

1. **West Corridor Operational Improvements (FM 1378/Woodbridge Parkway/Merritt Road)**
2. **SH 78/SH 205/John King Boulevard** –
 - a. SH 78 – same as Mobility 2040; future changes dependent on SH 78/Outer Loop Combination Alternative analysis
 - b. SH 205/John King Boulevard – consistency w/ SH 205 Feasibility Study recommendations
3. **Lake Corridor (thoroughfare only; no new Lake Lavon bridge based on public input)** – Corridors #1 and #5
4. **East-West Thoroughfare Option #4A** (corridor placement awaiting final design results) –
 - a. Maximize capacity per local thoroughfare plans (SE Collin/NE Dallas/Rockwall County) – Corridors #2, #4, and #6
 - b. New/expanded thoroughfare facilities – Corridors #3, #7, #8, and #9

NOTE: Recommendations represent proposed accommodation of needs ONLY; NO proposed project or alignment may proceed to construction WITHOUT completion of a formal environmental study AND public involvement process.

PUBLIC OUTREACH FOR CCSRP

NCTCOG recommends conducting public meetings with potential partners in several locations this fall for the following purposes:

- Explain the Collin County Strategic Roadway Plan study process and the current context of draft recommendations.
- Determine general consensus and discuss potential outcomes related to integrating recommendations into Mobility 2045 and local thoroughfare plans. Mobility 2045 will have an independent public involvement process.
- Obtain input/feedback in advance of potential environmental studies by TxDOT and/or other partners.
- Discuss possible construction staging opportunities based on available UTP (10-Year Plan) funds and implications for planned Collin County Bond Program. (maximize additional 10% design and 10% right-of-way funds)

COMMITMENT TO ENVIRONMENTAL/ENGINEERING/CONSTRUCTION EFFORTS

1. Advance West Corridor operational improvement components into the next Transportation Improvement Program (TIP).
2. Present revised Lake Corridor (arterial) and potential SH 78/Outer Loop Combination Alternative (freeway) recommendations to indicate need to expedite environmental process so that appropriate public feedback/sentiment can be captured.
3. Continue construction of existing SH 78/SH 205/John King Boulevard corridor sections and investigate where funding gaps exist.
4. Advance environmental procedures to secure Regional Outer Loop right-of-way and advance frontage road construction in northern Collin County (DNT to SH 121).
5. Begin environmental procedures for proposed thoroughfare crossing of Lake Ray Hubbard.
6. Develop master cost/revenue matrix to leverage RTC funds with Collin County, TxDOT, and local governments that incorporates potential staged construction elements.
7. US 75 technology lanes are fully funded and should be implemented as soon as possible.
8. Continue to support TxDOT recommendations for US 380 corridor improvements.

Text of e-mail received from Mr. Jeff Neal, Program Manager, North Central Texas Council of Governments, regarding CCSRP.

Mike,

Good morning. I wanted to take time this morning before the holidays to address the follow-up questions you sent to us following our CCSRP presentation in Murphy last week. Please let me know if you have any other questions, or if you need any additional clarification regarding any of the responses below.

- **What is the scope of the proposed improvements to Betsy Lane within Murphy? Is the COG contemplating an expansion to six lanes within Murphy?**

Yes, the preliminary CCSRP recommendation is to have Betsy Lane be expanded to six lanes within the City of Murphy. In order to provide a reasonable east-west alternative to FM 544, the hope is that the whole Park Boulevard/Betsy Lane/McMillian Drive/Skyview Drive corridor between Shiloh Road and SH 78 (including a railroad grade separation over/under the Kansas City Southern rail line) could be built to an ultimate capacity of six lanes.

- **What is the Council of Government timeline leading to the final version of the Collin County Strategic Roadway Plan?**

Our objective is to include all of the CCSRP arterial and freeway recommendations in the Mobility 2045 Plan as discrete projects. The Mobility 2045 Plan is scheduled to be released for a 60-day public comment period after Regional Transportation Council (RTC) action anticipated on March 8, 2018. In order to do that, all roadway network assumptions must be finalized no later than the end of January 2018 in order to provide sufficient time for NCTCOG to perform air quality conformity analyses and other performance evaluations using our travel demand model.

- **If Renner Road is extended east through Murphy, who will own the roadway? Will that same entity be responsible for roadway maintenance?**

Of the funds currently allocated to Collin County projects as part of the House Bill 20 Ten-Year Plan (also known as the FY 2017-2026 Unified Transportation Program), approximately \$200 million (plus an extra 20% that can be utilized for engineering and right-of-way costs) is being reserved for roadway improvements recommended in the CCSRP. Since the funds include a combination of state/federal dollars, and since the Renner Road extension was proposed to be part of a larger regional facility that could include a new crossing over Lake Ray Hubbard, it's possible depending on the project sponsorship that Renner Road could be owned by an entity other than the City of Murphy. As a result, that entity could also be identified as responsible for roadway maintenance over time. However, this question couldn't be answered definitively until a sponsor (TxDOT, Collin County, and/or others) assumes responsibility to build the project.

- **Will the Council of Governments pay for construction costs (to include Design)? What costs will not be covered by the COG?**

If Ten-Year Plan funds are allocated to the project for construction, an additional 20% of the available funds can be utilized to cover engineering/design and right-of-way costs. Still, it is typical for roadway project utilizing state/federal funds to require a local match...ranging from 10% to 20% of the total project costs. However, "local match" doesn't necessarily mean that the match must come from the municipal government where the project is located...that money could potentially come from Collin County or even RTC. However, as with the question above, this couldn't be answered definitively until a sponsor assumes responsibility to build the project.

- **Who will be responsible for constructing the Roadway?**

Again, this question can't be answered fully until a sponsor is identified to build the project. It is likely, though...as a regional project using Ten-Year Plan funds...responsibility wouldn't rest with the local government where the facility is located.

- **Does the COG have eminent domain authority?**

No, NCTCOG has no authority to conduct eminent domain proceedings for any transportation project.

- **Assuming "no" to the COG/eminent domain question, what entity will COG expect to acquire the homes/property along the proposed route?**

The project sponsor would be responsible for right-of-way acquisition. The sponsor could be any public government entity ranging from the city government to the county government, or even TxDOT.

- **Who will pay for the anticipated costs associated with ROW acquisition?**

As stated above, approximately 20% in additional Ten-Year Funds can be utilized for engineering/design and right-of-way acquisition. To my knowledge, the project sponsor would be the entity responsible for paying all associated costs from those efforts.

- **What is the latest that the city can provide input on the CCSRP? *I am asking city council to move as quickly as possible, but expect this question on January 2nd.***

As stated above, we're hoping to incorporate all of the CCSRP recommendations into Mobility 2045 once roadway network assumptions are finalized by the end of January 2018. Based on the clear responses we received during last week's Town Hall meeting, we're fully prepared to remove the proposed Renner Road extension between Murphy Road and McCreary Road. However, we hope that your upcoming Resolution could address other CCSRP recommendations that may directly/indirectly affect the City of Murphy as well...especially the Park Boulevard/Betsy Lane/McMillian Drive/Skyview Drive corridor and the Campbell Road/Blackburn Road/Sachse Road/Elm Grove Road corridor...and we hope the Resolution may also suggest what alternatives other than the Renner Road segment would be desirable for us to pursue further study.

There are a couple of other points I should address with this question. The City of Wylie, as well the City of Rockwall and Rockwall County, are all still interested in pursuing further study of a new Lake Ray Hubbard thoroughfare crossing and connection to John King Boulevard...even if the Renner Road extension between Murphy Road and McCreary Road is eliminated from consideration. Would the City of Murphy oppose a western termination of that roadway at McCreary Road, or should we work in partnership with the City of Wylie to find a termination point for that road farther to the east...perhaps Country Club Road or Sanden Boulevard/FM 544? It will be important for us to hear your perspective on this issue as soon as possible.

Finally, as I stated during the Town Hall meeting...a project recommendation in the Metropolitan Transportation Plan (MTP) doesn't necessarily mean a final recommendation. We may still make changes in design concept and scope to any project during the National Environmental Policy Act (NEPA) process...however, the project will only receive environmental clearance if the design concept and scope matches the MTP recommendation. But, putting a project in MTP gives authorization for the NEPA process to proceed. For example, if the NEPA process were to determine that public opposition and utility relocation costs may be too great to allow Betsy Lane to be expanded beyond four lanes...we would simply change the next MTP to say Betsy Lane will only have four lanes. So, please don't think that the City of Murphy or any other entity would be tied permanently to any of our CCSRP recommendations as they currently stand.

Again, please let me know if you have any questions or comments regarding this information. I hope you and your staff enjoy the holidays coming up, and please let me know if we can further assist the City in any way prior to your January 2nd Council meeting.

Thanks very much,
Jeff

Jeffrey C. Neal, PTP

Program Manager – Congestion Management and Innovative Project Delivery Team
North Central Texas Council of Governments (NCTCOG)
616 Six Flags Drive
P.O. Box 5888
Arlington, TX 76005 - 5888



Find us on [Facebook](#)



Follow us on [Twitter](#)

The information contained in this transmittal and accompanying documents, if any, is protected by both state and federal law. This information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or action taken in reliance on the contents of this transmittal is strictly prohibited. If you have received this transmittal in error, please notify the sender immediately to arrange for return or destruction of these documents.

The authorized recipient of this information is prohibited from disclosing this information to any other party except as may be permitted by law, and is required to destroy the information after its intended purpose has been fulfilled, unless otherwise permitted by law.



CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: January 2, 2018

ITEM: 6-C

Item:

Discussion and action regarding Resolution No. 2018-01-01 authorizing the Mayor Pro Tem to execute a professional services agreement for traffic engineering services with Lee Engineering for an update to the Thoroughfare System Map in an amount not to exceed \$10,000.

Background:

Typically, a Thoroughfare Plan is a long-range plan that identifies the location and type of roadway facilities needed to meet projected long-term growth within the area. The Thoroughfare Plan is not intended to be a list of construction projects but rather to serve as a long-range planning tool to enable the City to preserve and coordinate future corridors for transportation system development as the need arises.

As development occurs in the future, the updated Map will enable the City to have the ability to develop appropriately sized transportation facilities to serve the needs of the community at that time. A regional approach to thoroughfare planning is critical in securing appropriate and integrated corridors.

The City Council last approved a Thoroughfare System Map in 2005 and it is time to update the plan to reflect development that has occurred and that is anticipated to occur.

Lee Engineering, a qualified traffic engineering firm that assisted in the preparation of the 2005 Map, responded to the City's invitation to provide a proposal to update the Thoroughfare System Map. Information about the firm can be found at <http://www.leeengineering.com/traffic-engineering-studies.aspx>. Funding is available in the Outsourcing Consulting/Professional Services and City Engineer accounts and the staff recommends approval of the proposal.

- Attachments:**
1. Resolution No. 2018-01-01 Including Agreement – Lee Engineering
 2. Lavon 2005 Thoroughfare System Map
 3. Ordinance No. 2005-03-01 including 2005 Thoroughfare System Map
 4. Area Plans

December 28, 2017

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-01-01

Professional Services Agreement - Lee Engineering

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS AUTHORIZING THE MAYOR PRO TEM TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH LEE ENGINEERING FOR PROFESSIONAL TRAFFIC ENGINEERING SERVICES REQUIRED TO UPDATE THE THOROUGHFARE SYSTEM MAP, IN AN AMOUNT NOT TO EXCEED OF \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LAVON, TEXAS, THAT:

SECTION 1. The City Council does hereby authorize the Mayor Pro Tem to Execute a Professional Services Agreement with Lee Engineering for professional traffic engineering services required to update the Thoroughfare System Map, in an amount not to exceed \$10,000.00 and attached hereto as Exhibit "A".

SECTION 2. That this resolution shall take effect from and after the date of its passage.

DULY PASSED AND APPROVED by the City Council of the City of Lavon, Texas on the 2nd day of January, 2018.

Vicki Sanson, Mayor Pro Tem

ATTEST:

Kim Dobbs
City Administrator | City Secretary

CITY OF LAVON, TEXAS
RESOLUTION NO. 2018-01-01

EXHIBIT A

PROFESSIONAL SERVICES AGREEMENT



ARIZONA
TEXAS
NEW MEXICO
OKLAHOMA

December 21, 2017

Ms. Kim Dobbs
City Administrator | City Secretary
City of Lavon
P.O. Box 340
Lavon, TX 75166

Re: City of Lavon Thoroughfare System Map Update

Dear Ms. Dobbs:

Lee Engineering is pleased to submit this proposal to provide professional traffic engineering services for the City of Lavon. It is our understanding that the City of Lavon would like to update their Thoroughfare System Map to account for the future development patterns within the City and to consider the impacts of other proposed Regional Thoroughfare Planning exercises. No changes to the functional classification system or standards will be included as part of this work effort. If accepted, this letter will be an agreement between the City of Lavon (CITY) and Lee Engineering, LLC (LEE) to provide the services outlined in the Scope of Services below.

SCOPE OF SERVICES

TASK 1 - THOROUGHFARE PLAN REVIEW

Task 1.1 – Gather Existing Plans

LEE will gather and review existing thoroughfare plans for the City of Lavon, Collin County and the NCTCOG Regional Thoroughfare Plan, as well as thoroughfare plans from the City of Wylie, adjacent to Lavon. The most current available aerial imagery, GIS base files and the regional travel demand model for the city will be obtained from the CITY and/or NCTCOG. We have assumed that the existing City of Lavon Thoroughfare System Map will be provided in either CAD or GIS format. We will also gather and review any other relevant studies, reports, and standards such as the city's Comprehensive Plan and/or Future Land Use Plan.

Task 1.2 – Inventory and Data Collection

LEE will inventory the existing arterial and collector roadway cross-sections within the City of Lavon. Arterial roadways surrounding the City of Lavon in adjoining cities will also be inventoried.

Task 1.3 – Roadway Review

LEE will use the inventory compiled in Task 1.2 and compare the existing roadway system to the current Thoroughfare System Map to identify changes in the area roadways since current Thoroughfare System Map was developed.

Task 1.4 – Existing and Future Development Review

LEE will identify existing development within the City of Lavon and compare it with the future land use plan to help identify future areas of growth.

Task 1.5 – Roadway Needs Assessment

Using the information obtained from previous Tasks, LEE will identify the thoroughfare needs of the existing and proposed development and determine changes necessary to the Thoroughfare System Map. We will also compare the changes to those proposed in the Collin County and NCTCOG Regional Thoroughfare Plans.

Task 1.6 – Thoroughfare System Map

LEE will produce an updated Thoroughfare System Map and submit for City review. We will present a summary of the map and collected inventory data to City staff via a conference call/WebEx meeting. This discussion will highlight any roadway segments that are missing or not built to current thoroughfare plan standards, changes to the current Thoroughfare System Map and any differences against the Collin County and NCTCOG Regional Thoroughfare Plan. Upon receiving any comments from the City, a final Thoroughfare System Map will be produced.

TASK 2 - ADDITIONAL SERVICES AND MEETINGS

LEE will be available to participate in any additional meetings with City staff, as needed. Any meetings or any other work not included in Task 1 will be performed as additional services and will be billed on an hourly basis according to our attached standard hourly rates.

FEE AND SCHEDULE

LEE will perform the work included above in Task 1 for a lump sum fee of \$7,400 and provide a DRAFT of the Thoroughfare System Map within thirty (30) working days. Any meetings included in Task 2 or any additional services beyond the Scope of this project will be performed on an hourly basis for a fee not to exceed \$2,000 without prior authorization and according to the attached terms and conditions dated May 11, 2017.

If you have any questions, please contact me at (972) 248-3006. We appreciate the opportunity to submit this proposal and look forward to working with you on this project. We can begin work upon receipt of a signed copy of this letter.

Sincerely,



Joseph T. Short, P.E., PTOE
President

Accepted:

City of Lavon

Date

Lee Engineering
Terms and Conditions
May 11, 2017

MS
5/11/17

Additional services as authorized by you will be performed at the following rates:

Principal	\$240.00/per hour
Senior Project Manager	\$205.00/per hour
Project Manager	\$170.00/per hour
Senior Program Manager	\$205.00/per hour
Program Manager	\$170.00/per hour
Senior Engineer	\$150.00/per hour
Project Engineer	\$130.00/per hour
Sr. Engineering Designer	\$115.00/per hour
Engineering Designer	\$ 95.00/per hour
Senior ITS System Designer	\$175.00/per hour
ITS System Designer	\$130.00/per hour
Senior Technician	\$100.00/per hour
Technician	\$ 60.00/per hour
Admin Assistant/Accountant	\$ 75.00/per hour
Secretarial	\$ 50.00/per hour
Intern	\$ 45.00/per hour
Highway travel	IRS Allowable Rate
Meals, lodging, air fares	out-of-pocket costs
Other Direct Expenses	at cost

TERMS AND CONDITIONS:

1. Invoices will be submitted monthly.
2. Invoices are due and payable when received.
3. Interest at the rate of 1.5% per month will be applied to invoices not paid within 30 days of initial billing date.
4. We reserve the right to cease work on delinquent accounts.
5. Contracting party is responsible for paying all fees and expenses associated with all activities related to an engagement. Credit will be given for payments received directly from clients of the contracting party or from others.
6. The retainer fee will be credited against fee with the final invoice.
7. In addition to invoices rendered and interest thereon, contracting party agrees to pay any and all legal fees and costs incurred in collecting overdue accounts.
8. Rates are subject to change annually. Work performed in subsequent years will be charged at the adjusted rates.
9. Draft reports are for review purposes only and are not to be released to any entity that is not party to this agreement.
10. Extra copies of reports will be billed at \$10.00 per copy.
11. All contracts shall be subject to the laws of the State of Arizona.

S:\standard rate2017.doc



Thoroughfare Plan

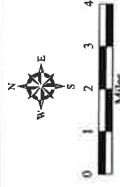
- Freeway
- Tollway
- Principal 6 Lane Divided (120' ROW)
- Principal 4 Lane Divided (100' ROW)
- Major 6 Lane Divided (130' ROW)
- Major 4 Lane Divided (100' ROW)
- Major 4 Lane Undivided (70' ROW)
- Regional Arterial 4 Lane (110' ROW)
- Regional Arterial 2 Lane (90' ROW)

Transit Stations

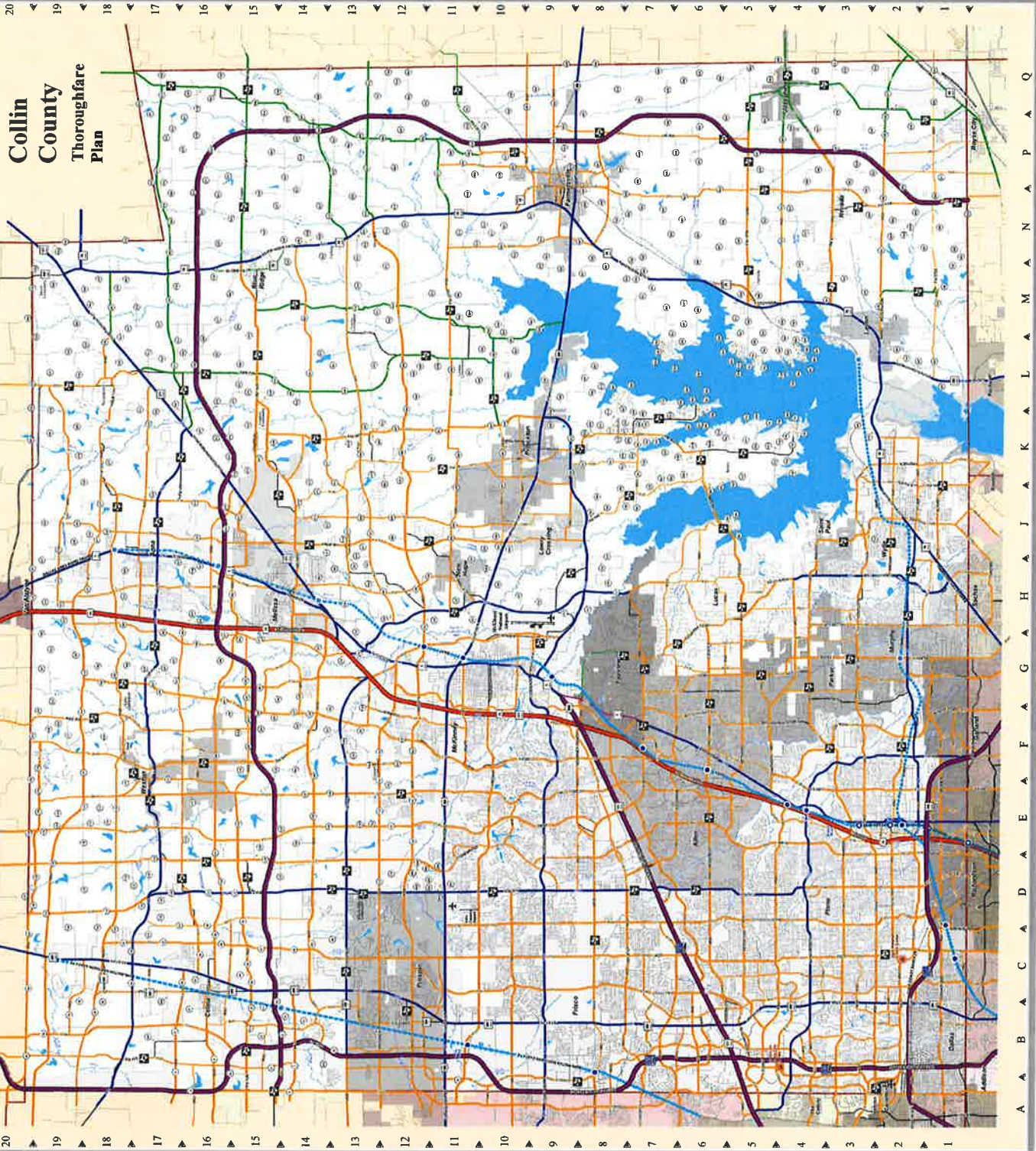
- Raising
- For Future Study
- Previously Studied
- Transit Center/Park & Ride
- Park & Ride

Transit Facilities

- Existing
- For Future Study
- Previously Studied



Source: Data compiled from Collin County GIS database, from data and vector map throughout Collin County. Collin County recognizes the Texas Department of Transportation (TxDOT) as the North Texas Tollway Authority (NTTA) as a collaborative partner in the development of the Collin County Thoroughfare Plan. Highways and roads shown on the Collin County Thoroughfare Plan. This map is a graphic representation of Collin County and should only be used for illustrative purposes. In no way should this map be used to settle any boundary dispute or fractional conflict.



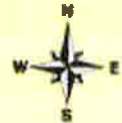
Rockwall County Thoroughfare Plan Update

Current Activity:

- Request to NCTCOG for the project model run and other data needs has been made. Awaiting receipt of travel demand model network and demographics.
- FNI continued data collection efforts.
- FNI developed a combined thoroughfares map, compiling all Rockwall city thoroughfares into a single map.
- FNI continued reviewing previous planning efforts within Rockwall County including existing city comprehensive plans, TxDOT plans, and the previous county thoroughfare plans.
- FNI continued assessing the base 2017 and 2040 road network for the travel demand model.
- FNI continued reviewing county demographics for the travel demand model run.
- FNI continued assessing roadway connectivity between adjacent cities and counties.
- FNI continued drafting the existing conditions, issues, and needs section of the Thoroughfare Plan document.
- FNI began drafting the goals and objectives section of the plan document.
- FNI continued analyzing and documenting Rockwall County crash data.
- FNI conducted a site visit to photograph and document reported network deficiencies and existing network alignments.
- FNI continued reviewing the 2016 Rockwall Thoroughfare network for discrepancies from the 2040 network and current city thoroughfare plans.
- Meetings with Fate, Rockwall, and Royse City to discuss thoroughfare plan held on August 22, 2017.
- Meeting with Rockwall County, NCTCOG, Freese & Nichols, and ITS held on September 12, 2017, to discuss the impact of the alignments developed for the Collin County Strategic Roadway Plan.
- Meeting with Rowlett to discuss thoroughfare plan held on September 19, 2017.
- Meetings with McLendon-Chisholm and Heath to discuss thoroughfare plan held on September 20, 2017.
- FNI began incorporating network amendments from the previous thoroughfare plan into the NCTCOG road network to gauge the impact of those amendments.
- FNI attended the Collin County Strategic Transportation Plan meeting at the City of Plano on September 29, 2017, to hear feedback on the Collin County Plan initiatives that may impact the transportation network in Rockwall County.
- FNI met with Commissioner Magness and Judge Sweet to review the thoroughfare network prior to submission to NCTCOG for the model run.

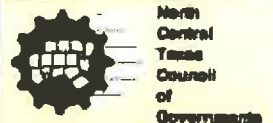
ROCKWALL COUNTY THOROUGHFARE PLAN

Recommended Thoroughfare Plan Improvements (Build-out Year)

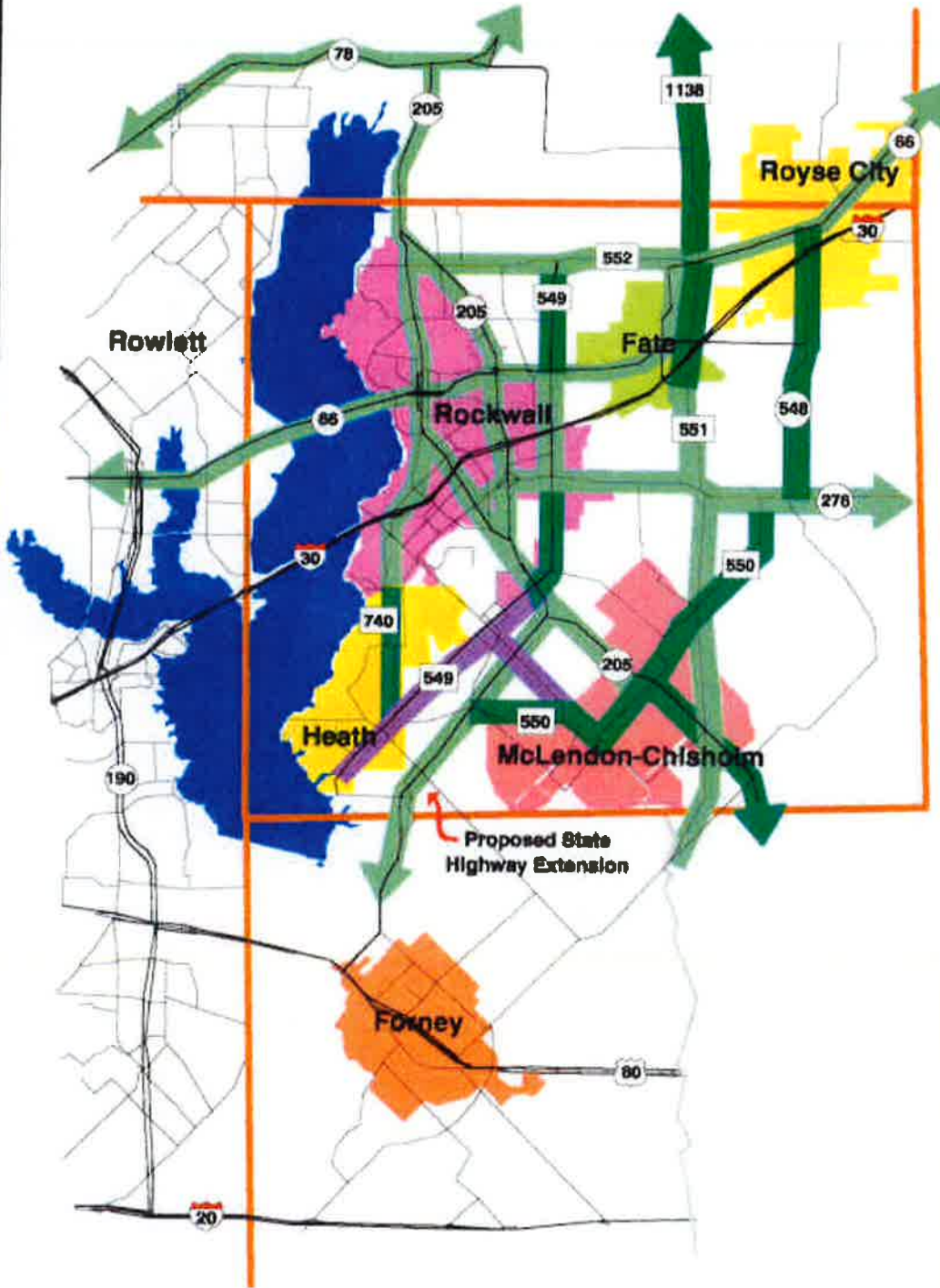


Legend

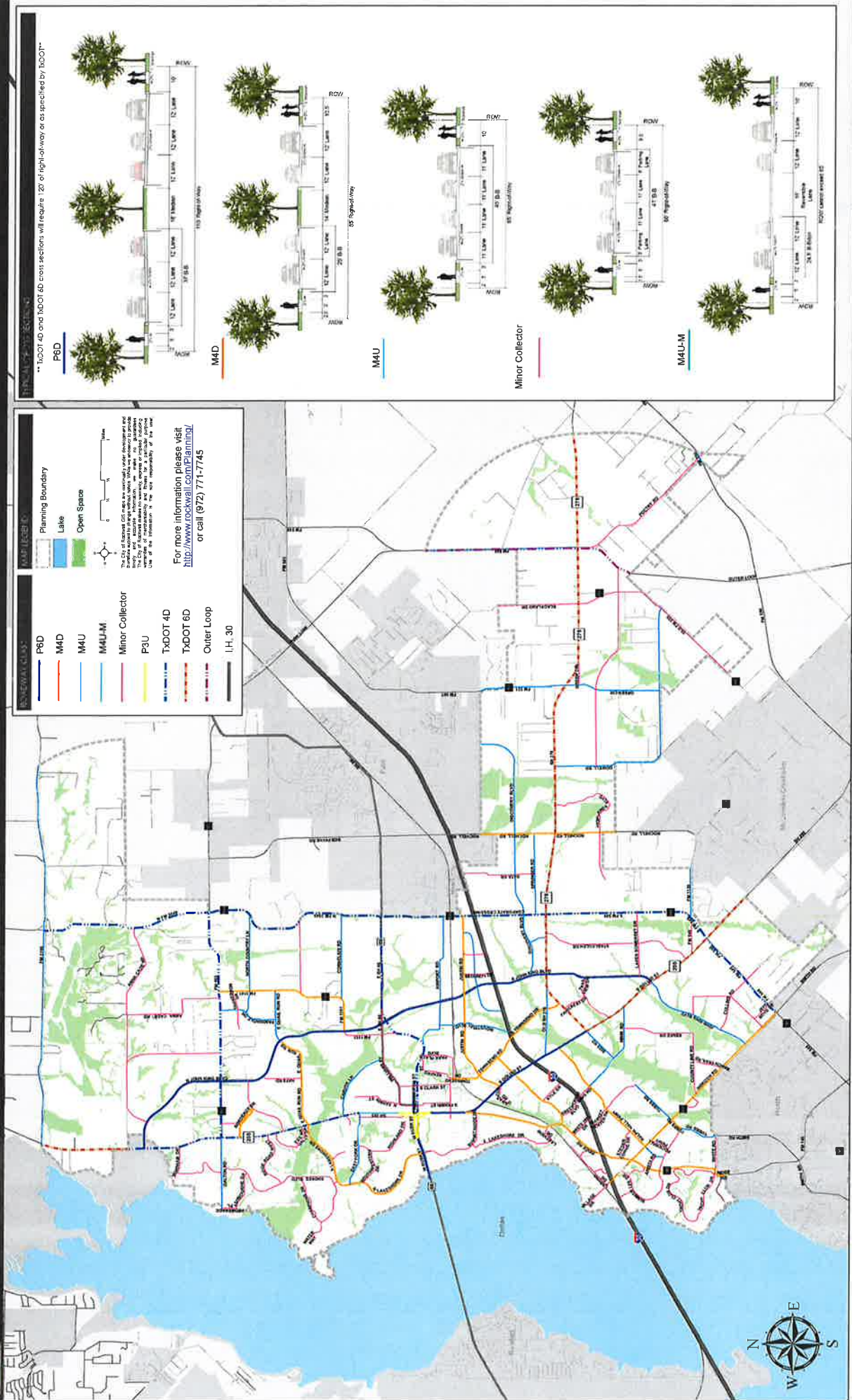
-  County Boundary
-  Lakes
-  2 - Lane Facilities
-  4 - Lane Facilities
-  6 - Lane Facilities

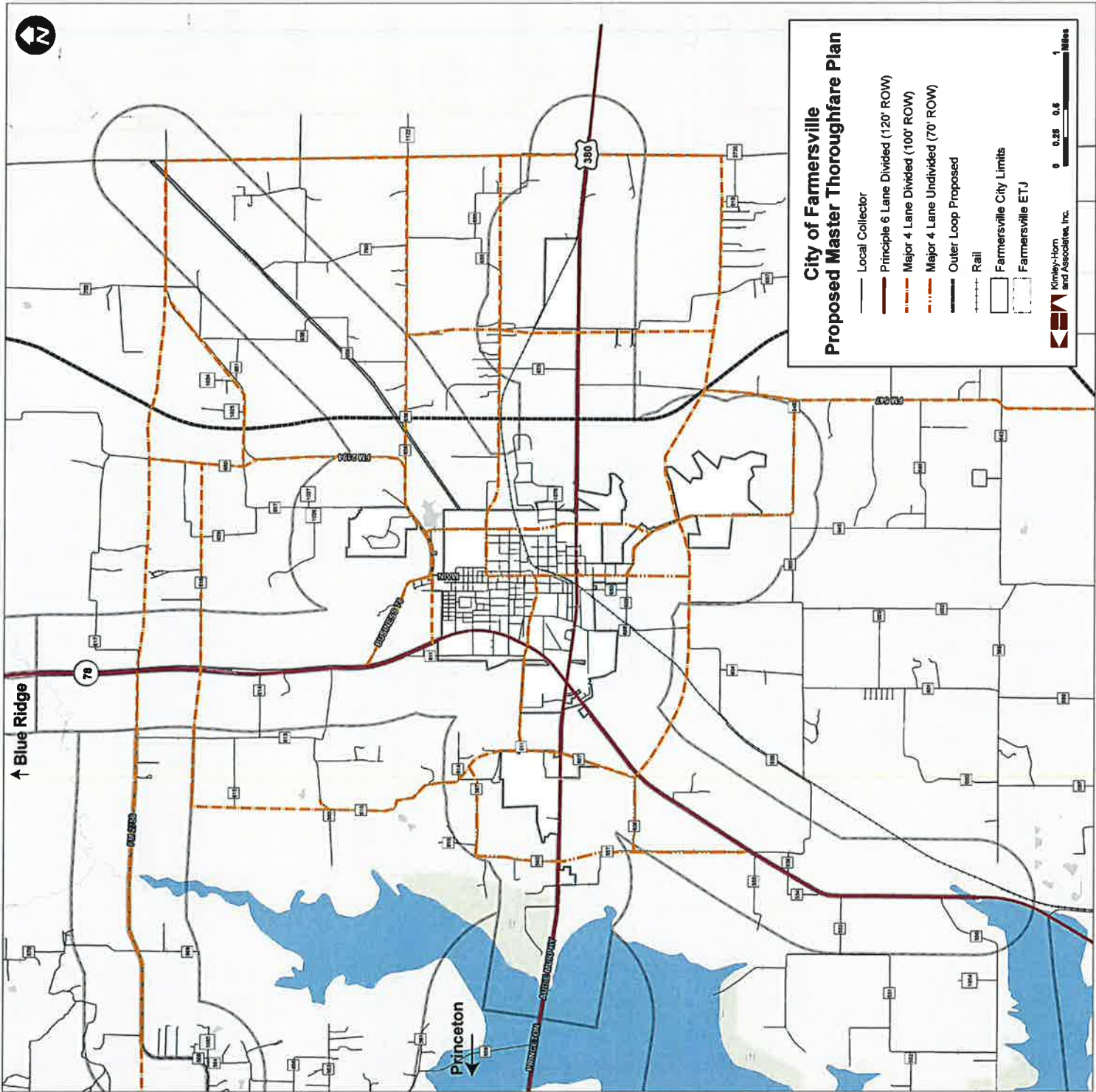


Transportation Department



City of Rockwall Thoroughfare Plan





**City of Farmersville
Proposed Master Thoroughfare Plan**

- Local Collector
 - Principle 6 Lane Divided (120' ROW)
 - - - Major 4 Lane Divided (100' ROW)
 - - - Major 4 Lane Undivided (70' ROW)
 - Outer Loop Proposed
 - Rail
 - Farmersville City Limits
 - Farmersville ETJ
- 0 0.25 0.5 1 Miles
- Kinley-Horn and Associates, Inc.

ORIGINAL

ORDINANCE NO. 2005-03-01

AN ORDINANCE ADOPTING THE LAVON THOROUGHFARE PLAN; FINDING AND DETERMINING THAT A PUBLIC HEARING WAS CONDUCTED; FINDING AND DETERMINING THAT THE PLANNING AND ZONING COMMISSION REVIEWED AND RECOMMENDED THE THOROUGHFARE PLAN; AND THAT THE MEETING AT WHICH THIS ORDINANCE WAS PASSED WAS OPEN TO THE PUBLIC AS REQUIRED BY LAW

WHEREAS, a Thoroughfare Plan determines existing and future transportation corridors; and

WHEREAS, a Thoroughfare Plan serves to improve and enhance residential, commercial, and industrial development, promote logical land use patterns, and to have streets utilized for their designed purpose and capacities; and

WHEREAS, a Thoroughfare Plan serves to limit the potential for congestion, provides enhanced safety, and is a determinant of land use location by providing infrastructure capable of serving and growing with the City; and

WHEREAS, the Planning and Zoning Commission has reviewed and recommended the proposed Thoroughfare Plan; and

WHEREAS, the City Council of the City of Lavon, Texas, deems that the proposed Thoroughfare Plan is and will be in the public interest.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAVON:

SECTION 1. The Thoroughfare Plan attached as Exhibit "A" incorporated herein as part of this Ordinance is hereby adopted as the official Thoroughfare Plan, part of the comprehensive plan of the City of Lavon, Texas.

SECTION 2. It is hereby officially found and determined that, prior to passing this ordinance, a public hearing was conducted at which the public was given the opportunity to give testimony and present written evidence, and that the Thoroughfare Plan was reviewed by the Planning and Zoning Commission, as required by law.

SECTION 3. It is hereby officially found and determined that the meeting at which this ordinance was passed was open to the public, as required by law.

PASSED AND APPROVED this the 3RD day of March 2005.



Steve Parker, Mayor

ATTEST:

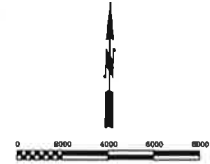
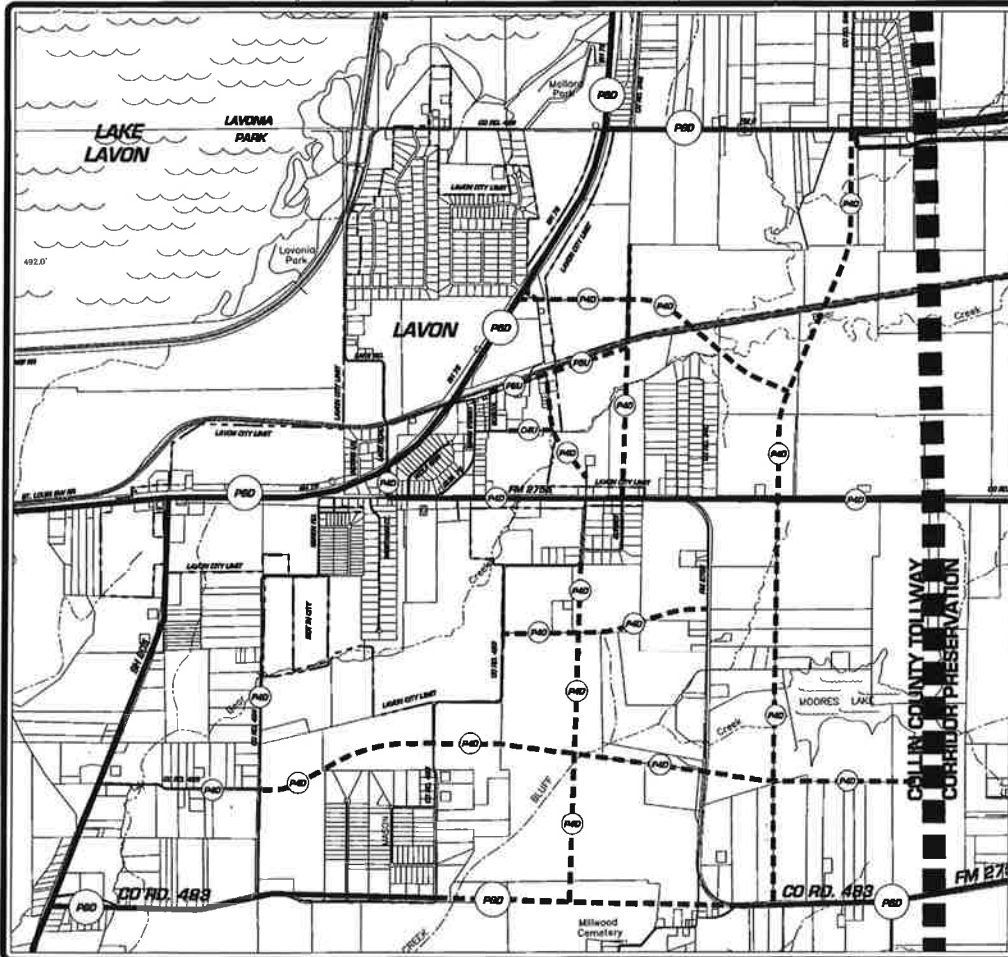
Rosa Stovall
Rosa Stovall, City Secretary











APPROVED:

Andy Messer
Andy Messer, City Attorney

Original Map w/ Exhibits A & B Attached



THOROUGHFARE PLAN LEGEND

-  **PRINCIPAL 6 LANE DIVIDED (180' R.O.W.)**
-  **MINOR ARTERIAL 4 LANE (80' R.O.W.)**
-  **MINOR ARTERIAL/COM. COLLECTOR 3 LANE (80' R.O.W.)**
-  **COMMERCIAL COLLECTOR 4 LANE (70' R.O.W.)**
-  **RESIDENTIAL COLLECTOR (80' R.O.W.)**
-  **CITY COLLECTOR ROAD**
-  **FUTURE ROADWAY EXTENSION**
-  **APPROX. CITY LIMIT LINE**

* UNLESS OTHERWISE SHOWN ALL OTHER ROADS ARE LOCAL ROADS (60' R.O.W.)



**CITY OF LAVON
THOROUGHFARE
SYSTEM MAP**

REVISED FEBRUARY 28, 2005

This document is the property of Adams Engineering, Inc. and is loaned to the City of Lavon. It is not to be distributed outside the City of Lavon. It is to be returned to Adams Engineering, Inc. upon completion of the project.



The design and all related documents, drawings, reports or products created, prepared or submitted by Adams Engineering, Inc. are the property of Adams Engineering, Inc. and are not to be used, copied, reproduced, or distributed in any form without the written consent of Adams Engineering, Inc. Adams Engineering, Inc. is not responsible for any errors or omissions in this document. Adams Engineering, Inc. is not responsible for any consequences arising from the use of this document. Adams Engineering, Inc. is not responsible for any damages, including consequential damages, arising from the use of this document. Adams Engineering, Inc. is not responsible for any claims, damages, or liabilities arising from the use of this document. Adams Engineering, Inc. is not responsible for any claims, damages, or liabilities arising from the use of this document. Adams Engineering, Inc. is not responsible for any claims, damages, or liabilities arising from the use of this document.

© Copyright 2005, A/E/C

City of Lavon

Roadway Classification

Page 2

Principal Arterials 120' R.O.W. (P6D) –

This six-lane divided section is intended to carry as many as 45-50,000 vehicles per day. They serve through traffic and are designed to operate at relatively high speeds between 40 and 50 miles per hour. Access should be limited and median openings should be at least 600 feet apart. Wider parkways may be desirable to provide for hike and bike trails. Right of way should be flared to 130 feet at intersections with other arterial streets to allow for dual left turn lanes.

Minor Arterials 90' R.O.W. (P4D) –

This four-lane divided section is intended to can carry between 25-30,000 vehicles per day. They serve through and local traffic and are designed to operate at moderate speeds between 35 and 45 miles per hour. Access should be some what limited with median openings at least 450 feet apart. Right of way should be flared to 100 feet at intersections with other arterial streets to allow for dual left turn lanes.

Minor Arterial / Commercial Collectors 90' R.O.W. (P5U) –

This five-lane undivided section is similar to the Minor Arterial except with more local property access. Should be used where adequate access to business drives and city streets cannot be provided with a divided roadway.

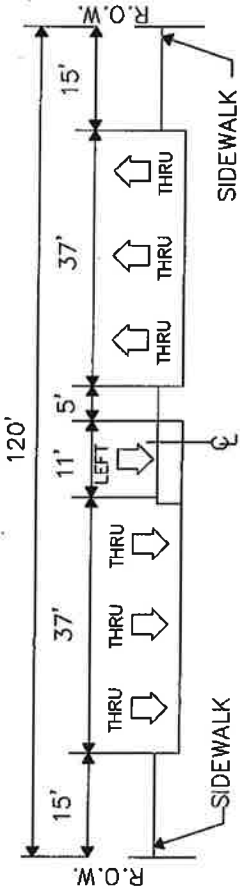
Commercial Collectors 70' R.O.W. (C4U) –

This four-lane undivided section is intended to serve commercial areas with numerous driveways. Commercial Collectors should not be used in areas that are expected to carry high volumes of through traffic as left turn conflicts will cause significant operational problems.

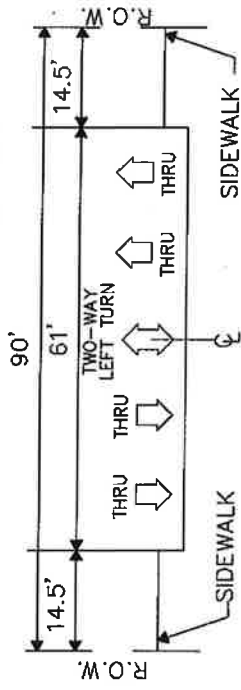
Residential Collectors 60' R.O.W. (C2U) –

This two-lane undivided section is intended to serve residential areas. They collect traffic from local streets and connect to Arterials. The section can be striped for two through lanes with parking on allowed on both sides or as a three lane sections if frequent intersections generate significant left turn volumes.

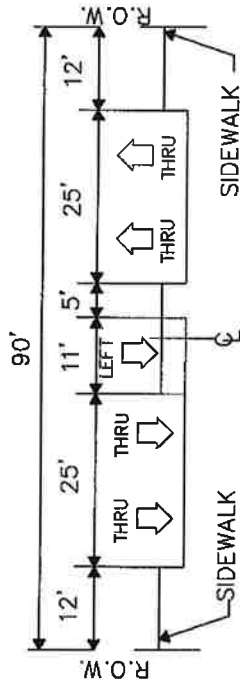
PRINCIPAL ARTERIAL - P6D



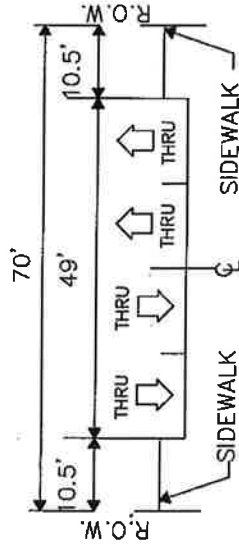
MINOR ARTERIAL/COMMERCIAL COLLECTOR - P5U



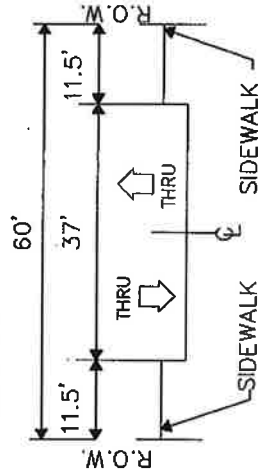
MINOR ARTERIAL - P4D



COMMERCIAL COLLECTOR - C4U



RESIDENTIAL COLLECTOR - C2U



NOTE:

ALL DIMENSIONS SHOWN ARE MEASURED BACK-OF-CURB TO BACK-OF-CURB.

**CITY OF LAVON
RECOMMENDED STANDARD
ROADWAY CROSS SECTIONS**

* SEE NCTCOG "THOROUGHFARE PLANNING AND DESIGN GUIDELINES" FOR GEOMETRIC DESIGN GUIDELINES.





CITY OF LAVON CITY COUNCIL Agenda Brief

MEETING: January 2, 2018

ITEM: 6-D

Item:

Discussion and action regarding board and commission appointments – Lavon Economic Development Corporation (LEDC) Board of Directors and Parks & Recreation Board.

Background:

In addition to the elected City Council, several appointed boards and commissions provide invaluable contributions to the City through their service. The members of these boards are appointed by the City Council for specific terms of service.

Recently Matt Childers, Place 5 on the LEDC Board submitted his resignation. Additionally, Paul Shirley, Parks & Recreation Board member, Seat 2 declined to be reappointed.

It is time to renew the appointments of the Parks and Recreation Board, Seat 4 and the TIF Board, Seats 1, 3 and 5. Pursuant to Ordinance No. 2006-12-01, the Mayor submits the current members for the Council's consent and approval of reappointment to the TIF Board.

A worksheet listing the members of the boards and commissions is provided for your convenience. Volunteer Applications are also enclosed.

Attachments: Spreadsheet – Boards & Commissions
 Volunteer Applications

December 28, 2017

City of Lavon Boards & Commissions December 2017

Place	Elected / Appointed	Name	Term Expires	Appointment Notes
City Council Members				Elected
Mayor	11/2015	Chuck Teske	11/2019	
Place One	11/21/2016	Vicki Sanson	11/2018	
Place Two	11/7/2017	Mike Cook	11/2019	
Place Three	11/21/2016	Kay Wright	11/2018	
Place Four	11/7/2017	Tim Davis	11/2019	
Place Five	11/21/2016	Mindi Serkland	11/2018	
Economic Development Corp Board of Directors				* LEDC Board has 7 members
Place 1, Chair		Kay Wright	7/1/2018	Up to 4 may be Council /staff
Place 2		Chris Kane	7/1/2019	apptd by Council, county resident
Place 3	9/19/2017	Vicki Sanson	7/1/2018	
Place 4		Jimmie Catravas	7/1/2019	
Place 5		vacant	7/1/2018	formerly Matt Childers
Place 6	7/18/2017	John Kell	7/1/2019	
Place 7		David Piekarski	7/1/2018	
Council Liaison	ex officio	vacant	11/1/2018	
Planning & Zoning Commission				* per LCR, P&Z Commission
Seat 1	1/17/2017	Brad Tiegs	6/30/2019	has 5 members, residency is
Seat 2	7/19/2018	Deborah Nabors	6/30/2018	a requirement
Seat 3	9/6/2016	Cynthia Coker	6/30/2019	
Seat 4	11/3/2015	Tom Ormsby	6/30/2018	
Seat 5, Chair		David Rosenquist	6/30/2019	
Council Liaison	ex officio	Vicki Sanson	6/30/2019	
Parks & Recreation Board				
Seat 1		Mike Gulino	1/1/2019	
Seat 2		vacant	1/1/2018	formerly Paul Shirley
Seat 3	1/17/2017	Danette McCrary	1/1/2019	
Seat 4, Chair		Bradley Tiegs	1/1/2018	
Seat 5	1/17/2017	Chuck Teske	1/1/2019	
1st Alternate				* per LCR, Park Board
2nd Alternate				has 5 members, 1 of which is a
Council Liaison	ex officio			Council member; city resident
TIF				* TIF Board has 5 members
Seat 1	1/2/2009	David Hawkins	1/1/2018	Mayor appoints with
Seat 2	10/18/2016	Ryan Lisko	1/1/2019	Council consent and approval
Seat 3, Chair	1/6/2015	Chris Kane	1/1/2018	
Seat 4	1/17/2017	Chuck Teske	1/1/2019	
Seat 5	1/2/2009	Darlene Hurth	1/1/2018	

vacancy

up for reappointment



CITY OF LAVON
 P.O. Box 340 ~ 120 School Rd.
 Lavon, TX 75166
 Office (972) 843-4220 ~ Fax (972) 843-0397

Volunteer Board & Commission Application

Personal Information:

Name: David h Hawkins Spouses Name: [Redacted]
 Address: [Redacted] City, State, Zip Lavon, TX 75166
 Hm Phone: [Redacted] Other Phone: [Redacted]
 Registered Voter: Yes No Preferred method of contact: _____
 Lavon resident for: 9 years E-Mail: [Redacted]

Occupational Information:

Business Owner: Yes No Current Occupation: retired
 Place of Employment: _____

Qualifications:

Educational Background: Columbia College BA SMU Edwin School of Business RPH
 Metropolitan Technical School (Industrial Electronics)

Special knowledge or experience applicable to City Board or Commission function:

30 years in Property Management 10 year Public services City of Richardson

Community Activities/Organizations or Professional Group Memberships:

Lavon Area Chamber of Commerce Past Member Past Director of Texas Building Owners & Managers Assn

City Boards and/or Commissions on which you previously served:

Lavon City Council, Lavon Special Utility District, Tarrant Board of Real Estate

Thank you for your interest in serving the City of Lavon. A description of each board is included with this application. Please indicate your area of interest below and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

Economic Development Corporation: Planning & Zoning Commission:

Would you be interested in serving on a Subcommittee? Yes No

Additional Comments:

Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon, I choose to allow not allow public access to my home address, home phone number, or whether I have family members.

I DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Applicant Signature: [Signature] Date: 9/3/15

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166.

(All applications will be retained by the City of Lavon for a period of one year.)



CITY OF LAVON
 P.O. Box 340 ~ 120 School Rd.
 Lavon, TX 75166
 Office (972) 843-4220 ~ Fax (972) 843-0397

Volunteer Board & Commission Application

Personal Information:

Name: FELIPE MOLINA Spouses Name: [REDACTED]
 Address: [REDACTED] City, State, Zip Lavon, TX 75166
 Hm Phone: [REDACTED] Other Phone: [REDACTED]
 Registered Voter: Yes No Preferred method of contact: EMAIL
 Lavon resident for: 5 years E-Mail: [REDACTED]

Occupational Information:

Business Owner: Yes No Current Occupation: Law Officer
 Place of Employment: BBVA

Qualifications:

Educational Background: Project Mgr.
 Special knowledge or experience applicable to City Board or Commission function:

Community Activities/Organizations or Professional Group Memberships:

City Boards and/or Commissions on which you previously served:

Thank you for your interest in serving the City of Lavon. A description of each board is included with this application. Please indicate your area of interest below and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions, and joint meetings.

Economic Development Corporation: Planning & Zoning Commission:

Would you be interested in serving on a Subcommittee? Yes No

Additional Comments:

Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon, I choose to allow not allow public access to my home address, home phone number, or whether I have family members.

I DECLARE THAT THE FOREGOING INFORMATION IS TRUE AND CORRECT.

Applicant Signature: [Signature] Date: 2/20/2017

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166.
 (All applications will be retained by the City of Lavon for a period of one year.)

Volunteer/Board & Commission Application



Contact Information

Name	Joshua Murray
Street Address	[REDACTED]
City ST ZIP Code	Lavon TX 75166
Home Phone	[REDACTED]
Work Phone	
E-Mail Address	[REDACTED]

Occupational Information

Current Occupation	Project Developer
Company Name	Texas Custom Patios
Work Phone	214-669-7682
Work Email Address	

Educational Information

High School/Ged	Yes
Higher Education	
Organization or Group Memberships	

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports and community activities.

- Real Estate Agent
- Construction Experience
- Community Activist

RECEIVED
SEP 21 2017
CITY OF LAVON

Please complete front and back of this form

Previous Volunteer Experience

Summarize your previous volunteer experience. Please include Boards or Commissions on which you previously served.

- CISD Strategic ~~Committee~~ Planning Committee

Board Interest

Thank you for your interest in serving the City of Lavon. Please indicate below your area of interest and carefully consider your obligation before making a selection. If possible, attach a resume and/or other information to assist with the selection process. In addition to regular scheduled board meetings, members may be required to attend training, work sessions and joint meetings.

Economic Development	<input checked="" type="checkbox"/>
Planning & Zoning	<input type="checkbox"/>
Parks & Recreation	<input type="checkbox"/>
Any Sub Committee	<input type="checkbox"/>

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. Appointees and incumbents may be required to file a Statement of Economic Interest, as required by the City Council or the Mayor. The statement may require a declaration that you have no interest in conflict with the City of Lavon.

If selected as a board member, I understand that information on this application is subject to the Texas Public Information Act and may be disclosed to anyone requesting this information. I understand that the act does not allow a governmental body to choose whether to allow public access to the information in the custody of the body that relates to the home address, home phone number, or that reveals whether the board member has family members.

If selected as a board member of the City of Lavon I choose to allow not allow public access to my home address, home phone number or whether I have family members.

Name (printed)	Murray, Joshua
Signature	<i>Joshua Murray</i>
Date	9-21-17

Additional Information

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with The City of Lavon.

Please return completed application to the City Secretary, City of Lavon, 120 School Road, Lavon, TX 75166. (All applications will be retained by the City of Lavon for a period of one year.)

Please complete front and back of this form

Joshua Murray

EXECUTIVE SUMMARY

Accomplished hands-on Operations Executive with hands-on experience in combining financial and business planning with tactical execution to optimize long-term gains in performance, revenues and profitability. Adept at implementing lean operations techniques to all areas of the operation to reduce waste, increase yield and significantly increase customer satisfaction. Able to build and retains high performance teams by hiring, developing and motivating skilled professionals.

EXPERIENCE

Vice President of Operations

Blue Science Pools | Dallas, TX | 2016 – Present

- ◆ Restructure Pool New Construction and Remodels sales, pricing, and operational structure to increase appointments set, conversion rate, customer satisfaction, and 20% increase in monthly Gross Profit.
- ◆ Develop projections/actuals for New Construction and Remodels Departments projected jobs, developed bid formula to target a projected Gross Profit in line with industry standards.
- ◆ Manage day to day operations for over 120 employees in the 4 largest cities of Texas.
- ◆ Create annual operating and capital expenditure budgets and manage performance to budget.
- ◆ Develop revenue and cost forecasts, and established Key Performance Indicators for tracking.
- ◆ Serve as CEO's senior most advisor, and oversee daily operations resulting in more than \$12,000,000 in revenue, defuse highest level of customer escalation calls.

Dallas Branch Manager

Blue Science Pools | Dallas, TX | 2015 – 2016

- ◆ Redeveloped Repairs Department sales procedures, policies and culture, and increased in revenue by more than 30%.
- ◆ Restructured Cost of Goods pricing structure to market value and implemented accurate tracking procedures to monitor Service Technicians production rate.
- ◆ Managed day to day operations for 45 employees, and increased customer base by 15%, managed and improved P&L with annual revenue more than \$2,500,000.

Small Business Consultant (Self-Employed)

Allenson LLC | Garland, TX | 2014 – 2015

- ◆ Implemented new policies and procedure for Auto Collision Repair Facility that resulted in a 40% reduction in overhead expenses.
- ◆ Negotiated and closed a 5-year commercial lease with a rent rate 30% less than comparable businesses.
- ◆ Managed day to day operations including; monthly finance reports, QuickBooks accounts, vendor relations, marketing, human resources, customer relations, and quarterly evaluation of two department managers.

Real Estate Agent

Realty Edge Brokers | Columbus GA | 2013 – 2014

- ◆ Closed four real estate transactions worth \$579,900.00 during 2nd and 3rd quarter of 2014.
- ◆ Recognized as the brokerages top producer for warm leads; during 2nd quarter of 2014.
- ◆ increased closed transactions by an average of 15% per transaction, without incurring additional expenses through identification of an additional source of revenue.

Human Resources Assistant Manager

DOD 198 Infantry | Brigade, GA | 2013 – 2014

- ◆ Ensured that all company HR processes and procedures are properly followed.

Armor Instructor

DOD 198 Infantry Brigade, GA | 2012 – 2013

- ◆ Conducted resiliency training in large group setting for over 200 superiors, peers, and subordinates during 8-hour monthly training blocks.
- ◆ Designed PowerPoint that division manager required for all departments.
- ◆ Supervised the evaluation/certification of over 400 Army Officers in Armor Leadership.

Cavalry Squad Leader (Mid-Level Manager)

DOD 4th Infantry Division, CO | 2010 – 2012

Cavalry Team Leader (Entry-Level Manager)

DOD 1st Armored Division, TX | 2008 – 2010

Cavalry Scout

DOD 1st Cavalry Division, TX | 2005 – 2008

CONTACTS

1234567890 Ave, Lavon, TX
75166

1234567890 1234567890

12345678901234567890

EDUCATION

Graduate of the University of
Pennsylvania's Master Resiliency
Course

TECHNICAL SKILLS

Forecasting
Teamwork
Prioritizing
Self-motivated
Problem Solving
Decision making
Team Leadership
Strategic Thinking
Time Management
P&L Administration
Managerial Expertise
Process Improvement
Business Development
Operations Management
Cost/Comparison Analysis
Training and Development
Planning and Development
Microsoft Office Applications
Financial Analysis
Fiscal Management
Oral and Written Communication

CREDENTIALS

Holds a current United States
Government Secret Security Clearance
(OEF and OIF Army Veteran)

REFERENCES

Available upon request